

CONSTITUTION AND BY-LAWS
OF THE
ARIZONA WHITE MOUNTAIN KENNEL Club
REVISION 2010

The purpose of this revision is to correct mistakes and to update in order to accommodate growth in membership and interests

CONSTITUTION

ARTICLE I
NAME AND OBJECTS

- SECTION 1 The name of the club shall be the Arizona White Mountain Kennel Club.
- SECTION 2 The objects of the club shall be:
- (a) to further the advancement of all breeds **recognized** of pure-bred dogs.
 - (b) To do all in it's power to protect and advance the interest of all breeds of pure-bred dogs and to encourage sportsmanlike competition at [dog shows, obedience and agility trials] **AKC approved events**.
 - (c) To conduct fun, sanctioned matches, and trials in Conformation, Obedience, Agility, Herding and Tracking under the rules of the American Kennel Club. In addition, when appropriate, apply to conduct licensed events under the rules of the American Kennel Club.
- SECTION 3 The club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the club shall inure to the benefit of any member or individual.
- SECTION 4 The members of the club shall adapt and may from time to time revise such by-laws as may be required to carry out these objects.

BY-LAWS
ARTICLE II
MEMBERSHIP

- SECTION 1 **ELIGIBILITY:** There shall be [two] **four** types of membership open to all persons 18 years of age and older who are in good standing with the American Kennel Club and who subscribe to the purposes of the club:
- (a) Regular individual membership-enjoys all the privileges of the club, including voting and holding office.
 - (b) Family membership-shall be restricted to two voting privileges per family.
 - (c) Junior membership-open to all persons [10] **9** -17 years of age. Junior members may not vote or hold office. They should be able to convert to regular membership upon reaching their 18th birthday.
 - (d) **Associate membership-enjoys most privileges of the Club, but may not hold office. An associate member, by definition, is any individual who ascertains that they are not a full-time resident of the White Mountain area.**
 - (e) Only persons who are in good standing with the American Kennel Club shall be eligible for membership. While **fulltime** membership is to be **unrestricted** as to residence, the Club's primary purpose is to be representative of the breeders and exhibitors in [it's area] **the greater White Mountain area**.
- SECTION 2 **DUES:** Membership dues shall be set by the Board of Directors and Revised annually in June prior to the renewal period. Dues are due Payable on or before the 1st day of July of each year. No Member shall vote whose dues are not paid for the current Year. During the month of May the [Treasurer] **Membership Chair** shall send each member a statement of dues for the coming year.
- SECTION 3 **ELECTION TO MEMBERSHIP:** Each applicant for membership shall apply on a form as approved by the Board of Directors and which shall provide that the applicant agrees to abide by this Constitution and By Laws and the rules of the American Kennel Club. The application shall state the name, address, and occupation of the applicant and it shall carry the endorsement of two members in good standing. **Additionally the applicant will be notified on the application that AKC standing will be verified.** Accompanying the application, the

prospective member shall submit dues payment for the current year. All applications are to be filed with the [Secretary] **Membership Chair** and such application is to be read at the first meeting of the Club following its receipt. **The period following the first reading shall be open to the current membership to express valid concerns or complaints against applicant. In order to utilize this provision the concern or complaint must be submitted in writing to the Membership Chair following the first reading and prior to the next Board meeting. ???**

At the next Club meeting **concerns/ complaints regarding the applicant will be addressed, as decided by the Board, prior to voting, with the applicant outside of the room. After presentation and discussion** the application will be voted upon and affirmative votes of $\frac{3}{4}$ of the members present and voting at that meeting shall be required to elect the applicant. Applicants for membership who have been rejected by the Club may not reapply within six months after such rejection.

SECTION 4

TERMINATION OF MEMBERSHIP:

Membership may be terminated

- (a) by resignation. Any member in good standing may resign from the Club upon written notice to the Secretary; but no member may resign when in debt to the Club. Dues obligations are considered a debt to the Club and they become incurred on the 1st day of each fiscal year.
- (b) by lapsing. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid 30 days after the fiscal year; however, the Board may grant an additional 30 days of grace to such delinquent members in meritorious cases. In no case may a person be entitled to vote at any Club meeting whose dues are unpaid as of the day of that meeting.
- (c) by expulsion. A membership may be terminated by expulsion as provided in Article VI of these by-laws.

