

**PUBLIC RECORD REOUEST**

TO: The Town Clerk of the Town of Thomaston, Alabama.

The undersigned wishes to examine the following public records of the Town of Thomaston.

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The purpose of this examination is:

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I recognize that the city must provide security of public records and must make available an employee of the city during the examination of such records. I understand there is a charge for requested copies and I agree to pay the fee for the copies as this policy sets out. A reasonable search fee may be charged for search time in retrieving the requested documents.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name Printed

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Date copies received/records examined

**RESPONSE TO PUBLIC RECORD REOUEST**

Town Clerk \_\_\_\_\_ Date: \_\_\_\_\_

**RECORD OF PUBLIC RECORDS COPIED AND RELEASED**

Number of copies received \_\_\_\_\_ Cost \_\_\_\_\_  
Description of copies \_\_\_\_\_ received:

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