



Upwell Village Hall Committee.

Agenda

June 28th @ 7:30pm - Upwell Hall

1. Welcome & Apologies
2. Minutes of last meeting - agree and sign off.
3. Matters arising:
 - a) Hall CCTV update-
 - b) Bar Refurb update -
 - c) Garden and Hall maintenance update -
 - d) Yard sale update and outcome -
 - e) Banking procedures update -
 - f) Cleaner Issues -
 - g) Action Plan sheet –
 - h) Food License application
 - i) Waste and issues arising
 - j) Hire Charge - Cancellations for regulars
 - k) Jubilee event update and outcome - Ros
 - l) Can we get an events list together for at least 6 months for the Playing field, The Bowls Club, and the Bar.
So, planning can be done in advance
4. Hall refurbishment update - MH/CA
Details about the coming meeting this week.
5. Hall managers' report - DA
6. Health & safety – Safeguarding updates - Rob
7. Bar report - OR
8. RFO - Financial Report - MH
9. Future events
 - a. Open Mic night -July 12th
 - b. Craft Fair - November
 - c. Other
10. 200 club - July Draw
11. AOB - All
12. Date of next meeting: 26th July - 7:30pm Upwell Hall