

SURFACE CREEK SADDLE CLUB

Arena & Membership Rules

The following policies have been developed governing the operations of the Surface Creek Saddle Club effective April 1, 2019. The Board of Directors act as management of the SCSC grounds and reserve the right to re-evaluate and update all operational concerns, policy, scheduling, rules, regulations, improvements, and general upkeep of the facility on an as-needed basis.

The Board of Directors reserves the right to deny use of the SCSC grounds to any individuals, groups, or organizations. Use based on the following conditions will be denied:

1. Damage to grounds, buildings, or other facilities based on previous use or perceived use.
2. Activities that in the judgment of the Board of Directors are not conducive to the appropriate and reasonable use of the arena facilities, or are in violation of the by-laws of the Surface Creek Saddle Club.
3. Use that would constitute violation of any local law or regulation, and law or regulation of the State of Colorado, another state or of the United States.

The decision of the Board of Directors must be accepted as final in any disagreement between Lessees; or in the decision to remove from the grounds any member, user, exhibitor, or representative performing any act or practice which in the opinion of management is hazardous to the public or the facilities.

General Rules

- Members are allowed to use the arena for practice at any time the arena is not scheduled for a paid event.
- Members shall accompany all guests in the arena and assume full responsibility for their actions.
- Anyone under the age of 18 must be accompanied by a parent, guardian or responsible adult (above the age of 21) while on arena grounds.
- Members shall NEVER give out the gate code to non-members.
- All animals must be penned, stalled, or otherwise confined or under the direct control of the owner or handler at all times.
- Members that would like to conduct private lessons or practice sessions may sign up for a Professional Membership for \$100 per year. The Professional Member shall require all participants to complete a waiver and is responsible for enforcing all arena rules herein. If a participant is already a member of SCSC, they will not be required to complete the waiver. There is no additional fee to use the arena for these purposes, however the facility is subject to availability and will remain open to other members.
- Members that would like to reserve the arena to host private clinics or other equine events are required to complete a lease agreement and provide a certificate of liability insurance. The fee to reserve the arena for exclusive use is \$150 per day (no charge for ground prep the day prior.) Members who book and pay for five days of events will receive a sixth day free of charge.
- Surface Creek Saddle Club, Inc. is not responsible, under any circumstances, for loss or damage to the property of members while on arena premises.
- Members shall turn off lights, water and put props away before leaving.
- Members shall lock the gate upon leaving.

SCSC Annual Gymkhana Series

The purpose for gymkhanas is to provide a safe and *fun* learning environment for riders of all ages to hone their horsemanship skills. And win prizes! While competition can be intense, parents and riders need to keep in mind that winning isn't everything and that the most important thing is to learn and have fun. The following Code of Conduct will be enforced at all events. Violation of the Code of Conduct could result in disqualification in an event, ejection from the arena or revocation of membership. An Arena Director will be assigned at each gymkhana and will have the final say for disqualification or ejection from an event. Revocation of membership will be voted on by the Board of Directors.

Code of Conduct

- The Arena Director may disqualify *any* participant for unsportsmanlike conduct, horse abuse, lack of control of their horse or unsafe behavior.
- Parents and Riders shall be respectful and considerate of all participants and volunteers. Vulgar, condescending or abusive language or aggressive behavior will not be tolerated.
- Riders shall NEVER spur or strike a horse forward of the cinch with their hand, reins, whip, flag, etc. Doing so will result in immediate disqualification.
- Parents and/or Riders shall follow the direction of the gate operator and follow safety guidelines, i.e. give the current rider plenty of room to enter the gate area, the gate will always be opened AWAY from the rider, keep your horse under control or move away from other riders, disqualify yourself if your horse is out of control.
- Riders shall keep their horse(s) under control at all times, i.e. tied to the trailer, penned in one of the corrals or under direct control.
- Riders must walk their horses outside the arena. No racing in the warm up area or parking lot.
- No horses are allowed around the bleachers or concession stand.
- Parents and/or Riders shall be aware of their place in the lineup and be ready to go when their name is called.
- For Leadliners, the horse must cross the start and finish line first.
- In the event of a timer malfunction, the rider has the option of up to two re-rides. If during the first re-ride an obstacle is knocked over, the rider may take a second re-ride. If the second re-ride is taken, it voids the first re-ride and the rider must take the time given during the second re-ride. When the first re-ride is successful (no obstacles were knocked over) the rider is required to take that time and a second re-ride is not allowed.
- Only authorized personnel are allowed in the Announcer's Booth.
- Any grievance must be submitted in writing before the end of the gymkhana and may not be discussed at the Announcer's Booth or with any other official during the event.

