



**Meeting of the Board of Directors**  
**February 15, 2022 8AM | Zoom: <https://zoom.us/j/795834267>**

**Agenda**

1. **Call to Order & Welcome** (Stacy Schutte, Vice President)
2. **Roll Call of Directors & Introduction of Guests**
3. **Approval of Agenda**
4. **Discussion from the Floor**
5. **Consent Calendar:** Purpose of the Consent Calendar is to group items together, which are routine or have been discussed previously and don't require further discussion. Items are approved by a single motion. Any Director may request the removal of an item for discussion.
  - i. Minutes from January Meetings (**Attachment A**)
  - ii. P&L: YTD 2022 v. 2021 as of 1-31-22 (**Attachment B**)
  - iii. Balance Sheet as of 1-31-22 v 1-31-21 (**Attachment C**)
  - iv. BID Fee Report: 1-31-22 (**Attachment D**)
6. **Finance Committee Reports:**
  - a. Cashflow 2022 - Budget v Actuals thru 12-31-21 (**Attachment E**)
7. **Advisory Committee Report:**
  - a. **2022 City of Vacaville Management Contract Update**
    - i. Annual Report 2021 DRAFT (**Attachment F**)
    - ii. Business Plan 2022 DRAFT (**Attachment G**)
  - b. **Board Governance Update:**
    - i. Bylaws Review
  - c. **Recommendations:**
    - i. NEW DATE: March 29 5:30PM Property Owners Meeting at Journey Downtown
    - ii. Move \$30,000 from operations into EIDL Account
    - iii. Move \$17,237.98 from operations into CD Account
8. **Executive Directors' Report:**
  - a. Partnership Event Requests:
    - i. Earth Day Clean Up - April 23
9. **Committee Reports:**
  - a. **Organization**
    - i. Welcome Letter with BID Map (**Attachment H**)
  - b. **Economic Vitality**
  - c. **Design**
    - i. Street Tree Lighting - Update
  - d. **Promotions**
    - i. Events Calendar: Updated
    - ii. Love Stroll Report
8. **Board Business** (Dean Roberts, President) None.
9. **Big Four Partner Reports:**
  - a. **City of Vacaville**
    - i. **Tim Padden**, Economic Development Manager
    - ii. **Erin Morris**, Community Development Manager, **Tyra Hays**, Senior Planner
      1. DTSP Adoption on February 8th
    - iii. **Sgt. Katie Cardona**, Vacaville Police Department
    - iv. **Brian McLean**, Deputy Director, Public Works, City of Vacaville
  - b. **Chamber of Commerce** (Debbie Egidio)
  - c. **Visit Vacaville** (Melyssa Reeves/Rosa Trevizo)
10. **Next Meeting: Tuesday, March 15, 8AM**
11. **Adjourn**

**BROWN ACT:** Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and committee agendas at 313 Parker Street, Vacaville, CA 95688. This meeting is noticed and conducted pursuant to §54953(b) as amended by Executive Order N-25-20. Action may not be taken on items not identified as such and posted on the agenda.