

OLDE MILL P.O.A.
ARCHITECTURAL STANDARDS COMMITTEE
PROJECT REQUEST

Date _____

Property Owner's Name _____

Street address of project _____

Mailing address (if different) _____

City / State / Zip _____

Phone where you can be reached _____

Please provide the Architectural Standards Committee with all information necessary to evaluate the request thoroughly and quickly. Requests must include, without limitation, the following information:

- Site plan / location (including all dimensions & set backs)
- Blue Prints / architectural drawings (if applicable)
- Color chips (if applicable)
- Detailed description of request
- List of materials
- Pictures (if applicable)
- Construction schedule (if applicable)
- And any other information required by the Restriction Agreement

**** Any and all changes or modifications made to a project after approval has been granted must be resubmitted for additional consideration ****

Description of Modification Requested:

Requesting exception to Restriction Agreement or Project Guidelines? YES or NO

Property Owner's Acknowledgment:

I represent and warrant that the requested changes strictly conform to the Design Guidelines and that these changes shall be made in strict conformance with the Olde Mill Restriction Agreement.

- I understand that I am responsible for complying with all city, county and state (DOT) regulations/standards as well as obtaining any and all required permits.
- I understand that I should receive a written reply within 30 days.
- I understand and agree that no work on this request shall begin until I have received written approval from the Architectural Standards Committee (page 3).
- I understand that it is my responsibility to keep the building site, adjacent road and surrounding areas free from excessive trash and debris.
- I understand that this project must be completed within one (1) year.
- I understand that it is my responsibility to notify the Chairman of the Architectural Standards Committee upon completion of entire project.
- I understand that, upon completion, the Architectural Standards Committee Chairman will return to ensure that the requirements set forth by this request were satisfactorily met and issue a Certificate of Completion (page 4 of 4).

Neither the Property Owners Association (POA), the POA Board of Directors, the Architectural Standards Committee, nor their respective members, secretary, successors, assigns, agents, representatives, or employees shall be liable for damages, or otherwise to anyone requesting approval of an architectural alteration by reason of mistake in judgement, negligence, or non-conformity, arising out of any action with respect to any submission. The Architectural Standards Committee is directed toward review and approval of site planning, appearance, aesthetics. None of the foregoing persons assume any responsibility regarding design, methods of construction, or technical suitability of materials.

I hereby release and covenant not to sue all of the foregoing from/for and claims or damages regarding this request or the approval or denial thereof.

Property Owner's Signature _____

Return request by mail to:

Olde Mill POA
ATTN: Chairman of ASC
P.O. Box 5
Faith, NC 28041

PLEASE ALLOW 30 DAYS AFTER PLANS AND SPECIFICATIONS HAVE BEEN RECEIVED FOR REVIEW AND APPROVAL.

FOR ARCHITECTURAL STANDARDS COMMITTEE USE ONLY

Date Received _____ Date of Request _____

Property Owner's Name _____

Property Street Address _____

Property Lot # _____

Approved _____ Not Approved _____ Request Incomplete _____

Comments / Additional information needed:

* Majority agreement necessary - 3 of 5 *

Signed _____ Date _____

Signed _____ Date _____

Signed _____ Date _____

Signed _____ Date _____

Signed _____ Date _____

**OLDE MILL POA
ARCHITECTURAL STANDARDS COMMITTEE
CERTIFICATE OF COMPLETION**

RE: PROJECT REQUEST DATED: _____

DESCRIPTION OF PROJECT: _____

Property Owner's Name _____

Property Street Address _____

Property Lot # _____

This certifies that the aforementioned project has met all the requirements set forth by this Project Request and has been satisfactorily completed.

Architectural Standards Committee Chairman

Date