

Patient Request for Confidential Communications

We would like to identify the methods of communication that you prefer (e.g., phone, text, email). Please remember electronic communications such as voicemails, texts or emails are unencrypted and may be neither secure nor confidential.

If there is a significant issue, please DO NOT use email or text, rather, please leave a detailed voicemail message, and we will get back to you as soon as possible. Of course, if it is an emergency, please call 911. We place a high priority on getting back to our clients in a timely fashion. Therefore, if you do not hear back from us in at least 24 hours, then we probably didn't get the message. Unfortunately, phone systems periodically have problems, so please keep that in mind and kindly call again.

I wish to be contacted as follows (Please check all that apply):

- At my home number: _____
 - You can leave messages with detailed information
 - Leave message with call-back number only

- At my work number: _____
 - You can leave messages with detailed information
 - Leave message with call-back number only

- At my cell phone number: _____
 - You can leave messages with detailed information
 - You can leave message with call-back number only
 - You can send texts with detailed information
 - You can text regarding scheduling only
 - Send texts only re: _____

- In writing at:
 - My home address: _____
 - My work address: _____
 - My email address: _____

- Instead of paper copies, please send correspondence, bills and reports to my email address: _____

Signature of patient

Date

Print name