

**BOROUGH OF OCEAN GATE**

**REORGANIZATION MEETING**

**AGENDA**

**January 1, 2024**

**CALL TO ORDER:**

**SUNSHINE STATEMENT:** Notice of this meeting was advertised in the Star Ledger issue of September 20, 2023 and posted in the Municipal Office Building, Adrian Hall and the Ocean Gate Post Office.

**SALUTE TO THE FLAG AND MOMENT OF SILENCE**

**SWEARING IN OF COUNCILPERSONS**

**SWEARING IN OF FIRE DEPARTMENT**

**RESOLUTION 2024-1 Appointing Council President**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll call vote: Cox, Nicastro, Haug, Fry, McGrath, Zieser

**COMMENTS FROM MAYOR CURTIN**

**COMMENTS FROM COUNCIL MEMBERS**

**ORDINANCE**

**ORDINANCE 687-24 AN ORDINANCE OF THE BOROUGH OF OCEAN GATE, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING FEE FOR USE OF TENNIS/PICKLEBALL COURT, CREATING A RECREATION BADGE AND SETTING FEES FOR TENNIS/PICKLEBALL CLINICS AND EVENTS**

Motion introduce ord. 687-24: \_\_\_\_\_ Second: \_\_\_\_\_

Roll call vote: Cox, Nicastro, Haug, Fry, McGrath, Zieser

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Borough of Ocean Gate and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Resolution 2024-2 Fix the Rate of Interest

Resolution 2024-3 Establishing Committees & Rules of Order

Resolution 2024-4 Designating Officers/Employees to Sign checks

Resolution 2024-5 Appointing Municipal Registrar

Resolution 2024-6 Providing for the 2024 Temporary Budget

Resolution 2024-7 Adopting Cash Management Plan

Resolution 2024-8 Appointing Custodian of Petty Cash

Resolution 2024-9 Designating Official Newspapers

Resolution 2024-10 Authorizing Governing Body Member Salary

Resolution 2024-11 Appointing Part-time Public Works

Resolution 2024-12 Authorizing Schedule C Agreement

Resolution 2024-13 Adopting Policies for Block Grant Program  
Resolution 2024-14 Designating Depositories  
Resolution 2024-15 Appointment of Fund Commissioner/JIF  
Resolution 2024-16 Appointing Certain Positions For the Borough  
Resolution 2024-17 Appointing Representative for CDBG  
Resolution 2024-18 Appointing Purchasing Agent  
Resolution 2024-19 Appointing Tax Search Officer  
Resolution 2024-20 Appointing Fire Official and Fire Inspector  
Resolution 2024-21 Appointing Temporary Housing Officer  
Resolution 2024-22 Appointing Water/Sewer Operator  
Resolution 2024-23 Authorizing Tax Assessor or Attorney to Assist in Tax Appeals  
Resolution 2024-24 Appointing ADA Coordinator  
Resolution 2024-25 Appointing Veterinary Services for 2024 Rabies Clinic  
Resolution 2024-26 Authorizing Award of Contract for Municipal Auditor  
Resolution 2024-27 Authorizing Mayor's Salary  
Resolution 2024-28 Appointing Parks and Recreation Committee  
Resolution 2024-29 Appointing Volunteer Local Historian  
Resolution 2024-30 Appointing Officials to OEM  
Resolution 2024-31 Appointing Borough Liaison to Schools  
Resolution 2024-32 Appointing Water/Sewer Utility Collector  
Resolution 2024-33 Appointing Clean Community Coordinator  
Resolution 2024-34 Designation of Representative to Receive CDL Information  
Resolution 2024-35 Appointing Court Administrator  
Resolution 2024-36 Appointing Special Conflict Counsel  
Resolution 2024-37 Authorizing Award of Contract for Public Defender  
Resolution 2024-38 Authorizing the Award of Contract for Alt. Public Defender  
Resolution 2024-39 Appointing Animal Control Clerk  
Resolution 2024-40 Shared Services Agreement/SPDPW  
Resolution 2024-41 Authorizing Award of Contract for Municipal bond Counsel  
Resolution 2024-42 Authorizing Award of Contract for Municipal Attorney  
Resolution 2024-43 Authorizing Award of Contract for Municipal Prosecutor  
Resolution 2024-44 Establishing Method of Payment/Tax/Water/Sewer  
Resolution 2024-45 Requirement of Direct Deposit of Paychecks  
Resolution 2024-46 Appointing Deputy Court Administrator  
Resolution 2024-47 Shared Services Agreement/Berkeley Fuel  
Resolution 2024-48 Shared Services Agreement/TRDPW  
Resolution 2024-49 Shared Services Agreement/OCMUA  
Resolution 2024-50 Appointing Members to the Land Use Board  
Resolution 2024-51 Appointing Code enforcement Officer  
Resolution 2024-52 Support of Civil Service Act Reform  
Resolution 2024-53 Shared Services Agreement/TRMUA  
Resolution 2024-54 Appointing Sub-Code Official  
Resolution 2024-55 Appointing Electrical Official  
Resolution 2024-56 Alt. Municipal Prosecutor  
Resolution 2024-57 Authorizing Award of Contract/Van Cleef  
Resolution 2024-58 Authorizing Award of Contract/Colliers  
Resolution 2024-59 Authorizing Award of Contract/Engineering Pool  
Resolution 2024-60 Authorizing award of Contract/Fee Accountant

Resolution 2024-61 Appointing Violations Clerk  
Resolution 2024-62 Electronic Tax Sales  
Resolution 2024-63 Advertisements for Tax Sale  
Resolution 2024-64 Authorizing the Rehiring of Class I Special

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Roll call vote: Cox, Nicastro, Haug, Fry, McGrath, Zieser

**PRIVILEGE OF THE FLOOR**

**Motion to adjourn:**  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Roll call vote: Cox, Nicastro, Haug, Fry, McGrath, Zieser

## **ORDINANCE 687-24**

### **AN ORDINANCE OF THE BOROUGH OF OCEAN GATE, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING FEE FOR USE OF TENNIS/PICKLEBALL COURT, CREATING A RECREATION BADGE AND SETTING FEES FOR TENNIS/PICKLEBALL CLINICS AND EVENTS**

**WHEREAS**, the Borough of Ocean Gate has determined there is a need to establish a fee for the use of the Tennis/Pickleball Courts; and

**WHEREAS**, the Borough of Ocean Gate has determined that creating a Recreation Badge for use of the Tennis/Pickleball Courts is necessary; and

**WHEREAS**, the Borough of Ocean Gate has determined that Beach Badges can also be utilized for access to Tennis/Pickleball Courts within the Borough.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Borough Council of the Borough of Ocean Gate, State of New Jersey, as follows:

#### **SECTION I**

##### **687-23.1 Purpose.**

It is the purpose of this ordinance to establish a fee for the use of our Tennis and Pickleball Courts. The fee will take form in either our Beach Badge fee or Recreation Badge fee. Each Badge will allow its user access to the Tennis and Pickleball Courts located at East Atlantic Avenue in Ocean Gate. Recreation Badges are in effect from January 1 to December 31. Tennis and Pickleball Clinics or Events will require a permit.

**687-23.2** Recreation Badge shall be \$10.00, per badge, per year for Borough of Ocean Gate residents; and \$20.00, per badge, per year for non-residents. The Recreation Badge is for the sole use of the Tennis/Pickleball Courts and any other designated event. Recreation badges cannot be purchased in lieu of beach badges for access to the beach.

**687-23.2** The Tennis/Pickleball Clinic and Event Permit shall be \$25.00, per clinic or event, per day, per court used for Ocean Gate residents; and \$50.00 per clinic or event, per day, per court for non-residents. Only the event organizer needs to hold a valid Ocean Gate beach badge or recreation badge. All other participants need not purchase a badge. Any person, firm, corporation, or association desiring to use the Tennis/Pickleball courts for any clinic or event, shall first obtain and submit an application for a permit to the Municipal Clerk. As part of the permit application, a hold-harmless agreement, which includes a Certificate of Insurance, must be submitted. The permit application includes all the rules and regulations for the use of the facility. The governing body will then take up the matter of the application at one of its regularly scheduled Council Meetings.

**687-23.3** Payment shall be made to the “Borough of Ocean Gate” and submitted with application to the finance office.

## **SECTION II**

All ordinances or parts of ordinances inconsistent with the provision of this Ordinance are hereby repealed.

## **SECTION III**

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed as separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

## **SECTION IV**

This Ordinance shall take effect immediately upon its final adoption, approval and publication as required by law.

### **NOTICE**

**PUBLIC NOTICE** is hereby given that the foregoing ordinance was introduced and passed on first reading of the Borough Council of Ocean Gate, in the County of Ocean, State of New Jersey, held on January 1, 2024, and will come on for a second reading, public hearing and final passage at a regular meeting of said Borough Council to be held on January 24, 2024 at Borough Council Chambers, 801 Ocean Gate Avenue, Ocean Gate, New Jersey, at 7:00 P.M., or as soon thereafter as the matter can be reached, at which last mentioned date, hour and place any person desiring to be heard either for or against the adoption of the within ordinance will be given an opportunity to be so heard.

**INTRODUCED:**

**ADOPTED:**

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Ileana Vazquez-Gallipoli, R.M.C.  
Municipal Clerk

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Robert Curtin, Mayor

**RESOLUTION 2024-1**

**APPOINTING PRESIDENT OF COUNCIL**

**BE IT RESOLVED**, by the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that \_\_\_\_\_ is hereby appointed as President of the Council for the year 2024.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. \_\_\_\_\_, Council President

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

## RESOLUTION 2024-2

### RESOLUTION - FIX THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS

**WHEREAS**, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

**WHEREAS**, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year; now

**THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2024 there will be a ten (10) day grace period of quarterly tax payments made by cash, check or Money Order.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of the resolution.
4. A certified copy of the resolution shall be provided by the Municipal Clerk to the Tax Collector, Borough Attorney, and Borough Auditor for the Borough of Ocean Gate.

#### CERTIFICATION

I, Ileana Vazquez-Gallipoli, RMC, CMR, Clerk of the Borough of Ocean Gate, in the County of Ocean, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Borough Council at a regular meeting held on the 1st day of January 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Borough this 1st day of January 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-3**

**ESTABLISHING COUNCIL COMMITTEES AND ADOPTING RULES OF ORDER FOR THE YEAR 2024**

**WHEREAS**, N.J.S.A. 40A:60-3 authorizes the Borough Council to establish for its members such committees of the Council as will assist it for the ensuing year; and,

**WHEREAS**, it is the desire of the Borough Council to establish Rules of Order for the operation of the Council during the year 2024;

**NOW THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows:

1. The following committees of the Borough Council are hereby established for the year 2024:

**A. STANDING COMMITTEES** – The Borough Council shall be organized into the following committees:

1. **FINANCE & COMMUNICATIONS:**  
Councilman Cox, Chairperson  
Councilman Fry  
Councilman McGrath
2. **PUBLIC SAFETY:** Councilman McGrath, Chairperson  
Councilman Cox  
Councilman Zieser
2. **RECREATION:** Councilman Haug, Chairperson  
Councilwoman Nicastro  
Councilman Zieser
4. **PUBLIC UTILITY:** Councilman Fry, Chairperson  
Councilman Cox  
Councilman McGrath
5. **MUNICIPAL BUILDINGS AND ASSETS:**  
Councilwoman Nicastro, Chairperson  
Councilman Fry  
Councilman McGrath
6. **HEALTH, WELFARE & ENVIRONMENT:**  
Councilman Zieser, Chairperson  
Councilwoman Nicastro  
Councilman Haug

**B. SPECIAL COMMITTEES** – Special committees shall be organized as deemed necessary by the Mayor or a majority of the members of the Borough Council.



**PERSONNEL POLICY, CONTRACTS & NEGOTIATIONS  
COMMITTEE:**

Mayor Curtin, Chairperson  
Councilman Cox  
Councilman Haug

**LEGISLATIVE COMMITTEE:**

Councilman Cox  
Councilman Fry  
Mayor Curtin

**C. APPOINTMENTS** – The Borough Council may at its Annual meeting, establish for its members such committees of Council as will assist it for the ensuing year. Each member of the Borough Council shall be a Chairperson of at least one (1) Standing Committee, and a member of at least two (2) others. The Mayor shall be ex-officio member of all committees, but shall only participate in committee meetings when the Mayor's presence will not violate the provisions of the New Jersey Open Public Meetings Act.

