## Boundaries Workbook



## Belongs To

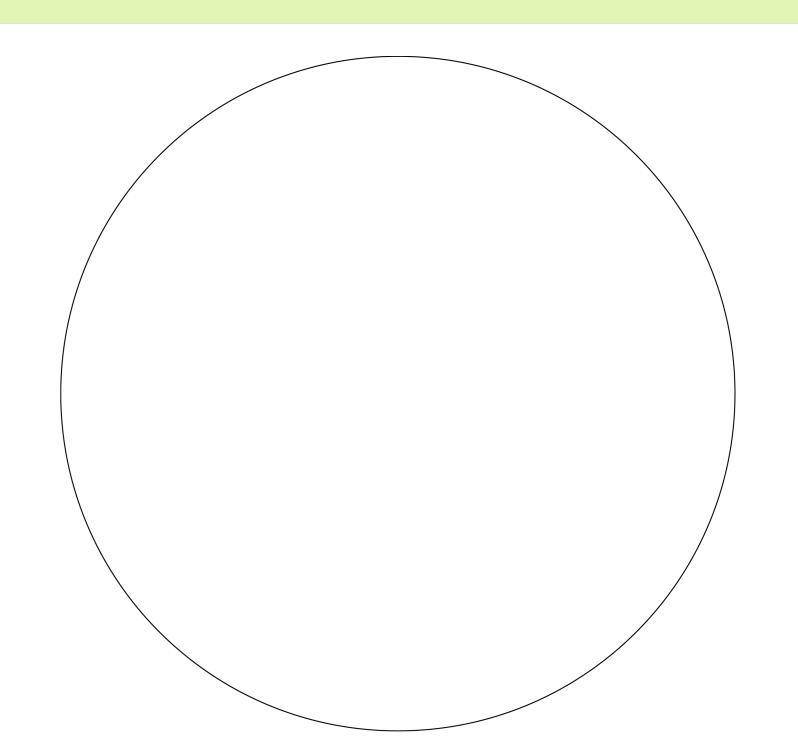
DARING TO SET
BOUNDARIES IS
ABOUT HAVING THE
COURAGE TO LOVE
OURSELVES EVEN
WHEN WE RISK
DISAPPOINTING
OTHERS.

## Today's mood

#### **USE THIS PAGE TO:**

-WRITE WORDS OR PHRASES THAT RESONATE WITH HOW YOU'RE FEELING TODAY, -SKETCH OR DOODLE ANYTHING THAT DESCRIBES

YOUR CURRENT STATE OF MIND, USE COLORS THAT REFLECT YOUR MOOD

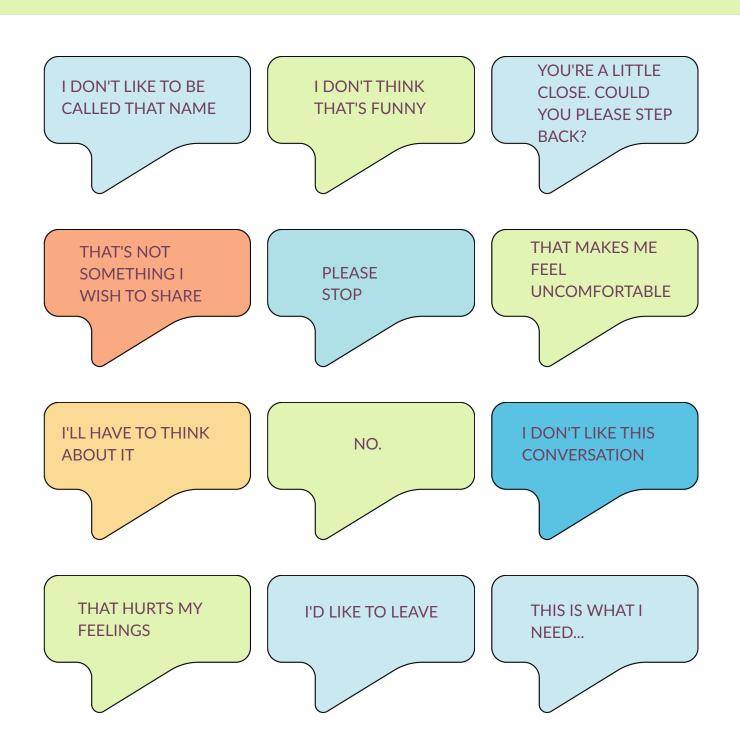


# Things I will no longer tolerate

THINK OF SOME OLD HABITS THAT HAVEN'T SERVED YOU WHICH SHOULD NOW BE REPLACED BY HEALTHY BOUNDARIES, (FOR EXAMPLE: EXPERIENCING BURNOUT FROM HELPING OTHERS TOO MUCH. BEING TAKEN ADVANTAGE OF LETTING OTHERS WASTE MY TIME...)

