FORENSIC
DRUG TESTING SERVICES, Inc.

Reliable Testing.
Practical Solutions.
Safer Workplaces.



DIRECT OBSERVATION
URINE COLLECTION PROCEDURE

REQUIRED BY 49 CFR PART 40.67 AND/OR CURRENT COMPANY POLICY

STEP-BY-STEP PROCEDURE

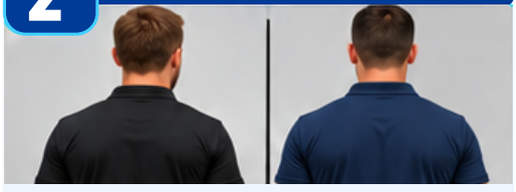
The following steps are based on 49 CFR Part 40.67 and/or current company policy.

1 NOTIFY THE DONOR



The donor is informed that a directly observed, same-sex collection is required by 49 CFR Part 40.67 and/or current company policy. The reason for direct observation is fully explained.

2 OBSERVER SAME SEX



The collection is conducted & observed within a private, closed door restroom, by a same-sex Collector, fully trained in accordance with Title 49 CFR Part 40 & 382. Donor selects cup, then the collection process begins.

3 PREPARE FOR COLLECTION



The donor will be asked to raise their shirt or blouse above the waist and lower their clothing and undergarments to mid-thigh, then turn in a full circle to demonstrate that no prosthetic or cheating devices are present.

4 PROVIDE SPECIMEN



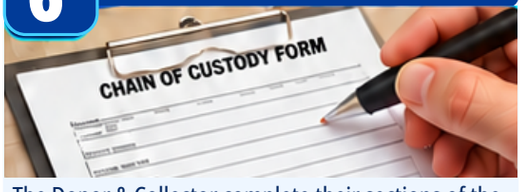
The Collector must actually watch the donor's urine go from their body directly into the collection container. **Full visual inspection is required!**

5 SECURE THE SPECIMEN



After providing the specimen, hand the collection cup to the Collector for inspection. You may now return your clothing to your desired state.

6 COMPLETE DOCUMENTATION



The Donor & Collector complete their sections of the Custody & Control Form, Collector dates seals, Donor initials. Sample is then shipped.

IMPORTANT: **A directly observed collection is required by 49 CFR Part 40.67 and/or current company policy in specific situations. Declining to provide a required directly observed collection is a refusal to test and may result in disciplinary action, up to and including termination, and for DOT employees, it must be reported to the FMCSA Clearinghouse and the Department of Motor Vehicles. You may lose your CMV license!.**

EMPLOYEE (DONOR) ACKNOWLEDGMENT AND ELECTION

I have been advised that a same-sex directly observed urine collection is required by 49 CFR Part 40.67 and/or current company policy. I understand the procedure described above and have been given the opportunity to ask questions prior to signing this form.

☐ **I AGREE TO PROCEED**

I understand a directly observed collection is required by 49 CFR Part 40.67 and/or current company policy. I consent to and will freely proceed with the same-sex directly observed collection as described above.

☐ **I DECLINE/REFUSE TO TEST**

I understand that declining to provide a required directly observed collection is a refusal to test under 49 CFR Part 40.67 and/or current company policy. I choose **not to proceed** with the directly observed collection.

Employee *(Donor)* Printed Name: _____ Date / Time: _____

Employee *(Donor)* Signature: _____

Donor/Collector Comments & Remarks: _____

Collector PRINTED Name: _____ Donor's Company/Agency: _____

SPECIMEN IDENTIFICATION NUMBERS
From Custody & Control Form (CCF)

Specimen ID Number - Collection 1/2: _____

Specimen ID Number - Collection 2/2: _____

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