



COULTER'S KIDS CAMP

CHILD SAFEGUARDING & PROTECTION POLICY

1. Statement of Intent

Coulter's Kids Camp is fully committed to safeguarding and promoting the welfare of all children in our care.

We believe that:

- All children have the right to be protected from harm
- The welfare of the child is paramount
- All children, regardless of age, gender, ability, or background, deserve equal protection

We aim to provide a safe, secure, and supportive environment where children can enjoy activities free from harm.

2. Scope

This policy applies to:

- All staff
- Volunteers
- Any external providers working with Coulter's Kids Camp

All individuals are required to adhere to this policy at all times.

3. Responsibilities

Designated Safeguarding Lead (DSL)

The safeguarding lead is responsible for:

- Managing safeguarding concerns
- Acting as the main point of contact
- Liaising with external agencies where required

DSL – Karl Coulter

Staff Responsibilities

All staff must:

- Prioritise the safety and wellbeing of children
 - Be aware of safeguarding procedures
 - Report any concerns immediately
 - Maintain appropriate professional boundaries
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4. Safer Recruitment

Coulter's Kids Camp ensures that:

- All staff are DBS checked
- References are obtained where appropriate
- Staff are suitable to work with children

No individual will be permitted to work with children without appropriate checks.

5. Staff Conduct

Staff must:

- Treat all children with respect and dignity
 - Avoid being alone with a child where possible
 - Not engage in inappropriate physical contact
 - Not exchange personal contact details with children
 - Not communicate with children via personal social media
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6. Recognising Safeguarding Concerns

Staff should be alert to signs of:

- Physical abuse
- Emotional abuse
- Neglect
- Sexual abuse

Concerns may arise from:

- Changes in behaviour
 - Injuries
 - Disclosure from a child
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7. Responding to Concerns

If a child discloses information:

Staff must:

- Stay calm and listen carefully
 - Reassure the child they have done the right thing
 - Not promise confidentiality
 - Record the information accurately
 - Report immediately to the DSL
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8. Reporting Procedures

- All concerns must be reported to the Designated Safeguarding Lead immediately
 - The DSL will assess the situation and decide next steps
 - Where necessary, concerns will be referred to local safeguarding authorities
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9. Health & Safety

Coulter's Kids Camp ensures:

- Safe activity environments
 - Appropriate staff supervision ratios
 - First aid trained staff on site
 - Risk assessments carried out where required
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10. Collection & Supervision

- Children will only be released to authorised individuals
 - Identification may be requested where necessary
 - Children will be supervised at all times during camp hours
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11. Photography & Media

- Photos will only be taken with parental consent
 - Images will be used appropriately and respectfully
 - No personal staff devices will be used for photography
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12. Partnership Working

We work in partnership with:

- Parents/guardians
- **Chrissie's Childminding** (wraparound care provider)

All partners are expected to uphold safeguarding standards.

13. Confidentiality

- Safeguarding information will be handled sensitively
 - Information will only be shared on a need-to-know basis
 - Records will be stored securely
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14. Training

- Staff will receive appropriate safeguarding awareness
 - Regular updates will be provided where necessary
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15. Policy Review

This policy will be reviewed regularly to ensure it remains up to date and effective.

16. Contact Information

Designated Safeguarding Lead: Karl Coulter
Contact Number: 07787419680

17. Agreement

All staff and volunteers must:

- Read and understand this policy
- Agree to follow safeguarding procedures at all times