

**BOROUGH OF OCEAN GATE**

**COUNCIL WORKSHOP MEETING**

**AGENDA**

**January 10, 2024**

**CALL TO ORDER:**

**SUNSHINE STATEMENT:** Notice of this meeting was advertised in the Star Ledger issue of September 20, 2023 and posted in the Municipal Office Building, Adrian Hall and the Ocean Gate Post Office.

**SALUTE TO THE FLAG AND MOMENT OF SILENCE**

ROLL CALL: Mayor Curtin, Council President McGrath, Councilman Haug, Councilwoman Nicastro, Councilman Cox, Councilman Fry, Councilman Zieser

Report of Jean Cipriani, Municipal Attorney

**REPORT OF MAYOR CURTIN**

**CORRESPONDENCE**

**COUNCIL COMMITTEE DISCUSSION**

Council President McGrath  
Councilman Haug  
Councilwoman Nicastro  
Councilman Cox  
Councilman Fry  
Councilman Zieser

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Borough of Ocean Gate and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

RESOLUTION 2024-65 Authorizing Municipal Engineer to Advertise Bids/Bike Path Phase 3

RESOLUTION 2024-66 Authorizing Loan Application/DEP/I-Bank

RESOLUTION 2024-67 Approval of Membership Volunteer Fire Company

RESOLUTION 2024-68 Authorizing Basketball Clinic

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll call vote: McGrath, Haug, Nicastro, Cox, Fry, Zieser

RESOLUTION 2024-69 Payment of Bills

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll call vote: Nicastro, Haug, Cox, Fry, McGrath

**PUBLIC COMMENT LIMITED TO 5 MINUTES (AGENDA ITEMS):**

**Motion to adjourn:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll call vote: Nicastro, Haug, Cox, Fry, McGrath

**RESOLUTION 2024-65**

**AUTHORIZING THE MUNICIPAL ENGINEER TO ADVERTISE FOR  
BIDS FOR BIKE PATH RECONSTRUCTION PHASE 3 STONE  
HARBOR AVENUE AND EAST ATLANTIC AVENUE**

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that Colliers Engineering & Design, the Municipal Engineer, is hereby authorized to advertise for bids for the Bike Path Reconstruction Phae 3 Stone Harbor Avenue and East Atlantic Avenue project in accordance with plans and bid specifications prepared by Colliers Engineering & Design, Municipal Engineer for the Borough of Ocean Gate, and in accordance with the provisions of the Local Public Contracts Law;

**BE IT FURTHER RESOLVED**, the award of any bid received shall be subject to a certification of the availability of funds and review of the Municipal Attorney.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Colliers, Municipal Engineer
2. Kristen Hudnut, Acting CFO
3. Jean Cipriani, Esq., Municipal Attorney

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a regular Council Workshop Meeting held on January 10, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-66**

**AUTHORIZING LOAN APPLICATION TO THE NEW JERSEY DEPARTMENT  
OF ENVIRONMENTAL PROTECTION AND THE NEW JERSEY  
INFRASTRUCTURE BANK FOR WATER METER REPLACEMENT**

**WHEREAS**, the Borough of Ocean Gate intends to file a loan application with the New Jersey Department of Environmental Protection (the NJDEP) and the New Jersey Infrastructure Bank (the “I-Bank) for financing of Water Meter Replacement; and

**WHEREAS**, the I-Bank requires the Borough of Ocean Gate to appoint a representative to serve on behalf of the Brough of Ocean Gate in all matters.

**NOW, THEREFORE, BE IT RESOLVED**, that the Council of the Borough of Ocean Gate hereby authorizes the filing of a loan application with the DEP and the I-Bank for financing of the Project and designates Mayor Curtin to act as the Authorized Representative to represent the Borough of Ocean Gate in all matters relating to the Project undertaken pursuant to the above-referenced Loans to be executed by the Borough with the NJDEP and the I-Bank. The Authorized Representative may be contacted at, 801 Ocean Gate Ave., Ocean Gate NJ 08740, 732-269-3166 ext. 128.

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a regular Council Workshop Meeting held on January 10, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-67**

**APPROVAL OF MEMBERSHIP IN THE OCEAN GATE VOLUNTEER FIRE COMPANY**

WHEREAS, Lisa A. Napier has made application for membership in the Ocean Gate Volunteer Fire Company; and

WHEREAS, said application for membership has been approved by the members of the Ocean Gate Volunteer Fire Company;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Ocean Gate, County of Ocean, State of New Jersey, that said application for membership in the Ocean Gate Volunteer Fire Company by Lisa A. Napier is hereby approved.

