



ATHENS TOWNSHIP VOLUNTEER FIRE COMPANY

211 Herrick Avenue
Sayre, Pennsylvania 18840

(570) 888-2121

WELCOME TO THE ATHENS TOWNSHIP VOLUNTEER FIRE COMPANY

The Objectives of this company shall be to own and maintain such equipment as is necessary to fight fires and aid in the preservation of human life and real property in Athens Township and adjacent areas when duty calls. Also to encourage and promote moral and mental development among its members and to enter into spirit of friendly cooperation with neighboring fire companies. The membership year shall begin January 1st of each year.

Type of memberships:

A) Active Member:

A member 18 years and older and is in good standing who has been accepted by the company and meets the following requirements:

- 1) The active member must be a resident of Athens Township, Athens Boro, Litchfield Township, Sayre Boro, South Waverly Boro, Ridgebury Township, Smithfield Township, Ulster Township, Sheshequin Township, Village of Waverly and Town of Chemung.
- 2) The active member will be able to vote on new members and other company matters as they come up at a regular meeting.

B) Active Non-Voting Members (Dual Member):

- 1) A person who is a member of a neighboring Fire Department may become a member of the Athens Township Volunteer Fire Company after that member has been a member of their host Department for a period of one year.
- 2) A person desiring to become a member of the Athens Township Volunteer Fire Company who is already a member of a neighboring Fire Department must submit an application, obtain a letter of recommendation from the Fire Chief of their host Department, and pay all required membership fees.
- 3) Final acceptance shall be by the Athens Township Volunteer Fire Company's Membership at a regular company meeting.
- 4) A member of this type shall not hold a Line Office, Company Office, nor can they vote for Line Officers or Company Officers. The active Non-Voting Members may vote on Company matters and be active in any other function with in the Fire Company.

C) Junior Fire Members:

Any persons (14) fourteen years of age or less than (18) years of age. The law states that they must have working papers. They shall be subject to all rules and regulations relating to their membership as adopted by the Fire Board from time to time.

D) Fire Police Unit:

Any persons wishing to join the Fire Police Unit, shall first be voted into the Fire Company as an Active Member. Once obtaining Active Membership, and completing a state approved Basic Fire Police Course, the individual may submit an application to join the Fire Police. The application shall be submitted to the Chief of Department for review and approval. Next the application shall be presented to the Athens Township Board of Supervisors and Chief of Police to review and approval. Following all approvals, the individual shall take an Oath of Office and be duly sworn in by the local District Magistrate.

Any member in good standing shall propose a new member. The candidate's application shall be read at the regular company meeting. Then the application will go to the membership committee. You will be contacted for an interview. This application shall be signed by (2) two members of the membership investigating committee. The application is then returned to the company to vote upon, and receive a 2/3-majority vote by members present. The vote shall be hand written ballot. This application for membership must be accompanied by yearly dues of (5) five dollars. The Company's Secretary will make notification. Once approved you will be given a tag number. You must have your tags with you when you go out on a call.

Upon Completion of a (6) Month Probationary Period, you will be rated by Company Officers for Attendance to classes, participation in company affairs and attitudes.

Applicant: Please Keep Pages 1 & 2 for your information

Thank You!!

The Membership Committee
Athens Township Volunteer Fire Company



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Application for Membership

Date: _____

Name (Last, First, M) : _____ Date of Birth : ____/____/____

Social Security Number: ____ - ____ - ____ Email Address: _____

Address: _____ City: _____ State: _____

Home Phone# _____ Work Phone# _____ Cell Phone# _____

Your Employer: _____ Occupation: _____

Employer Address: _____ City: _____ State: _____

References (Other Than Relatives) Name, Address, Phone#. **MUST HAVE (3) THREE!**

1) _____

2) _____

3) _____

When offered, will you attend Schools dealing in Fire Fighting or Related Training? **Yes** or **No** (circle one)

Have you ever been convicted of any Misdemeanor or Felony Crimes? **Yes** or **No** (circle one)

If Yes, Explain:

(Use Additional Paper if Necessary)

Driver License Information:

Operator's Number: _____ State: _____ Exp Date: _____ Class: _____

Have you ever been Convicted of "any" Traffic Violations Yes or No (circle one)

If Yes, Explain:

(Use Additional Paper if Necessary)

Type of Membership Applying for: (Check Appropriate Category) (Check only One)

- a) Active Member
- b) Active Non-Voting Member
- c) Junior Firefighter

I am a Citizen of this Country and of Good Character and Good Standing:

I hereby certify that "ALL" of my statements are true and correct contained within this application.

Signed: _____ **Date:** _____

Endorsed By: _____

Application for Membership (con't)

AUTHORIZATION AND WAIVER

I hereby authorize the release by any person, corporation, organization, agency or law enforcement agency, of any information requested, to the Athens Township Volunteer Fire Company, The Athens Township Police Department or to any person or agency designated by the Athens Township Volunteer Fire Company. I further release the provider of information from any and all liability whatsoever for providing said information.