ARTICLE III

MEETINGS

SECTION 1

CLUB MEETINGS: Meeting of the Club shall be held in the greater Arizona White Mountain area on the second Tuesday of each month, at such hour and place may be designated by the Board of Directors. Written notice of each such meeting shall be mailed by the Secretary at least 10 days prior to the date of the meeting, **or an E-mail notice not less than 3 days and not more than 5 days prior to the date of the meeting.** The quorum for such meeting shall be 20 % of the members in good standing.

SECTION 2

SPECIAL CLUB MEETINGS: Special Club meetings may be called by the President, or by a majority vote of the members of the Board who are present and voting at any regular or special meeting of the Board; and shall be called by the Secretary upon receipt of a Petition signed by five members of the Club who are in good standing. Such special meetings shall be held in the greater Arizona White Mountain area at such place, date and hour as may be designated by the person or persons authorized herein to call such a meeting, and said notice shall state the purpose of the meeting, and no other business may be transacted there. The quorum for such meeting shall be 20% of the members in good standing.

SECTION 3

BOARD MEETINGS: Meetings of the Board of Directors shall be held in the greater Arizona White Mountain area monthly at such hour and place as may be designated by the Board. Written notice of each such meeting shall be mailed **or E-mailed** by the Secretary at least 5 days prior to the date of the meeting. The quorum for such a meeting shall be a majority of the Board. **Board meetings shall, on occasion, be held via teleconference; when travel to the meeting site is deemed dangerous due to inclement weather. Meeting will be held at at the same time and day as the regularly scheduled meeting.**

SECTION 4

SPECIAL BOARD MEETINGS: Special meetings of the Board may be called by the President; and shall be called by the Secretary upon receipt of a written request signed by at least three members of the Board. Such special meetings shall be held in the greater Arizona White Mountain area at such place, date, and hour as may be designated by the person or persons authorized herein to call such meeting. Written notice of such meeting shall be mailed by the Secretary at least 5 days and not more than 10 days prior to the date of the meeting, or **an E-mail notice shall be sent** at least 3 days and not more than 5 days prior to

the date of the meeting. Any such notice shall state the purpose of such meeting and no other business shall be transacted thereat. A quorum for such a meeting shall be a majority of the Board.

SECTION 5 VOTING: Each member in good standing whose dues are paid for the current year shall be entitled to one vote at any meeting of the Club at which he is present. Proxy vote will not be permitted at any Club meeting or election.

ARTICLE IV DIRECTORS AND OFFICERS

SECTION 1 BOARD OF DIRECTORS

- (a) The affairs of the Club shall be managed by a Board of Directors, all of whom must be in good standing.
- (b) The Board shall be comprised of the President, Vice President, Secretary, Treasurer, the recently retired President, and three other persons all of whom shall be members in good standing and all of whom shall be elected for one, two, and three year terms as set out in sub-section 1 (d).
- (c) The retiring President shall automatically be a voting member of the Board for one year. In the event the President is re-elected for another term and there is no retired President acting as a Board member, a replacement Board member shall be elected from the general membership. All members shall serve until their successors are elected.
- (d) Members at large shall hold office for three years, or until their successors are elected and qualified. The terms shall be staggered so that not more than one death require the election of more, in which case the terms shall be for one, two, and three years so that the terms shall again be staggered as above. One, two, and three-year terms shall be allotted according to the vote received; the person receiving the greatest vote shall be elected for the longest term, and the other terms shall be filled accordingly.

SECTION II OFFICES: The Club's Officers, consisting of the President, Vice President, secretary, and Treasurer shall serve in their respective capacities both with regard to the Club and its meetings and the Board and its meetings.

- (a) The President shall preside at all meetings of the Club and of the Board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these by-laws.
- (b) The Vice President shall have the duties and exercise the powers of the President in case of the President's death, absence, or incapacity.
- (c) The Secretary shall keep a record of all meetings of the Club and of the Board and of all matters of which a record shall be ordered by the Club. He shall have charge of the correspondence, notify member of meetings, notify new members of their election to membership, notify officers and directors of their election to office, keep a roll of the members with their addresses, and carry out such other duties as are prescribed in these by-laws.
- (d) The Treasurer shall collect and receive all moneys due or belonging to the Club. He shall deposit the same in a bank designated by the Board, in the name of the Club. His books shall at all times be open to inspection of the Board and he shall report to them at every meeting the condition of the Club's finances and every item of receipt or payment not before reported; and at the annual meeting he shall render an account of all moneys received and expended during the previous fiscal year. The Treasurer shall be bonded in such amount as the Board of Directors shall determine.
- (e) The offices of Secretary and Treasurer may be held by the same person.

