

**EAST DUCHESNE CULINARY WATER IMPROVEMENT DISTRICT**  
**Duchesne County Building**  
**Board Meeting & Public Hearing – December 13, 2023, at 7:00 PM**

The East Duchesne Culinary Water Improvement District (EDCWID) board meeting was called to order by the Chairman, Matt Betts, at 7:00 pm.

**Meeting Attendees:**

Board Chairman Matt Betts; Board Members Chet Clayburn, Chet Hansen, Brandon Bench via telephone, Clinton Moon. Others in attendance are Josh Byrnes, District Manager; Danny Swasey; Kim Swasey and Connie Sweat; Skyler Cozzens with Forsgren Engineering; Michael Clay with Jrock Construction; Jeff McCarty with Sunrise Engineering; Brock Harrison with Jones & DeMille and Clerk JoAnn Evans taking meeting minutes.

**Public Hearing for the 2024 Budget:**

Clerk JoAnn Evans stated that she had created some new line items that better reflect the budget for the 2024 year. She did increase the budget for the new line items. There was no public comment on the 2024 budget.

**Discussion & Consideration of the 2024 Budget:**

Board member Brandon Bench made the motion to approve the 2024 budget. Chet Clayburn seconded the motion. All board members voted aye, and the motion passed.

**Public Comment:**

None

**Minutes:**

The board reviewed the minutes from November 8, 2023. Board member Chet Hansen made the motion to approve the minutes. Clinton Moon seconded the motion. All board members voted aye, and the motion passed.

**Update on the Utah Pipeline and Tank:**

Skyler Cozzens from Forsgren Engineering gave the update. She stated that there was some leaking, and it should be fixed by the end of the week. There has been pressure testing, and the tank passed the chlorine testing. The scheduled items are almost complete, except for the change orders. They are almost done with submitting the paperwork for the open cut permit.

**Change Order for the Utah Pipeline and Tank:**

The first 7 change orders have already been approved. Change orders 8-14 (A-E) are ready for approval tonight. Up and coming change orders F-M are open for discussion tonight. Board member Brandon Bench made the motion to approve change orders A-E. Clinton Moon seconded the motion. All board members voted aye, and the motion passed.

**Discussion & Consideration of Working with Sunrise Engineering for the purpose of Lead and Copper Removal:**

Jeff McCarty is a co-worker with Jeremy Larson. They work for Sunrise Engineering who received the state contract to work with the water board districts to look for lead and copper in the water lines. The state realized the smaller water districts could not afford to fix all the problems. They then created a funding grant source to help pay for the removal of the lead and copper. Jeff McCarty stated he will need for the District Manger Josh Byrnes to fill out the application and then they can start to move forward. The deadline for this is October of 2024.

**New Applications and Rental Applications:**

After some discussion, it was determined that some changes need to be made. This item was postponed until next month.

**Delinquent Billing and Shut Offs:**

There are eight people who will have their water shutoff on January 2, 2024, if they do not make some attempt to pay their water bill. They have been contacted by phone if they have a working phone number and have had numerous delinquent billings sent out.

**Update from District Manager:**

Manager Josh Byrnes stated that he has some bids for the Brady Ross project.

Manager Josh Byrnes stated that he has some bids for the Jerry Lisonbee project. He also has some information on some skid pumps that he passed out.

Manager Josh Byrnes stated that the new tank is leaking, and he is not impressed with how it is being fixed. They should have everything patched and ready to re-fill the tank by Friday.

**Consideration of Updated Items from the District Manager**

Board member Chet Clayburn made the motion to approve the bid from Keith Farnsworth for the Brady Ross project. Clinton Moon seconded the motion. Brandon Bench voted nay. The rest of the board members voted aye, and the motion passed.

Board member Brandon Bench made the motion to approve the bid for the Jerry Lisonbee project. Chet Hansen seconded the motion. All board members voted aye, and the motion passed.

**Financials:**

1. Review of financial data
2. Accounts payable
3. Bank statements
4. Budget
5. Payroll

Board member Chet Clayburn motioned to approve the invoices and payroll. Chet Hansen seconded the motion. All board members voted aye, and the motion passed.

Adjourned: 9:50 PM

X



~~Matt Betts~~  
EDCWID Board Chairman

Chet Clayburn  
Co-Chairman

X



JoAnn Evans  
Clerk/Administrative Assistant