

**St. Timothy Lutheran Church  
 Congregation Council  
 01/11/2024  
 Meeting Minutes**

<b>2025</b>	<b>2024</b>
<b>Laureen Greathouse</b> Worship & Music	<b>Sarah Mariott</b> Hospitality
<b>Jennifer Howard</b> Youth	<b>Melissa House</b> Council President Outreach
<b>Ken Tsuchiyama</b> Council Vice President Property	<b>Steve Hansen</b> Treasurer Stewardship & Finance
<b>Melanie Ortman</b> Learning	<b>Jen Yamin</b> Council Secretary

**Rev. Jennifer Michael**  
Pastor

**Our Mission**

*St. Timothy Lutheran Church is a community claimed in baptism, gathered in worship, and sent in service for the sake of the world.*

**Our Vision**

*The vision of St. Timothy Lutheran Church is to be a diverse Christian Community actively preparing all to do God's work.*

**Present:** Greathouse, Howard, Tsuchiyama, Ortman, Marriott, House, Hansen, Yamin, Pr. Jennifer

**Absent:** —0—

**I. CALL TO ORDER:** With quorum verified, meeting called to order @ 7:44pm - House

**II. OPENING PRAYER:** Greathouse

**III. APPROVAL OF 12/14/2023 MEETING MINUTES:** Motion to accept - House; 2nd - Hansen  
 PASSES UNANIMOUSLY

**IV. APPROVAL OF MEETING AGENDA:** Motion to accept with additions - Hansen; 2nd - Greathouse  
 PASSES UNANIMOUSLY

**V. PASTOR'S REPORT:** See Attached. Nothing further added.

**VI. PRESIDENT'S REPORT:** House

1. 01/14/2024 *Let's Chat*: Melissa is facilitating. She will get index cards for people to write questions. She will explain about bequest.
2. House asked Pr. Jennifer to request Nancy, Administrative Assistant, to gather all current facility usage agreements.
3. House asked Pr. Jennifer about the AA's 29 extra hours in December. Pr. Jennifer responded that she provided council with what Nancy provided to her and that she had no further explanations.

**VII. TREASURER'S REPORT:** Hansen

1. Church Growth Fund continued to increase

2. Brokerage Acct remained static at \$100
3. Annual report in black because of bequest received late in 2023
4. \$10,000 of bequest given for debt reduction. Motion to apply amount directly to principle mortgage payment- *Hansen*; 2nd - *Greathouse PASSES UNANIMOUSLY*
5. All 2023 fundraising monies applied to the ministry plan.
6. Currently have \$270,297 pledged towards the \$403,778 of the 2024 Ministry Plan

**VIII. CORRESPONDENCE:**

1. 01/03/2024 Email from Bridget Radford requesting Oct 2023 & Nov 2023 Council Meeting minutes: *Yamin* - provided
2. 01/05/2024 Email from Nancy Cronin requesting May 2023 to most current Council meeting minutes: *Yamin* - May, 2023 - November 2023 provided
3. 01/07/2024 Email from Baker Kirkpatrick re: HPAC facility usage requests: *House*
4. 01/14/2024 Email from Keith Christopher re: HPAC facility usage requests: *House*

**XI. CONSENT AGENDA ITEMS: ACCEPTED**

1. Hospitality:
2. Learning: *Did Not Meet*
3. Outreach: *See Attached*
4. Property: *See Attached*
5. Stewardship and Finance: *See Attached*
6. Worship and Music
7. Youth

**X. COMMITTEE REPORTS (OTHER):**

1. Fundraising Committee - *Marriott*: Reports there will be no 1st Sunday brunch in February r/t Youth Committee fundraising Shrove-esque Pancake Brunch on 02/11.

