

EAST DUCHESNE CULINARY WATER IMPROVEMENT DISTRICT
Duchesne County Building
Board Meeting – October 4, 2023, at 7:00 PM

The East Duchesne Culinary Water Improvement District (EDCWID) board meeting was called to order by the Chairman, Matt Betts, at 7:10 pm.

Meeting Attendees:

Matt Betts, Chet Clayburn, Danny Swasey, Brandon Bench, Connie Sweat, Clinton Moon, Josh Byrnes, Jason Broome from Forsgren Engineering via telephone and Fred Philpot from LRB Public Finance Advisors via telephone. JoAnn Evans board Clerk/Secretary taking minutes. Sheri Lisonbee and Keith Farnsworth joined the meeting after the meeting had started.

Public Comment:

None.

Minutes:

The board reviewed the minutes from September 13, 2013. Board member Brandon Bench made the motion to approve the minutes. Chet Clayburn seconded the motion. All board members voted aye, and the motion passed.

The board reviewed the minutes from September 20, 2013. Board member Clinton Moon made the motion to approve the minutes. Brandon Bench seconded the motion. All board members voted aye, and the motion passed.

Update on the Utah Pipeline and Tank:

Jason Broome from Forsgren Engineering joined the meeting via telephone. There was no update given at this time.

Change Order for the Utah Pipeline and Tank:

Jason Broome from Forsgren Engineering recommended that EDCWID board pay change orders # 3-5. Board member Chet Clayburn motioned to approve payment of change orders # 3-5. Brandon Bench seconded the motion. All board members voted aye, and the motion passed.

Rate Survey Discussion:

Fred Philpot from LRB Public Finance Advisors joined the meeting via telephone. He went over the rate survey that the EDCWID hired his company to do. The new rates would not take effect until 2025. The next step would be to go through the hearing process. The board would need to hire them to help with this process. Board member Brandon Bench suggested we table this part of the discussion until next month to let everyone think it over. All the other board members agreed to table the discussion.

Cross Connection Control Program:

District Manager Josh Byrnes stated that he will be taking the training next week and he can take the test any time after that.

Sanitary Survey:

After reviewing the letter created, board member Brandon Bench motioned to accept the verbiage. Clinton Moon seconded the motion. All board members voted aye, and the motion passed.

Grant Funding:

There was no discussion on this subject.

Website & Xpress Bill Pay Discussion:

Ali Dastrup went over the plans for the new website. She showed us how it will work when it is implemented. Everyone agreed that the website will look great.

Kim Swasey talked about setting up Xpress bill pay on the website. It was determined that we will start accepting payments at the first of the year after it has been tested to see how it will work.

Delinquent Billing and Shut Offs:

It was determined that the bylaws and the policies would need to be looked at before a decision can be made.

District Manager Update on Purchases and Needs of the District:

There was general discussion on purchasing a backhoe for the district and other equipment that may be needed to put in meters or pull them out. There was also a discussion on the need of the equipment needed for the office.

Financials:

1. Review of financial data
2. Accounts payable
3. Bank statements
4. Budget

A motion was made by Brandon Bench to approve the accounts payable. Clinton Moon seconded the motion. All board members voted aye, and the motion passed.

Adjourned: 10:10 pm

X


Matt Betts
Board Chairman

X Jo Ann Evans

JoAnn Evans

Clerk/Administrative Assistant