# What boundaries sound like

THINK OF SOME OLD HABITS THAT HAVEN'T SERVED YOU WHICH SHOULD NOW BE REPLACED BY HEALTHY BOUNDARIES, (FOR EXAMPLE: EXPERIENCING BURNOUT FROM HELPING OTHERS TOO MUCH. BEING TAKEN ADVANTAGE OF LETTING OTHERS WASTE MY TIME...)



### Scheduled self-care

#### PLAN OUT SOME ALONE TIME WHEN YOU CAN SCHEDULE SELFCARE ACTIVITIES WITH A FOCUS ON SWITCHING OFF AND SAYING YES TO YOURSELF

00000		X
Activity	Notes	

# Signs that you may need to set boundaries



YOU OFTEN FEEL GUILTY

YOU OFTEN FIND YOURSELF IN THE MIDDLE OF OTHERS DRAMA

YOU FEEL OVERWHELMED

YOU SAY YES WHEN YOU DON'T WANT TO

IT'S HARD FOR YOU TO ASK FOR WHAT YOU NEED

YOU FIND IT HARD TO SPEAK UP

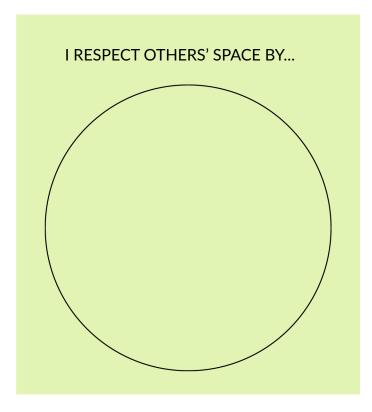
YOU AVOID CONFLICT

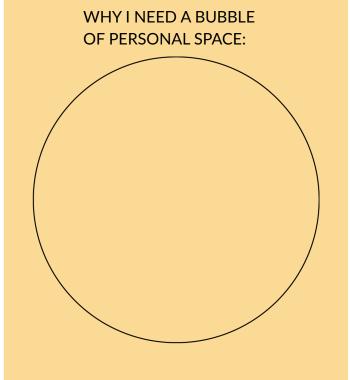
YOU AGREE WITH
OTHERS JUST TO MAKE
THEM HAPPY

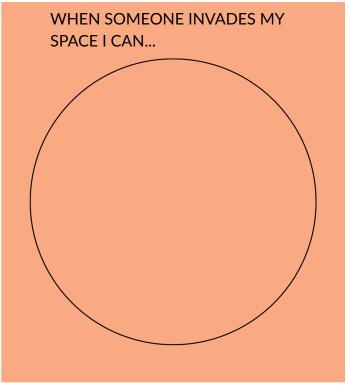
YOU FIND IT HARD TO MAKE DECISIONS

## My personal space bubble









### How to say no

THOUGH IT MAY SEEM SIMPLE TO SOME, MANY PEOPLE STRUGGLE WITH SAYING NO DUE TO FEARING CONFLICT AND MAY NEED SOME PRACTICE AHEAD OF TIME. THESE TIPS CAN BE VERY HELPFUL IN DEALING WITH INTIMIDATING SITUATIONS.



BE CLEAR (KNOW WHAT YOU ARE SAYING YES TO, AND WHAT YOU ARE SAYING NO TO

IN SOME CASES NO REPLY IS NEEDED OR APPROPRIATE AT ALL THAT'S ALSO OK

PRACTICE (FOR EXAMPLE, BY WRITING A NOTE ON YOUR PHONE

KEEP IT SHORT AND SIMPLE, NO NEED TO OVER-EXPLAIN OR JUSTIFY

KEEP IN MIND WHY THIS IS AN IMPORTANT PRACTICE

REMIND YOURSELF THAT IT IS OK TO SAY NO

DECIDE ON THE PLACE THAT IS MOST COMFORTABLE FOR YOU (IN PERSON, OVER THE PHONE, VIA MESSAGE, ETC.)