General Rules

All members participating in the Gymkhana Series are required to be an active member by not only participating in events, but by contributing their time to support the smooth operations of events. One person per Membership is required to work one gymkhana event per season. Upon signing up for the season, the member will be offered an option to select which event and role they would prefer to work. Members can arrange to have a non-participating family member or friend to fulfill their obligation. However, they must notify a Board Member and provide the name, email address and phone number of the person filling their role prior to the event. An email will be sent out weekly as a reminder.

Members that are willing to volunteer beyond the basic requirement can earn vouchers for free gymkhana events in a number of ways....by volunteering to fill a role during additional gymkhana events, participate in the season Make Ready effort, do maintenance and repair work throughout the season, help with ground prep prior to events or volunteer to work other events at the arena. Examples: Mary works for four hours at the "Arena Make Ready" session during the spring. She earns a voucher that she can use for one free gymkhana event (worth \$7) or she can use it for her child or give to a friend. Joe does not ride in gymkhanas, but his son does, so he and his son come to the arena early each Wednesday to pick up trash, sweep the patio area and clear rocks from the arena and track. Together they earn a voucher for a free event for Joe's son each week.

There shall be five age divisions consisting of 7 & under Lead Line, 7 & under Solo, 8-13, 14-18 and Adult. Age divisions shall be based on the rider's age as of January 1st of that year. The 7 & under class may compete with the assistance of an adult utilizing a lead line. However, the contestant must be able to hold themselves in the saddle. Adults will not be permitted to hold the contestant in the saddle or ride double. ***The rider's horse must past through the start and finish lines first or the rider will be disqualified.*** All other age divisions are required to ride on their own. Adult assistance may be provided under special circumstances if permitted by the Arena Director. An Arena Director will be established at each gymkhana.

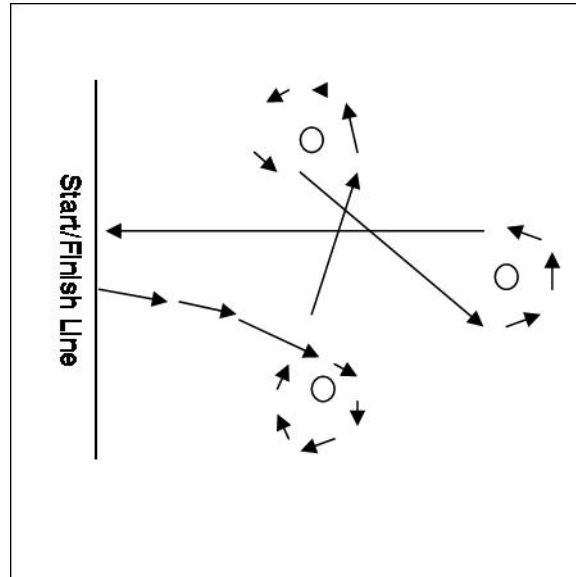
Gymkhana Events

Barrels

The objective of the barrel race is for the contestant to race his/her horse through a clover-leaf pattern and do so in the quickest time possible.

1. Equipment shall consist of 55-gallon barrels, closed on each end. Metal or plastic barrels are permissible, provided that they have no open ends.
2. The pattern shall be a cloverleaf pattern with barrels positioned in a triangular fashion in the arena.
3. The contestant will enter the arena, race across the start/finish line, and to either the left or right barrel. If the right barrel is used as the first barrel, he/she will make a right hand turn around that first barrel and then proceed to the second barrel. He/she will make a left hand turn around the second barrel and then race to the third barrel. He/she will make a left hand turn around the third barrel and then race back across the start/finish line. The opposite will occur if the contestant chooses to go to the left barrel first.
4. Knocking over a barrel will result in a 5-second penalty being assessed.
5. If a barrel is knocked down, and then stands back up, it is still considered knocked down and the 5-second penalty will be assessed.
6. The contestant may reach down and touch a barrel in order to keep them from falling over if he/she chooses to and is able to do so.
7. If a barrel falls after the contestant crosses the finish line, it will be considered a qualified run and no penalty will be assessed.
8. If the contestant crosses the start/finish line before the pattern is completed, they will receive a no time.
9. The barrel pattern shall be raked at even intervals based on the number of contestants. Generally, this will be after every 5th run.
10. All penalties, no times and broken patterns will be documented.

