

**The Village Grande of Holmdel
Property Maintenance Committee Landscape Plan Application Form**

The Property Management Committee (PMC) guidelines should be reviewed in the Resident's Guide prior to completing this Application. This Application must be approved before any work is initiated.

Applicant's Name: _____

Address: _____

Phone: _____

Email: _____

Summary of the Scope of Work:

Details of Work that must be submitted with this Application Form:

- A full description of the proposed work including the materials, planting etc.
- Sketches, drawings, and photos.
- A site plan or a copy of a survey with setback lines.
- An estimate of the start and completion dates.
- A copy of the Certificate of Insurance from your contractor with Village Grande included as an added insured.
- The need for a dumpster (permits are issued by the Management Company).

Completed applications and any required accompanying paperwork can be either delivered to the PMC chairperson, or delivered to the Property Manager at the Clubhouse Office.

Applicant's Signature: _____

Application Submission Date: _____

PMC Review Section

Date of PMC Review: _____

☐ Approved

☐ Denied

PMC Chair Signature: _____

Comments of the PMC: _____