RESPOND IN A TIMEFRAME THAT'S CONVENIENT FOR YOU

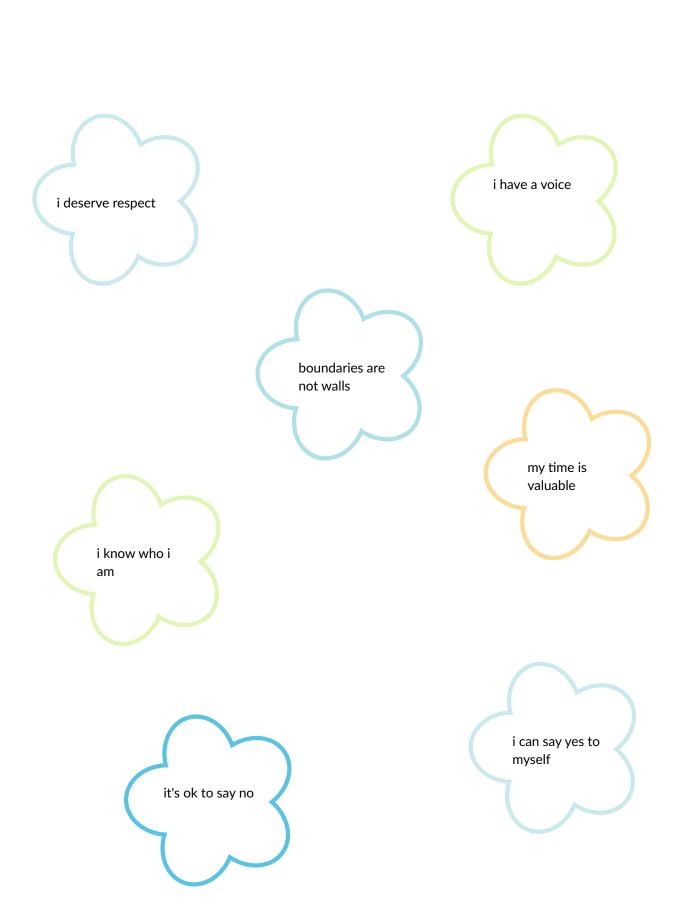
ACKNOWLEDGE AND RESPECT THE OTHER PERSON'S FEELINGS

OFFER AN ALTERNATIVE ONLY IF YOU GENUINELY INTEND TO AND WANT TO.

IN THE FUTURE, FEEL CONFIDENT IN BEING AVAILABLE WHENEVER YOU CHOOSE TO BE

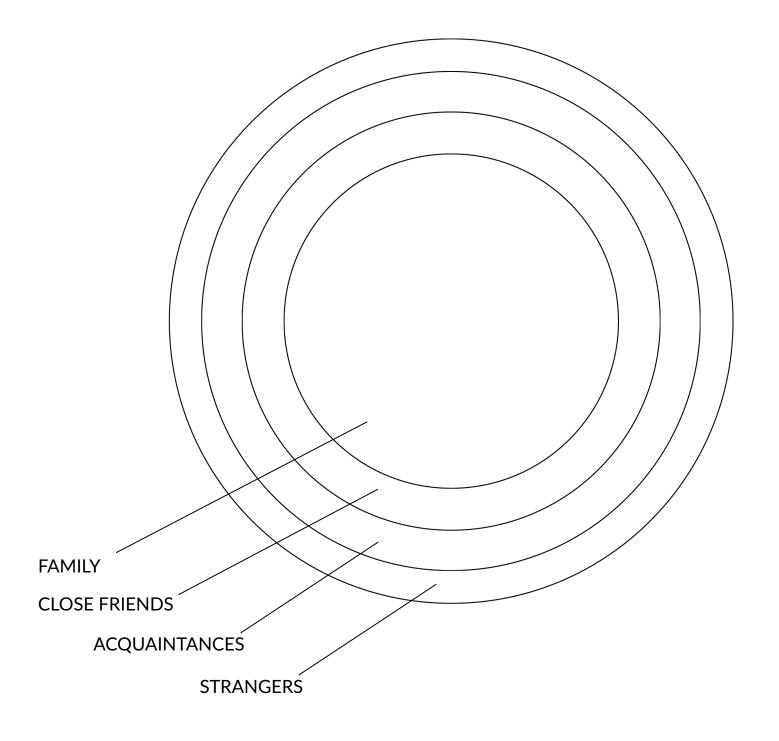
## Benefits of setting boundaries





# Setting my personal boundaries

IT'S PERFECTLY NORMAL TO HAVE DIFFERENT LEVELS OF COMFORTABLE BOUNDARIES WITH DIFFERENT PEOPLE. LET'S DEFINE WHAT WE'RE COMFORTABLE WITH.