**D. DUTIES AND POWERS** – Borough Council committees are appointed to expedite and facilitate the work of the Council, but only within the statutory limits as the entire Council is held responsible for any or all of its acts performed within the scope of authority.

1. A committee shall:

- a. File notice of all committee meetings with the Municipal Clerk.
- b. Meet when requested by the chairperson or a majority of the committee members and formulation of its recommendation to the Borough Council and all members shall participate actively in committee deliberations, performance of:
- c. Plan, study, direct, make commitments within budgetary limitations and carry on the routine activities for which it has primary responsibility.
- d. Perform such acts as may be assigned by the Borough Council.
- e. Inform the Mayor, in writing, of all preliminary recommendations to the Borough Council.
- f. Report and make recommendations to Council regarding its responsibilities and activities.
- g. Committee meetings shall be closed to the public unless otherwise advertised.

2. A committee shall not:

a. Make promises or commitments to anyone which directly or by inference, bind the Council.

b. Act in any manner or make decisions which set a precedent or violate established Borough policy.

**E. REPORTS** – The Chairperson of each Standing Committee shall prepare a report in writing and be prepared to report to the Mayor and Borough Council at each regular meeting on principal activities of the committee.

**F. The following Rules of Order** governing meetings of Borough Council are hereby adopted for the year 2024.

1. **RULES OF ORDER** – Except as may be otherwise mandated by New Jersey Law, Borough Ordinance or specifically outlined in these Rules of Order, all meetings of the Mayor and Council shall be governed by Roberts Rules of Order, newly revised.

2. **AGENDA** - The Municipal Clerk shall prepare an agenda (By Titles Only) of all matters to be brought before the Mayor and Borough Council. A copy of the agenda shall be made available to the Mayor, Borough Council and Public forty-eight (48) hours prior to the scheduled meeting time.

**G. ORDER OF BUSINESS** – The following order of business shall be observed for all regular meetings unless changed by the Mayor with the consent of Council or by the majority vote of the Council:

1. Call to order
2. Statement of compliance with NJ Public Law#1975C 231
3. Salute to flag and moment of silence
4. Roll call
5. Approval of minutes
6. Guest Speaker
7. Public Comment (Regular Council Meeting)
8. Report of Legal Council
9. Report of Mayor
10. Reports of Council
11. Scheduled public hearings
12. Correspondence
13. Unfinished business
14. New business
15. Consent Agenda
16. Payment of bills
17. Public Comment (Workshop Meeting)
18. Adjournment

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at the Reorganization meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-4**

**DESIGNATING OFFICERS AND EMPLOYEES TO SIGN  
CHECKS AND MAKE DEPOSITS**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that any three of the following officers of the Corporation to wit:

Mayor Robert Curtin  
\_\_\_\_\_, Council President  
Joella Nicastro, Councilwoman  
Ileana Vazquez-Gallipoli, Municipal Clerk  
Kammie L. Verdolina, Tax Collector (Signature on Tax Redemption Account)  
Kristen Hudnut, Acting CFO

are hereby authorized to make, collect, discount, negotiate, endorse, assign and deposit in the Corporate name, all checks, drafts, notes and other negotiable paper payable to or by this Corporation, and that all checks of the Corporation signed as aforesaid, including checks drawn to cash bearer, or to the individual order of the officer signing said checks, shall be honored and paid by said bank/trust company designated by the Borough of Ocean Gate, without further inquiry, and charged to the Corporation's account, the Corporation hereby ratifying and approving all that said bank/trust company designated by the Borough of Ocean Gate may do or cause to be done by virtue hereof.

**BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Ocean Gate that all payroll checks shall be signed by any two (2) of the following five (5) officials:

1. Robert Curtin, Mayor
2. \_\_\_\_\_, Council President
3. Ileana Vazquez-Gallipoli, Municipal Clerk
4. Joella Nicastro-Councilwoman
5. Kristen Hudnut, Acting CFO

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a reorganization meeting held on January 1, 2024

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-5**

**APPOINTING MUNICIPAL REGISTRAR AND DEPUTY REGISTRAR**

**WHEREAS**, there exists a need in the Borough of Ocean Gate, County of Ocean, State of New Jersey for the services of a Municipal Registrar and Deputy Municipal Registrar as provided for in N.J.S.A. 26:8-11.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that Ileana Vazquez-Gallipoli is reappointed as Municipal Registrar for the Borough of Ocean Gate at a rate of \$9,500.00 annually and term shall be January 1, 2024 to December 31, 2024 as stated in N.J.S.A. 26:8-13.

**BE IT FURTHER RESOLVED**, by the Governing Body of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that Maria Golda is appointed as Deputy Registrar for the Borough of Ocean Gate and term shall be January 1, 2024 to December 31, 2024 as stated in N.J.S.A. 26:8-13.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Ileana Vazquez-Gallipoli, Registrar
2. Maria Golda, Deputy Registrar
3. Kristen Hudnut, Acting Chief Financial Officer
4. State Registrar of Vital Statistics

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Re-Organization Meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-6**

**PROVIDING FOR THE 2024 TEMPORARY  
OPERATING BUDGET**

**WHEREAS**, section 40A:4-19 of the Revised Statutes of the State of New Jersey provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2024 Municipal Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the total appropriation in the 2023 Municipal Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$3,402,412.00, and

**WHEREAS**, the total appropriation of the 2023 Water Utility Budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund, is the sum of \$417,688.00, and

**WHEREAS**, the total appropriation of the 2023 Sewer Utility Budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund, is the sum of \$551,138.00 and

**WHEREAS**, twenty-six and one-quarter percent (26.25%) of the total appropriations in the 2023 Municipal Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2023 Municipal Budget, Water Utility and Sewer Utility is \$893,133.15, \$109,637.85 and \$144,673.73 respectively.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Ocean Gate, County of Ocean that the following temporary appropriations be made and that a certified copy of this resolution be forwarded to the Acting Chief Financial Officer:

<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
<b><u>CURRENT FUND</u></b>	
<b><u>GENERAL GOVERNMENT FUNCTIONS</u></b>	
<b>Administrative &amp; Executive</b>	
Other Expenses	\$ 5,500.00
<b>Mayor</b>	
Other Expenses	500.00
<b>Council</b>	
Salaries and Wages	1,575.00
<b>Municipal Clerk</b>	
Salaries and Wages	16,200.00
Other Expenses	2,000.00
<b>Financial Administration</b>	
Salaries and Wages	6,500.00

Other Expenses	5,000.00
<b>Audit Service</b>	
Other Expenses	2,400.00
<b>Collection of Taxes</b>	
Salaries and Wages	6,000.00
Other Expenses	2,000.00
<b>Assessment of Taxes</b>	
Salaries and Wages	4,100.00
Other Expenses	1,000.00
<b>Law Services (Law Department)</b>	
Other Expenses	15,000.00
<b>Engineering Services</b>	
Other Expenses	15,000.00
<b>Land Use Administration:</b>	
<b>Planning Board</b>	
Salaries and Wages	1,800.00
Other Expenses	1,000.00
<b><u>STATE UNIFORM CONSTRUCTION CODE</u></b>	
<b>Construction Official</b>	
Salaries and Wages	23,000.00
Other Expenses	2,000.00
<b>Uniform Safety Act</b>	
Other Expenses	771.00
<b><u>INSURANCES</u></b>	
General Liability	100,682.00
Workers Compensation	525.00
Employee Group Health	110,000.00
<b><u>PUBLIC SAFETY FUNCTIONS</u></b>	
<b>Police Department</b>	
Salaries and Wages	324,500.00
Other Expenses	15,000.00
<b>Office of Emergency Management</b>	
Other Expenses	100.00
<b>Fire</b>	
Other Expenses	8,500.00
<b>Municipal Prosecutors</b>	
Other Expenses	2,000.00
<b><u>PUBLIC WORKS FUNCTIONS</u></b>	
<b>Division of Streets and Road</b>	
Salaries and Wages	3,000.00
Other Expenses	4,000.00
<b>Beachfront Maintenance</b>	
Salaries and Wages	3,000.00

Other Expenses	4,300.00
<b>Solid Waste Collection</b>	
Salaries and Wages	3,000.00
<b>Buildings and Grounds</b>	
Salaries and Wages	3,000.00
Other Expenses	35,000.00
<b><u>PARKS AND RECREATION FUNCTIONS</u></b>	
<b>Board of Recreation Commissioners</b>	
Other Expenses	1,500.00
<b>Beach Patrol</b>	
Other Expenses	1,500.00
<b><u>MUNICIPAL COURT FUNCTIONS</u></b>	
<b>Municipal Court</b>	
Salaries and Wages	10,000.00
Other Expenses	2,000.00
<b>Public Defender (P.L. 1997, c256)</b>	
Other Expenses	1,500.00
<b><u>UNCLASSIFIED:</u></b>	
<b><u>PUBLIC ASSISTANCE</u></b>	
Contributions	250.00
<b><u>UTILITY EXPENSES AND BULK</u></b>	
<b><u>PURCHASES</u></b>	
Electricity	5,000.00
Street Lighting	5,000.00
Telephone (excluding equipment acquisition)	6,000.00
Natural Gas	5,000.00
Gasoline	5,000.00
<b>LANDFILL/SOLID WASTE DISPOSAL COSTS</b>	
<b>Sanitary Landfill</b>	
Other Expenses	54,000.00
<b>STATUTORY EXPENDITURES</b>	
Contributions to:	
Public Employees Retirement System	
Social Security (O.A.S.I.)	35,000.00
Police & Firemen's Retirement System of NJ	
Unemployment Insurance	
<b><u>(A) OPERATIONS EXCLUDED FROM "CAPS"</u></b>	
<b><u>SHARED SERVICE AGREEMENTS</u></b>	
<b>Township of Berkeley</b>	
Animal Control	1,200.00



Public Works Services	500.00
Gas & Diesel Fuel	<u>7,500.00</u>
<b>Total</b>	<b><u>\$ 868,903.00</u></b>

**WATER OPERATING FUND**

Water Operating:	
Salaries & Wages	\$ 45,000.00
Other Expenses	58,000.00
Social Security	<u>2,100.00</u>
<b>Total Water Operating Fund</b>	<b><u>\$ 105,100.00</u></b>

**EXCLUDED**

Payment of Bond Principal	\$ 20,000.00
Interest on Bonds	4,400.00
USDA	7,839.00
NJ EIT - Loan Repayments for Principal and Interest	<u>11,053.78</u>
<b>Total</b>	<b><u>\$ 43,292.78</u></b>

**SEWER OPERATING FUND**

Sewer Operating:	
Salaries & Wages	\$ 24,000.00
Other Expenses	47,000.00
Sewer Treatment Costs	67,000.00
Social Security	<u>1,700.00</u>
<b>Total Sewer Operating Fund</b>	<b><u>\$ 139,700.00</u></b>

**EXCLUDED**

NJ EIT - Loan Repayments for Principal and Interest	<u>\$ 3,765.63</u>
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**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Re-Organization Meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

## **RESOLUTION 2024-7**

### **RESOLUTION ADOPTING A CASH MANAGEMENT PLAN**

**WHEREAS**, N.J.S.A.40A:5-14 requires every local government to have a Cash Management Plan; and

**WHEREAS**, the Cash Management Plan has been approved by the Borough Attorney;

**BE IT RESOLVED** by the Borough Council of the Borough of Ocean Gate, County of Ocean and State of New Jersey that the attached Cash Management Plan becomes effective from the date of this Resolution through December 31, 2024;

**AND BE IT FURTHER RESOLVED THAT** the Acting Chief Financial Officer be charged with the administration of said Cash Management Plan.

