

EAST DUCHESNE CULINARY WATER IMPROVEMENT DISTRICT
Duchesne County Building
Board Meeting – January 10, 2024, at 7:00 PM

The East Duchesne Culinary Water Improvement District (EDCWID) board meeting was called to order by the Co-Chairman, Chet Clayburn, at 7:00 pm.

Meeting Attendees:

Board Co-Chairman Chet Clayburn, Chet Hansen, Connie Sweat, Clinton Moon. Others in attendance are Josh Byrnes, District Manager; Danny Swasey, Kim Swasey Jason Broome via telephone from Forsgren Engineering; Jeff McCarty with Sunrise Engineering; Brock Harrison with Jones & DeMille and Clerk JoAnn Evans taking meeting minutes.

Absent:

Board Chairman Matt Betts

New Board Members:

The following board members were sworn in for a 4-year term. Connie Sweat and Clinton Moon.

Public Comment:

None

Board Members Assignments:

Board member Connie Sweat motioned to appoint Matthew G Betts as Chairman. Board member Clinton Moon seconded the motion. All board members voted aye, and the motion passed.

Board member Connie Sweat motioned to appoint Chet Clayburn as Co-Chairman. Board member Clinton Moon seconded the motion. All board members voted aye, and the motion passed.

Board member Chet Clayburn motioned to appoint Connie Sweat as Treasurer. Board member Clinton Moon seconded the motion. All board members voted aye, and the motion passed.

RWAU Annual Conference:

It was discussed who would be attending this conference. It was then decided that board members Chet Clayburn, Connie Sweat, Clinton Moon, Matt Betts and District Manager Josh Byrnes would attend. JoAnn Evans was asked to make room reservations.

Board Members Trainings:

The following training needs to be done via webinar: Open meetings and Special Service District training. Board Member Chet Clayburn asked District Manager Josh Byrnes if he had taken his test for Cross Connection training. Josh stated that he had not but would have it done by the end of February.

Minutes:

The board reviewed the minutes from December 13, 2023. Board member Chet Hansen made the motion to approve the minutes. Clinton Moon seconded the motion. All board members voted aye, and the motion passed.

Update on the Utah Pipeline and Tank:

Jason Broome from Forsgren Engineering stated that the tank did not pass the leak test. They are still looking at potential ideas for patching the leaks. The pipeline is almost complete. The pipeline passed the pressure test. They are hoping that everything will be finalized by the end of January.

The river crossing permit is ready. The drawing is done as well, they just need to meet with Stan Young. They will then submit it to the contractor.

Change Order for the Utah Pipeline and Tank:

Board member Clinton Moon made the motion to approve Change Order #10: Irrigation line repair. Connie Sweat seconded the motion. All board members voted aye, and the motion passed.

Board member Clinton Moon made the motion to approve Change Order #11: unmarked water line repair. Chet Hansen seconded the motion. All board members voted aye, and the motion passed.

Change Order #12 was not approved at this meeting. Jason Broome from Forsgren Engineering will contact the county to see if they have some riprap that the district can use.

Discussion & Consideration of Working with Sunrise Engineering for the purpose of Lead and Copper Removal:

The application for Sunrise Engineering is done for the purpose of investigation of lead and copper in the pipelines in our district.

Safe for the Office:

There was discussion on getting a safe for the office. Nothing was determined. Board member Chet Clayburn stated that if the office needs to get one then they should. Board member Connie Sweat does not believe one is needed.

Bill Forgiveness:

It was determined that the customers who had a house fire just before Christmas will not need to pay the water bill until they can rebuild their home. Board member Connie Sweat motioned to have a bill forgiveness for the family that lost their home. Chet Hansen seconded the motion. All board members voted aye, and the motion passed.

New Applications and Rental Applications:

Board member Clinton Moon motioned to approve all the new applications that have been corrected. Chet Hansen seconded the motion. All members voted aye, and the motion passed.

Update from District Manager:

District Manager Josh Byrnes stated that he would like to get a work cell phone instead of getting a stipend. Board member Connie Sweat motioned to approve the purchase of a cell phone. Clinton Moon seconded the motion. All board members voted aye, and the motion passed.

Consideration of Updated Items from the District Manager

Everything was already discussed in previous comments in this meeting.

Financials:

1. Review of financial data
2. Accounts payable
3. Bank statements
4. Budget
5. Payroll

Ratify the moving of money into the checking account.

Board member Clinton Moon motioned to ratify the moving of money into the checking account. Connie Sweat seconded the motion. All members voted aye, and the motion passed.

Adjourned: 8:45 PM

X 

Matthew G. Betts
EDCWID Board Chairman

X 

JoAnn Evans
Clerk/Administrative Assistant