



## **Sanction your Tournament with USSSA**

*As a member of U.S. Soccer, USSSA is pleased to sanction your youth and adult soccer tournaments.*

### **Why Sanctioning with USSSA?**

- Receive U.S. Soccer Sanctioning through USSSA Membership
- \$2,000,000 Facility and Liability Insurance for your tournament
- No per team fee due, just pay a onetime fee for your tournament
- Simple process to have your tournament sanctioned
- No post tournament review or additional paperwork required
- USSSA supports open sanctioned events
- Free use of our online tournament management system for registration, bracketing, scheduling, website, communication and more

### **USSSA Tournament Sanctioning Fees**

Members \$500.00

Non-members \$750.00

*Ability to purchase USSSA team coverage \$30.00 (per team) for the duration of tournament*



**MEMBER**

## **Hosting Guidelines**

Tournament hosting is available to both members and non-members of USSSA. Each organization wishing to host a tournament through USSSA must abide by the guidelines in this document and, policies and bylaws of U.S. Soccer Federation.

The hosting organization is responsible for ensuring that each participant within their tournament is a registered through a member of U.S. Soccer. Any player, coach or team not currently registered with a member will be required to register with USSSA.

To have your tournament sanctioned with USSSA the following requirements have been set:

Submit hosting form, insurance request form and payment (all must be received together). Once received by our office, your copy of the approved hosting form will be returned. The approved hosting form **MUST** per U.S. Soccer policies, must be posted on the tournament website.

***Make the sanction process easy for you and your event; NO TEAM FEES, NO POST TOURNAMENT REPORT, ONE TOURNAMENT – ONE FEE. Sanctioning fees will be returned with full refund if tournament is canceled within seven (7) days prior to event start date.***

Tournaments will be able to establish their own set of rules for tournament play, as long as they abide with laws set out by U.S. Soccer and F.I.F.A. Tournament rules must be submitted or referenced in the tournament sanctioning process.

USSSA teams will receive all insurance benefits associated with membership during tournament events. If any team(s) are refused insurance benefits by their member group, then they may purchase it from USSSA for the duration of the tournament. For more information on this program contact USSSA: soccerinfo@ussa.com.

The forms below must be submitted together to receive approval. If all forms are not submitted together, then your tournament will be denied. Forms can be e-mailed to the contacts listed.

Please see the list of the required forms:

1. Tournament Hosting Form
2. Insurance Request and Financial Form
3. Tournament Rules or web location of rules

All forms are submitted to USSSA and the following contacts:

E-mail: [soccerinfo@ussa.com](mailto:soccerinfo@ussa.com) or [glynnis.dittrick@ussa.com](mailto:glynnis.dittrick@ussa.com)

## **USSSA Policies**

1. Tournament application must be submitted within fourteen (14) days prior to the event start date.
2. Non USSSA teams must comply with their association's guidelines regarding travel and tournament attendance. All non USSSA teams may be required to present the following documents during tournament check in; approved travel permission, proof of medical insurance and medical release waiver.
3. All sanctioned tournaments will be expected and make every effort to utilize U.S. Soccer certified referees for the tournament, and will gain these referees through a designated registered assignor.
4. Hosting organizations should be aware of the rules that pertain to the following circumstances; hosting foreign teams, state restriction on travel, proper registration of players and teams with U.S. Soccer. *Contact USSSA; [soccerinfo@ussa.com](mailto:soccerinfo@ussa.com) if you have any specific questions regarding the above.*
5. All disciplinary actions resulting from a USSSA sanctioned event must be reported within seven (7) days of incident. This includes but not limited to; player/coach conduct, assault on referee and other issues determined by tournament director. Once received USSSA disciplinary board will review and submit judgment to all concerned individuals.
6. On approval, all tournaments must post the USSSA logo and approved sanctioning form with link to [www.ussasoccer.com](http://www.ussasoccer.com) on tournament website.
7. All teams which participate in a USSSA sanctioned event will become eligible to receive an invitation to the USSSA National Tournament held each year. This tournament is designed as an alternative to other associations Nationals. Restrictions do apply to teams in regard to participation into USSSA National Tournament. A full list of e-mails must be submitted to USSSA within two weeks of tournament completion to be eligible for invitation.
8. Full description of the rules must be made available to USSSA either by sending in with required forms or by other disclosure.



*Proud Member*



**MEMBER**

### Tournament Sanction (Hosting) Agreement

Tournament Name:

Tournament Director:

Hosting Club/Org:

Tournament Venue:

Tournament Dates:

#### Contact Information for Tournament Director

Address:

City:

State:

Telephone:

e-mail:

#### Tournament Information

**All USSSA sanctioned tournaments are unrestricted and open to all members of U.S. Soccer**

Age Groups:

Tournament Deadline:

Formats (players on field):

Amount of Guest Players:

Tournament Website:

Facility Name and Address:

Referee Assignor:

e-mail:

Tournament rules must be attached or listed with this agreement. If not, please indicate where they can be found:

Number of teams expected:

Number of foreign teams expected\*:

*\*Tournaments hosting teams from outside the United States must clear these teams with U.S. Soccer; contact USSSA at [soccerinfo@ussa.com](mailto:soccerinfo@ussa.com) for more information.*

Signature of Tournament Director:\_\_\_\_\_

Date:\_\_\_\_\_

**For USSSA Official**

Date Received:

Date Approved:

Approved By:

### **Tournament Insurance and Financial Form**

Every tournament requesting USSSA sanctioning must submit this form fourteen (14) days prior to the start of tournament.

Tournament Name: \_\_\_\_\_

Facility Name and Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional Insured: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tournament Dates: \_\_\_\_\_

Tournament sanctioning fee (circle appropriate fee)      **Member \$500.00**      **Non-Member \$750.00**  
*Payment includes all sanctioning fees, general liability and facility coverage for the weekend of tournament.*

Complete payment details below for the sanctioning fee. All credit card transactions incur a 5% processing fee. Submit completed sanctioning forms to: [glynnis.dittrick@ussa.com](mailto:glynnis.dittrick@ussa.com).

Circle appropriate payment institution:

**Visa**

**MasterCard**

**American Express**

**Other:** \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
\_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_ CVV: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_

***Payment will process stating a transaction with usports on your statement***