#### **I. BOROUGH OF OCEAN GATE County of Ocean, New Jersey**

#### **II. CASH MANAGEMENT PLAN**

##### **STATEMENT OF PURPOSE**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A.40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Borough of Ocean Gate, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits, if permitted, or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety and preservation of the principal value, the liquidity (regarding its availability for the intended purposes) and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

##### **CASH MANAGEMENT POLICY**

- A. Objectives: The priority of investing policies shall be in order of descending importance, security, liquidity and yield.
  - (1) Security: The safety of principal is the foremost objective of the cash management plan. Investments shall be undertaken in a manner that seeks to endure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk.
  - (2) Credit Risk: Credit risk is the risk of loss due to failure of the security issuer or backer. Credit risk may be mitigated by:
    - (a) Limiting investments to the safest types of securities.

- (b) Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors with which an entity will do business.
  - (c) Diversifying the investment portfolio so that potential losses on individual securities will be minimized.
- (3) Interest Rate Risk: Interest rate risk is the risk that the market value of the securities in the portfolio will fall due to changes in general interest rates. Interest rate risk may be mitigated by:
  - (a) Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity, and
  - (b) By investing operating funds primarily in shorter-term securities.
- (4) Liquidity: The investment portfolio must remain sufficiently liquid to meet all structuring of the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).
- (5) Yield: The investment portfolio must be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investments risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objective described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. The Chief Financial Officer shall carefully evaluate any investment offering above market yields. Securities shall not be sold prior to maturity with the following exceptions:
  - (a) A declining credit security could be sold early to minimize the loss of principal.
  - (b) A security swap would improve the quality, yield, or target duration in the portfolio.
  - (c) Liquidity needs of the local unit require that the security be sold.

#### B. Standards of Care

- (1) Prudence: The standard of prudence to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio in accordance with the State Law and this policy. The Chief Financial Officer, acting in accordance with written procedures and this cash management plan and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and

the liquidity and the sale of securities are carried out in accordance with terms of the cash management plan and policy.

Investments shall be made with the judgments and care, under circumstances than prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the provable safety of their capital as well as the probable income to be derived.

- (2) Ethics and Conflicts of Interest: The designated officials involved in the investment process shall not have personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. The Local Government Ethics Law shall govern actions of individuals involved in administering the cash management plan. They shall disclose any personal financial investment positions that could be related to the performance of the investment portfolio. The designated officials shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Township.
- (3) Delegation of Authority: Authority to manage the cash management plan is granted to the Chief Financial Officer pursuant to N.J.S.A. 40A:5-14. Responsibility for the operation of the cash management plan is hereby delegated to the Chief Financial Officer. No person may engage in an investment transaction except as provided under the terms of the policy and the written procedures established by the Chief Financial Officer. The Chief Financial Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

**IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

- C. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough of Ocean Gate:

Current Fund:

Current Fund Operating Account  
Federal and State Grants Fund

General Capital Fund

Animal Control Trust Fund

Water Utility Operating Fund  
Water Capital Fund

Sewer Utility Operating Fund  
Sewer Capital Fund

Trust Other Funds:

Boardwalk Improvement Trust  
Jason Marles Memorial Trust  
Law Enforcement Trust  
Municipal Alliance Trust  
Outside Employment of Police  
Payroll Trust  
Planning/Zoning Developers Escrow  
Recreation Trust  
Special Trust  
Tax Collector's Redemption Account

D. The Plan is not intended to cover the deposit and/or investment of the following Funds and Accounts of the Borough:

- (1) Petty Cash Funds.
- (2) Cash drawn from a Federal Agency under a letter of credit which cash has to be paid out within 5 working days to a vendor.
- (3) Deposit, retainage or amounts posted by way of bond, held by the Borough for such things as faithful performance, if the Borough would be required by law to pay back any interest earned to the provider of the deposit, except where the Borough is required by law or court decision to invest the fund.
- (4) Amounts derived from the sale of bonds or notes, only to the extent that a specific written opinion of counsel states that the earning of (full) interest would result in the bonds or notes being classified as an arbitrage (not Federally Tax Exempt) issue pursuant to federal regulations. To the extent that some interest is allowable, it shall be deposited at the most favorable rate obtainable.

**DESIGNATION OF OFFICIALS OF THE BOROUGH OF OCEAN GATE  
AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER  
THE PLAN**

The Chief Financial Officer of the Borough of Ocean Gate is hereby authorized and directed to deposit and/or invest the funds referred to in the plan. Prior to making any such Deposits or any Permitted Investment, such officials of the Borough of Ocean Gate are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and copy of such acknowledgment kept on file with such official. Also authorized to make deposits are the Tax Collector and the Municipal Court Administrator of the Borough of Ocean Gate on accounts set up by the Chief Financial Officer.

## **DESIGNATION OF DEPOSITORIES**

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any Certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in the Plan:

MBIA-Municipal Investors Service Corporation  
New Jersey Arbitrage Rebate Program  
New Jersey Cash Management  
Ocean First Bank  
PNC Bank  
Santander Bank  
TD Bank  
Wells Fargo Bank  
Investors Bank  
Provident Bank  
Kearney Bank

All depositories must conform to the Government Unit Deposit Protection Act (GUDPA), and shall provide a Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis. In addition, designated depositories shall maintain maximum FDIC or FSLIC coverage of all Township funds on deposit.

## **DEPOSIT OF FUNDS**

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S.A. 40A:5-15, into appropriate fund operating accounts. Debt Service and Trust accounts shall be maintained in accordance with Federal and State statutes, regarding such funds. Payroll, Developer's Escrow, Professional Fees Escrows, Performance Bond deposits and other agency funds, which represent funds of individuals and other organizations held by the Borough shall be deposited in regular interest bearing accounts, unless applicable State statutes direct otherwise.

Grant funds shall be deposited in accordance with the regulations of the granting government or agency.

Where compensating balances are required by any designated depository to offset the cost of services provided an agreement between the Borough and the depository shall be executed, specifying the charge for each service and the balance required to offset each charge. Said agreement shall be reviewed on an annual basis.

## **DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Officials of the Borough referred to

in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Officials referred to in Section IV above.

Prudential Securities, Inc.  
Salomon Smith Barney

#### **INVESTMENT INSTRUMENTS AND PROCEDURE**

- A. Except as otherwise specifically provided for herein, the Designated Officials are hereby authorized to invest public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
  - (2) Government money market mutual funds
  - (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
  - (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
  - (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
  - (6) Local Government Investment Pools;
  - (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90,4) or
  - (8) Agreements for the repurchase of fully collateralized securities if:
    - a. The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
    - b. The custody of collateral is transferred to a third party;
    - c. The maturity of the agreement is not more than 30 days;



- d. The underlying securities are purchased through a public depository defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and,
- e. A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- a. Which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940", 15 U.S.C. sec.90a-1 et seq., and operated in accordance with 17 C.F.R.sec. 270.2a-7.
- b. The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- c. Which has:
  - i. Attained the highest ranking of the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - ii. Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940" 15 U.S.C. sec. 80b-1 et seq. with experience investing in U.S. Government securities for at least the most recent past 60 months with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- a. Which is managed in accordance with 17 C.F.R. sec. 270a-7;
- b. Which is rated in the highest category by a nationally recognized statistical rating organization;
- c. Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec.270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- d. Which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of investments;
- e. Which does not permit investments in instruments that: are subject to high price volatility which changing market conditions; cannot reasonably be expected, at

the time of interest rate adjustment, to have a market value that approximates par value; or utilize an index that does not support a stable net asset value; and

- f. Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or state bank, located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.
- B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

Grant Funds

**SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN**

To the extent that any Deposit or Permitted Investment involves a document or security, which is not physically held by the Borough of Ocean Gate, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Ocean Gate to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough of Ocean Gate or by a third party custodian prior to or upon the release of the Borough of Ocean Gate's funds.

To assure that all parties with whom the Borough deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledged the receipt of that Plan in writing a copy of shi h shall be on file with the Designated Official.

**DISBURSEMENT OF FUNDS**

All funds shall be disbursed as authorized and directed by the Borough Council. The Chief Financial Officer shall, at the beginning of the fiscal year, present to the Borough Council a schedule of debt service, principal and interest payments and when available, a schedule of School Tax payments for the upcoming fiscal year. Upon approval of the schedules of payments by the Borough Council, the Chief Financial Officer shall then have the authority to make the following disbursements:

- School Taxes
- County Taxes
- Inter-funds
- Purchase of Investments

Debt Service  
Salaries and Wages  
Petty Cash Reimbursements

**PETTY CASH FUND**

Reimbursements for expenditures through the Petty Cash Fund shall be made within the limits approved by the Director of the Division of Local Government Services. The Petty Cash Fund shall be maintained in accordance with N.J.S.A. 40A5-21. Petty Cash Funds shall be maintained in the following amounts:

Finance                    \$400.00

**BONDING**

The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer                    Tax Collector  
Municipal Court Administrator        Municipal Court Judge

A Public Employee's Faithful Performance Bond shall cover staff members of the Department of Finance and Tax Collection not covered by separate surety bonds.

**COMPLIANCE**

The Cash Management Plan of the Borough of Ocean Gate shall be subject to the approval of the Borough Attorney, and shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

As stated in N.J.S.A.40A:5-14, the official(s) charged with the custody of Township funds shall deposit them as instructed by the Cash Management Plan, and shall thereafter be relieved of any liability of loss due to the insolvency or closing of any designated depository.

If at any time, this Cash Management Plan conflicts with any regulation of the State of New Jersey or any department thereof, the applicable State regulations shall apply.

**REPORTING REQUIREMENTS**

Once a month during which this Plan is in effect, the Designated Official referred to in Section IV hereof shall supply to the governing body of the Borough of Ocean Gate a written report of any Deposits of Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- a. The name of any institution holding funds of the Borough of Ocean Gate as a Deposit of Permitted Investment.
- b. The amount of securities or Deposits purchased or sold during the immediately preceding month.

- c. The class or type of securities purchased or Deposits made.
- d. The book value of such Deposits or Permitted Investment.
- e. The earned income on such Deposits or Permitted Investments. To the extent that such amount are actually earned at maturity; this report shall provide an accrual of such earnings during the immediately preceding month.
- f. The fees incurred to undertake such Deposits or Permitted Investments.
- g. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- h. All other information which may be deemed reasonable from time to time by the Governing Body of the Borough of Ocean Gate.

**XIII. TERM OF PLAN**

This Plan shall be in effect from January 1, 2024 to December 31, 2024. Attached to this Plan is a resolution of the governing body of the Borough of Ocean Gate approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization Meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli  
Municipal Clerk

**RESOLUTION 2024-8**

**APPOINTING CUSTODIAN OF PETTY CASH FUNDS**

**BE IT RESOLVED**, by the Borough Council that Kristen Hudnut, Fiscal Officer, Ileana Vazquez-Gallipoli, Municipal Clerk be appointed as Custodian of Petty Cash Funds in the Borough of Ocean Gate.

**BE IT FURTHER RESOLVED**, that certified copies of this resolution be forwarded to the following:

1. OceanFirst, Bayville Office
2. Kristen Hudnut, Fiscal Officer
3. Ileana Vazquez-Gallipoli, Municipal Clerk
4. Mayor Curtin

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at the Reorganization meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-9**

**DESIGNATING OFFICIAL NEWSPAPERS**

**BE IT RESOLVED**, by the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that the Asbury Park Press and the Star Ledger are hereby designated as the official newspapers of the Borough of Ocean Gate for the year 2024.

**BE IT FURTHER RESOLVED**, that the bulletin board in the Municipal Office Building in the Borough of Ocean Gate is hereby designated as the place where all official notices are to be posted.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted by the Borough Council at a Council Reorganization meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-10**

**RESOLUTION OF THE BOROUGH OF OCEAN GATE, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING COUNCIL SALARY**

WHEREAS, the Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey have determined that according to Ordinance 620-19:

**AN ORDINANCE OF THE BOROUGH OF OCEAN GATE, COUNTY OF OCEAN, STATE OF NEW JERSEY, AFFIXING AND DETERMINING THE SALARIES, WAGES AND COMPENSATION OF THE OFFICIALS AND EMPLOYEES OF THE BOROUGH OF OCEAN GATE**

WHEREAS, the Governing Body of the Borough of Ocean Gate have recommended that each council member be paid the amount of \$2,000.00 per year as set forth in above mentioned salary ordinance for officials and employees of the Borough of Ocean Gate;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Ocean Gate in the County of Ocean and the State of New Jersey that each governing body member be paid \$2,000.00 from January 1, 2024 to December 31, 2024; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Kristen Hudnut, Acting CFO
2. Mayor Curtin
3. All Council Members

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization Meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-11**

**AUTHORIZATION TO APPOINT PUBLIC WORKS LABORER**

**WHEREAS**, it is the recommendation of the Public Works Committee that Peter Julian be reappointed as a Part-Time laborer.