BE IT ALSO RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Chief Murray
2. Lisa A. Napier

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Workshop held on January 10, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

**RESOLUTION 2024-68**

**AUTHORIZING PARKS AND RECREATION BASKETBALL CLINIC**

**WHEREAS**, the Borough Council of the Borough of Ocean Gate has approved the Ocean Gate Parks and Recreation to hold a basketball clinic for Ocean Gate students; and

**WHEREAS**, it is the desire of the Governing Body of the Borough of Ocean Gate to establish fees and regulations regarding the 2024 Basketball Clinic; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Ocean Gate that the following fees and regulations are hereby established in connection with the Ocean Gate Parks and Recreation 2024 Basketball Clinic:

1. Basketball Clinic is open to Ocean Gate students Grades 1-6 and will be held in the Ocean Gate School Multi-Purpose Room;
2. Program will run from 6:00 to 8:30pm beginning January 26, 2024 - March 15, 2024;
3. A fee of \$5.00, per child will be charged (See Coach for 2<sup>nd</sup> /3<sup>rd</sup> Sibling rate)

**BE IT ALSO RESOLVED**, that the Municipal Clerk is hereby directed to forward certified copies of this resolution to the following:

1. Parks and Recreation
2. Ocean Gate School
3. Kristen Hudnut, Acting Chief Financial Officer

**CERTIFICATION**

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a regular Council Workshop Meeting held on January 10, 2024.

\_\_\_\_\_  
Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

RESOLUTION 2024-69

AUTHORIZATION FOR PAYMENT OF BILLS

WHEREAS, the Borough Council has carefully examined all vouchers presented to the Borough for payment of claims; and

WHEREAS, after due consideration of said vouchers, the Borough Council has approved the payment of same; and

WHEREAS, the Chief Financial Officer has certified that the bill list has been audited and is in order for payment and funds totaling \$658,045.47 available in the respective accounts as set forth below;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Ocean Gate, County of Ocean, as follows:

1. The said approved 2024 vouchers amounting to the sum of \$658,045.47 the same are hereby authorized to be paid on January 10, 2024.

CERTIFICATION

I, Ileana Vazquez-Gallipoli, Municipal Clerk of the Borough of Ocean Gate, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Council Workshop Meeting held on January 10, 2024.

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Ileana Vazquez-Gallipoli, RMC, CMR  
Municipal Clerk

P.O. Type: A11  
 Range: First to Last  
 Format: Detail without Line Item Notes  
 Vendor: A11  
 Rcvd Batch Id Range: First to Last  
 Include Non-Budgeted: Y  
 Open: N  
 Rcvd: Y  
 Bid: Y  
 State: Y  
 Other: Y  
 Exempt: Y  
 Paid: N  
 Held: Y  
 Void: N  
 Aprv: N

| Vendor # | Name | PO # | PO Date | Description | Amount | Contract | PO Type | Charge Account | Acct Type | Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|----------|------|------|---------|-------------|--------|----------|---------|----------------|-----------|-------------|----------|----------------|-----------|---------------|---------|-----------|
|----------|------|------|---------|-------------|--------|----------|---------|----------------|-----------|-------------|----------|----------------|-----------|---------------|---------|-----------|

|                        |                                 |  |  |  |          |                 |  |  |   |                    |   |          |          |  |       |   |
|------------------------|---------------------------------|--|--|--|----------|-----------------|--|--|---|--------------------|---|----------|----------|--|-------|---|
| A0213                  | ACTION UNIFORM CO LLC           |  |  |  |          |                 |  |  |   |                    |   |          |          |  |       |   |
| 23-00516               | 07/26/23 Nelson Estimate# 49306 |  |  |  | 1,880.94 | 3-01-25-240-216 |  |  | B | Clothing Allowance | R | 07/26/23 | 01/09/24 |  | 53990 | N |
| Vendor Total: 1,880.94 |                                 |  |  |  |          |                 |  |  |   |                    |   |          |          |  |       |   |

