

# Reporting a Change of Income or Household Composition

*No change will be made after the 20<sup>th</sup> of the month*

*You must provide proper documentation for change of income and change of employment. We reserve the right to ask for additional documentation that is needed to complete the change process.*

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Section 8** \_\_\_\_\_ **Public Housing** \_\_\_\_\_

**Change in Employment** Effective Date of Change: \_\_\_\_\_

Explain: \_\_\_\_\_  
\_\_\_\_\_

**Add or Remove a Household Member**

Add household member  Remove household member

Name of person to add or remove: \_\_\_\_\_

**Change in Income**

Explain: \_\_\_\_\_  
\_\_\_\_\_

**Other Change**

Explain: \_\_\_\_\_  
\_\_\_\_\_

**WARNING! TITLE 18, SECTION 1001 OF THE UNITED STATES CODE, STATES THAT A PERSON IS GUILTY OF A FELONY FOR KNOWINGLY AND WILLINGLY MAKING FALSE OR FRAUDULENT STATEMENTS TO ANY DEPARTMENT OR AGENCY OF THE UNITED STATES.**

By my signature below, I certify that I have answered the above questions fully and truthfully to the best of my knowledge. I understand that failure to report income is cause for termination from the program.

**Signed** \_\_\_\_\_

**Date:** \_\_\_\_\_