**BE IT NOW RESOLVED**, that Peter Juliano is hereby appointed as a Part-Time Laborer for the public works department in the Borough of Ocean Gate at a rate of \$17.00 per hour, effective January 1, 2024 through December 31, 2024; and

**BE IT FURTHER RESOLVED**, that the Clerk shall forward a certified copy of this resolution to the following:

1. Peter Juliano
2. Kristen Hudnut, Acting Chief Financial Officer

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization Meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk



**RESOLUTION 2024-12**

**RESOLUTION OF THE BOROUGH OF OCEAN GATE,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE EXECUTION OF A SCHEDULE "C"  
AGREEMENT WITH THE COUNTY OF OCEAN FOR 2024**

**WHEREAS**, the Interlocal Services Act, N.J.S.A. 40:8a-1 et seq. authorized the Borough of Ocean Gate to enter into a contract for the provisions of certain governmental services with the County of Ocean; and

**WHEREAS**, N.J.S.A. 40:8 requires such a contract to be authorized by resolution or ordinance; and

**WHEREAS**, it is the desire of the governing body to authorize the execution of a contract with The County of Ocean for the provision of services, materials and equipment as set forth in Schedule "C" attached hereto.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Ocean Gate, in the County of Ocean, State of New Jersey, as follows:

1. Municipal Clerk of the Borough of Ocean Gate is hereby authorized to execute a schedule "C" agreement with The County of Ocean in accordance with the provisions of the law to include \$5,000.00 for the Road Department, \$5,000.00 for Engineering Department and \$2,000.00 for Vehicle Services, for a total sum and not to exceed \$12,000.00. A copy of the said agreement is attached hereto and made part hereof as Schedule "C".
2. This agreement is for the period of January 1, 2024 to December 31, 2024.
3. That a copy of this agreement referenced herein shall be kept on file and made available for public inspection in the Municipal Clerk's office during normal business hours.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization Meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-13**

**ADOPTING REQUIRED POLICIES BY PARTICIPANTS  
IN THE COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM**

**WHEREAS**, the U.S. Department of Housing and Urban Development has provided a directive to the County of Ocean, requiring the adoption of certain policies by participants in the Community Development Block Grant Program; and

**WHEREAS**, said policies require the municipality to prohibit the use of excessive force by law Enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations and enforce applicable State and local laws against physically barring entrance to or from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdictions; and

**WHEREAS**, the County of Ocean must certify that no funds shall be appropriated to a participating municipality which fails to adopt and enforce the above policies; and

**WHEREAS**, the Governing Body of the Borough of Ocean Gate desires to adopt and enforce the above policies in accordance with the U.S. Department of Housing and Urban Development directive,

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby formally adopts and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within the jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and

2. A policy enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Ocean County Community Development Block Grant Program, c/o Ocean County Department of Economic Development and Chief of Police of the Borough of Ocean Gate.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-14**

**DESIGNATING DEPOSITORIES OF BOROUGH FUNDS**

**BE IT RESOLVED** by the Borough Council of the Borough of Ocean Gate, County of Ocean, that the below listed banking institutions are hereby designated as official depositories for the Borough of Ocean Gate, wherein all public monies and other funds of the Borough shall be maintained and kept, as provided for by N.J.S.A. 40A:5-14.

**BE IT FURTHER RESOLVED** that said banking and savings institutions be and are hereby authorized to honor and pay checks, drafts, and warrants drawn on the several accounts in said banking institutions, when same are signed in the name of the Borough by the Mayor, the Business Administrator, the Chief Financial Officer and the Municipal Clerk.

**BE IT FURTHER RESOLVED** that investments are to be made by the Chief Financial Officer or his/her designee at any of the below designated depositories:

MBIA-Municipal Investors Service Corporation  
New Jersey Arbitrage Rebate Program  
New Jersey Cash Management  
Ocean First Bank  
PNC Bank  
Santander Bank  
TD Bank  
Wells Fargo Bank  
Investors Bank  
Provident Bank  
Kearney Bank

Adopted this 1<sup>st</sup> day of January, 2024,  
Certified as a true copy of an original.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-15**

**APPOINTMENT OF FUND COMMISSIONER AND ALTERNATE  
FUND COMMISSIONER TO THE OCEAN COUNTY JOINT  
INSURANCE FUND AND TO THE EXCESS LIABILITY JOINT  
INSURANCE FUND FOR 2024**

**WHEREAS**, the Borough of Ocean Gate is a member of the Ocean County Municipal Joint Insurance Fund and the Excess Liability Joint Insurance Fund; and

**WHEREAS**, the by-laws of said Ocean County Municipal Joint Insurance Fund and the Excess Liability Joint Insurance Fund state that the municipality must appoint a Fund Commissioner to represent the Borough of Ocean Gate;

**NOW THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Ocean Gate, County of Ocean, that Robert Curtin is hereby appointed Fund commissioner to the Ocean County Join Insurance Fund and to the Excess Liability Joint Insurance fund for a term of one year, expiring December 31, 2024.

**BE IT FURTHER RESOLVED**, that Ileana Vazquez-Gallipoli, is hereby appointed Alternate Fund Commissioner for a term of one year, expiring December 31, 2024.

**BE IT FURTHER RESOLVED**, that certified copies of this resolution be forwarded to the following:

1. Ocean County Municipal Joint Insurance Fund
2. Robert Curtin, Mayor
3. Ileana Vazquez-Gallipoli, Municipal Clerk

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-16**

**APPOINTING THE FOLLOWING POSITIONS FOR THE  
BOROUGH OF OCEAN GATE**

**WHEREAS**, there exists a need to appoint the following positions for the Borough of Ocean Gate:

<b><u>POSITION</u></b>	<b><u>NAME</u></b>
Certifying Agent for Pensions	Kristen Hudnut
Supervisor Certifying for pension	Robert Curtin
Safety Coordinator	Robert Curtin
Assessment Search Officer	Eric Zanetti

**BE IT RESOLVED**, that the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby approves the appointment(s) of the foregoing positions effective January 1, 2024 to December 31, 2024.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be sent to the following:

1. Personnel files

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-17**

**APPOINTING REPRESENTATIVE TO THE COMMUNITY  
DEVELOPMENT BLOCK GRANT COMMITTEE AND AN  
ALTERNATE REPRESENTATIVE**

**WHEREAS**, the Borough of Ocean Gate is participating with the County of Ocean in a Community Development Block Grant Program; and

**WHEREAS**, it is necessary for the Borough to designate its representatives to the Community Development Block Grant Committee,

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows:

1. That the borough Council appoint Robert Curtin as the Borough's Representative and Bruce Cox as Alternate Representative to the Community Development Block Grant Committee.
2. That a certified copy of this resolution be forwarded to the Ocean County Planning Board, Community Development Block Grant Program.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-18**

**APPOINTING THE FOLLOWING POSITION FOR THE  
BOROUGH OF OCEAN GATE**

**WHEREAS**, there exists a need to appoint the following position for the Borough of Ocean Gate:

**POSITION**

**NAME**

Purchasing Agent

Kristen Hudnut

**BE IT RESOLVED**, that the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby approves the appointment of the foregoing position from January 1, 2024 – January 31, 2024.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be sent to the following:

1. Personnel files

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the forgoing resolution was duly adopted by the Ocean Gate Borough Council at a meeting Reorganization Meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-19**

**APPOINTMENT OF TAX SEARCH OFFICER FOR THE  
BOROUGH OF OCEAN GATE**

**WHEREAS**, there exists a need in the Borough of Ocean Gate to appoint a Tax Search Officer,

**BE IT NOW RESOLVED**, that the Mayor and Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby appoint Kammie L. Verdolina as the Tax Search Officer for the Borough of Ocean Gate, effective January 1, 2024 and ending December 31, 2024.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk is hereby directed to forward a certified copy of this resolution to the following:

1. Kammie L. Verdolina, Tax Search Officer
2. Kristen Hudnut, Acting CFO
3. Personnel file

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Re-organization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk



**RESOLUTION 2024-20**

**APPOINTING FIRE OFFICIAL AND FIRE INSPECTOR FOR  
THE BOROUGH OF OCEAN GATE**

**WHEREAS**, there exists a need in the Borough of Ocean Gate to appoint a Fire Official and Fire Inspector,

**BE IT NOW RESOLVED**, that the Mayor and Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby appoints the Department of Community Affairs Division of Fire Safety as both the Fire Official and Fire Inspector for a one (1) year term commencing January 1, 2024, and ending December 31, 2024.

**BE IT ALSO RESOLVED**, that the monies available in the Life Hazard Use Fees for year 2024 shall be directed by the Uniform Fire Safety Act and Department regulations for use in administering and enforcing the fire code.

**BE IT FURTHER RESOLVED**, that the Clerk is hereby directed to forward a certified copy of this resolution to the following:

1. N. J. Department of Community Affairs, Div. of Fire Safety,  
P.O. Box 809, Trenton, N. J. 08625,
2. Kristen Hudnut, Acting CFO
3. Mayor Curtin

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-21**

**APPOINTMENT OF TEMPORARY HOUSING OFFICER  
FOR THE BOROUGH OF OCEAN GATE**

**WHEREAS**, there exists a need in the Borough of Ocean Gate to appoint a Temporary Housing Officer,

**BE IT RESOLVED**, that the Mayor and Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby appoints Mayor Robert Curtin as the Temporary Housing Officer for the Borough of Ocean Gate, for a one (1) year term, commencing January 1, 2024 and ending December 31, 2024.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk is hereby directed to forward a certified copy of this resolution to the following:

1. Mayor Curtin
2. Kristen Hudnut, Acting CFO
3. Larry Murray, Fire Chief
4. Tom Fitzgerald, Coordinator, OEM

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

## RESOLUTION 2024-22

### APPOINTING WATER/SEWER OPERATOR

**WHEREAS**, the Mayor and Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey have determined that there is a need, to employ a Water/Sewer operator in the Borough of Ocean Gate; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that Gregory S. DePaul is hired as a Water/Sewer Operator effective January 1, 2024 until December 31, 2024 at the pay rate not to exceed \$18,000.00. Mr. DePaul holds all the required NJ DEP Licenses for said position. Said employment is strictly at will and without health or other benefits.

**BE IT FURTHER RESOLVED**, that the employment of Gregory S. DePaul, is contingent upon certification of the availability of funds and satisfactory completion of any applicable pre-employment testing, background investigations, etc.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Mayor and Council
2. Kristen Hudnut, Acting CFO
3. Municipal Attorney
4. Gregory S. DePaul

### CERTIFICATION

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the forgoing resolution is a true and correct copy of a resolution adopted at a Reorganization Meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-23**

**AUTHORIZING TAX ASSESSOR OR MUNICIPAL ATTORNEY TO REPRESENT THE BOROUGH OF OCEAN GATE IN TAX APPEALS**

**WHEREAS**, from time to time the Tax Assessor discovers an error in calculation, transposing, measurement, or typographical errors in tax assessments on the tax list after the time the County Board of Taxation has certified the tax rates for the year, or a property becomes subject to a roll back assessment; and

**WHEREAS**, the Governing Body of the Taxing District of Ocean Gate is desirous that every taxpayer pay their fair share of taxes; and

**WHEREAS**, if the above discovered errors are not corrected or a roll back is not applied, the taxpayers affected would not be paying their fair share of taxes; and

**WHEREAS**, the method for correcting such errors is to file a Petition of Appeal or Complaint with the County Board of Taxation,

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Taxing District of Ocean Gate that the Tax Assessor, Eric Zanetti or Municipal Attorney are hereby authorized to act as the agent for the Taxing District during the year 2024, and file a Petition of Appeal or Complaint with the Ocean County Board of Taxation to correct such assessments to the proper value and that a copy of any Petition of Appeal or Complaint filed with the Ocean County Board of Taxation under this resolution to be filed with the Municipal Clerk.