I understand and acknowledge that any information obtained as a result, this release may be disseminated to the Executive Committee of the Athens Township Volunteer Fire Company and to it's voting members and hereby authorize the release of the information to the Executive Committee and the voting membership. With my signature below I waive any rights I may have to limit, prohibit said dissemination, and release all parties involved from any liability what so ever for any actions or inactions in the release and dissemination of the information.

I understand and acknowledge that I will be notified, in writing, of any information of a criminal history that will be presented and that I may, if I choose, comment, in writing, on the criminal history information to the Executive Committee.

I DO HEREBY SIGN THIS WAVER VOLUNTARILY AND WITHOUT DURESS.

Signature (Full Name)

Name Printed (Full Name)

Witness Signature

Witness Name Printed

Date Signed

Confidential New Member Information

Member Information:

Name: _____ D.O.B. ___/___/___ S.S.N. ___-___-___

Address: _____ City: _____ State: ___ Zip: _____

Home# _____ Work# _____ Cell# _____ Pager# _____

E-Mail Address: _____ Employer: _____

Driver's License: _____ State: _____ Expires: ___/___/___ Class: _____

EMS Certification Number and State: _____ Cert Level: _____

Please feel free to attach copies of any prior Fire or EMS certifications or classes to this application packet

Emergency Contact Information #1:

Name: _____ Relationship: _____

Address: _____ City: _____ State: ___ Zip: _____

Home# _____ Work# _____ Cell# _____ Pager# _____

E-Mail Address: _____ Employer: _____

Emergency Contact Information #2:

Name: _____ Relationship: _____

Address: _____ City: _____ State: ___ Zip: _____

Home# _____ Work# _____ Cell# _____ Pager# _____

E-Mail Address: _____ Employer: _____

Emergency Contact Information #3:

Name: _____ Relationship: _____

Address: _____ City: _____ State: ___ Zip: _____

Home# _____ Work# _____ Cell# _____ Pager# _____

E-Mail Address: _____ Employer: _____

----- **FOR OFFICIAL USE ONLY!** -----

APPLICATION CHECKLIST

PA State Police Background Check Attached: Yes ___ No ___ Date: _____

PA Act 168 Arson Form Attached: Yes ___ No ___ Date: _____

PA Childline Clearance Attached: Yes ___ No ___ Date: _____

Application Fee of \$5 Attached: Yes ___ No ___

Junior Members:

 Working Papers Attached: Yes ___ No ___

 Junior Program Policy Signed: Yes ___ No ___

COMPANY APPLICATION STATUS

1) Application Submitted:	Received By: _____	Date: ___/___/___
2) Membership Committee Investigation:		Date: ___/___/___
Committee Members: 1) _____ 2) _____ 3) _____		
Remarks: _____		
	Applicant found to be Favorable:	Yes / No
3) Application is read and voted upon at next regular meeting:		Date: ___/___/___
	Applicant accepted into membership:	Yes / No
4) Six (6) month probationary period:	Review due on or around:	Date: ___/___/___
Remarks: _____		
	Review completed:	Date: ___/___/___
	Membership status:	Retained / Terminated



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Background Checks and Clearances

The following must be completed for any/all members of the ATVFC:

- PA Act 168 Arson Statement Form. It is attached to this application.

- PA State Police Background Check
 - Go to the following website, Select New Records Check (Volunteers Only). Complete the process, and print the results at the end, pass or fail.
<https://epatch.state.pa.us/Home.jsp>

- PA Childline Check
 - Go to the following website. You will need to create an individual login and follow the process.
<https://www.compass.state.pa.us/cwis/public/home>
 - You will also need a one-time use code from a Chief Officer to get your check for free. This can be obtained on request by emailing the Fire Chief at firechief@athenstownshipfire.com

Please attach printed copies of these to the application at the time of submission. Your membership application will not be considered complete without them.



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PENNSYLVANIA VOLUNTARY FIRE SERVICE Act 168 Form

Act 168 of 2006 amended Title 18 (Crimes and Offenses) of the Pennsylvania Consolidated Statutes, Section 2, subsection (h) (1) Arson and related offenses reads:

“A person convicted of violating this section or any similar offense under federal or state law shall be prohibited from serving as a firefighter in this Commonwealth and shall be prohibited from being certified as a firefighter under section 4 of the Act of November 13, 1995 (P.L. 604, No. 61) known as the State Fire Commissioner Act.”

All individuals making application for certification testing must provide documentation of a background check. Proof of a non-conviction **MUST** consist of either of the following:

1. An official criminal history record check obtained pursuant to Chapter 91 (relating to criminal history record information) indicating no arson convictions.

OR

2. By dating and signing of the following statement by the person swearing to the following:

“I have never been convicted of an offense that constitutes the crime of “arson and related offenses” under Pa.C.S 3301 or any similar offense under any Federal or State Law. I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statement herein, I am subject to the penalties prescribed by law, including, but not limited to, a fine of at least \$1,000.00”

Signature of Responder

Name of Responder (Print)

Date