SECTION 3 VACANCIES: Any vacancies occurring on the Board or among the offices during the year shall be filled until the next annual election by a majority vote of all the then members of the Board at its first regular meeting following the creation of such vacancy, or at a Special Board Meeting called for that purpose; except that a vacancy in the office of the President shall be filled automatically by the Vice President and the resulting vacancy in the office of Vice President shall be filled by the Board.

ARTICLE V

THE CLUB YEAR, ANNUAL MEETING, ELECTIONS

- SECTION 1 CLUB YEAR: The Club's fiscal year shall begin on the 1st day of July and end on the 30th day of June.
The Club's official year shall begin immediately at the conclusion of the election at the annual meeting and shall continue through the election at the next annual meeting.
- SECTION 2 ANNUAL MEETING: The annual meeting shall be held in the month of June at which Officers and Directors for the ensuing year shall be elected by secret written ballot from among those nominated in accordance with section 4 of this article. They shall take office immediately upon conclusion of the election and each retiring officer shall turn over to his successor in office all properties and records relating to that office within 30 days after the election.
- SECTION 3 ELECTIONS: The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The nominated candidate for other positions on the Board who received the greatest number of votes for such positions shall be declared elected.
- SECTION 4 NOMINATIONS: No person may be a candidate in a Club election who has not been nominated. During the month of April, the Board shall select a Nominating Committee consisting of three members and two alternates, not more than one of whom may be a member of the Board. The Secretary shall immediately notify the committeemen and their alternates of their selection. The Board shall name a chairman for the Committee and it shall be his duty to call a committee meeting of the Club.
- (a) The Committee shall nominate one candidate for each office and one candidate for the other Position on the Board, and after securing the consent of each person so nominated, shall immediately report their nominations to the Secretary in writing.
 - (b) Upon receipt of the Nominating Committee's report, the Secretary shall before May 15th notify each member in writing of the candidates so nominated.
 - (c) Additional nominations may be made at the May meeting by any Member in attendance provided that the person so nominated does not decline when his name is proposed, and provided further that if the proposed candidate is not in attendance at this meeting, his proposer shall present to the Secretary a written statement from the proposed candidate signifying his willingness to be a candidate. No person may be a candidate for more than one position.
 - (d) Nominations cannot be made at the annual meeting or in any manner other than as provided in this Section.

ARTICLE VI COMMITTEES

- SECTION 1 The board may each year appoint standing committees to advance the Work of the Club in such matters as dog shows, obedience trials, trophies, annual prizes, membership and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the Board. Special committees may also be appointed by the Board to aid it on particular projects.
- SECTION 2 Any committee appointed may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee, and the Board may appoint successors to those persons whose services have been terminated.

ARTICLE VII DISCIPLINE

- SECTION 1 AMERICAN KENNEL CLUB SUSPENSION: Any member who is suspended from the privileges of The American Kennel Club automatically shall be suspended from the privileges of this Club for a like period.
- SECTION 2 CHARGES: Any member may prefer charges against a member for alleged misconduct prejudicial to the best interests of the Club. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$10 which shall be forfeited if such charges are not sustained by the Board following a hearing. The secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board meeting. And the Board shall first consider whether the actions alleged in the charges, if proven, might

constitute conduct prejudicial to the best interests of the Club. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interests of the Club, it shall fix a date of hearing by the Board not less than three (3) weeks nor more than six (6) weeks thereafter. The secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his own defense and bring witnesses if he wishes.

SECTION 3 BOARD HEARING: The Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant, the Board may by a majority vote of those present suspend the defendant from all privileges of the Club for not more than 6 months from the date of the hearing [sic]. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his fellow-members at the ensuing Club meeting which considers the Board's recommendation. Immediately after the Board has reached a decision, its findings shall be put in written form and filed with the secretary. The Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any.

SECTION 4 EXPULSION: Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a Board hearing and upon the Board's recommendation as provided in Section 3 of this Article. Such proceedings may occur at a regular or special meeting of the Club to be held within 50 days but not earlier than 30 days after the date of the Board's recommendation of expulsion. The defendant shall have the privilege of appearing in his own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the Board's finding and recommendations, and shall invite the defendant if present, to speak in his own behalf if he wishes. The meeting shall then vote by secret written ballot on the proposed expulsion. A 2/3 vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the Board's suspension shall stand.