## Boundaries challenge

day 1	USE THE WORKSHEETS IN THIS BOOK TO DEFINE MY NEW BOUNDARIES
day 2	HAVE A SELF CARE DAY TO FOCUS ON MYSELF
day 3	SPEAK TO A PERSON YOU TRUST ABOUT YOUR JOURNEY AND NEW BOUNDARIES
day 4	RECORD A BOUNDARY THAT IS CROSSED AND THE ACTION YOU TOOK
day <sup>5</sup>	START A NEW BOOK ON THE TOPIC AND MAKE A NOTE OF ANYTHING HELPFUL
day 6	SAY YES TO YOURSELF TODAY! (TAKE A BREAK, TREAT YOURSELF, STAND UP FOR YOURSELF)
day <sup>7</sup>	USE THE HABIT TRACKER PAGES TO START CULTIVATING ONE NEW HEALTHY HABIT

RESULTS/NOTES:		

### Social Media Boundaries

#### IT'S OK TO...

BLOCK PEOPLE RESTRICT OR MUTE ACCOUNTS

**TURN OFF NOTIFICATIONS** 

UNFOLLOW CONTENT THAT MAKES YOU FEEL BAD

TAKE TIME RESPONDING LIMIT TIME SPENT ONLINE

TAKE A BREAK WHEN NEEDED

UNFRIEND THOSE WHO DON'T RESPECT BOUNDARIES POST WHAT BRINGS YOU JOY

## The art of saying no

IT CAN BE VERY INTIMIDATING TO SAY NO (ESPECIALLY FOR THOSE WHO ARE NOT USED TO APPLYING BOUNDARIES). TO HELP WHEN PUT ON THE SPOT, HERE ARE SOME EXAMPLES OF HOW TO REPLY IN A CONFIDENT AND SELF ASSURED WAY

I APPRECIATE THE OFFER BUT I'VE PLANNED SOME TIME TO MYSELF TO RECHARGE AFTER A BUSY WEEK.

THAT ISN'T MY KIND OF ACTIVITY BUT THANKS FOR THE INVITATION. HAVE FUN AND WE'LL DO SOMETHING ELSE SOON!

THANK YOU FOR THINKING OF ME. UNFORTUNATELY I WON'T MAKE IT BUT THANK YOU FOR THE OFFER.

SOCIALISING IS DIFFICULT FOR ME RIGHT NOW AND NOT THE BEST FOR MY MENTAL HEALTH BUT I'D LOVE TO SEE YOU ONCE I'M FEELING BETTER IN A LITTLE WHILE. I APPRECIATE YOU CHECKING IN.

I KNOW I'VE SAID NO SEVERAL TIMES LATELY BUT I'VE BEEN HAVING A HARD TIME, TO BE HONEST. IT'S NOT THAT I DON'T WANT TO SEE YOU, I JUST NEED SOME TIME TO RECHARGE.

### **Fears**

HAVING DIFFICULTY SETTING BOUNDARIES CAN STEM FROM FEAR (OF REJECTION, CONFRONTATION, ETC). WHEN WE DIG DEEPER INTO THESE FEARS, WE CAN SEE THE TRUTH AND THAT THERE IS LITTLE TO BE AFRAID OF.