**BE IT FURTHER RESOLVED**, that the Tax Assessor or Municipal Attorney is hereby authorized to execute stipulations of settlement on any tax settlement on any tax appeal or complaint filed by the Taxing District or by the taxpayer in year 2024.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Ocean County Board of Taxation with any such Petition of Appeal, to the Tax Assessor and the Municipal Attorney.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at the Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-24**

**APPOINTING THE FOLLOWING POSITIONS FOR THE BOROUGH OF  
OCEAN GATE**

<b><u>POSITION</u></b>	<b><u>NAME</u></b>	<b><u>SALARY</u></b>
ADA Coordinator	Robert Curtin	\$0.00
Deputy ADA Coordinator	Ileana Vazquez-Gallipoli	\$7,000

BE IT RESOLVED, that the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby approves the appointment of Ileana Vazquez-Gallipoli of the foregoing position effective January 1, 2024 to December 31, 2024.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the following:

1. Mayor Curtin
2. Kristen Hudnut, Acting Chief Financial Officer
3. Ileana Vazquez-Gallipoli

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization Meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-25**

**APPOINTMENT OF PROFESSIONAL SERVICES FOR  
VETERINARY SERVICES FOR 2024 RABIES CLINIC**

**WHEREAS**, there exists a need for the services of a licensed veterinarian to conduct our Annual Rabies Clinic.

**BE IT NOW RESOLVED**, that the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby appoints Suzanne Ellis, DVM or designee for Veterinary Services for the Borough of Ocean Gate for the Annual Rabies Clinic to be held in April 2024.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk is hereby directed to forward a certified copy of this resolution to the following:

1. Suzanne Ellis, DVM

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at the Reorganization meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-26**

**AUTHORIZING THE AWARD OF CONTRACT FOR MUNICIPAL AUDITOR**

**WHEREAS**, the Governing Body of the Borough of Ocean Gate has a need to acquire the services of Municipal Auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 as appropriate; and,

**WHEREAS**, the anticipated term of this contract is one (1) year from January 1, 2024 thru December 31, 2024 or until a successor may be appointed, and

**WHEREAS**, Fallon & Company LLP has submitted a proposed contract indicating they will provide the services of Municipal Auditor effective January 1, 2024 and term ending December 31, 2024, and;

**WHEREAS**, Fallon & Company LLP, has completed and submitted a Business Entity Disclosure Certification which certified that Fallon & Company LLP has not made any reportable contributions to a political candidate or candidate committee in the Borough of Ocean Gate in the previous one year, and that the contract will prohibit Fallon & Company from making any reportable contributions through the term of the contract, and

**WHEREAS**, N.J.S.A. 40A:11-1, et seq. requires that notice of a resolution authorizing the award of contracts for "PROFESSIONAL SERVICES" without competitive bids be publicly advertised; and

**WHEREAS**, the proposal is below any applicable bid threshold amount pursuant to the local public contracts law or pay to play law; and

**WHEREAS**, the award of any contract shall be subject to a certification of the availability of funds (N.J.A. C. 5:30-5.4.)

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Ocean Gate authorizes the Mayor to enter into a contract with Fallon & Company LLP as described herein; and,

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be published in the official newspaper of the Borough with ten days of award; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Fallon & Company, Municipal Auditor & Kristen Hudnut, Acting CFO

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-27**

**RESOLUTION OF THE BOROUGH OF OCEAN GATE, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING MAYOR'S SALARY**

WHEREAS, the Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey have determined that according to Ordinance 620-19:

**AN ORDINANCE OF THE BOROUGH OF OCEAN GATE, COUNTY OF OCEAN, STATE OF NEW JERSEY, AFFIXING AND DETERMINING THE SALARIES, WAGES AND COMPENSATION OF THE OFFICIALS AND EMPLOYEES OF THE BOROUGH OF OCEAN GATE**

WHEREAS, compensation for the position of Mayor can range from \$1.00 to \$50,000.00 as set forth in above mentioned salary ordinance for officials and employees of the Borough of Ocean Gate;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Ocean Gate in the County of Ocean and the State of New Jersey that as of January 1, 2024 Mayor Robert Curtin be paid \$1.00; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Kristen Hudnut, Acting CFO
2. Mayor Curtin

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization Meeting held on January 1, 2024

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk



**RESOLUTION 2023-28**

**APPOINTING MEMBERS TO THE OCEAN GATE PARKS AND RECREATION  
COMMITTEE**

**WHEREAS**, the Borough Council of the Borough of Ocean Gate is desirous of appointing members to the Ocean Gate Parks and Recreation Committee.

**BE IT RESOLVED**, by the Borough Council of the Borough of Ocean Gate, that the following members be appointed to the Ocean Gate Parks and Recreation Committee effective January 1, 2024 thru December 31, 2024:

Lou Purcaro  
Patrice Purcaro  
Vicky Wagner  
Jeanne O'Neill  
Lisa Yurkanin  
Mike Spano  
Linda Doremus-Stoudt  
George Schifer

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be provided to the following:

1. Kristen Hudnut, Acting C.F.O.
2. All members of the Ocean Gate Parks and Recreation Committee

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-29**

**RESOLUTION TO APPOINT VOLUNTEER LOCAL HISTORIAN**

WHEREAS, according to 40:10A-4; the governing body of any municipality may by resolution appoint a local historian;

NOW THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Ocean Gate, County of Ocean, State of New Jersey that Louis Purcaro is hereby appointed as volunteer historian for the Borough of Ocean Gate.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted during a Council Reorganization Meeting January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-30**

**APPOINTMENT OF OFFICIALS AND EMPLOYEES FOR THE OFFICE OF  
EMERGENCY MANAGEMENT**

BE IT RESOLVED, by the Mayor and Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that the following officials and employees are hereby appointed for the Borough of Ocean Gate as follows:

Affirmative Action Officer – Mayor Curtin	<u>TERM</u> 12/31/24
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**EMERGENCY MANAGEMENT PLANNING COUNCIL**

Tom Fitzgerald	Coordinator	12/31/24
Robert Vassallo	Deputy Coordinator	12/31/24
Chief Kuchta	Police Dept.	12/31/24
George Kempker	Police Dept.	12/31/24
Larry Murray	Fire Chief	12/31/24
Valerie Gurba	Resource Management	12/31/24
Ileana Vazquez-Gallipoli	Social Service Liaison	12/31/24
Rich Piscal	Temporary Shelter/Staff Officer	12/31/24
Mark Haug	Public Works	12/31/24
Gerald Barrett	Radiological Officer	12/31/24
Andrew Welsh	Police Department	12/31/24

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true copy of a resolution adopted at a reorganization meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-31**

**APPOINTING BOROUGH LIAISON TO SCHOOLS**

**WHEREAS**, it is necessary for the Borough to designate its representative to the Ocean Gate School District, and to the Central Regional School District; and

**WHEREAS**, it is the desire of the Mayor and Borough Council to appoint Robert Curtin as the Borough's representative to the Ocean Gate School District,

**WHEREAS**, it is the desire of the Mayor and Borough Council to appoint Mark Haug as the Borough's representative to the Central Regional School District,

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Ocean Gate, County of Ocean as follows:

1. That the Borough Council does hereby appoint Robert Curtin as the Borough's representative to the Ocean Gate School District, for a term of one year, expiring December 31, 2024.
2. That the Borough Council does hereby appoint Mark Haug as the Borough's representative to the Central Regional School District, for a term of one year, expiring December 31, 2024.

**BE IT FURTHER RESOLVED**, That a certified copy of this resolution be forwarded to the following:

1. Mayor Curtin
2. Councilman Haug

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-32**

**APPOINTMENT OF WATER & SEWER UTILITY COLLECTOR  
FOR THE BOROUGH OF OCEAN GATE**

**WHEREAS**, there exists a need in the Borough of Ocean Gate to appoint a Water & Utility Collector.

**BE IT NOW RESOLVED**, that the Mayor and Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby appoints Kammie L. Verdolina as the Water & Sewer Utility Collector for the Borough of Ocean Gate commencing January 1, 2024 and ending December 31, 2024.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk is hereby directed to forward a certified copy of this resolution to the following:

1. Kammie L. Verdolina, Tax Collector
2. Kristen Hudnut, Acting Chief Financial Officer
3. Personnel file

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of N. J., hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a reorganization meeting of the Borough of Ocean Gate on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-33**

**APPOINTING CLEAN COMMUNITY COORDINATOR**

**BE IT RESOLVED**, that the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby appoints Robert Curtin, as Clean Community Coordinator for a one (1) year term, effective January 1, 2024 and ending December 31, 2024.

**BE IT ALSO RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Mayor Robert Curtin

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

## RESOLUTION 2024-34

### **DESIGNATION OF REPRESENTATIVE AND ALTERNATE TO RECEIVE CDL INFORMATION**

**WHEREAS**, the Borough of Ocean Gate approved entering into an Agreement with Conner Strong Risk Control Services, Inc. to provide alcohol and drug testing services; for the year 2024 and

**WHEREAS**, said agreement requires that the Borough of Ocean Gate designate a representative and alternate to whom Conner Strong Risk Control Services will report test results and discuss or report other information; and

**WHEREAS**, the person designated, or the alternate will be responsible to notify Conner Strong Risk Control Services with regard to the Borough of Ocean Gate's employee assistance as it relates to alcohol and drug testing,

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows:

1. That Robert Curtin is hereby designated as the representative of the Borough to receive reports and test results or other information from Conner Strong Risk Control Services.
2. That James McGrath is hereby designated as the Alternate Representative of the Borough of Ocean Gate.
3. That a certified copy of this resolution be forwarded to Conner Strong Risk Control Services.

### CERTIFICATION

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at the Reorganization meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-35**

**APPOINTING COURT ADMINISTRATOR**

**WHEREAS**, there exists a need in the Borough of Ocean Gate for the services of a Court Administrator.

**BE IT NOW RESOLVED**, by the Borough Council of the Borough of Ocean Gate, State of New Jersey, that Jessie Camporeale is hereby appointed as Court Administrator for the Borough of Ocean Gate beginning January 1, 2024 to December 31, 2024;

**BE IT ALSO RESOLVED**, that rate of pay for Jessie Camporeale will be \$20,000.00 annually; and

**BE IT ALSO RESOLVED**, that Jessie Camporeale will be paid at a rate of \$25.00 per hour; and

**BE IT ALSO RESOLVED**, that Call Out's will be paid at a rate of \$65.00 an hour and \$130.00 an hour Sundays and Holidays.

**BE IT ALSO RESOLVED**, that the foregoing employee is not entitled to benefits, sick or vacation time.

**BE IT ALSO RESOLVED**, that the Municipal Clerk is hereby directed to forward certified copies of this resolution to the following:

1. Jessie Camporeale
2. Stacey Kerr, Municipal Court Judge
3. Mike Kuchta, Chief
4. Personnel files

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted a Council Reorganization Meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk



**RESOLUTION 2024-36**

**APPOINTING SPECIAL CONFLICT COUNSEL**

**WHEREAS**, the Borough Attorney has advised the Governing Body that there may from time to time exist a potential for conflict of interest regarding legal representation of the Borough of Ocean Gate, Borough of Ocean Gate Council Members and/or the Mayor of Ocean Gate which requires the appointment of Special Conflict Counsel; and

**WHEREAS**, N.J.S.A. 40A:11-1, et seq. requires that notice of a resolution authorizing the award of contracts for “PROFESSIONAL SERVICES” without competitive bids be publicly advertised; and

**WHEREAS**, the amount of this contract shall not exceed \$17,500.00 and the Borough Chief Financial Officer has certified that funds are available for this purpose in the 2024 budget per the attached certification.

