

EAST DUCHESNE CULINARY WATER IMPROVEMENT DISTRICT
Duchesne County Building
Board Meeting – June 12, 2024, at 7:00 PM

The East Duchesne Culinary Water Improvement District (EDCWID) board meeting was called to order by the Chairman, Matthew G Betts, at 7:00 pm.

Meeting Attendees:

Board Chairman Matthew G Betts, board members Connie Sweat, Clinton Moon, Chet Clayburn and Chet Hansen. Others in attendance are Josh Byrnes, District Manager; Danny Swasey, Jason Broome from Forsgren Engineering, Jeremy Larsen from Sunrise Engineering, Clegg Batty from Aycock, Miles & Associates CPA, Steve Kisling, Brady Ross and Clerk JoAnn Evans taking meeting minutes.

Absent: None

Public Comment:

None.

Minutes:

The board reviewed the minutes from May 8, 2024. Board member Clinton Moon made the motion to approve the minutes. Chet Hansen seconded the motion. All board members voted aye, and the motion passed.

Update on the Utahn Pipeline and Tank:

Jason Broome stated that the river crossing is on hold at this time. There are some issues that need to be addressed.

We are still doing leak testing on the tank. It has failed all the tests so far.

Keith Farnsworth/Farnsworth Excavation is working on the drainage pond and putting rip rap on the river road.

Chairman Betts stated that we need to get the booster pump design started sooner rather than later. There needs to be a push to get it done. It can then be tied into the SCADA system.

Change Order for the Utahn Pipeline and Tank:

No change orders.

Fraud Risk Assessment:

Board member Connie Sweat motioned to accept the Risk Assessment with the idea of JoAnn Evans taking online classes and other classes for the purpose of completing 40 hours of training for the risk assessment. Board member Clinton Moon seconded the motion. All board members voted aye, and the motion passed.

2023 Financial Audit (Aycock & Miles Associates CPA:

Clegg Batty from the CPA firm stated everything for the audit went smoothly. He spoke about operation amounts, capitol amounts, interest, cash flow, and the loan amount the "District" has. There were no findings this year for the audit.

Board member Chet Clayburn motioned to accept the audit as presented. Board member Clinton Moon seconded the motion. All board members voted aye, and the motion passed.

Update from Sunrise Engineering for Lead/Copper Testing:

Jeremy Larsen from Sunrise Engineering stated that they received the information needed to begin the GIS process for the project. He stated that there will need to be a survey done with the customers before October 2024 to stay compliant. With the survey done they are hoping to get enough information to know how to get the testing done.

Ratification of Wage Increase to District Manager:

Board member Clinton Moon motioned to ratify the wage increase for District Manager Josh Byrnes.

Board member Chet Hansen seconded the motion. All board members voted aye, and the motion passed

Update from District Manager:

❖ Contacting the County Weed Department

Josh Byrnes has a meeting with Mike Cardon on June 18, 2024, to go over what areas need to be sprayed.

❖ Consumer Confidence Report (CCR)

Josh Byrnes stated that he will work on this report next week.

❖ Partial year Billings (seasonal payments)

Steve Kisling stood and asked the board if he could be billed only for the water when he was here during the summertime. He always turns it off when he leaves and lets us know when he is back so we can start billing again. Chairman Betts stated that if we do that, he will need to pay a \$50 dollar fee every time it gets shut off. We should only consider these requests on a case-by-case basis.

Board member Connie Sweat motioned to approve this request with a \$50 dollar charge in the spring when Steve Kisling came back to Duchesne. Board member Chet Clayburn seconded the motion. All board members voted aye, and the motion passed

❖ Delinquent Billing

The board went through the delinquent billings and told the District Manager the ones that needed to be shut off or the ones that needed a personal visit.

❖ Meters

Josh Byrnes stated that they just finished up Grant's hookup and will be working on the Brown's hookup next.

❖ Equipment Purchases

No equipment purchased during the month of May.

❖ Antelope Lines

Tabled this discussion.

Consideration of Updated Items from the District Manager:

None.

Financials:

1. Review of financial data
2. Accounts payable
3. Bank statements.
4. Budget
5. Payroll

Board member Connie Sweat motioned to accept accounts payable as presented. Board member Chet Hansen seconded the motion. All board members voted aye, and the motion passed.

Board member Connie Sweat motioned to accept the financial information as presented. Board member Chet Hansen seconded the motion. All board members voted aye, and the motion passed.

Closed Session:

At 8:25 PM board member Connie Sweat motioned to go into closed session. Board member Chet Hansen seconded the motion. All board members voted aye, and the motion passed.

At 8:51 PM board member Connie Sweat motioned to come out of closed session. Board member Chet Hansen seconded the motion. All board members voted aye, and the motion passed.

Closed session consideration:

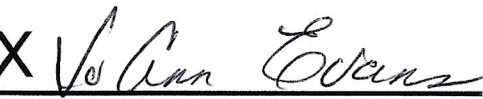
Board member Chet Hansen motioned to pay the invoice to the construction company. Board member Connie Sweat seconded the motion. All board members voted aye, and the motion passed.

Board member Chet Hansen motioned to make a rebuttal offer of compensation of \$15,000 to Stan Young. Board member Connie Sweat seconded the motion. All board members voted aye, and the motion passed.

Adjourned: 8:54 PM

X 

~~Matthew G. Betts~~
EDCWID Board Chairman
Chet Clayborn

X 

JoAnn Evans
Clerk/Administrative Assistant