|                      |                               |  |  |  |        |                 |  |  |   |           |   |          |          |  |  |   |
|----------------------|-------------------------------|--|--|--|--------|-----------------|--|--|---|-----------|---|----------|----------|--|--|---|
| AMER1005             | Ameritel Communications Corp. |  |  |  |        |                 |  |  |   |           |   |          |          |  |  |   |
| 24-00002             | 01/08/24 Phone Bill- Fax      |  |  |  | 220.60 | 4-01-31-437-341 |  |  | B | Telephone | R | 01/08/24 | 01/09/24 |  |  | N |
|                      | 1 Phone Bill                  |  |  |  | 220.60 | 4-05-55-500-253 |  |  | B | Telephone | R | 01/08/24 | 01/09/24 |  |  | N |
|                      | 2 Phone Bill                  |  |  |  | 220.60 | 4-07-55-501-271 |  |  | B | Telephone | R | 01/08/24 | 01/09/24 |  |  | N |
|                      | 3 Phone Bill                  |  |  |  | 661.80 |                 |  |  |   |           |   |          |          |  |  |   |
| Vendor Total: 661.80 |                               |  |  |  |        |                 |  |  |   |           |   |          |          |  |  |   |

|                     |                                |  |  |  |       |                 |  |  |   |   |   |          |          |  |         |   |
|---------------------|--------------------------------|--|--|--|-------|-----------------|--|--|---|---|---|----------|----------|--|---------|---|
| 01506               | ASBURY PARK PRESS              |  |  |  |       |                 |  |  |   |   |   |          |          |  |         |   |
| 23-00888            | 12/20/23 9615784 Public Notice |  |  |  | 41.60 | 3-01-55-915-012 |  |  | B | 2023 Special Emergency Tax Reassessment | R | 12/20/23 | 01/09/24 |  | 9615784 | N |
|                     | 1 9615784 Public Notice        |  |  |  | 41.60 |                 |  |  |   |   |   |          |          |  |         |   |
| Vendor Total: 41.60 |                                |  |  |  |       |                 |  |  |   |   |   |          |          |  |         |   |

|                        |                                    |  |  |  |          |                 |  |  |   |          |   |          |          |  |  |   |
|------------------------|------------------------------------|--|--|--|----------|-----------------|--|--|---|----------|---|----------|----------|--|--|---|
| B0214                  | BERKELEY TOWNSHIP                  |  |  |  |          |                 |  |  |   |          |   |          |          |  |  |   |
| 23-00896               | 12/20/23 Fuel Charges- PD/DPW/Fire |  |  |  | 1,044.86 | 3-01-31-440-250 |  |  | B | Gasoline | R | 12/20/23 | 01/09/24 |  |  | N |
|                        | 1 Fuel Charges- PD                 |  |  |  | 459.44   | 3-01-31-440-250 |  |  | B | Gasoline | R | 12/20/23 | 01/09/24 |  |  | N |
|                        | 2 Fuel Charges- DPW                |  |  |  | 48.57    | 3-01-31-440-250 |  |  | B | Gasoline | R | 12/20/23 | 01/09/24 |  |  | N |
|                        | 3 Fuel Charges- Fire               |  |  |  | 1,552.87 |                 |  |  |   |          |   |          |          |  |  |   |
| Vendor Total: 1,552.87 |                                    |  |  |  |          |                 |  |  |   |          |   |          |          |  |  |   |













