

Brookfield Homeowners Association

Board of Directors Meeting Minutes

Date: 9/9/25

Time: 2:00pm

Location: 6 Brookfield Rd.

Call to Order: The meeting was called to order by President, Dan Rawson.

Present: President Dan Rawson, Vice President-TBT, Treasurer-Laura Wilkins,
Secretary-Lauren Rodriguez

Discussed some editing that needs to be performed on the website in regards to incorrect dates.
Lauren agreed to work on the website.

Discussed dues status. The majority have paid and those on payment plans are sending in
payments. Laura is handling this. All late fees have been collected.

We will work on creating an email blast for the community now that email and addresses have
been updated by Laura.

We will hold our annual public meeting to get input on rules in our community and get a feel
from the members on how things are going. We will get feedback first. We will look to create a
zoom or microsoft teams link so those who can not physically be present can still attend and
give us their input.