

By-Laws

Retired Boston Police Officers Association

Effective as of September 17, 2024

Retired Boston Police Officers Association

By-Laws

Effective As Of September 17, 2024

Article 1

Name

The name of this organization is the "Retired Boston Police Officers Association."

Article II

Purpose

The purpose of this association is the following:

1. We are dedicated to the welfare, assistance, and representation of the members of the Retired Boston Police Officers Association (RBPOA). To assist members in time of need and to offer support to the families of members in any time of bereavement.
2. To promote fellowship, good will, and cooperation between the members.
3. To foster goodwill with all the citizens of the City of Boston and the Commonwealth of Massachusetts. To encourage cooperation and understanding between all related organizations, agencies, and entities for the mutual benefit of those organizations and the RBPOA.

Article III

Officers, Executive Board, Board of Directors, and Standing Committees

The Officers of the RBPOA, are the President, Vice President, Treasurer and Secretary. There will be an Executive Board, Board of Directors, and Committees. The duties of each are as follows:

1. President who shall:

- A. Preside as the Chair at all meetings of the Association, Executive Board and Board of Directors.
- B. Establish Committees with the approval of the Executive Board.

- C. Be an ex-officio member of all committees where not designated. As ex-officio member he or she will not vote unless to break a tie vote.
- D. Appoint an Attorney for the RBPOC subject to approval of the Board of Directors.
- E. Appoint a Parliamentarian subject to the approval of the Board of Directors.
- F. Report on the State of the Organization at the Annual Meeting.
- G. Replace the other Officers of the Executive Board if they are not able to serve in their position.
- H. Cosign any check over \$500 with the Treasurer.
- I. Have other Duties and Powers as the Executive Board may designate.

2. Vice President who shall:

- A. Assist the President in the discharge of their duties.
- B. Fill in for the President if absent.
- C. Have other duties and powers as the Executive Board may designate.

3. Office of the Treasurer who shall:

- A. Have the general charge of all the financial concerns of the RBPOA. The Treasurer will keep full and accurate records of receipts and disbursements of the Association. The Treasurer will be responsible for ensuring all funds coming into the RBPOA are deposited in accounts designated by the Executive Board.
- B. Be responsible for paying all bills owed by the Association and approved by the Executive Board.
- C. Be required to post a Fiduciary Bond or comparable Insurance coverage in the amount satisfactory to the Executive Board to cover the members of the Board of Directors.
- D. Shall make a written report to the Executive Board and at the Annual Meeting listing all assets and expenses of the Association at each meeting as well as the overall financial condition of the Association.
- E. Ensure any check to pay for an expense over \$500 must be co-signed with the President.
- F. Supervise any employee paid by the Association.
- G. Conduct an Audit every three years to coincide with the election cycle.
- H. Fill in for the President in the absence of the President and Vice President.
- I. Have other Duties and Powers as the Executive Board may designate.

4. Office of the Secretary

- A. Shall be responsible for keeping and maintaining complete written records of the RBPOA as well as the various Associations meetings such as the Executive Board, Board of Directors, and the various Committees.
- B. Shall be responsible for maintaining all correspondence and procedures of the RBPOA.
- C. Shall be responsible for notifying the Officers, Executive Board, Board of Directors, and Committee Members of any change of regular meeting dates or Special Meetings.
- D. Shall maintain the written records of all meetings that can be made available to any Association Member requesting them.
- E. The Secretary shall have other duties and powers as the Executive Board may designate.