**NOW, THEREFORE, BE IT RESOLVED**, by Governing Body of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows:

1. Peter J. VanDyke, Esq. is hereby appointed to the position of Special Conflict Counsel. Said appointee shall be paid on a fee basis at the rate of \$150.00 per hour for legal services. The total amount of the contract shall not exceed \$17,500.00.
2. This appointment is made without competitive bidding for “Professional Services” to be performed by a person authorized by Law to practice a recognized profession.
3. A notice of this appointment shall be advertised in a newspaper of general circulation within the boundaries of the Borough of Ocean Gate not more than ten days after the adoption of this resolution.
4. The Mayor is authorized to execute and the Clerk to attest to a “Professional Services” contract with Peter J. VanDyke, Esq. in connection with the aforesaid services.
5. This appointment is effective as of January 1, 2024.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Mayor and Council
2. Kristen Hudnut, Acting Chief Financial Officer
3. Municipal Attorney
4. Peter J. VanDyke, Special Conflict Counsel
5. All other parties in interest.

**CERTIFICATION**

I, Ileana Vasquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the forgoing resolution was duly adopted by the Ocean Gate Borough Council at a meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-37**

**AUTHORIZING THE AWARD OF CONTRACT FOR  
PUBLIC DEFENDER**

**WHEREAS**, there exists a need for Legal Services as Public Defender for the Borough of Ocean Gate; and

**WHEREAS**, the maximum amount of the contract to be awarded under this resolution is set in the 2024Municipal Budget for professional services; and

**WHEREAS**, funds are, or will be available for this purpose; and

**WHEREAS**, the Local Public Contracts Law N.J.S.A.40A:11-1 et seq., requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be made available for public inspection,

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows:

1. That Alexandra Nieves Martinez Esq., is hereby appointed as Public Defender for a term of one (1) year, commencing January 1, 2024, and ending December 31, 2024.
2. That the Mayor is hereby authorized to execute and the Municipal Clerk to attest an agreement with Alexandra Nieves Martinez, Esq.
3. This contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because it is for services to be performed by a person authorized by law to practice a recognized profession.
4. A notice of this action shall be printed once in the Official newspapers of the Borough of Ocean Gate.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Alexandra Nieves Martinez Esq., Public Defender
2. Kristen Hudnut, Acting Chief Financial Officer

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-38**

**AUTHORIZING THE AWARD OF CONTRACT FOR  
ALTERNATE PUBLIC DEFENDER**

**WHEREAS**, there exists a need for Legal Services as Public Defender for the Borough of Ocean Gate; and

**WHEREAS**, the maximum amount of the contract to be awarded under this resolution is set in the 2024 Municipal Budget for professional services; and

**WHEREAS**, funds are, or will be available for this purpose; and

**WHEREAS**, the Local Public Contracts Law N.J.S.A.40A:11-1 et seq., requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be made available for public inspection,

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows:

1. That Matthew Sage, Esq., is hereby appointed as Alternate Public Defender for a term of one (1) year, commencing January 1, 2024, and ending December 31, 2024.
2. That the Mayor is hereby authorized to execute and the Municipal Clerk to attest an agreement with, Matthew Sage, Esq.
3. This contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because it is for services to be performed by a person authorized by law to practice a recognized profession.
4. A notice of this action shall be printed once in the Official newspapers of the Borough of Ocean Gate.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Matthew Sage, III,, Alt. Public Defender
2. Kristen Hudnut, Acting Chief Financial Officer

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-39**

**APPOINTING ANIMAL CONTROL CLERK FOR THE  
BOROUGH OF OCEAN GATE**

WHEREAS, there exists a need in the Borough of Ocean Gate for the services of an Animal Control License Clerk.

BE IT NOW RESOLVED, by the Borough Council of the Borough of Ocean Gate, State of New Jersey, that Darlene Acevedo is hereby reappointed as Animal Control License Clerk for the Borough of Ocean Gate at a rate of \$4,500.00 annually and term shall be January 1, 2024 to December 31, 2024 as stated in

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the following:

1. Personnel files

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-40**

**A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH  
OF OCEAN GATE AND THE SEASIDE PARK DEPARTMENT OF  
PUBLIC WORKS**

**WHEREAS**, The Borough of Ocean Gate (the “Borough”) and the Seaside Park Department of Public Works (SPDPW) are both Municipal Entities (collectively, the “Entities”) serving the residents and taxpayers of their respective communities; and

**WHEREAS**, the SPDPW may possess specialized equipment, resources, and expertise of that can be utilized by the Borough to supplement its operations; and

**WHEREAS**, it is deemed in the best interest of the Public for these Entities to share such equipment, resources, and expertise in order to perform tasks in the most cost-effective way possible for the taxpayers; and

**WHEREAS**, the Uniform Shared Services and Consolidation Agreement Act, N.J.S.A. 40A:65-1 permits municipalities to enter into agreements for shared services; and

**WHEREAS**, the prior Agreement between the parties has expired and the SPDPW and Borough desire to enter into a new agreement.

**NOW, THEREFORE BE IT RESOLVED**, by the Borough of Ocean Gate, County of Ocean, State of New Jersey as follows:

1. The Mayor is hereby authorized to execute and the Borough Clerk to attest to a Shared Services Agreement, which shall be attached hereto and made a part hereof, between the Borough of Ocean Gate and Seaside Park Department of Public Works.

**BE IT FURTHER RESOLVED**, that this agreement is subject to a certification of the availability of funds by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Seaside Park Department of Public Works
2. Kristen Hudnut, Acting CFO

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Reorganization Meeting held on January 1, 2024

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-41**

**AUTHORIZING THE AWARD OF CONTRACT FOR MUNICIPAL BOND COUNSEL**

**WHEREAS**, there exists a need for specialized legal services in connection with the authorization and the issuance of bonds and other obligations and other matters relating to capital financing by the Borough of Ocean Gate, County of Ocean, New Jersey (herein the “Borough”); and

**WHEREAS**, such specialized legal services can be provided only by a recognized Bond Counsel firm, and the law firm of Dilworth Paxton LLP is so recognized by the financial community; and

**WHEREAS**, the services to be performed are “professional services” as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2 (6), and therefore are exempt from the Local Public Contracts Law requirements for competitive bidding, pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), requires the public advertisement of notice with respect to contracts for professional services awarded without competitive bids; and

**WHEREAS**, funds are or will be available for this purpose,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF OCEAN GATE, IN THE COUNTY OF OCEAN, NEW JERSEY AS FOLLOWS:**

1. That the Borough Council hereby appoints the firm of Dilworth Paxton, LLC, to serve as Bond Counsel to the Borough in connection with the financing of capital projects, and awards which is annexed hereto and made a part hereof (the “Contract”), in accordance with N.J.S.A. 40A:11-1 et seq.
2. That the Mayor or other appropriate official of the Borough, on behalf of the Borough, is hereby authorized and directed to execute the Contract and the Clerk is hereby authorized and directed to attest to the execution of said Contract for professional services in connection with the preparation of all bond ordinances and the authorization and issuance of all bonds, bond anticipation notes, tax anticipation notes or similar obligations and related matters of capital and debt financing by the Borough.
3. That no appropriation of funds at this time, payment coming from the proceeds of the sale of bonds, bond anticipation notes and tax anticipation notes or similar obligations or from capital authorizations or other appropriate budgeted items in accordance with the attached Contract.
4. That this Contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), because legal services are a recognized professional licensed and regulated by law.
5. That a notice in accordance with this resolution and the Local Public Contracts Law, shall be published in the official newspaper or newspapers of the Borough.

6. That an executed copy of the Contract and a copy of this resolution shall be filed in the Office of the Clerk and be available there for public inspection in accordance with law.
7. That this resolution shall take effect immediately.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, certify that the foregoing resolution is a true and correct copy of a resolution adopted at the Reorganization meeting held January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

## RESOLUTION 2024-42

### **APPOINTING JEAN L. CIPRIANI, ESQUIRE, OF ROTHSTEIN, MANDELL, STROHM, HALM & CIPRIANI, AS BOROUGH ATTORNEY FOR THE BOROUGH OF OCEAN GATE**

**WHEREAS**, there exists a need for Legal Services as Borough Attorney for the Borough of Ocean Gate; and

**WHEREAS**, the anticipated value of the contract will exceed \$17,500; and

**WHEREAS**, although the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of contracts for "Professional Services" without competitive bids, the Borough issued a request for proposals for professional service contracts in compliance with Ch. 19, P.L. 2004; and

**WHEREAS**, all proposals were submitted to the Office of the Borough Clerk; and

**WHEREAS**, the Borough has determined that Jean L. Cipriani, Esquire and the firm Rothstein, Mandell, Strohm, Halm & Cipriani have the ability and expertise to perform the legal services required by the Borough; and

**WHEREAS**, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution and contract be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows:

1. That Jean L. Cipriani, Esquire of Rothstein, Mandell, Strohm, Halm & Cipriani is hereby appointed as Borough Attorney for the Borough of Ocean Gate for a term of one (1) year, commencing January 1, 2024 and ending December 31, 2024. Jean L. Cipriani, Esquire, and the firm Rothstein, Mandell, Strohm, Halm & Cipriani may perform additional legal services under the contract authorized herein.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to the attached agreement with Jean L. Cipriani, Esquire and the firm Rothstein, Mandell, Strohm, Halm & Cipriani in accordance with the provisions of this resolution.
3. That this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
4. That this contract is awarded pursuant to a fair and open public solicitation process in compliance with Ch. 19, P.L. 2004.



5. That a notice of this action shall be printed once in the official newspaper of the Borough of Ocean Gate.
6. That a copy of the written determination of value by the Borough Administrator shall be placed on file with this resolution.
7. That this resolution shall take effect immediately.
8. That a certified copy of this resolution shall be provided by the Borough Clerk to the Chief Financial Officer, Jean L. Cipriani, Esquire and the firm Rothstein, Mandell, Strohm, Halm & Cipriani

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-43**

**AUTHORIZING THE AWARD OF CONTRACT FOR  
MUNICIPAL PROSECUTORS**

**WHEREAS**, there exists a need for Legal Services as Municipal Prosecutor for the Borough of Ocean Gate; and

**WHEREAS**, the maximum amount of the contract to be awarded under this resolution is set in the 2024 Municipal Budget for professional services; and

**WHEREAS**, funds are, or will be available for this purpose; and

**WHEREAS**, the Local Public Contracts Law N.J.S.A.40A:11-1 et seq., requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be made available for public inspection,

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows:

1. That Anthony J. Destribats, Esq., is hereby appointed as Municipal Prosecutor for a term of one (1) year, commencing January 1, 2024, and ending December 31, 2024.
2. That the Mayor is hereby authorized to execute and the Municipal Clerk to attest an agreement with, Anthony J. Destribats Esq.,
3. This contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because it is for services to be performed by a person authorized by law to practice a recognized profession.
4. A notice of this action shall be printed once in the Official newspapers of the Borough of Ocean Gate.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Anthony J. Destribats, Esq.
2. Kristen Hudnut, Acting Chief Financial Officer

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-44**

**AUTHORIZATION TO ESTABLISH A METHOD OF PAYMENT FOR DELINQUENT TAXES AND WATER AND SEWER**

**WHEREAS**, any taxpayer who is delinquent as of November 11<sup>th</sup> of the post-tax year shall be included in the tax sale; and

**WHEREAS**, to ensure full payment prior to the date of the tax sale, the Borough must know that taxes and/or utilities were paid in full.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Ocean Gate, County of Ocean and the State of New Jersey that all delinquent tax, water and sewer payments tendered after December 31, 2023, must be paid either by certified check, money order or cash.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted during a Council Reorganization Meeting on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-45**

**REQUIREMENT OF DIRECT DEPOSIT OF PAYCHECKS**

**WHEREAS**, P.L.1981, c. 385 (C.52:14-15a) was amended by the Senate and General Assembly of the State of New Jersey to provide that municipalities (along with other State entities) may provide for mandatory direct deposit of net pay for all employees; and

**WHEREAS**, the Chief Financial Officer of the Borough of Ocean Gate recommends the municipality adopt this requirement for mandatory direct deposit of net pay as it provides an increase in the productivity of the Finance department and a decrease in the cost of producing and replacing lost checks; and

**WHEREAS**, the employees of the municipality shall indicate, in writing to the Chief Financial Officer, the specific banking institution(s) and designated checking account(s), savings account(s) or share account(s) to which the deposit shall be made on behalf of the employee; and

**WHEREAS**, the Chief Financial Officer of the Borough of Ocean Gate may determine special exceptions to this policy for paychecks for terminated employees, special awards and other unique circumstances; and

**WHEREAS**, the Chief Financial Officer and Mayor recommend the adoption of this policy.

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Borough of Ocean Gate that, effective January 1, 2024, mandatory direct deposit of net pay for all employees of the Borough of Ocean Gate shall be made to the specific banking institution(s) provided by each employee.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at the Reorganization meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-46**

**APPOINTING DEPUTY COURT ADMINISTRATOR**

**WHEREAS**, there exists a need in the Borough of Ocean Gate for the services of a Deputy Court Administrator.

**BE IT NOW RESOLVED**, by the Borough Council of the Borough of Ocean Gate, State of New Jersey, that Courtney Meyer is hereby appointed as Deputy Court Administrator for the Borough of Ocean Gate beginning January 1, 2024 and ending December 31, 2024;

**BE IT ALSO RESOLVED**, that rate of pay for Courtney Meyer will be \$20.00 an hour, \$65.00 an hour for call outs and \$200 for court sessions.