Barrel Pattern Diagram

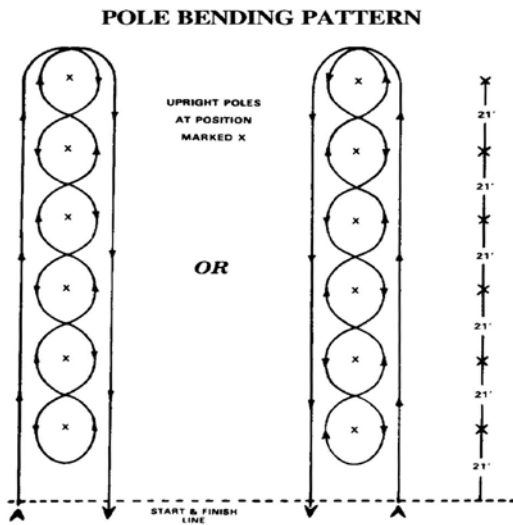


Pole Bending

The objective of pole bending is for the contestant to run their horse through the pole bending pattern in the shortest time possible.

1. Equipment shall consist of six bases, each capable of holding upright a 6 foot tall pole that will fall if hit by a contestant. Poles will be comprised of PVC pipe, and no metal or wood shall be used.
2. The 6 poles shall be set up in a straight line, with 21 feet between each pole.
3. The pattern shall be raked at even intervals based on the number of contestants. Generally this will be after every 5th run.
4. The contestant must cross the start/finish line and may start on either side of the pattern he/she chooses. He/she must race down alongside the poles and upon reaching the sixth or end pole, he/she must run around that pole. He/she must then weave back through the poles toward the sixth pole. Upon reaching the sixth pole, he/she must turn around this pole and then race alongside the poles back to and cross the start/finish line.
5. The contestant will be assessed a 5-second penalty for each pole knocked down. The contestant may touch the pole by hand to keep it from falling, and no penalty will be assessed for touching the poles.
6. If a pole is knocked down and then stands backup, it is still considered knocked down and the 5-second penalty will be assessed.
7. If the contestant crosses the start/finish line before the pattern is completed, they will receive a no time.

Pole Bending Patter Diagram

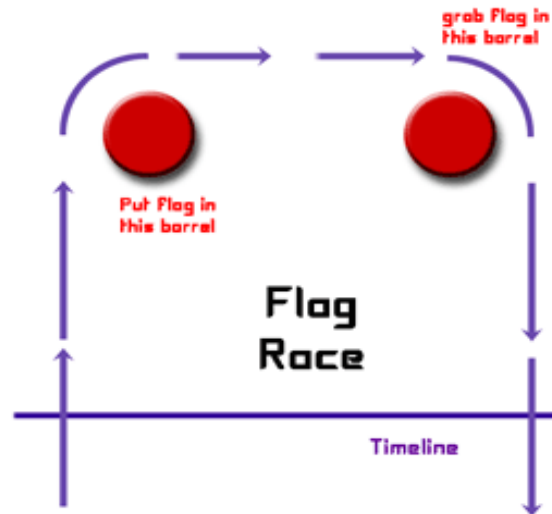


Flag Racing

The objective is to race through the course mounted horseback, deposit a flag in the first bucket, and retrieve a flag from the second bucket and cross the finish line.

