

Student name: \_\_\_\_\_  
 Teacher: \_\_\_\_\_  
 Grade: \_\_\_\_\_

# Use of Student Personal Information Consent Form

Schools routinely collect, use and disclose student personal information in keeping with the Education Act and other laws in order to provide educational programs and associated services.

The following communication tools managed by the YRDSB or school involve collecting, using, sharing and disclosing your child's personal information for the purposes of engaging, communicating, and promoting school and student activities, events, and achievements with the school community or members of the public. School events and activities include but are not limited to, athletic pursuits, sports teams, clubs or committees, art work, plays or performances, field trips, commencement, and assemblies. The YRDSB or school may engage third-party commercial photographers to take class and individual photographs or videos for these school activities and events.

The collection of this information is optional and you reserve the right to opt your child out of these activities at any time during the school year.

If you have any questions regarding these activities, please speak with your school's principal.

**Please indicate your consent by checking the appropriate box below:**

Communication Tool	I consent	I do not consent
<p><b>School Yearbook</b>            Yearbooks chronicle the activities of the school and student body. They are produced for sale (hard copy or digital) to students and the school community. School yearbooks may be placed in the school library in hardcopy or electronic format.</p> <p>Student and class photos, snapshots of school events and activities, writing or artwork by students, student achievements may be included in the yearbook along with the student's full name.</p> <p><b>Information to be shared:</b>            Your child's name, grade level, achievements and photographs. Individual marks will not be published.</p>		
<p><b>YRDSB and School Newsletters and Websites</b>            The YRDSB or school may feature certain students, school events and activities in a school newsletter. These newsletters are published on the YRDSB's or school's public website for sharing and promoting school events or student achievements. Information published can be accessed by any member of the public.</p> <p><b>Information to be shared:</b>            Your child's image, name, grade level, and achievements. Individual marks will not be posted.</p>		

Communication Tool	I consent	I do not consent
<p><b>YRDSB and School Social Media Accounts</b>  The YRDSB and school may feature certain students, school events and activities on YRDSB or school managed social media accounts. These social media platforms include but are not limited to, Twitter, LinkedIn, and Instagram. Posts are made for the purpose of sharing and promoting school events or student achievements. Information posted on these accounts can be accessed any member of the public.</p> <p>If your child's classroom teacher will be sharing images, student work or student information through a classroom social media account or other digital tools, you will receive a separate consent request.</p> <p><b>Information to be shared:</b>  Your child's image, voice, name, grade level, and achievements. Individual marks will not be posted.</p>		
<p><b>External Media</b>  Throughout the school year, the public media (print and electronic) may showcase or promote school community events or activities, student achievements or participation in extracurricular activities. The public media may interview, photograph or digitally record your child (images and sound) for news stories that may be printed or broadcast on television, radio, media websites, including their social media platforms.</p> <p><b>Information to be shared:</b>  Your child's image, voice, name, grade level, achievements.</p>		

This consent is valid for one school year. Consent may be revoked at any time by contacting the school office.

I, being the parent/legal guardian of the student named above, an adult student or an adult participant, have read and understand the information provided on this form. I consent to the use and subsequent use of student information as outlined above.

**Parent/Guardian Name (print):**

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**Parent/Guardian Signature:**

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**Date:**

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\* Personal information is collected under the authority of the Education Act and will be used to manage the disclosure of student information. Please visit <https://www2.yrdsb.ca/privacy> for more information or contact your school principal.

File: LEG-Consents

May 2022

Retain: 12 months from date signed in the school office.