



"Building Christian character while achieving academic excellence"

Job Description: Christian School Teacher (1st Grade)
Christian School Teacher (6th Grade)

Qualified applicants should send their résumé to finance@pcseagles.com or by fax to 334-232-7102.

Overview: Parkview Christian School is a non-profit, private Christian school. Opening in 1975 as a preschool, PCS has classes for preschool, kindergarten, primary, and elementary students (PK-2 through 6th grade). The school is looking for two full-time teachers to join our primary and elementary teaching staff. The qualified individuals must be a Christian committed to living a biblical lifestyle. He/she is expected to demonstrate patience, humility, integrity, and kindness while performing his/her day-to-day duties. The teacher shall be one who feels called of God to the teaching profession. Retired teachers from public or private schools are encouraged to apply.

Job Title: Primary Teacher (1st grade)/Elementary Teacher (6th grade) [two positions available]

Goal: The teacher shall help students learn attitudes, skills, and subject matter that will contribute to their development as mature, able, and responsible Christians to the glory of God.

Evaluation: All teaching staff are directly responsible to the principal. Teacher performance will be evaluated in accordance with procedures set forth in the Teacher Handbook.

Education and Experience

It is expected for the teacher to:

- Hold a bachelor's degree from an accredited college or university.
- Have completed student teaching and/or other educational field experience.

It is preferred for the teacher to:

- Hold a master's degree from an accredited college or university.
- Have three or more years of classroom teaching experience.
- Have a current teaching certificate from a Christian school association and/or State Teaching Certificate in Education.
- Have a familiarity with the Abeka curriculum for Christian schools.

Personal Qualifications

- Adhere to the school's statement of faith; although we are a ministry of and housed by Parkview Baptist Church, we welcome applicants of all Christian denominations who agree with these basic tenets.
- Be deeply committed to a consistent daily walk with Jesus Christ.
- Spend time daily in personal devotions and prayer.
- Faithfully attend a local Bible-believing church.
- Be a Christian role model in attitude, speech, and actions towards others.
- Show by example the importance of Scripture study and memorization, prayer, witnessing, and unity in the Body of Christ.
- Practice humility, discipline, and forgiveness (as outlined in Matthew 18) in dealing with students, faculty, parents, and administration.
- Motivate students to accept God's gift of salvation and to grow in their faith.
- Possess the ability to work gracefully with parents, students, and other school staff to develop a unified and successful educational program.
- Demonstrate the ability to accept and carry out responsibilities and make competent, professional decisions.
- Meet everyday stress with emotional stability, objectivity, and optimism.
- Use acceptable English in written and oral communication, and speak with clear articulation.
- Recognize the role of parents as primarily responsible before God for their children's education and be prepared to assist them in that task individually or through the Parent-Teacher Organization.
- Maintain a personal appearance that is a Christian role model of cleanliness, modesty, good taste, and in agreement with school policy.
- Respectfully submit and be loyal to constituted authority. Teachers should notify the administration of any policy he/she is unable to support. Teachers should also be willing to provide input and constructive recommendations for conduct of school activities and functions.

Professional Qualifications

The teacher will be expected to:

- Plan, prepare, and deliver lessons plans and instructional materials that facilitate active learning. Turn in lesson plans to the principal on the agreed-upon schedule.
- Be willing to eagerly participate in professional development.

- Integrate biblical principles and the Christian philosophy of education throughout the curriculum and activities by building on a biblical-worldview foundation in every area.
- Attend staff meetings regularly and on time. Teachers are required to be present daily from 7:15 AM until 3:30 PM. They also are required to be present for other special functions after school and, occasionally, for meetings or other functions in the evening.
- Have adequate knowledge of computer technology to post grades, communicate with parents, and present lessons using classroom technology devices.
- Utilize teaching techniques to achieve curriculum goals within the framework of the school's philosophy.
- Cooperate with the administration in implementing all policies, procedures, and directives governing the operation of the school.
- Assess the learning of students on a regular basis and maintain regular and accurate attendance and grade records to meet the demands for a comprehensive knowledge of each student's progress. Thoroughly prepare progress reports and report cards, and distribute them in a timely manner.
- Recognize the need for good public relations. Represent the school in a favorable and professional manner to the school's constituency and the general public. The administration reserves the right to summarily dismiss any staff member for egregious violations of this rule, whether such violation occurs in public or posted on various social media.
- Attend and participate in scheduled devotions, in-service, retreats, committee, faculty, and Parent-Teacher Organization meetings.
- Demonstrate preparation and skill in working with students from diverse cultural, economic, and ability backgrounds.
- Perform other duties which may be assigned by the administration. Keep in mind that our work is for Him: "Wherefore we labor, that, whether absent or present, we may be accepted of Him" (2 Corinthians 5:9). We should agree that leading, teaching, or working in this school ministry is a privilege. Remember that we stand before our students and their parents representing the Lord.

Classroom Management

Each teacher:

- Will maintain a clean, attractive, well-ordered classroom.
- Should open classes with prayer and pray during the day with and for students.
- Should enforce the school's discipline policy.
- Should identify individual student needs and work with colleagues and other learning professionals to offer every opportunity for success to each student.

- Will supervise students in different settings as needed, including recess, the cafeteria, the classroom, in assemblies, and on field trips.
- Will grade and return student work promptly.
- Will send out assignments and pertinent information weekly via a class newsletter, and will prepare worksheets and other materials for students who are sick at home so they will not fall behind their classmates.

Physical Requirements

- Teachers are regularly required to stand and walk (approximately 60%-75% of each day); talk clearly; hear well; operate a computer, hand-held learning devices, and other office equipment; reach with hands and arms; bend, stoop, twist, and lift and/or move up to 50 pounds.
- Each teacher must handle multiple tasks with energy and good organizational skills.
- Each teacher must be able to supervise students playing outdoors in different weather conditions.