**BE IT ALSO RESOLVED**, that the foregoing employee is not entitled to benefits, sick or vacation time.

**BE IT ALSO RESOLVED**, that the Municipal Clerk is hereby directed to forward certified copies of this resolution to the following:

1. Courtney Meyer, Deputy Court Administrator
2. Stacey Kerr, Municipal Court Judge
3. Mike Kuchta, Chief
4. Kristen Hudnut, Acting CFO

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-47**

**RESOLUTION OF THE BOROUGH OF OCEAN GATE, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF BERKELEY FOR THE PROVISION OF GASOLINE**

**WHEREAS**, the Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes the Borough of Ocean Gate to enter into a contract for the provision of certain governmental services with the Township of Berkeley; and

**WHEREAS**, N.J.S.A. 40A:65-5 requires that such a contract be authorized by resolution; and

**WHEREAS**, it is the desire of the Governing Body to authorize the execution of a Shared Services Agreement with the Township of Berkeley for the use of township fuel depot.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize the execution of a Shared Services Agreement with the Township of Berkeley for the use of the Township's fuel depot, in accordance with the form and terms approved by the borough attorney from January 1, 2024 through December 31, 2024.
2. That the Mayor is hereby authorized to execute and the Municipal Clerk to attest to the Shared Services Agreement, and any other documents necessary to effectuate the terms of this resolution.
3. That a copy of the agreement referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk's Office during normal business hours.
4. That a certified copy of this resolution, together with a copy of the agreement, shall be forwarded to: Mayor and Council Members; Mayor of Berkeley Township, Borough Attorney; Business Administrator; and the Chief Financial Officer.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted during a Reorganization Meeting of January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-48**

**A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH  
OF OCEAN GATE AND THE TOMS RIVER DEPARTMENT OF  
PUBLIC WORKS**

**WHEREAS**, The Borough of Ocean Gate (the “Borough”) and the Toms River Department of Public Works (TRDPW) are both Municipal Entities (collectively, the “Entities”) serving the residents and taxpayers of their respective communities; and

**WHEREAS**, the TRDPW may possess specialized equipment, resources, and expertise of that can be utilized by the Borough to supplement its operations; and

**WHEREAS**, it is deemed in the best interest of the Public for these Entities to share such equipment, resources, and expertise in order to perform tasks in the most cost-effective way possible for the taxpayers; and

**WHEREAS**, the Uniform Shared Services and Consolidation Agreement Act, N.J.S.A. 40A:65-1 permits municipalities to enter into agreements for shared services; and

**WHEREAS**, the prior Agreement between the parties has expired and the TRDPW and Borough desire to enter into a new agreement.

**NOW, THEREFORE BE IT RESOLVED**, by the Borough of Ocean Gate, County of Ocean, State of New Jersey as follows:

1. The Mayor is hereby authorized to execute and the Borough Clerk to attest to a Shared Services Agreement, which shall be attached hereto and made a part hereof, between the Borough of Ocean Gate and Toms River Department of Public Works.

**BE IT FURTHER RESOLVED**, that this agreement is subject to a certification of the availability of funds by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Toms River Department of Public Works
2. Kristen Hudnut, Acting C.F.O.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Reorganization Meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-49**

**A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH  
OF OCEAN GATE AND THE OCEAN COUNTY MUNICIPAL  
UTILITIES AUTHORITY**

**WHEREAS**, The Borough of Ocean Gate (the “Borough”) and the Ocean County Municipal Utilities Authority (OCMUA) are both Municipal Entities (collectively, the “Entities”) serving the residents and taxpayers of their respective communities; and

**WHEREAS**, the OCMUA may possess specialized equipment, resources, and expertise of that can be utilized by the Borough to supplement its operations; and

**WHEREAS**, it is deemed in the best interest of the Public for these Entities to share such equipment, resources, and expertise in order to perform tasks in the most cost-effective way possible for the taxpayers; and

**WHEREAS**, the Uniform Shared Services and Consolidation Agreement Act, N.J.S.A. 40A:65-1 permits municipalities to enter into agreements for shared services; and

**WHEREAS**, the prior Agreement between the parties has expired and the OCMUA and Borough desire to enter into a new agreement.

**NOW, THEREFORE BE IT RESOLVED**, by the Borough of Ocean Gate, County of Ocean, State of New Jersey as follows:

1. The Mayor is hereby authorized to execute and the Borough Clerk to attest to a Shared Services Agreement, which shall be attached hereto and made a part hereof, between the Borough of Ocean Gate and the Ocean County Municipal Utilities Authority.

**BE IT FURTHER RESOLVED**, that this agreement is subject to a certification of the availability of funds by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Ocean County Municipal Utilities Authority
2. Kristen Hudnut, Acting C.F.O.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Reorganization Meeting held on January 1, 2024

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk



**RESOLUTION 2024-50**

**APPOINTING MEMBERS TO THE LAND USE BOARD**

**BE IT RESOLVED**, that the Mayor and Council of the Borough of Ocean Gate hereby appoint the following persons to the Planning Board/Board of Adjustment:

<b><u>NAME</u></b>		<b><u>TERM ENDING</u></b>
Mayor Curtin	Class I	12/31/24
Chief Mike Kuchta	Class II	12/31/24
Councilman Fry	Class III	12/31/24
Jay Lynch	Class IV	12/31/25
Richard Mihalkovitz	Class IV	12/31/25
Tom Fitzgerald	Class IV	12/31/25
Gary Mease	Class IV	12/31/24
Rick Zieser	Class IV	12/31/26
Greg Hanusey	Class IV	12/31/26
John Fry	Class IV	12/31/24
Rich Piscall	Alt.	12/31/24

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be sent to the following:

1. Jeanne Teller, Board Secretary

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Reorganization Meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-51**

**APPOINTING CODE ENFORCEMENT OFFICER**

**WHEREAS**, the Mayor and Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey have determined the necessity of a Code Enforcement Officer; and

**WHEREAS**, the Governing Body of the Borough of Ocean Gate wish to re-appoint Anthony Bollettino as the Code Enforcement Officer.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that Anthony Bollettino is appointed as the Code Enforcement Officer as of January 1, 2024, through December 31, 2024, without health or other benefits;

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, by the Governing Body of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that Anthony Bollettino is appointed Part Time (10 to 15 hours a week) at the pay rate of \$25.00 per hour, without health or other benefits;

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Mayor and Council
2. Kristen Hudnut, Acting Fiscal Officer
3. Personnel File

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

## **RESOLUTION 2024-52**

### **RESOLUTION IN SUPPORT OF CIVIL SERVICE ACT REFORM**

WHEREAS, New Jersey was the sixth state to establish a Civil Service Commission in 1908 as part of the progressive political movement to overcome the combination of governmental appointment spoils system and a government that was not ready to solve specialized problems of the day; and

WHEREAS, from the very beginning, the Civil Service law mandated that appointments to and promotions in the civil service be made according to merit and fitness only, to be ascertained as far as is practicable by examinations, which as far as is practicable shall be competitive; and

WHEREAS, the 1908 law was amended over the years and became extremely difficult to interpret and administer, a new law, which became effective on April 18, 1930, brought its provisions together into a comprehensive act, modified and supplemented to include contemporary principles of personnel management; and

WHEREAS, despite the fact that in 1970, several studies were undertaken to improve the civil service system, it was not until 1986 that a revision was made to the Civil Service Law; and

WHEREAS, pursuant to N.J.S.A. 11:9-2, a municipality may join Civil Service through the adoption of public question by the voters of the municipality, and to date 194 municipalities participate in Civil Service; and

WHEREAS, once the voters of a municipality choose to place their public employees into the Civil Service System, future generations of citizens are bound by a personnel policy made decades ago and there is no procedure for the municipality to withdraw from the Civil Service System; and

WHEREAS, although the intent of the Civil Service law was admirable and necessary, over the decades, the law has evolved into a system where the requirements imposed on local management by civil service rules and by the rights employees enjoy in the civil service system increase local personnel costs; and

WHEREAS, municipalities could greatly improve the quality of services provided and at the same time lower costs associated with said services by acquiring greater direct control over work rules, employee hiring criteria, promotions standards and associated authorities if they were permitted to leave civil service.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Ocean Gate supports municipalities to withdraw from the civil service system by the enactment of an ordinance approved by majority of the governing body; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the members of the New Jersey State Legislature, New Jersey Civil Service Commission and the Governor and Lt. Governor of the State of New Jersey.

### **CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Reorganization Meeting held on January 1, 2024

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-53**

**A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH  
OF OCEAN GATE AND THE TOMS RIVER MUNICIPAL UTILITIES  
AUTHORITY**

**WHEREAS**, The Borough of Ocean Gate (the “Borough”) and Toms River Municipal Utilities Authority (TRMUA) are both Municipal Entities (collectively, the “Entities”) serving the residents and taxpayers of their respective communities; and

**WHEREAS**, the TRMUA may possess specialized equipment, resources, and expertise of that can be utilized by the Borough to supplement its operations; and

**WHEREAS**, it is deemed in the best interest of the Public for these Entities to share such equipment, resources, and expertise in order to perform tasks in the most cost-effective way possible for the taxpayers; and

**WHEREAS**, the Uniform Shared Services and Consolidation Agreement Act, N.J.S.A. 40A:65-1 permits municipalities to enter into agreements for shared services; and

**WHEREAS**, the prior Agreement between the parties has expired and the TRMUA and Borough desire to enter into a new agreement.

**NOW, THEREFORE BE IT RESOLVED**, by the Borough of Ocean Gate, County of Ocean, State of New Jersey as follows:

1. The Mayor is hereby authorized to execute and the Borough Clerk to attest to an Shared Services Agreement, which shall be attached hereto and made a part hereof, between the Borough of Ocean Gate and the Toms River Municipal Utilities Authority.