1. Equipment shall consist of two 5-gallon buckets set on 55-gallon barrels. Whole oats will be used to fill the buckets until the oats are 4 inches from the top of both buckets. Flags will be at least 16 inches long. On the retrieving bucket, the top of the flag must protrude above the rim of the bucket a minimum of 5 inches.
2. The contestant must run a continuous forward motion "horseshoe" pattern only. They may NOT circle back, or it will be considered a broken pattern resulting in No Time.
3. The contestant may run the course either direction, from left to right or right to left. In either case, the bucket on the first barrel he/she come to shall not have a flag in it. The bucket on the second barrel he/she comes to shall have a flag set in the center of the bucket of oats.
4. The contestant will be given a flag just prior to entering the arena. He/she shall then race across the start/finish line toward the first barrel. As they turn around the first barrel, they will place the flag into the oats in the first bucket. They will then cross over to the second barrel and take the flag out of the oats in the second barrel and race back across the start/finish line.
5. The pattern shall be raked at even intervals based on the number of contestants. Generally this will be after every 5th run.
6. A contestant will be disqualified for knocking over a barrel or bucket, failing to keep the flag in the in first bucket, dropping the flag to the ground, missing the flag in the second bucket, or crossing the finish line without the flag from the second barrel. A contestant will also be disqualified for using the flag as a whip on the horse, or for dismounting to retrieve the flag from the ground after crossing the starting line.

Flag Race Patter Diagram



Fun Race

The objective is to complete the challenge in the shortest amount of time. The fun race will be determined by the committee on a weekly basis, and the rules will be disclosed at that gymkhana.

There will be a 2-minute time limit for each event unless otherwise disclosed. Discrepancies with any call made may be taken to the Arena Director for final decision. The decision rendered by the Arena Director is final.

These events are meant to be fun, and encourage our community to participate. Good sportsmanship is required. Additionally, absolutely no animal abuse shall be tolerated at any event.

SURFACE CREEK SADDLE CLUB

Mission Statement

This organization shall maintain a facility that will allow a safe environment for equine activities. In doing so, we shall provide a place for youth and people of all ages to be able to explore, understand, and participate in outdoor activities that were the foundation of which the West was built. This organization must understand that teaching this way of life to the youth most certainly instills hard work, honesty, compassion, patience, responsibility, moral values, and ethics.

By-Laws of Surface Creek Saddle Club, Inc. as amended June 11, 2008.

ARTICLE I OFFICES

Section 1. The principal office of the Corporation in the State of Colorado shall be located in the Town of Cedaredge, County of Delta. The Corporation may have such other offices, within or without the State of Colorado, as the Board of Directors may determine or as the affairs of the Corporation may require from time to time.

ARTICLE II MEMBERS

Section 1. **CLASSES OF MEMBERS:** The Corporation shall have members, which shall be defined as follows:

- (a) **VOTING MEMBERS:** Persons 18 years of age and over, who are residents of Colorado, interested in engaging in or furthering the purposes for which the Corporation is organized as set forth in the Certificate of Corporation. These members will have paid current annual dues to the Surface Creek Saddle Club, Inc. A family membership shall be allowed, and will consist only of immediate family residing at the same address.

Section 2. **ADMISSION TO MEMBERSHIP:** Subject to qualifications in the above described, members shall be admitted upon application to the Secretary and upon payment of annual dues as determined at the annual meeting.

Section 3. **VOTING RIGHTS:** Only regular members as above defined shall be entitled to vote, and each member in good standing shall be entitled to one vote on each matter submitted to a vote of the members, not to exceed one vote per paid membership, including family memberships.

Section 4. **TERMINATION OF MEMBERSHIP:** The Board of Directors may suspend or expel a member for cause, by an affirmative vote of 2/3 of the Board, and deem them ineligible for membership.

Section 5. **RESIGNATION:** Any member may resign by filing a written resignation with the Secretary, but such resignation shall not relieve the member so resigning of the obligation to pay any dues, or other charges theretofore accrued and unpaid.

**ARTICLE III
MEETINGS OF MEMBERS**

Section 1. **ANNUAL MEETING:** An annual meeting of the members shall be called by the President or (2) Directors on the Board, to be held in the first quarter of the year, for the purpose of electing directors and for the transaction of such other business as may come before the meeting. If the election of directors shall not be held on the day designated herein for any annual meeting, or at any adjournment thereof, the Board of Directors shall cause the election to be held at a special meeting of the members as soon thereafter as conveniently may be.

Section 2. **SPECIAL MEETINGS:** Special meetings of the members may be called by the President or the Board of Directors.

