

Upwell Hall Committee

Agenda

18/5/21 7-30. Main Hall

1. Welcome & Apologies Craig

2. Minutes last meeting

3. Matters arising:

- Hall refurbishment
- First aid box

4. Hall manager Report

My report to the committee :

Handover from Ros has taken place, I am now taking bookings etc and getting used to the way the hall runs. People are still contacting Ros but she is passing messages on.

There have been a couple of event bookings, and regular groups, bowls, ballroom dancing, pilates and friendship groups start back this week.

Cleaning materials etc restocked, bar has been cleared out of out of date drinks and will be restocked over a period of time.

PAT testing has been completed by Stuart.

The hall is up and running.

5. Hall garden - frequency of cuts plus other work needing doing

6. Treasurers report

7. Bar Report - need Hall Bookers account

8. Future events

9. 200 Club

10. AOB

11. Date next meeting ?15th June (Tuesday)