



GENERAL LAND DEVELOPMENT DEPARTMENT

P.O. BOX 69 · ST. MICHAELS, AZ 86511

PHONE: (928) 871-6490 · WWW.GLDD.ORG

Telecommunication Tower Lease Checklist

Filing Fee (New and Renewals)

- i. Non-refundable filing fee of \$500.00 made payable to the Navajo Nation

Cover Letter/ Scope of Work

- i. Provide the name of the project and define the intent of your proposal
 - i. Include the total acreage on Tribal Trust and Fee lands
 - ii. Include the construction schedule and where the current term stands (new, renewal, expired, amendment, etc.)
- ii. Assign who will be responsible for construction, operation, maintenance, upgrades to infrastructure and/or utilities
- iii. If applicable, include funding sources and what waivers are requested for the project (valuation, bonds, insurance, etc.)

Telecommunication Lease

- i. Version "07/05/2017, No BIA, Pre-Regulations"

Legal Land Survey

- i. A legal land survey with the legal description stamped by a Register Land Surveyor
 - i. Indicate the affected acreage
 - ii. Convey ingress and egress of access road(s)

Shapefile

- i. A shapefile (KML/KMZ or layer file) that depicts the tract perimeter and utility lines on Tribal Trust and Fee lands. The digital map layer should separate all corridor accompaniments

Chapter Resolution

- i. Resolution in support, not approval, of the proposed undertaking from all respective chapters that the project will be constructed in

Grazing Permittee Consents

- i. A Field Clearance Checklist listing all grazing permit holders is required. All sections of the Checklist must be filled out to be sufficient
- ii. Use the Consent Form to gather consent from valid grazing permit holders, the form must be signed by the respective Grazing Official. If there are no valid grazing permittees a signed Consent Form from the Grazing Official is still required

Navajo Nation Environmental Compliance Form

Biological Resource Compliance Form (BRCF) from the Navajo Nation Department of Fish & Wildlife. If granted Conditional Approval, a Representative's signature is required

Cultural Resource Compliance Form (CRCF), Archeological Inventory Report (AIR) Form from the Navajo Nation Heritage & Historic Preservation Department

- i. All acreages and locations surveyed must correspond with scope of work, as noted on the BRCF and CRCF



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Sublease/ Collocation Checklist

Collocation Filing Fee

- i. Non-refundable filing fee of \$300.00 made payable to the Navajo Nation

Cover Letter/ Scope of Work

- i. Provide the name of the project and define the intent of your proposal
 - i. Include the total acreage on Tribal Trust and Fee lands
 - ii. Include the construction schedule and where the current term stands (new, renewal, expired, amendment, etc.)
- ii. Assign who will be responsible for construction, operation, maintenance, upgrades, infrastructure and/or utilities
- iii. If applicable, include funding sources and what waivers are considered for the project (valuation, bonds, insurance, etc.)

Principal Tower Lease & Letter of Consent from Tower Owner

- i. Provide the Principal Tower Lease from the main tower owner (Lessee) and a letter from the Lessee in support of the collocation

Signed Sublease

- i. Sublease with the signatures from the Navajo Nation (Lessor or Nation), the main tower owner (Lessee), and the co-locator (Sublessee)