| Vendor #               | Name                           | Description               | Amount                  | Contract | PO Type            | Charge Account                | Acct Type          | Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|------------------------|--------------------------------|---------------------------|-------------------------|----------|--------------------|-------------------------------|--------------------|-------------|----------|----------------|-----------|---------------|---------|-----------|
| K1134                  | Well's Fargo Vendor Fin. Svcs. |                           |                         |          |                    |                               |                    |             |          |                |           |               |         |           |
| 24-00005               | 01/08/24                       | Postage Machine           |                         |          |                    |                               |                    |             |          |                |           |               |         |           |
| 1                      | Postage Machine                | 163.93                    | 4-01-20-100-211         |          |                    | B Equipment Rentals           |                    |             | R        | 01/08/24       | 01/09/24  |               |         | N         |
| 2                      | Postage Machine                | 163.94                    | 4-05-55-500-598         |          |                    | B MISC                        |                    |             | R        | 01/08/24       | 01/09/24  |               |         | N         |
| 3                      | Postage Machine                | 163.94                    | 4-07-55-501-598         |          |                    | B Miscellaneous               |                    |             | R        | 01/08/24       | 01/09/24  |               |         | N         |
|                        | Vendor Total:                  | 491.81                    |                         |          |                    |                               |                    |             |          |                |           |               |         |           |
| WIR005                 | Wireless Electronics, INC      |                           |                         |          |                    |                               |                    |             |          |                |           |               |         |           |
| 23-00799               | 11/21/23                       | Remove/Install APX Mobile |                         |          |                    |                               |                    |             |          |                |           |               |         |           |
| 1                      | Remove/Install APX Mobile      | 525.00                    | 3-01-25-265-219         |          |                    | B Repair/Maintenance Vehicles |                    |             | R        | 11/21/23       | 01/09/24  |               |         | N         |
| 2                      | Antenna Line and Connector     | 45.00                     | 3-01-25-265-219         |          |                    | B Repair/Maintenance Vehicles |                    |             | R        | 11/21/23       | 01/09/24  |               |         | N         |
|                        | Vendor Total:                  | 570.00                    |                         |          |                    |                               |                    |             |          |                |           |               |         |           |
| Total Purchase Orders: |                                | 35                        | Total P. O. Line Items: | 55       | Total List Amount: | 584,182.74                    | Total Void Amount: | 0.00        |          |                |           |               |         |           |

| Totals by Year-Fund          | Fund        | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Total      |
|------------------------------|-------------|-------------|-------------|--------------|---------------|-----------|------------|
| Fund Description             |             |             |             |              |               |           |            |
| CURRENT FUND BUDGET          | 3-01        | 13,478.58   | 0.00        | 13,478.58    | 0.00          | 0.00      | 13,478.58  |
| WATER OPERATING BUDGET       | 3-05        | 684.83      | 0.00        | 684.83       | 0.00          | 0.00      | 684.83     |
| SEWER UTILITY BUDGET         | 3-07        | 96.46       | 0.00        | 96.46        | 0.00          | 0.00      | 96.46      |
|                              | Year Total: | 14,259.87   | 0.00        | 14,259.87    | 0.00          | 0.00      | 14,259.87  |
| CURRENT FUND BUDGET          | 4-01        | 534,486.70  | 0.00        | 534,486.70   | 0.00          | 0.00      | 534,486.70 |
| WATER OPERATING BUDGET       | 4-05        | 4,494.11    | 0.00        | 4,494.11     | 0.00          | 0.00      | 4,494.11   |
| SEWER UTILITY BUDGET         | 4-07        | 4,494.12    | 0.00        | 4,494.12     | 0.00          | 0.00      | 4,494.12   |
|                              | Year Total: | 543,474.93  | 0.00        | 543,474.93   | 0.00          | 0.00      | 543,474.93 |
| GENERAL CAPITAL IMPROVEMENTS | C-04        | 13,170.98   | 0.00        | 13,170.98    | 0.00          | 0.00      | 13,170.98  |
| GRANT FUND BUDGET            | G-02        | 10,879.96   | 0.00        | 10,879.96    | 0.00          | 0.00      | 10,879.96  |
| SPECIAL TRUST                | T-15        | 2,397.00    | 0.00        | 2,397.00     | 0.00          | 0.00      | 2,397.00   |
| Total of All Funds:          |             | 584,182.74  | 0.00        | 584,182.74   | 0.00          | 0.00      | 584,182.74 |

Borough of Ocean Gate  
 Bill List  
 Processed Payments

|  |  |  |  |  |                           |              |
|--|--|--|--|--|---------------------------|--------------|
|  |  |  |  |  | <b>Total Of All Funds</b> | \$584,182.74 |
|  |  |  |  |  |                           |              |
|  |  |  |  |  |                           |              |
|  |  |  |  |  |                           |              |
|  |  |  |  |  |                           |              |
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|  |  |  |  |  |                           |              |
|  |  |  |  |  |                           |              |
|  |  |  |  |  |                           |              |
|  |  |  |  |  |                           |              |
|  |  |  |  |  | <b>1/4 Payroll</b>        | \$73,862.73  |
|  |  |  |  |  |                           |              |
|  |  |  |  |  |                           |              |
|  |  |  |  |  |                           |              |
|  |  |  |  |  | <b>Total Bill List</b>    | \$658,045.47 |