**BE IT FURTHER RESOLVED**, that this agreement is subject to a certification of the availability of funds by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Toms River Municipal Utilities Authority Commissioners;
2. Bernard Rutkowski, TRMUA Executive Director;
3. Frederick C. Ebenau, C.F.O.; and

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Reorganization Meeting held on January 1, 2024

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-54**

**APPOINTING PLUMBING SUB-CODE OFFICIAL**

**WHEREAS**, the Mayor and Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey have determined a necessity of a Plumbing Sub-Code Official; and

**WHEREAS**, the Governing Body of the Borough of Ocean Gate to reappoint Richard Barlet as the Plumbing Sub-Code Official.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that Richard Barlet is reappointed as the Plumbing Sub-Code Official retro-active to January 1, 2024 through December 31, 2026, without health or other benefits;

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, by the Governing Body of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that Richard Barlet is reappointed at the pay rate of \$43.70 per hour, without health or other benefits;

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Mayor and Council
2. Kristen Hudnut, Acting C.F.O.
3. Richard Barlet
4. State of New Jersey Dept. of Community Affairs
5. Personnel File

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization Meeting held January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-55**

**APPOINTING ELECTRICAL SUB-CODE OFFICIAL**

**WHEREAS**, the Mayor and Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey have determined a necessity of an Electrical Sub-Code Official; and

**WHEREAS**, the Governing Body of the Borough of Ocean Gate have recommended that Charles White be reappointed as the Electrical Sub-Code Official.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that Charles White is reappointed as the Electrical Sub-Code Official from January 1, 2024 through December 31, 2026, without health or other benefits;

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, by the Governing Body of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that Charles White is appointed as the Temporary Electrical Sub-Code Official at the pay rate of \$42.85 per hour, without health or other benefits;

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Mayor and Council
2. Kristen Hudnut, Acting C.F.O.
3. Charles White
4. State of New Jersey Dept. of Community Affairs
5. Personnel File

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization Meeting held January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-56**

**AUTHORIZING THE AWARD OF CONTRACT FOR ALTERNATE MUNICIPAL PROSECUTOR**

**WHEREAS**, there exists a need for Legal Services as Alternate Municipal Prosecutor for the Borough of Ocean Gate; and

**WHEREAS**, the maximum amount of the contract to be awarded under this resolution is set in the 2024 Municipal Budget for professional services; and

**WHEREAS**, funds are, or will be available for this purpose; and

**WHEREAS**, the Local Public Contracts Law N.J.S.A.40A:11-1 et seq., requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be made available for public inspection,

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows:

1. That Raymond C. Staub, Esq., is hereby appointed as Alternate Municipal Prosecutor #1 for a term of one (1) year, commencing January 1, 2024, and ending December 31, 2024.
2. That Adam Lipps is hereby appointed as Alternate Municipal Prosecutor #2 for a term of one (1) year, commencing January 1, 2024, and ending December 31, 2024.
3. That David P. Schroth is hereby appointed as Alternate Municipal Prosecutor #3 for a term of one (1) year, commencing January 1, 2024, and ending December 31, 2024.
4. That the Mayor is hereby authorized to execute and the Municipal Clerk to attest an agreement with Raymond C. Staub, Adam Lipps and David P. Schroth
5. This contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because it is for services to be performed by a person authorized by law to practice a recognized profession.
7. A notice of this action shall be printed once in the Official newspapers of the Borough of Ocean Gate.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Raymond C. Staub, Adam Lipps and David P. Schroth
2. Kristen Hudnut, Acting Chief Financial Officer

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Reorganization Meeting held on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-57**

**AUTHORIZING THE AWARD OF CONTRACT TO VAN CLEEF  
ENGINEERING**

**WHEREAS**, there exists a need for A Flood Plain Manager for the Borough of Ocean Gate; and

**WHEREAS**, the anticipated value of the contract will exceed \$17,500; and

**WHEREAS**, although the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of contracts for "Professional Services" without competitive bids, the Borough issued a request for proposals for professional service contracts in compliance with Ch. 19, P.L. 2004; and

**WHEREAS**, all proposals were submitted to the Office of the Borough Clerk; and

**WHEREAS**, the Borough has determined that Van Cleef Engineering have the ability and expertise to perform the engineering services required by the Borough; and

**WHEREAS**, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, requires that the resolution and contract be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows:

1. That Van Cleef Engineering is hereby appointed as Flood Plain Manager for the Borough of Ocean Gate commencing January 1, 2024 and ending December 31, 2024.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to the attached agreement with Van Cleef Engineering in accordance with the provisions of this resolution.
3. That this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
4. That this contract is awarded pursuant to a fair and open public solicitation process in compliance with Ch. 19, P.L. 2004.
5. That a notice of this action shall be printed once in the official newspaper of the Borough of Ocean Gate.
6. That this resolution shall take effect immediately.
7. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution shall be provided by the Borough Clerk to:



1. Kristen Hudnut, Acting CFO
2. Van Cleef Engineering

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-58**

**AUTHORIZING THE AWARD OF CONTRACT FOR  
MUNICIPAL ENGINEER**

**WHEREAS**, there exists a need for Engineering Services for the Borough of Ocean Gate; and

**WHEREAS**, the anticipated value of the contract will exceed \$17,500; and

**WHEREAS**, although the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of contracts for "Professional Services" without competitive bids, the Borough issued a request for proposals for professional service contracts in compliance with Ch. 19, P.L. 2004; and

**WHEREAS**, all proposals were submitted to the Office of the Borough Clerk; and

**WHEREAS**, the Borough has determined that Colliers Engineering & Design have the ability and expertise to perform the engineering services required by the Borough; and

**WHEREAS**, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution and contract be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows:

1. That Colliers Engineering and Design is hereby appointed as Borough Engineer for the Borough of Ocean Gate commencing January 1, 2024 and ending December 31, 2024.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to the attached agreement with Colliers Engineering & Design in accordance with the provisions of this resolution.
3. That this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
4. That this contract is awarded pursuant to a fair and open public solicitation process in compliance with Ch. 19, P.L. 2004.
5. That a notice of this action shall be printed once in the official newspaper of the Borough of Ocean Gate.
6. That this resolution shall take effect immediately.

**BE IT FURTHER RESOLVED,** That a certified copy of this resolution shall be provided by the Borough Clerk to:

- a. Kristen Hudnut, Acting CFO
- b. Collier Engineer

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization Meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

## RESOLUTION 2024-59

### **AUTHORIZING ENGINEERING POOL**

WHEREAS, N.J.S.A. 19:44A-20.5et seq. provides for the procedure for soliciting proposals through a fair and open process; and

WHEREAS, there is a need to retain Professional Engineering Consultants for various minor projects and preliminary studies on proposed capital projects, environmental issues and other general engineering projects for the 2024 calendar year; and

WHEREAS, the Borough of Ocean Gate has solicited proposals for said position through a fair and open process on December 19, 2023.

WHEREAS, the Governing Body have reviewed the proposals and is satisfied with the qualifications and experience of the firms which are the subject of such an award; and

WHEREAS, the Governing Body has recommended the firms listed below to be retained for the purpose of providing the required services on an as needed basis.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Ocean Gate, County of Ocean and State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Borough Clerk to attest to the agreements with the following firms:

#### ENGINEERING POOL

- ACT Engineers, Inc., 1 Washington Blvd. Suite 3, Robbinsville, NJ 08691
  - Van Cleef Engineering Associates, LLC, 32 Brower Lane, Hillsborough, NJ 08873
2. That this contract is being awarded as a professional service in accordance with N.J.S.A. 40A:11-5 pursuant to a fair and open process.
  3. That this contract is awarded contingent upon the adequate provisions of funding in the 2024 operating, escrow and/or capital budgets under appropriations entitled engineering-expert services.
  4. That this resolution shall take effect January 1, 2024 to December 31, 2024.
  5. That such agreement shall be available for public examination in the office of the Borough Clerk during normal business hours.

6. That a certified copy of this resolution shall be provided to the firms, Borough Engineer, Fiscal Officer and governing body.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization Meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-60**

**AUTHORIZING THE AWARD OF CONTRACT FOR  
FEE ACCOUNTANT**

**WHEREAS**, there exists a need for a Fee Accountant for the Borough of Ocean Gate;  
and

**WHEREAS**, the anticipated value of the contract will exceed \$17,500; and

**WHEREAS**, although the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of contracts for "Professional Services" without competitive bids, the Borough issued a request for proposals for professional service contracts in compliance with Ch. 19, P.L. 2004; and

**WHEREAS**, all proposals were submitted to the Office of the Borough Clerk; and

**WHEREAS**, the Borough has determined that Antonides and Sibilia have the ability and expertise to perform the Accounting services required by the Borough; and

**WHEREAS**, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, requires that the resolution and contract be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, as follows:

1. That Antonides and Sibilia is hereby appointed as Borough Fee Accountant for the Borough of Ocean Gate retro-active to January 1, 2024 and ending December 31, 2024.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to the attached agreement with Antonides and Sibilia in accordance with the provisions of this resolution.
3. That this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
4. That this contract is awarded pursuant to a fair and open public solicitation process in compliance with Ch. 19, P.L. 2004.
5. That a notice of this action shall be printed once in the official newspaper of the Borough of Ocean Gate.
6. That this resolution shall take effect immediately.
7. That a certified copy of this resolution shall be provided by the Borough Clerk to the Chief Financial Officer, Kristen Hudnut, Antonides and Sibilia.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-61**

**AUTHORIZING VIOLATION CLERK SESSION FEE**

WHEREAS, the Borough of Ocean Gate is in need of Violation Clerk to attend during court sessions; and

WHEREAS, Sandra Klumb may from time to time need to attend court sessions;

NOW THEREFORE, BE IT RESOLVED, that rate of pay for Sandra Klumb to attend court sessions shall be \$200.00; and

BE IT ALSO RESOLVED, that the foregoing employee is not entitled to benefits, sick or vacation time.

BE IT ALSO RESOLVED, that the Municipal Clerk is hereby directed to forward certified copies of this resolution to the following:

1. Sandra Klumb, Deputy Court Administrator
2. Stacey Kerr, Municipal Court Judge
3. Mike Kuchta, Chief
4. Kristen Hudnut, Acting CFO
5. Personnel files

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization Meeting held on January 1, 2024

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk



**RESOLUTION 2024-62**

**AUTHORIZATION TO APPROVE ELECTRONIC TAX SALES THROUGH NJ TAX LIEN INVESTORS/REALAUCTION.COM PURSUANT TO THE RULES AND REGULATIONS PROMULGATED BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES**

**WHEREAS**, N.J.S.A. 54: 5-19.1 authorizes electronic Tax Sales pursuant to the rules and regulation to be promulgated by the Director of the Division of Government Services; and

**WHEREAS**, an electronic Tax Sale is innovative and provides a greater pool of potential lien buyers; thus, creating the environment for a more complete Tax Sale process; and

**WHEREAS**, the Tax Collector is required to obtain three (3) quotes from Qualified Purchasing Agents; and

**WHEREAS**, the Tax Collector has only been able to identify one company that is conducting Electronic Tax Sales in New Jersey that follows the rules and regulations of the Division of Government Services; that company being TAX LIEN INVESTORS/REAL AUCTION.COM.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of Borough of Ocean Gate, Ocean County, New Jersey, that the Tax Collector is hereby authorized to contract with TAX LIEN INVESTORS/REALAUCTION.COM to complete an Electronic Tax Sale for the 2023 and previous years, if applicable, outstanding delinquencies.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Tax Collector, Acting CFO and the Borough Auditor.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted during a Council Reorganization Meeting on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-63**

**AUTHORIZATION TO SUBSTITUTE UP TO TWO (2) MAILINGS IN LIEU OF  
ADVERTISEMENTS FOR THE TAX SALE**

**WHEREAS**, the Borough of Ocean Gate must advertise for four (4) consecutive weeks for Tax Sale; and

**WHEREAS**, the Tax Collector may send two (2) mailings in lieu of any two (2) publications of the notice of Tax Sale; and

**WHEREAS**, N.J.S.A. 54:5-26 states that the cost for the mailing is not to exceed \$25.00 (twenty-five dollars) per tax sale notice which shall be added to the cost of the Tax Sale.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Ocean Gate, County of Ocean, and the State of New Jersey, that the Tax Collector may charge up to \$25.00 (twenty-five dollars and zero cents) for each set of the two (2) tax sale notices mailed for a particular property for an upcoming tax sale.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Chief Financial Officer and Tax Collector.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted during a Council Reorganization Meeting on January 1, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTON 2024-64**

**AUTHORIZING THE RE-HIRING OF A PART TIME  
CLASS I SPECIAL LAW ENFORCEMENT OFFICER**

**WHEREAS**, there exists a need in the Borough of Ocean Gate for a Part-Time Class I Special Law Enforcement Officers; and

**WHEREAS**, it is the recommendation of the Public Safety Committee that a Part Time SLEO Class I Special Police Officers be hired.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that Christopher Baier and Noah Baxter be rehired as of January 1, 2024 through December 31, 2024; and

**BE IT FURTHER RESOLVED**, that the Clerk is hereby directed to forward a certified copy of this resolution to the following:

1. Officer Baier
2. Officer Baxter
3. Mike Kuchta, Chief
4. Kristen Hudnut, Acting CFO
5. Personnel File

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Reorganization Meeting held on January 1, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk