



Company	Jollof Events Limited	Job Position	Sales Manager
Location	Latrikunda German (Westfield Area) Off Kairaba Avenue		
Job Type	Full-time	Working Period	5 days/week 8:00AM - 4:00 PM
Gross Salary		D7,000/month	
Net Salary (After Tax & Social Security Deductions)		D6,292/month	
Notes	• D6,292 will be sent to your personal bank account. • D375 will be sent to your social security (S.S.) account. • A D50 food voucher will be given to you daily. • Your monthly gross salary will increase (above D7,000) when you obtain additional payments such as overtime. • Subject to salary and contract extension upon satisfactory service • Terms & Conditions Apply.		

Key Responsibilities

1. Communicate with potential customers, explain Jollof Events' products and services, and encourage them to make bookings.
2. Find new customers by using referrals, partnerships, social media, and other marketing activities.
3. Respond to customer enquiries, complaints, and feedback in a professional and friendly manner.
4. Keep accurate records of customer enquiries, quotations, bookings, and other sales information.
5. Work with the Communications team to attract more customers and improve marketing activities.
6. Share customer feedback and market information with the Design and Logistics teams to help improve the company's products and services.
7. Help develop and improve the company's sales processes, customer service, and lead generation activities.
8. Look for new business opportunities, partnerships, and ideas that can help the company grow.
9. Support other team members and departments whenever needed to help achieve the company's goals.

Key Requirements

1. A degree in Sales, Marketing, Communications, or related field.
2. Exceptional written and verbal communication skills.
3. Excellent computer skills, including Microsoft Office, Google Workspace and AI tools.
4. Exceptional customer service skills.
5. Excellent negotiation, persuasion, and consultative selling skills.
6. Ability to speak at least two local languages.
7. Must be a high energy, entertaining, and extroverted individual.
8. Must align with and support the company's mission, vision, and culture.
9. Ability to take initiative and complete tasks with minimal supervision.

(Get application form on page 3 below 📌)

Training & Onboarding

1. If selected, you will undergo a 3 week training program on Jollof Events' systems and operations before full appointment.
2. The purpose of the training is to introduce you to some of the tools and programs you will be using at work, as well as assess your general level of competence.
3. Some of the topics to be covered in the training include:
 - Jollof Events Employee Handbook
 - Basic Computer Skills
 - Jollof Events Asset Database
 - Introduction To Measurements
 - Jollof Events Catalog Database
 - WhatsApp Business Tools
 - Trello - Project Management Software
 - Jollof Events Sales Script
4. The training will be held Mondays to Fridays; and from 8 A.M to 4 P.M.
5. You will be given a transport allowance of D1,000 at the end of the training.
6. Note that a full time appointment is guaranteed only if you complete and pass the training.

Application Details

- The application shall only be done online (see the application link below).

[APPLY NOW! Press this link to apply](#)