Section 3. **QUORUM:** A quorum shall be defined as the voting members present at any given meeting.

Section 4. **PROXIES:** At any meeting of members, a member entitled to vote may vote by proxy executed in writing by the member or by his duly authorized attorney-in-fact. No proxy shall be valid after (11) months from the date of its execution, unless otherwise provided in the proxy.

Section 5. **VOTING BY MAIL/EMAIL:** Where directors or officers are to be elected by members or any class or classes of members, such election may be conducted by mail in such manner as the Board of Directors shall determine.

**ARTICLE IV
BOARD OF DIRECTORS**

Section 1. **GENERAL POWERS:** The affairs of the Corporation shall be managed by its Board of Directors. Directors shall be residents of Delta County, Colorado, and shall be MEMBERS of the Corporation.

Section 2. **NUMBER AND QUALIFICATIONS:** The Board shall consist of 7 members, as recognized by the Corporation. Board members are to be elected annually at the first meeting of the year.

Section 3. **REGULAR MEETINGS:** A regular annual meeting of the Board of Directors shall be held without other notice than this by-law, immediately after the annual meeting of members.

Section 4. **SPECIAL MEETINGS:** Special meetings of the Board of Directors may be called by or at the request of the President or any two (2) Directors. The person or persons authorized to call special meeting of the Board may fix any place as the place for holding any special meeting of the Board called by them. Five (5) days notice shall be given for such meeting.

Section 5. **QUORUM:** A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board; but if less than a majority of the Directors are present at said meeting, a majority of the Directors present may adjourn the meeting without further notice. In the event a quorum is not present, a proxy shall be allowed.

Section 6. **MANNER OF ACTING:** The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors.

Section 7. **VACANCIES:** Any vacancy occurring in the Board of Directors and any directorship to be filled by reason of an increase in the number of Directors, shall be filled at the next regular or special member meeting. Until such time, the executive committee of the Board shall act until the Board is whole. A Director elected to fill a vacancy shall be elected for the unexpired term of his predecessor in office.

ARTICLE V OFFICERS

Section 1. EXECUTIVE COMMITTEE: The Executive Committee shall consist of one President; one Vice President, and a Secretary/Treasurer, and such other officers as it shall deem desirable.

Section 2. ELECTION AND TERM OF OFFICE: The officers of the Corporation shall be elected annually by the Board of Directors at the first meeting of the Board of Directors. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as conveniently may be. New offices may be created and filled at any meeting of the Board of Directors. Each officer shall hold office until his successor shall have been duly elected and shall have qualified.

Section 3. REMOVAL: Any officer elected or appointed by the Board of Directors may be removed by the Board of Directors whenever in its judgment the best interests of the Corporation would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the officer so removed.

Section 4. VACANCIES: A vacancy in any office because of death, resignation, removal, disqualification, or otherwise, may be filled by the Board of Directors for the unexpired portion of the term.

Section 5. PRESIDENT: The President shall be the principal executive officer of the Corporation and shall in general supervise and control all of the business and affairs of the Corporation. He/She shall preside at all meetings of the members and of the Board of Directors. He/She may sign, with the Secretary or any other proper officer of the Corporation authorized by the Board of Directors, any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors have authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these by-laws or by statute to some other officer or agent to the Corporation; and in general He/She shall perform all duties incident to the office of President and such other duties as may be prescribed by the Board of Directors from time to time.

Section 6. VICE PRESIDENT: In the absence of the President or in event of his/her inability or refusal to act, the Vice President shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The Vice President shall perform such other duties as from time to time may be assigned to him/her by the President or by the Board of Directors.

Section 7. SECRETARY/TREASURER:

- (a) TREASURER: If required by the Board of Directors, the treasurer shall give a bond for the faithful discharge of his/her duties in such sum and with such surety or sureties as the Board of Directors shall determine. He/She shall receive and keep safely all funds of the organization, keeping a record of all receipts and expenditures. An annual report is to be made at the annual meeting of each year in addition to making a report of receipts and disbursements at each regular meeting.
- (b) SECRETARY: The Secretary shall keep the minutes of each meeting, carry on all official correspondence of the Corporation, and keep a correct enrollment of the members of the Club. All books and records of the Corporation may be inspected by any member, or his/her agent or attorney for any proper purpose at any reasonable time.