5. Board of Directors

- A. Shall be comprised of Seven (7) members elected by the full membership of the Association.
- B. Will elect the President, Vice President, Treasurer, and the Secretary of the Association.
- C. Shall be responsible for making policy and provide for the administration of the Association unless the responsibility goes to another by virtue of these By Laws.
- D. Meetings will be Chaired by the President.
- E. Will meet monthly and if a member misses three (3) meetings they can be removed by the President after a vote of the Board of Directors.
- F. Members will hold office for two years unless removed by a two thirds (2/3) vote of the general membership for either Malfeasance, Misfeasance or Non Feasance at a special meeting called for the removal of the individual.
- G. Members will serve a term from January 1st to December 31st.
- H. Must be current in paying their dues. If in arrears for more than six (6) months they will not be eligible to hold their position.
- I. In the event there is a vacancy on the Executive Board, during a term of office will vote on a replacement selected by the President.
- J. Cannot also serve as employees of the Association due to the inherent conflict of interest.

6. Executive Board

- A. Shall be comprised of the President, Vice President, Treasurer and Secretary.
- B. Will be Chaired by the President.
- C. Will meet Monthly.
- D. Will serve for a period of three years unless removed by a two thirds (2/3) vote of the general membership for either Malfeasance, Misfeasance or Non Feasance at a special meeting called for the removal of the individual.
- E. Will serve from January 1st to December 31st of their third year.
- F. President will have the power to establish Committee's, their size and membership requirements with the advice of the Executive Board.
- G. May enter Contracts for the Association.
- H. Members must also be members of the Board of Directors and have served on the Board for a period of at least one year prior to being nominated. In the event no member is willing to run that meets the one-year criteria, a member serving less than one year can be nominated.
- I. Will select and hire all employees of the Association with the approval of the Board of Directors. All employees will be required to have an employment contract not to exceed three (3) years that will coincide with the term of the Executive Board.

7. Committee's

The purpose of the Association's Committees is to assist the Board of Directors and Officers of the Association in furthering the mission of the RBPOA as outlined in Article II of these By-Laws.

The President may form Sub Committee under any of the below Committee's if needed with the approval of the Executive Board.

- A. Finance Committee – Responsible for policy and operations regarding Budget, Investments, Charitable Donations, Fund Raising, as well as other financial matters. The Finance Committee reports to the Treasurer.
- B. Call Box Society Committee– Responsible for running the RBPOA Call Box Society in their effort involved in outreach and support to our members and their families. The Call Box Society Committee reports to the Treasurer.
- C. Scholarship Committee- Responsible for running the Scholarship Program of the RBPOA. The Scholarship Committee reports to the Treasurer.
- D. By-Laws Committee- Responsible for reviewing and drafting proposed changes to the By-Laws. The Committee reports to the President.

- E. Entertainment Committee- Responsible for running social events. Reports to the Treasurer.
- F. Disciplinary Committee- Three members to Investigate complaints and make a recommendation to the President against a member viewed as committing an act detrimental or disruptive or against the best interest of the organization. Committee reports to the President.
- G. Membership Committee- responsible for dealing with issues surrounding membership in the organization. Reports to the President.
- H. Rules Committee-maintains various rules and procedures for the RBPOA. Committee reports to the Secretary.
- I. Communications and Website Committee-maintains web site and other social media interactions reports to President.

Article IV

Membership

1. Full Member - Any Police Officer of the Boston Police Department who retired in good standing after serving a minimum of ten (10) years, as well as a Police Officer who served less than ten (10) years having retired due to a job-related injury or illness, will be eligible for membership in the RBPOA regardless of rank.
2. Any Police Officer who retires with Charges Pending brought forward after filing for retirement and within one month of their retirement date can petition the Membership Committee for full membership. Upon a favorable vote of the Membership Committee the petition will be brought to the Executive Board for a vote.
3. Any other membership application must be reviewed by the Membership Committee where a vote will be taken then forwarded to the Executive Board for a vote.
4. All members shall be deemed members in good standing if their current years Dues are paid in full. Any challenge to members in good standing shall be reviewed by the Membership Committee.
5. Associate Members
 - A. An Associate Member is an individual who is the spouse (either current or deceased) of a full member of the organization, or a civilian retiree associated with the Boston Police Department.
 - B. Associate Members are not entitled to vote but are entitled to participate in all social activities, events and programs offered by the organization.

