

#### Student Checklist for Post-Secondary Education Assistance Application Form.

Deadline for <u>Spring/Summer</u> Session (May - August) Application is <u>February 28<sup>th</sup></u> <u>We will accept applications beginning December 1st</u>

Please include with your application the following:

- 1.\_\_\_\_ Updated application form (in full)
- 2.\_\_\_\_ A handwritten or typed summary of your educational goals or future career plans (1 page max)
- 3.\_\_\_\_ Copy of your registration of courses from the college/university or training institute
- 4.\_\_\_\_ Copy of your last report card or transcript (from most recent semester)
- 5.\_\_\_\_ Two letters of reference from teachers, principals, employers, etc. (First time applicants)
- 6. Copy of your acceptance letter from the college/university or training institute (First year)

If any further information is required we will contact you by email or phone. Please ensure you allow/add the sender <u>psfunding@bellabella.ca</u> to your email contact list to ensure you receive our emails.

The applicant is responsible for any deposits or fees requested by the School prior to confirmation of sponsorship. Please retain your receipts and pending approval of sponsorship you will be reimbursed according to the Policy guidelines of the Post-Secondary Education Assistance Handbook of the Bella Bella Community School Society.

#### Please keep a copy of this checklist as record of your submission and outstanding items



BELLA BELLA COMMUNITY SCHOOL SOCIETY

#### <u>Post-Secondary Education Assistance Application Form</u> [For first time applicants and continuing students]

Name:	Mailing Address:	
Telephone: Home #		
Cell #	Email:	
Birth date:	SIN:	
Heiltsuk Band #	Marital Status: Married/Common-Law □ Single □ Single Parent □	
# of dependents residing with applicant:	6 6	
Spouse:	Spouse's Employment Status:	
	arly receiving ~ EI, WCB, DISABILITY, PENSION, or	
List by name and date of birth, the dependen children 19 years or older, foster children, or	ts residing with applicant. Do not include spouse, children NOT residing with you.	
Name:	Date of Birth:	
1		
2		
34		
Have you received assistance from the Bella	Bella School Board before? Yes □ No □ ous # of student months funded:	
College Preparation $\Box$ or Regular $\Box$		
Program Name:		
Program completed? Yes $\Box$ or No $\Box$ If no,		
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Degrees/Diploma given upon completion: \_

If you are accepted for sponsorship, and upon completion of your program, are you willing to:

<ul> <li>a. Seek employment in Bella Bella</li> <li>b. Act as a mentor to other Post-seconda</li> <li>c. Attend a career fair or similar event a</li> <li>d. Provide other services to Bella Bella</li> <li>If yes, Describe your intentions:</li> </ul>	YesNoary studentsYesYesNo
Secondary School History:	
What is the highest level of Education you have	attained to date?
High School Diploma? Yes □ No □ G If no, last grade completed?	.E.D.? Yes 🗆 Yr. Completed No 🗖
Application for Spring/Summer Session:	
School:	Address:
Telephone #: Fax #:	Student #:
Session/Term Start Date:	Session/Term End date:
Name of your program of studies:	
What Level of Program of Study? LEVEL I □	LEVEL II $\Box$ LEVEL III $\Box$ LEVEL IV $\Box$
Length of your complete Program of Study (in st	tudent months):
Please indicate what category your program falls	s under:
College Preparation  University/Colleg	je 🗆
Please list the names and credits of the courses y Name Credits  2 3 4 5	You plan to register in:       Credits         6.

**Note:** FOR FULL TIME SPONSORSHIP ELIGIBILITY YOU MUST BE ENROLLED IN 3 OR MORE 3 CREDIT COURSES PER TERM or AS REQUIRED FOR FULLTIME AT YOUR INSTITUTION.

Please check the areas of your request you would like to receive assistance for if applicable according to the Policy Guidelines for Post-Secondary Education:

Maintenance $\Box$ Tuition $\Box$ Books/Supplies $\Box$	
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Signature of Applicant: \_\_\_\_\_ Date:\_\_\_\_\_

# \*Pg. 1 is the student checklist to complete your application for Educational Assistance (Must be completed by February 28<sup>th</sup> of every year).

#### STUDENT RESPONSIBILITIES:

- 1. Please attach a copy of your Registration Form and your acceptance letter from the college/University you will be attending. Date available:\_\_\_\_\_
- The applicant is responsible for any deposits or other fees requested by the school prior to confirmation of sponsorship. Please retain your receipts and pending approval of sponsorship you will be reimbursed.
- 3. For continued sponsorship please ensure that you have enclosed a copy of your transcript of marks to date. If you are not enclosing a transcript please state when the copy will be available and sent to the School Board Office.
- 4. To keep your file with us CURRENT and UP-TO-DATE, please send copies of any correspondence you receive from your school.

## 5. <u>Be sure to opt out of Medical and Dental fees as they are not covered by funding.</u>

For Office Use Only: Name				
Approved  Approved Academ	nic Probation□			
<b>Pending</b> : Registration	cript  Other			
<b>Declined</b> : Incomplete Application $\Box$ Unacceptable Grades $\Box$ Program Study Level $\Box$				
Insufficient Funds   Late Application  Other				
Pending cleared = Accepted $\Box$ Student Appeal = Accepted $\Box$ Declined $\Box$				
Letter Sent: Student 🗆	School 🗆			
Signature: Post-Secondary Specia	File Completion Date:			

General Delivery, Bella Bella, B.C. VOTIZO • Board Office: (250)957-2322 • Board Fax: (250)957-2455



Bella Bella Community School Society

## Authorization for Post-Secondary Direct Deposit

Name:	
Home Address:	(if different)
Email Address:	
Bank Name	
Transit # (5 digits)	
Institution# (3 digits)	
Account # (typically 7)	

I give Bella Bella Community School Society the authorization to make deposits to my account until such time as I give notice to revoke authorization.

Dated: \_\_\_\_\_



## BELLA BELLA COMMUNITY SCHOOL SOCIETY

Date: \_\_\_\_\_

# Information Release Form

I give permission to:

Name of Educational/Training Institution

To release a copy of my Progress Reports, Attendance Records and Transcripts for all courses I am currently or have previously been registered in to Bella Bella Community School Society.

Student Signature:	
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\_\_\_\_\_ ID #: \_\_\_\_\_