

## **5.9 BBCS SPORTS TEAM**

### **Purpose:**

To outline Bella Bella Community School's guidelines regarding BBCS Sports Teams. BBCS is a strong supporter of athletic activities for all our students, and it is one of our mandates to support healthy living and therefore support all our students in those endeavours.

### **Scope:**

All administrators, teachers, parents and students and volunteers.

### **Policy:**

BBCS encourages the building and participating of athletic teams as part of the school program. Developing a program includes coaching, student participation, use of facilities, travel, and financial support. Specific procedures have been developed to ensure that the best benefits of team sports for students and school are realized and that these events are held in a manner that ensures the safety of students.

Coaches are required to complete all forms pertaining to establishing a team, coaches/team contract, anticipated budget, equipment needed, and list of team players. All coaching staff and any other people involved with our students are required to submit a criminal record check, specific to working in the vulnerable sector (CRC & VSC).

Teams can only be considered school teams if all the members of the team are students enrolled at BBCS and as such are covered under the general liability coverage of the BBCSS Insurance.

If the school team cannot fill its roster, the Board supports the inclusion of other players, not from BBCS, who meet all of the following conditions

1. apply to the BBCSB in writing & receive permission prior to joining the team
2. be of Heiltsuk descent
3. be a full time student
4. have a C+ average (not less than 60%) and be passing all courses
5. adhere to the School Board Policy & Procedures
6. adhere to the School Board Code of Ethics and Governing Values
7. agree to follow all of the coach and manager's directions
8. agree to be responsible for their own insurance coverage, given that they are not covered by BBCS

## Procedures:

### Establishing the Team, Practice, Events, Budget and Support Structure

Any person intending to coach a sports team with students from BBCS, and asking for support from BBCSS will have to follow BBCSS Policies and Procedures.

1. Complete the BBCS “Sports Team Application” (**Appendix A**) including:
  - a. Naming of the team activity
  - b. Defining the age group
  - c. Names of the coach, team manager including certification and qualification levels
  - d. Support requested from BBCSS
    - How many practices per week using school property
    - Identify parts of the school used (gym, field, other)
    - Specify school equipment to be used
  - e. Team Composition:
    - Gender specifications
    - Age specifications
    - BBCS students
    - Competitive expectations (house team, rep. team with tryouts, etc.)
  - f. Games, Competitions:
    - Identify events the team plans to participate<sup>2</sup>
    - Specify travel involved with estimated school time missed
  - g. Financial Support
    - Establish a team budget for the season
    - Identify expected direct financial support per student
2. Submit a formal letter as a part of the application process, to **request to coach** to the BBCSS Gym Committee outlining the scope and intentions for the school team.
3. Await BBCSS Gym Committee decision before commencing to coach the team.
4. It is the team manager or coach who communicates with the BBCSS or BBCS.

After receiving the '**Request to Coach**' letter, the Gym Committee, representing the BBCSS Board, will review the application on an individual basis according to the following criteria:

1. Fit of the proposed activity with existing policies and BBCSS values

2. Level and areas of support offered to the team:

a) School Property/Gym use:

- Availability
- Age appropriate practice times and frequency
- Ensure adherence to BBCSS Policies

b) Materials and Equipment Use:

- Availability
- Possible cost-sharing
- Ensure adherence to BBCSS Policies

c) Financial Support:

- Possible equipment purchases
- Possible property adjustments and/or updates
- Per BBCS student allotment

## **Team Operation:**

Team coaches, managers and school liaisons of any BBCSS Athletic Team need to ensure the compliance to all existing policies and expectations. The direct and indirect financial support provided by BBCSS to each team will depend on each team's compliance with the coaching agreement and BBCSS Policies and Processes. All team coaches, managers and volunteers will adhere to the BBCSS's Code of Ethics and Governing Values. Drug and or alcohol use is strictly prohibited 24/7 on trips out of Bella Bella.