6. Any member of the organization that commits any act detrimental, disruptive or against the best interest of the organization that has a complaint lodged against him or her will have that complaint investigated by the Disciplinary Committee. If the allegations are sustained, the member may be suspended or expelled from the organization by the President.

Article V

Meetings

1. Regular Meetings of the Board of Directors and Executive Board will be held monthly scheduled by the individual Boards.
2. Special Meetings of the Executive Board can be called by the Executive Board Members when needed but 24 hours' written notice must be given.
3. Three members will be needed as a quorum for the Executive Committee.
4. Five members will be needed for a quorum for the Board of Directors.
5. The Secretary shall maintain written records at any meeting and provide them to any member making a request for such.
6. Roberts Rules of Order will be utilized at all meetings and will govern unless the By Laws specifically contradict.
7. The Association will meet once a year for an Annual Meeting. The Committees and Officers that are required by the By Laws to report out will do so at this meeting. By Law changes will be conducted at the Annual Meeting unless the Executive Committee needs a Special Meeting.
8. Special meetings of the membership may be called for By Law changes or other necessary business as determined by the Executive Committee with 30 days' notice to the membership. The meeting will be held at a time and place designated by the Executive Committee.
9. The Membership can call for a special meeting of the Association if requested by a written petition signed by not less than 20% of the membership in good standing. The executive Board, upon being presented with this petition, will set up a time and a place

for the meeting within two weeks of receiving the petition. A quorum of at least twenty-five members must be present to conduct any business.

Article VI

Dues and Fees

1. Dues shall be twenty-five dollars per year for full-time members. Associate Members will pay ten dollars for dues. Any increase in dues must be approved by a 2/3rds vote of the membership at the Annual Meeting or a special meeting called for the purpose of an increase in dues.
2. Any member who drops their membership may be reinstated by the payment of their current year's dues and the approval of the membership committee.
3. Any member who reaches the age of ninety years old will become a "life" Member and no longer is required to pay dues.

Article VII

Seals and Emblems

1. Seals and emblems bearing the name of the Association must be approved by a vote of the membership at a regular meeting. Any unauthorized use of seals or emblems, either official or unofficial bearing the name of the Association, will result in sanctions or legal redress.

Article VIII

Amendments

1. These By-Laws may be altered, amended, repealed, or added to by a two thirds (2/3) vote of the body at the Annual Meeting or at any Special Meeting called with By-Law changes on the agenda. Any amendments must be submitted in writing to the By Law Committee, through the Secretary. The By Law Committee's recommendation will go to the Board of Directors at least 30 days prior to the Annual Meeting or any Special Meeting handling By Law matters.

Article IX

Nomination and Election Committee

1. Nomination and elections shall take place in November prior to the end of the term of office of the Board of Directors. At the August regular meeting, a nomination committee shall be selected by the President and approved by the Board of Directors, consisting of

five (5) members in good standing of which three (3) will not be members of the Board of Directors. The nominating committee will compile a list of members who wish to place their names in nomination for the elected positions in the upcoming year. The committee will elect its own Chair. The committee shall report the results of their nomination list to the membership at the September regular meeting. The committee shall have a written ballot printed, all expenses paid by the Association, to be distributed to the entire membership by the end of September. Ballots must be returned by the membership a week prior to the November meeting. The election committee shall count the ballots at the November Executive Board Meeting. The Committee will announce the winners before the November Membership Meeting adjourns. Those elected will start their term of office on January 1st.

SIGNATURE PAGE

By-Law Committee

Chair Richard P. DeVoe, Sr.

Date 9-17-2024

Executive Board

President Richard P. DeVoe, Sr.

Date 9-17-2024

Vice President MARTY COLUMBO

Date 9/17/24

Treasurer John P. Pura

Date 9-17-24

Secretary John N. Kelly

Date 9-17-24