

## ATTORNEY'S INFORMATION SHEET

Required Information:

1. Names, addresses and telephone numbers of parties plaintiff (identify authorized representatives, if known) and attorneys of record:
2. Names, addresses and telephone numbers of parties defendant (identify authorized representatives, if known) and attorneys of record:
3. Names, addresses and telephone numbers of other parties (please specify, "intervenor", etc.)(Identify authorized representatives, if known) and attorneys of record:
4. The nature of the Plaintiff's claims and the Defendant's defenses and counterclaims:
5. What relief is sought by the parties:
6. What are the primary disputed issues of law or fact in this case, from your perspective?
7. What is the status of discovery (1) little or none; (2) some discovery done but substantially incomplete; (3) substantially complete or complete)?
8. a) Do you have sufficient information to form a realistic settlement position? If not, what else is needed?  
  
b) What are the last offers of the parties?
9. Attach copies of your latest affirmative pleading.

As the attorney of record for one of the parties in the above cause, I request that Jim Parsons agree to act as mediator in the above styled cause; and, on behalf of my client we agree to be bound by the "Rules for Mediation" provided by the mediator to us.

Signed this the \_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_

Attorney For: \_\_\_\_\_