## School Property/Gym use:

- BBCSS (Gym Committee) will reserve the right to withdraw such support if the team does not adhere to BBCSS Policies and Procedures

## Materials and Equipment Use:

- BBCSS (Gym Committee) will reserve the right to withdraw such support if the team does not adhere to BBCSS Policies and Procedures

## Student Academic Eligibility:

- Students must have a C+ average (not less than 60%) and be passing all courses
- For students not meeting required academic standards a mandatory home-work club will be set up prior to any out of town event
- Students attending homework club and meeting academic standards are allowed to participate
- All who meet the required academic standards are eligible to play in exhibitions, community tournaments, and/or out of town tournaments
- Students not meeting the academic standards will not be allowed to attend the event in question.
- Students not attending homework club prior to the event and not meeting academic standards will not be allowed to attend the event in question
- It is the expectation that all coaches will support and adhere to the Student Academic Eligibility requirements
- Teachers as a group will decide on individual students' academic standings (**Appendix A**)
- Administration will review and provide to coaches or managers updated reports upon request three weeks in advance of the event (**Appendix A**)

## Financial Support:

BBCSS (Gym Committee) will set a per BBCS Student allotment as direct financial support for team activities and travel.

- This support is pending on the teams' compliance with the expectations outlined in this policy but also on:
  - A student's behaviour, attendance and academic performance at the school
  - Teams need to be committed to fundraising to offset costs of travel and events

The following Appendices include forms required to be filled out prior to undertaking various Field/Athletic activities and trips:

**Appendix A:** BBCS Sports Team Application

**Appendix B:** Coaches/Team Contract, Team Budget and Financial Support Request

**Appendix C:** Student/Athlete Check –In With Teachers

**APPENDIX A: BBCS Sports Team Application**

**BBCS Sports Team Application**

Athletic/Sport Activity: \_\_\_\_\_ Age \_\_\_\_\_

Group: \_\_\_\_\_ Gender: \_\_\_\_\_

Competitive Level: \_\_\_\_\_

Name	Team Position	Certification Level	CRC / VSC Date

Support Requested from BBCSS:

Gym Field other:

# of practices per week:

Equipment needed:

Competitions:

- Events planning to participate in:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

- Estimated school time (days) missed per student: \_\_\_\_\_

Financial Support:

- A team budget for the season together with a *per student* funding request needs to be attached to this application

## APPENDIX B: Coaches/Team Contract

Team coaches and managers of any BBCSS Athletic Team need to ensure the compliance to all existing BBCSS Policies and Expectations. The direct and indirect financial support provided by BBCSS to each team will depend each team's compliance with the coaching agreement and BBCSS Policies and Processes.

BBCSS-Teams can only be considered school teams if all the members of the team are students enrolled for the full year at BBCS and as such are covered under the general liability coverage of the BBCSS Insurance. Teams inviting/including players who are not enrolled at BBCS for the school year loose that coverage, together with possible school funding, and are responsible for their own insurance coverage.

*We have read and understand the content of the “BBCSS Sports Team” Policy, and as a BBCSS Sports Team we commit to follow BBCSS Expectations and Policies.*

Coach Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Team Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Attached to this application:

- € Team Budget
- € Financial Support Request *Per Student*

**APPENDIX C: Athlete/Student Check-In**  
**Student/Athlete Check-In With Teachers**

Team: \_\_\_\_\_ Date: \_\_\_\_\_

Trip: \_\_\_\_\_ Date: \_\_\_\_\_

BBCSS requires its students, active on sports teams, to be excellent ambassadors for our school and role models for our younger students. To be a “Team Player” does not stop at the classroom door. Great athletes take their passion, work ethic and their drive to be best into each classroom.

This form needs to be completed by all teachers instructing the players on the team, and reviewed by the school administration. The team funding will be allotted according to the number of players recommended to participate. This form needs to be submitted two weeks prior to the event taking place.

Student Name	50% Min.?	60% Ave.?	Attend. %	Recommendation
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				

Recommendation: **Participate, Home-work Club, Not Participate**