FEAR:  IF SPEAK UP IT  WILL LEAD TO A  CONFRONTATION	IS IT REALLY TRUE OR HELPFUL? THIS IS POSSIBLE BUT I DON'T HAVE TO ENGAGE AND CAN CHOOSE TO LEAVE A SITUATION THAT MAKES ME UNCOMFORTABLE	CONCLUSION  THIS FEAR SHOULDN'T HOLD ME BACK FROM SPEAKING OUT
FEAR:	IS IT REALLY TRUE OR HELPFUL?	CONCLUSION
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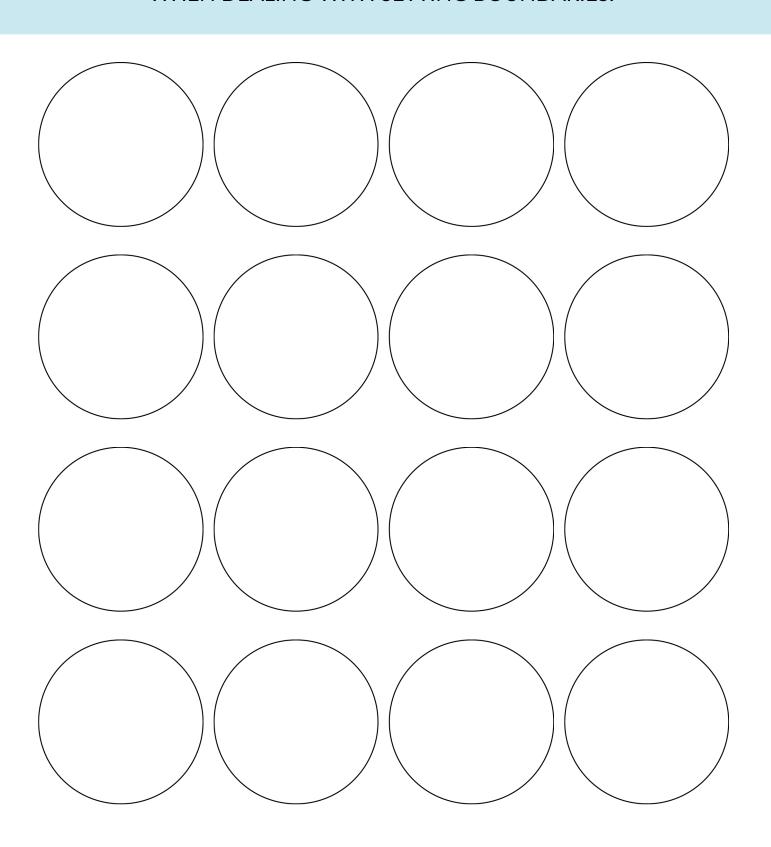
## My Support System

WE ALL NEED SOMEONE TO RELY ON IN DIFFICULT TIMES. USE THIS PAGE TO IDENTIFY THOSE PEOPLE AND EXPRESS GRATITUDE FOR THEM.

WHO CAN I CALL ON IN TIMES OF NEED?	WAYS IN WHICH THEY SUPPORT ME:
THEY ADD VALUE TO MY LIFE BY	THEY ADD VALUE TO MY LIFE BY
WHY I AM GRATEFUL FOR MY SUPPORT SYSTEM:	

### **Quotes and Affirmations**

MAKE NOTE OF YOUR OWN FAVORITE QUOTES OR AFFIRMATIONS
TO REFER TO FOR A BOOST OF CONFIDENCE AND INSPIRATION
WHEN DEALING WITH SETTING BOUNDARIES.



### WHAT ARE BOUNDARIES

Personal boundaries are the limits and rules we set for ourselves within relationships. A person with healthy boundaries can say "no" to others when they want to, but they are also comfortable opening themselves up to intimacy and close relationships. A person who always keeps others at a distance (whether emotionally, physically. or otherwise) is said to have rigid boundaries. Alternatively, someone who tends to get too involved with others has porous boundaries.

### COMMON TRAITS OF RIGID, POROUS, AND HEALTHY BOUNDARIES

#### **RIGID BOUNDARIES**

Avoids intimacy and close relationships.
Unlikely to ask for help. Has few close relationships Very protective of personal information. May seem detached, even with romantic partners Keeps others at a distance to avoid the possibility of rejection

#### POROUS BOUNDARIES

personal information. Difficulty saying "ne" to the requests of others Overinvolved with others problems Dependent on the opinions of others Accepting of abuse or disrespect Fears rejection if they do not comply with

others

#### HEALTHY BOUNDARIES

Values own opinions Doesn't compromise values for others Shares personal information in an appropriate way (does not over or under share) Knows personal wants and needs, and can communicate them Accepting when others say "no" to them

## HEALTHY BOUNDARIES VS. UNHEALTHY BOUNDARIES

## EXAMPLES OF HEALTHY BOUNDARIES

Valuing your own opinions

Not compromising personal values for others

Sharing personal information in an appropriate way (not over or under sharing!

Knowing your personal wants and needs and communicating them.

Accepting when others say "no" and staying focused on your own growth and recovery.

Deciding whether a new relationship will be good for you as opposed to imprinting onto the first person who shows interest. Being your own loving advocate.

Noticing when someone is engaging in unhealthy boundaries.

Trusting your own decisions. Knowing who you are and what you want.

Moving slowly into intimacy. Keeping track of red flags, as opposed to sweeping them aside.

### **Notes**

