

Borough Of Ocean Gate
801 Ocean gate Avenue
CN 100, Ocean Gate NJ
08740

Rental Division Phone: 732-269-3166, ext. 129

RENTAL FACILITY LICENSE SHORT TERM APPLICATION & CERTIFICATION
PURSUANT TO ORDINANCE #651-21
RENEWAL LICENSE

NOTE: Applicants for a Short-Term Rental and certificate of Inspection must complete the required application:

DUE DATE _____

1. Rental Property Address _____
(Street /location) Unit Ocean Gate NJ Block _____ Lt _____

2. Owners of Record: _____

Home Address _____, _____

Phone # _____
(Day) (Night) (Cell)

Registered Agent:

(Name)

(Address)

(Phone)

3. **Manager/Local Contact Information:** If owner is not a resident of Ocean County, NJ , please provide the information of an individual that you have authorized for acceptance of notices from tenant or municipality issue receipts therefore and to accept service of process on behalf of the Owner of Record.

(Name)

(Address, city, state, zip-code)

(Phone)

4. **Owner's Emergency Representative-** in absence of owner/agent, NOT IN SAME RESIDENTS AS OWNER or TENANT, in time of emergency that is authorized to make emergency decisions regarding this rental unit

(Representative)

(Address, city, state, Zip-code)

Phone# _____

5. Number of Sleeping Rooms in this unit _____

Note: Floor plan requirement attached to rental license application Procedure

6. **Registration Annual Fee Information:** \$500.00 Annual Fee (if inspection fails re-inspection fee is \$75.00)

7. **Owner/Agent Certification:** I hereby certify that all of the above information is true to the best of my knowledge, and belief. I am aware that if the foregoing information is willfully false, that I am subject to penalties and criminal prosecution.

☐ 8. **Confirming that all mechanical equipment, fireplaces, solid fuel-burning appliances, cooking, and heating equipment is properly installed and maintained in a safe work ing condition, and shall be capable of per forming the intended function.**

Date _____ Owner/Agent Signatures _____

Note: Every person required to file this registration form pursuant to this registration shall file an amended registration form within 20 days after any change in the information required to be included hereon. No additional fee shall be required for the amendment except when ownership of the unit is changed. All property fees must be paid and all municipal charges satisfied or this application will be considered incomplete and not in compliance with the Ordinance # 651-21

Each anniversary of registration of a rental unit will require a renewal registration which will be sent to Owner/ Agent for implementation and procur ement of a new license.