

STONEBROOKE OWNERS ASSOCIATION
ARCHITECTURAL COMMITTEE PLAN REVIEW APPLICATION

Must be submitted and approved **before** any alteration or addition begins outside of or to the exterior of your home.

Homeowner 1 Name: _____

Homeowner 2 Name: _____

Address: _____

Primary Phone: _____

Homeowner 1 Cell Phone: _____ Homeowner 1 Email: _____

Homeowner 2 Cell Phone: _____ Homeowner 2 Email: _____

Please describe in detail the alteration that you are planning, including the type of construction and the materials and colors that you are requesting to use. If more space is needed, please attach a separate page to this form.

An application for any alteration which would occur outside the exterior walls of the structure and which is not specifically addressed in the Deed of Dedication and Restrictive Covenants for your relevant Stonebrooke phase and other governing documents must be accompanied by a sketch, brochure, photo, website, architectural drawing and/or site plan indicating the project location, size, color, type of construction and other relevant information deemed necessary for the Architectural Committee to make an informed decision.

The Architectural Committee's purpose is to promote good design and assure compatibility with existing covenants and bylaws. A building permit from the appropriate City or County Building Department is required for most property alterations and improvements. The Architectural Committee shall have no obligation to determine whether any improvements, alterations or additions comply with any applicable law, rule, regulation, code or ordinance. An approval by the Architectural Committee does not constitute a warranty or guarantee of compliance with any such City or County code requirements nor does it constitute a waiver of any restrictions. The HOA and its Architectural Committee shall not be held liable for any damages, defects, delays, injuries, or losses arising from or related to the construction, renovation, or any associated activities. This includes, but is not limited to structural defects or failures, noncompliance with local building codes or ordinances, contractor negligence or misconduct, property damage to neighboring lots, personal injury to workers or third parties. The Homeowner agrees to indemnify, defend, and hold harmless the HOA, its Board of Directors, Architectural Committee members, and agents from any claims, actions, or liabilities arising out of or related to the construction project. The Homeowner agrees to maintain appropriate insurance coverage for the duration of the project, as required by law.

As a prerequisite for granting approval of any request for a change, alteration or addition outside of or to an existing basic structure, the applicant, their heirs and assigns hereby assumes sole personal and financial responsibility for the repair, replacement, maintenance and upkeep of any such change, alteration or addition. It is understood and agreed that Stonebrooke Owners Association, the Architectural Committee and Green Country HOA Management et al. are not required to take action to repair, replace or maintain any such approved change, alteration or addition to any structure or property.

Homeowner 1 Signature: _____ Date: _____

Homeowner 2 Signature: _____ Date: _____

Action Taken by the Architectural Committee:

Approved.
 Declined

Architectural Committee Signature: _____ Date: _____

For Electronic Communications: Approval may be provided via email or text communication. In this event, please print a hard copy of the electronic correspondence and maintain the hard copy with this completed application for accurate recordkeeping.

Important Information Regarding Architectural Applications

The Architectural Committee Plan Review Application must be completed, signed and dated by all owners of the property. Please review the Deed of Dedication and Restrictive Covenants for your relevant Stonebrooke phase and other governing documents of the Stonebrooke community for a complete description of your responsibilities regarding Architectural Application requirements and submittals.

Submitting Your Application

Please submit your completed application and related documentation via mail or via email to:

Architectural Committee Stonebrooke Owners Association
PO Box 1044
Jenks, OK 74037
greencountryhoa@gmail.com

The Architectural Committee will review your application at their next scheduled meeting.

Under no circumstances is any alteration or addition to begin without the prior written approval of the Stonebrooke Architectural Committee.

If you have any questions regarding your application or the review process, please contact Green Country HOA at 918-901-9311 or greencountryhoa@gmail.com.

Kind Regards,
The Stonebrooke Owners Association Architectural Committee