

EAST DUCHESNE CULINARY WATER IMPROVEMENT DISTRICT
Duchesne County Building
Board Meeting – February 7, 2024, at 7:00 PM

The East Duchesne Culinary Water Improvement District (EDCWID) board meeting was called to order by the Chairman, Matthew G Betts, at 7:00 pm.

Meeting Attendees:

Board Chairman Matthew G Betts, Board Co-Chairman Chet Clayburn, board members Chet Hansen, Connie Sweat, Clinton Moon. Others in attendance are Josh Byrnes, District Manager; Danny Swasey, Brock Harrison with Jones & DeMille and Clerk JoAnn Evans taking meeting minutes.

Public Comment:

None

Board Members Conflict of Interest:

Board Chairman Matthew Betts stated he worked for Utah Department of Transportation (UDOT). Board member Connie Sweat stated that she sits on the following boards: Duchesne County Water Conservancy District, Pinon Forest SSD, Planning & Zoning Commission. She also works for Duchesne County in the Treasurer's Office.

Board Members Trainings:

The following training needs to be done via webinar as soon as possible: Open meetings and Special Service District training.

Board Member Signature Cards for Zions Bank:

It was decided that everyone on the board will sign signature cards to sign the checks for EDCWID. Board member Chet Clayburn motioned to approve signature card signing for the following board members; Matthew G Betts, Chet Clayburn, Chet Hansen, Clinton Moon, and Connie Sweat. Board member Connie Sweat seconded the motion. All board members voted aye, and the motion passed.

Minutes:

The board reviewed the minutes from January 10, 2024. Board member Connie Sweat made the motion to approve the minutes with one correction. Chet Hansen seconded the motion. All board members voted aye, and the motion passed.

Update on the Utah Pipeline and Tank:

Jason Broome from Forsgren Engineering did not come to the meeting due to bad weather. No update was given by Forsgren Engineering.

Change Order for the Utah Pipeline and Tank:

No Change Orders currently.

Discussion & Consideration of a New Rate to be Implemented.

It was decided that the board would only change the residential and commercial rates at this time. Both rate payments will increase by ten dollars per month for 10,000 gallons. That would make the customer bills \$45.00 dollars per month instead of \$35.00 per month. Board member Connie Sweat motioned to approve the rates as suggested. Board member Chet Hansen seconded the motion. All board members voted aye, and the motion passed.

It was decided that the overage rates will go from \$1.20 to \$1.50 for residential and \$1.65 for commercial. Board member Connie Sweat motioned to approve the rates as suggested. Board member Chet Clayburn seconded the motion. All board members voted aye, and the motion passed.

It was decided that the late penalty fee would remain the same. It will be \$5.00 per month for late payments. Board member Connie Sweat motioned to approve the rates as suggested. Board member Clinton Moon seconded the motion. All board members voted aye, and the motion passed.

Update from District Manager:

Manager Josh Byrnes stated that the patching on the tank was not done correctly. The main leaks need to be torn out and fixed. The walls will need to be done as well. We are currently under talks with the owner of Jrock to determine what type of liner to use for the tank. Jrock will need two to three weeks to do the grinding and repairs. JRock will also re-hang a door and put some steel rail up by the hatch.

Talks about the pump station are tabled currently.

Consideration of Updated Items from the District Manager

Manager Josh Byrnes asked if he could purchase one more hydrant meter. He felt the district needed an extra one for a company who is interested in using it. He did bring in a cost proposal for the purchase of the hydrant meter. The proposal from Mountainland Supply Co. came in at \$2,012.45. Board member Connie Sweat motioned to approve the purchase of one hydrant meter. Chet Hansen seconded the motion. All board members voted aye, and the motion passed.

Financials:

1. Review of financial data
2. Accounts payable
3. Bank statements.
4. Budget
5. Payroll

Board member Connie Sweat motioned to accept the bills as presented. Board member Clinton Moon seconded the motion. All board members voted aye, and the motion passed.

Board member Chet Hansen motioned to accept the financial information. Board member Clinton Moon seconded the motion. All board members voted aye, and the motion passed.

Board member Chet Hansen motioned to go into closed session at 8:45 PM. Board member Clinton Moon seconded the motion. All board members voted aye, and the motion passed.

Closed Session

No action was taken.

Board member Chet Clayburn motioned to come out of closed session at 9:13 PM. Board member Clinton Moon seconded the motion. All board members voted aye, and the motion passed.

Adjourned: 9:15 PM

X 

Matthew G. Betts
EDCWID Board Chairman

X 

JoAnn Evans
Clerk/Administrative Assistant