**ARTICLE VI
CONTRACTS, CHECKS, DEPOSITS, AND FUNDS**

Section 1. CHECKS, DRAFTS, ETC: All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the Corporation, shall be signed by such officer agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors. In the absence of such determination by the Board of Directors, such instruments shall be signed by the Treasurer and countersigned by the President or Vice President of the Corporation.

Section 2. DEPOSITS: All funds of the Corporation shall be deposited to the credit of the Corporation in such banks, trust companies, or other depositories as the Board of Directors may select.

Section 3. GIFTS: The Board of Directors may but is not required to accept on behalf of the Corporation any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the Corporation.

**ARTICLE VII
FISCAL YEAR**

The fiscal year of the Corporation shall begin on the first day of January and end on the last day of December in each year.

**ARTICLE VIII
DUES**

Section 1. ANNUAL DUES: The Board of Directors may determine from time to time the amount of annual due payable to the Corporation by the members.

Section 2. PAYMENT OF DUES: Dues shall be payable prior to admission to the facility during each fiscal year. Failure to pay the dues will result in termination of admission.

**ARTICLE VIII
SEAL**

The Board of Directors shall provide a Corporate Seal, which shall be in the form of a circle and shall have inscribed thereon the name of the Corporation and the words "Corporate Seal – Colorado."

**ARTICLE X
WAIVER OF NOTICE**

Whenever any notice is required to be given under the provisions of the Non-Profit Corporation Act of Colorado or under the provisions of the articles of the incorporation or the by-laws of the Corporation, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

**ARTICLE XI
AMENDMENTS TO BY-LAWS AND CERTIFICATE OF INCORPORATION**

These by-laws and the Certificate of Incorporation may be altered, amended or repealed and new by-laws may be adopted by a majority of the regular members having voting rights at any regular meeting of the members or at any special meeting of the members, if at least ten (10) days written notice (through whatever means available) is given of intention to alter or amend these by-laws or the Certificate of Incorporation, or to repeal and adopt by-laws at such meeting.

ARTICLE XII
RESTRICTION ON SALE OR MORTGAGE OF CORPORATION PROPERTY

Sale or mortgage of real estate owned by the Corporation must be approved by a 75% vote of both the Board and the membership in that order. A quorum is not acceptable in this article.

ARTICLE XIII
**RESTRICTION ON USE OF PROPERTY BY OTHER CORPORATIONS, ASSOCIATIONS,
PERSON OR ORGANIZATION**

In the event any other corporation, association, person, or organization desires to lease, rent, or use the real property of this Corporation, the matter shall be brought before the Board, via a regular or special Board Meeting, before any such lease, rental or use agreement shall be approved.

ARTICLE XIV
NONDISCRIMINATION CLAUSE

This organization's members or officers shall not discriminate unlawfully against any prospective member because of race, creed, color, sex, marital status, physical or mental handicap, religion, or ancestry of such person.

ARTICLE XV
CHARITABLE DISSOLUTION

In the event of dissolution of this Corporation, all assets, both real and monetary, shall be disposed to a charitable or tax exempt, nonprofit organization. Such organizations shall be defined by the voting members as described in Article III, or these by-laws.

ARTICLE XVI
CHARITABLE ORGANIZATION

This Corporation shall, through charity by all its assets and members, provide a facility. This will be used for educational and recreational equine, livestock, and other related activities. It is available to the public as defined by Article XIV of these by-laws.

ARTICLE XVII
BUILDING FUND ACCOUNTS

An account to contain all monies received from grants and donations for replacing buildings at the Cedaredge arena, owned by the Surface Creek Saddle Club, Inc., will be deposited in a separate bank account or CDs, designated for that purpose. The bank account or CD number would be documented in the Corporation minutes as part of the Building Account. This account is specifically owned by the Surface Creek Saddle Club, Inc. These accounts will be governed by all the rules and restrictions of the Incorporation's 501-C-3 designation.

Disbursements from these accounts will be made by documented invoices. These invoices will be approved by the Board of Directors. Approval of payment will be made by a majority decision of this board.