**XI. OLD BUSINESS:**

1. E-Motion #3-2023 of Proposed Bylaw revisions: *Yamin* reports Motion Carries 8-Yes, 0-No, 1-NV
  - A. Mutual Ministry: *See Attached*
  - B. Professional Leadership: *See Attached*
  - C. Nominating Committee: *See Attached*
  - D. Amendment to the Constitution to align the Congregation Council composition with the Bylaw passed in 2022: *See Attached*

**XII. NEW BUSINESS:**

1. 2024 Executive Committee Elections & Assign Committee Liaisons:
  - A. Motion to nominate Melissa House as President - *Tsuchiyama*; 2nd - *Yamin PASSES YAYS-8, NAYS-0, NV-1*
  - B. Motion to nominate Ken Tsuchiyama as Vice President - *Ortman*; 2nd - *Yamin PASSES YAYS-8, NAYS-0, NV-1*
  - C. Motion to nominate Steve Hansen as Treasurer - *House*; 2nd - *Ortman PASSES YAYS-8, NAYS-0, NV-1*
  - D. Motion to nominate Jen Yamin as Secretary - *House*; 2nd - *Ortman PASSES YAYS-8, NAYS-0, NV-1*

- E. Committee Liaisons:
  - a. Worship & Music: *Greathouse*
  - b. Youth: *Howard*
  - c. Property: *Tsuchiyama*
  - d. Learning: *Ortman*
  - e. Hospitality: *Marriott*
  - f. Stewardship & Finance: *Hansen*
  - g. Outreach: *House*
- 2. Set 01/28/2024 Congregational Meeting Agenda: *House*
  - A. Synopsis of STLC Year in Review
  - B. Vote on proposed bylaw/constitution revisions
  - C. Vote on STLC SES Assembly representatives
  - D. Vote to accept 2023 Annual Reports
- 3. Wifi Security & IT/Computer Maintenance Oversight: *Hansen* -
  - A. Wifi in the church is available for people but password protected; seperate wifi for staff. Do we want to publish wifi for all to access? Decision to give wifi password to groups who use our facility upon request. We will add a group contact to our Facility Use Rules & Regulations and Facility Usage Agreements *Yamin* to coordinate this with *Tsuchiyama*. IT maintenance: need volunteer support
  - B. *Ortman* states immediate need for upgrade for livestream technology. *Yamin* offered to ask the IT coordinator at a local church for suggestions and will report back at the February meeting.
- 4. HPAC Facility Usage Request (*See Attached*): *House* - There was some miscommunication. Going forward, as previously established, facility usage agreements will go to EC first. We need to improve communication all around.
  - A. HPAC to pay \$250 refundable deposit. That is NOT to be deposited nor counted
  - B. HPAC has requested to plug into our sound system. Council ok with it
  - C. Concessions: Wants use of kitchen refrigerator and countertops only. They are to label all their items. Council ok.
  - D. Piano: HPAC will be told not to move piano until written permission is given.
- 5. Debt Reduction Ideas: *House* - Additional envelopes designated for debt reduction will be available in the Narthex.
- 6. Reschedule February council meeting: *February 15, 2024 at 6:30pm in the Library*

**XIII. NEXT CONGREGATIONAL COUNCIL MEETING:** *02/15/2024 @ 6:30pm in the Library*

**XIV. SENDING PRAYER:** *Pr. Jennifer*

**XV. ADJOURNMENT:** *House - at 9:06pm*

*Prayer Schedule:*

<b>JANUARY</b>	<i>Laureen Greathouse</i>	<b>JULY</b>	<i>Ken Tsuchiyama</i>
<b>FEBRUARY</b>	<i>Steve Hansen</i>	<b>AUGUST</b>	<i>Jen Yamin</i>
<b>MARCH</b>	<i>Melissa House</i>	<b>SEPTEMBER</b>	<i>Laureen Greathouse</i>
<b>APRIL</b>	<i>Jennifer Howard</i>	<b>OCTOBER</b>	<i>Steve Hansen</i>
<b>MAY</b>	<i>Sarah Mariott</i>	<b>NOVEMBER</b>	<i>Melissa House</i>
<b>JUNE</b>	<i>Melanie Ortman</i>	<b>DECEMBER</b>	<i>Jennifer Howard</i>