 CHECK REQUEST

UNIT 205

Date of request: \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_

Person requesting check: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount (total) of check: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ documentation such as

receipts must be attached

Description of what check is for: (if membership, list all names)

Make check payable to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Give or mail check to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Charge to: General Fund Veteran’s Fund

Check request approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_

*President’s Signature & Date*

*(Vice President 1st then 2nd if President Unavailable.)*

Check Cleared: \_\_\_\_/\_\_\_\_/\_\_\_\_\_ Revised 8/13/2024