

Application for Employment Diesel Mechanic

PLEASE PRINT

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resources Department.

Position(s) applied for _____ Date of application ____/____/____

Referral Source ☐ Advertisement ☐ Employee ☐ Relative ☐ Walk-in
☐ Govt. Employment Agency ☐ Private Employment Agency ☐ Other _____
 Name of source (if applicable)

Name _____

LAST FIRST MIDDLE

Address	STREET	CITY	STATE	ZIP CODE
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Telephone # _____ Mobile/Beeper/Other Phone # _____ Social Security # _____

If necessary, best time to call you at home is : am/pm

May we contact you at work ☐ Yes ☐ No Work # _____ Best time to call _____ : _____ am/pm

If you are under 18 and it is required, can you furnish a work permit?..... ☐ Yes ☐ No

If no, please explain _____

Have you submitted an application here before? ☐ Yes ☐ No . If yes, Date(s)

Have you ever been employed here before? ☐ Yes ☐ No If yes, Date(s) From ____ / ____ / ____ To ____ / ____ / ____

Are you legally eligible for employment in this country?..... ☐ Yes ☐ No

Date available for work..... / /

Type of employment desired ☐ Full-Time ☐ Part-Time ☐ Temporary ☐ Seasonal ☐ Educational Co-op

Will you relocate if job requires it?..... ☐ Yes ☐ No Will you travel if job requires it? ☐ Yes ☐ No

Are you able to meet the shift and/or attendance requirements of the position?..... ☐ Yes ☐ No

Will you work overtime if required? ☐ Yes ☐ No If no, please explain

Have you ever been bonded?..... ☐ Yes ☐ No

Have you been convicted of a crime in the last seven (7) years?..... ☐ Yes ☐ No

If yes, please explain _____

CONVICTION WILL NOT NECESSARILY BE A BAR TO EMPLOYMENT. EACH INSTANCE AND EXPLANATION WILL BE CONSIDERED IN RELATIONSHIP TO THE POSITION FOR WHICH YOU ARE APPLYING.

Drivers's license number REQUIRED if driving a car *or operating other company equipment* is an essential job function.

License #	State
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AN EQUAL OPPORTUNITY EMPLOYER

EMPLOYMENT HISTORY (continued)

Provide the following information for your past and current employers, assignments or volunteer activities, starting with the most recent (use additional sheets if necessary). Explain any gaps in employment in comments section on the following page.

EMPLOYER	TELEPHONE ()	Summarize Job Duties & Responsibilities
ADDRESS		
JOB TITLE		
IMMEDIATE SUPERVISOR & TITLE		
DATES EMPLOYED FROM ____/____/____ TO ____/____/____		
REASON FOR LEAVING?		
HOURLY RATE/SALARY STARTING ____ PER ____ ENDING ____ PER ____		
MAY WE CONTACT FOR A REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> LATER		

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COMMENTS INCLUDING EXPLANATION OF ANY GAPS IN EMPLOYMENT _____

SKILLS AND QUALIFICATIONS – Summarize any special training, skills, licenses and/or certificates that may qualify you as being able to perform job-related functions in the position for which you are applying.

EDUCATIONAL BACKGROUND IF JOB RELATED

List last three (3) schools attended, starting with the most recent.

School	Yrs. Completed	Degree/Diploma	GPA/Class Rank	Major	Minor

REFERENCES

List name and telephone number of three business/work references who are *not* related to you and are *not* previous supervisors. If not applicable, list three school or personal references who are not related to you.

NAME	TELEPHONE	YEARS KNOWN
	()	
	()	
	()	

ADDITIONAL INFORMATION

List professional, trade, business, or civic associations and any offices held.

Exclude memberships which would reveal sex, race, religion, national origin, age, color, disability or any other similarly protected status.

ORGANIZATION	OFFICES HELD

List special accomplishments, publications, awards, etc.

Exclude information which would reveal sex, race, religion, national origin, age, color, disability or other protected status. _____

List any additional information you would like us to consider. _____

DIESEL MECHANIC EXPERIENCE QUESTIONNAIRE

Check your experience on the following vehicles:

	NONE	LIMITED	EXTENSIVE
GMC			
FORD			
IH			
KENWORTH			
PETERBILT			
MACK			
OTHER			

DESCRIBE: _____

Check your experience on the following engines:

	NONE	LIMITED	EXTENSIVE
MACK			
CAT			
CUMMINS			
DETROIT			
OTHER			

DESCRIBE: _____

Check your experience on the following transmissions:

	NONE	LIMITED	EXTENSIVE
MACK			
SPICER			
FULLER			
OTHER			

DESCRIBE: _____

Check your experience on the following rear end makes:

	NONE	LIMITED	EXTENSIVE
SPICER			
EATON			
MACK			
ROCKWELL			
OTHER			

DESCRIBE: _____

Check your experience on the following steering components:

	NONE	LIMITED	EXTENSIVE
SHEPPARD GEARBOXES			
ROSS GEARBOXES			
SAGINAW GEARBOXES			
EATON PUMPS			
SPERRY VICKERS PUMPS			

DESCRIBE: _____

Check your experience on the following subsystems:

	NONE	LIMITED	EXTENSIVE
FRONT AXLE			
FRONT SUSPENSION			
REAR SUSPENSION			

DESCRIBE: _____

Check your experience in the following areas:

	NONE	LIMITED	EXTENSIVE
CLUTCH ADJUSTMENT			
CLUTCH REPLACEMENT			
TRANSMISSION REMOVAL			
REAR END REMOVAL			

DESCRIBE: _____

Check your experience in the following areas:

	NONE	LIMITED	EXTENSIVE
WHEEL SEAL REPLACEMENT			
BRAKE OVERHAUL			
AIR SYSTEM REPAIR			
AIR COMPRESSOR REPLACEMENT			

DESCRIBE: _____

Check your experience on electrical repair:

	NONE	LIMITED	EXTENSIVE
BATTERY ANALYSIS			
ALTERNATOR ANALYSIS			
ELECTRICAL DIAGNOSIS			
WIRING HARNESS REPLACEMENT			

DESCRIBE: _____

Check your experience in the following areas:

	NONE	LIMITED	EXTENSIVE
ENGINE TUNE-UP			
VALVE ADJUSTMENT			
VEHICLE SERVICING			
NEW TRUCK PREP			
PROBLEM DIAGNOSIS			

DESCRIBE: _____

Check your experience in the following areas:

	NONE	LIMITED	EXTENSIVE
ELECTRIC WELDING			
ACETYLENE WELDING			

DESCRIBE: _____

Check your experience in the following area

	NONE	LIMITED	EXTENSIVE
AIR CONDITIONING SERVICE			

DESCRIBE: _____

Please describe any other areas of experience you possess: _____