ARTICLE VIII AMENDMENTS

SECTION 1 Amendments to the constitution and by-laws may be proposed by the Board of Directors or by written petition addressed to the Secretary signed by 20 % of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the members with recommendations of the Board by the Secretary for a vote within three months of the date when the petition was received by the Secretary.

SECTION 2 The constitution and by-laws may be amended by a 2/3 vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least two weeks prior to the date of the meeting.

ARTICLE IX DISSOLUTION

SECTION 1 DISSOLUTION: The Club may be dissolved at any time by the written consent of not less than 2/3 of the members. In the event of the dissolution of the Club other than for the purposes of reorganization, whether voluntary or involuntary, or by operation of the law, none of the property of the Club nor any proceeds thereof nor any assets of the Club shall be distributed to any members of the Club, but after payment of the debts of the Club, its property and assets shall be given to a charitable organization for the benefit of dogs selected by the Board of Directors.

ARTICLE X ORDER OF BUSINESS

SECTION 1 The rules contained in the current edition of Robert's Rules of Order, newly revised, shall govern the Club in all cases to which they are applicable and in which they are not inconsistent with these by-laws and any special rules of order the Club may adopt.

SECTION 2 At meetings of the Club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

Roll Call
Minutes of the last meeting
Report of the President
Report of the Secretary
Report of the Treasurer
Reports of Committee
Election of Officers and Board
 (at annual meeting)
Election of new members
Unfinished business
New Business
Adjournment

SECTION 3 At meetings of the Board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

 Reading of the minutes of the last meeting
 Report of Secretary
 Report of Treasurer
 Report of Committees
 Unfinished business
 New Business
 Adjournment

Constitution and by-laws, as amended, accepted by membership on April 26, 1990.

BE IT RESOLVED this
that the majority vote of the Membership of the Arizona White Mountain Kennel Club, the following Resolution
has been accepted:

Members of the Board of Directors and the Officers shall attend all General meetings of the Club with
absence thereto not to exceed three meetings within any one fiscal year.

In the event one of the members of the Board or offices misses three General Meetings, he/she shall
immediately be terminated from said position, and the Board shall appoint someone to fill the position
for the balance of the fiscal year.

Accepted by affirmation by the majority Membership this

President: Marjorie Geiger
Secretary: Kathleen Zavodjancik

BE IT RESOLVED this 30th day of October, 2002, that by majority vote of the Membership of the Arizona White Mountain Kennel Club, the following Resolution has been accepted:

The Board of Directors / Officers cannot and will not incur a debt, nor will they, individually or by majority spend in excess of \$50.00 (Fifty Dollars) of the Club's funds for any reason without the consent of the majority of the Membership.

Be it further understood that all Club Events that fall under the Public Liability laws shall be approved by the majority of the membership. In such case, the "Event" is covered for its expenditures in entirety, and that the individual costs pertaining do not fall under the above \$50.00 restriction.

Accepted by affirmation by the majority Membership this 30th day of October, 2002.

BE IT RESOLVED this 23rd day of June, 2007, that by majority vote of the Membership of the Arizona White Mountain Kennel Club, the following Amendment to Article II regarding Membership has been accepted.

Amendment to By-Laws, Article II, Membership

SECTION 1

ELIGIBILITY: There shall be **three** types of membership open to all persons 18 years of age and older who are in good standing with the American Kennel Club who subscribe to the purposes of the Club.

- (a) Regular individual membership-enjoys all the privileges of the Club, including voting and holding office.
- (b) Family membership-shall be restricted to two voting privileges per family.
- (c) **Associate membership-enjoys most privileges of the Club, but may not hold office. An associate member, by definition, is any individual who ascertains that they are not a full time resident of the White Mountain area.**
- (d) Junior membership-open to all persons 10-17 years of age. Junior members may not vote or hold office. They should be able to convert to regular membership upon reaching their 18th birthday.
- (e) Only persons who are in good standing with the American Kennel Club shall be eligible for membership. While membership is to be restricted as to residence, the Club's primary purpose is to be representative of the breeders and exhibitors in its area.

Accepted by affirmation by the majority Membership this 23rd day of June, 2007.