



# GENERAL LAND DEVELOPMENT DEPARTMENT

P.O. BOX 69 · ST. MICHAELS, AZ 86511

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## **Navajo Nation Grant of Easement for Right-of-Way (ROW) Checklist**

### **Cover Letter/Scope of Work**

- a. Define the proposed project undertaking(s) including construction, operation, duration, maintenance, and upgrades. Define specifically whom will assume responsibility for the infrastructure and/or utilities.
- b. A precise location of the proposed project with description of the acreage, land status(es), and project timeline.
- c. Include whether or not waivers are considered for the project (Valuation, Bonds, Insurance, etc.).
- d. A statement on where the current term stands; new, expired, renewal, etc.

### **U.S. Department of Interior Bureau of Indian Affairs Right-of-Way Application**

- a. This should include all affiliated provisions listed under 25 CFR 169 and the accompanying official BIA Checklist <https://www.bia.gov/sites/default/files/dup/ROW%20Checklist%20-%20Updated%2012-2021.pdf>

### **Filing Fee (New and Renewals)**

- a. Filing Fee (Non-refundable) of \$500.00 made payable to the Navajo Nation.

### **Permission to Survey**

- a. Pre-approved permission from the Navajo Nation to conduct a walk-on survey for the proposed project. This includes the right to conduct preliminary surface surveys, archaeological clearances, ethnographic studies, environmental assessments, environmental impact statements, staking of proposed project alignment, etc.

### **Chapter Resolution**

- a. A resolution from all respective chapters in support of the proposed undertaking, and where the project will be developed. This is not an approval from the chapter.

### **Grazing Permittee Consents**

- a. Collected consent from impacted land users and those holding a valid grazing permit, and a verification letter signed by the respective Grazing Official. If there are no valid grazing permittees, a signed verification letter from the Grazing Official is still required.
- b. An official Navajo Nation Field Clearance Checklist completed by a registered Field Agent.

### **Legal Land Survey**

- a. A legal description and survey that indicates the total acreage the development will disturb in each section. This should include pole placement and maintenance stations. The latitude and longitude of each of the aforementioned developments need to be shown as well.

### **Digital Map Layer**

- a. A digital map layer (in the format of a KML/KMZ or shapefile) that depicts the delineated land status(es) of the proposed utility corridor, and a separate digital layer of all corridor accompaniments.

### **Valuation**

- a. Assessment for Consideration if previously negotiated with the Navajo Nation Minerals Department.

**Navajo Nation Environmental Determination Documents**

- a. Biological Resource Compliance Form (BRCF) attained from the Navajo Nation Department of Fish & Wildlife.
- b. Cultural Resource Compliance Form (CRCF), Archeological Inventory Report (AIR) Form attained from the Navajo Nation Heritage & Historic Preservation Department.
- c. Location and acreage surveyed must correspond with the scope of work, and as noted on the BRCF and CRCF.
- d. Navajo Forestry Permits (tree removal) Water Resources (water) etc.
- e. Although not required for an application to be deemed complete an Environmental Assessment, Environmental Impact Statement, Record of Decision (ROD), Categorical Exclusion (CatEX), Finding of No Significant Impact (FONSI), etc. may be included in order to meet the funding entities' NEPA requirements.

*\*Notice: Additional documents may be requested upon review\**

**Please Submit Documents as a Complete Packet to:**

General Land Development Department

PO Box 69 St. Michaels, AZ 86511

PH: (928)-871-6447

Fax: (928)-871-7039

**or Email Documents to:**

GLDDProjects@navajo-nsn.gov