

HARDY SLOAN LAW, PLLC

Attorney & Mediator

2109 6th Street

Bay City, Texas 77414

Amicus Attorney Worksheet

Tel: 979-245-3797

Fax: 979-245-4713

The following form is designed to help me do my job as amicus attorney. It is very important that you answer this worksheet **HONESTLY, ACCURATELY, and COMPLETELY.**

If you believe that a question does not apply to your case, please mark the question "N/A." If the answer to any question requires more space than has been provided on the form, please complete your answer on a separate sheet.

WARNING: DO NOT DISCUSS CUSTODY LITIGATION WITH CHILDREN. DO NOT SHOW THIS FORM TO THE CHILD(REN) OR REQUEST THEIR ASSISTANCE COMPLETING IT. DO NOT SPEAK NEGATIVELY OR DISPARAGINGLY ABOUT THE OTHER PARENT IN FRONT OF THE CHILD(REN). SUCH BEHAVIOR IS FROWNED UPON BY COURTS AND MAY NEGATIVELY AFFECT THE OUTCOME OF YOUR CUSTODY CASE. ADDITIONALLY, NOTHING IN THIS FORM IS INTENDED TO BE LEGAL ADVICE AND NOTHING SHOULD BE TAKEN AS SUCH. COMPLETING THIS FORM OR SIMPLY SUBMITTING IT TO MY OFFICE DOES NOT CREATE AN ATTORNEY-CLIENT RELATIONSHIP.

EMAIL YOUR COMPLETED WORKSHEET TO MSLOAN@HARDYSLOANLAW.COM

Parent Information

First Name

Middle Name

Last Name

Your Relationship to the Child(ren)

Date of Birth

Driver License or ID Number & SSN

Street Address

City

County

State

Zip

Email

Phone Number

Alternate Phone Number

Who else lives in your household?

Do you currently have an attorney for this matter?

Yes

No

If YES, please provide the name of your attorney, as well as any details you believe may be helpful.

Do you work outside the home?

Yes

No

Company Name

Job Title

Company Street Address

Company City

Company State

Company Zip

Company Telephone Number

Average Gross Monthly Income

**Average Number of Hours
Worked Per Week**

Length of Employment

Education/Training

Please state your employment history for the past 5 years, including the reason for leaving each employer.

Do any current final or temporary court orders exist that award you conservatorship, access or visitation with the child(ren)?

Yes

No

Not Sure

If YES, please summarize your court-ordered relationship to the child(ren).

Do you speak regularly with the other parent?

Yes

No

If NO, when is the last time you have spoken with the other parent?

**Has a court previously found (a.k.a adjudicated) you to be the father or mother of the child(ren)?
(This typically occurs after a DNA test.)**

Yes

No

Not Sure

Do you have other children that are NOT the subject of this suit?

Yes

No

Not Sure

**If YES, please provide names, ages, primary residences and any other details you think may be helpful.
(Should you have other court orders pertaining to additional children not subject of this suit, provide:
Cause Number, County, State)**

Any additional comments, notes, noteworthy events or incidents that I need to be aware of. List below.

Child(ren) Information

Child 1

First Name

Middle Name

Last Name

Date of Birth

Age

City, County, and State of Birth

Social Security Number

Where and with whom does this child primarily reside?

Is the primary residence of the child listed above in compliance with the current court order?

Yes

No

Not Sure

N/A

If NO, indicate the current circumstances related to the child's current primary residence that deviates from current court orders (For Example, the parents have agreed to the new residence, etc.).

Is this child the subject of the current custody litigation?

Yes

No

Not Sure

Does a court order currently exist that involves this child?

Yes

No

Not Sure

If YES, explain (provide details including the cause number, county, court, judge, etc., if available).

Child's Current School or Daycare

Grade Level

Does the child have a disability or special needs?

Yes

No

How is the child's behavior at school/daycare?

Child's Disability or Special Need

How are the child's grades at school?

If any teacher, counselor or principal at the school may have information significant to your custody case, other than the standard information a school would normally maintain (such as attendance records and grades), please state the name of the person(s) with the information and give a brief description of the information.

What time does the child go to bed at night?

What are the sleeping arrangements at your home?

What are the child's hobbies and interests?

Child 2

First Name

Middle Name

Last Name

Date of Birth

Age

City, County, and State of Birth

Social Security Number

Where and with whom does this child primarily reside?

Is the primary residence of the child listed above in compliance with the current court order?

Yes No Not Sure N/A

If NO, indicated the current circumstances related to the child's current primary residence that deviates from current court orders (For Example, the parents have agreed to the new residence, etc.).

Is this child the subject of the current custody litigation?

Yes No Not Sure

Does a court order currently exist that involves this child?

Yes No Not Sure

If YES, explain (provide details including the cause number, county, court, judge, etc., if available).

Child's Current School or Daycare	Grade Level	Does the child have a disability or special needs?
		Yes No
How is the child's behavior at school/daycare?	Child's Disability or Special Need	

How are the child's grades at school?

If any teacher, counselor or principal at the school may have information significant to your custody case, other than the standard information a school would normally maintain (such as attendance records and grades), please state the name of the person(s) with the information and give a brief description of the information.

What time does the child go to bed at night?	What are the sleeping arrangements at your home?
What are the child's hobbies and interests?	

Child 3

First Name

Middle Name

Last Name

Date of Birth

Age

City, County, and State of Birth

Social Security Number

Where and with whom does this child primarily reside?

Is the primary residence of the child listed above in compliance with the current court order?

Yes

No

Not Sure

N/A

If NO, indicate the current circumstances related to the child's current primary residence that deviates from current court orders (For Example, the parents have agreed to the new residence, etc.).

Is this child the subject of the current custody litigation?

Yes

No

Not Sure

Does a court order currently exist that involves this child?

Yes

No

Not Sure

If YES, explain (provide details including the cause number, county, court, judge, etc., if available).

Child's Current School or Daycare

Grade Level

Does the child have a disability or special needs?

Yes

No

How is the child's behavior at school/daycare?

Child's Disability or Special Need

How are the child's grades at school?

If any teacher, counselor or principal at the school may have information significant to your custody case, other than the standard information a school would normally maintain (such as attendance records and grades,) please state the name of the person(s) with the information and give a brief description of the information.

What time does the child go to bed at night?

What are the sleeping arrangements at your home?

What are the child's hobbies and interests?

**Please list any significant people in the child(ren)'s life. (for example- Grandparent, Coach, Pastor, etc.)
List the person(s) full name, contact number or email address.**

Care of the Child(ren)

The following information relates to responsibilities for the care of the child(ren). Please describe the degree to which the parties to this custody litigation share these responsibilities, if applicable.

I understand that some children are old enough to provide a certain level of care for themselves. If that is the case, please indicate in your response. Additionally, because this is a custody case, some of these questions may apply differently depending upon whose possession the child(ren) are in. If you are answering a question that relates only to your periods of possession, please state below.

And most importantly, BE HONEST WITH YOUR RESPONSE.

Please answer the following questions as completely as possible.

	Me	Mostly Me	Both Equal	Mostly Other Party	Other Party	N/A
Who helps to dress the child(ren) in the morning?						
Who bathes and grooms the child(ren)?						
Who takes care of the child(ren) during the day?						
Who arranged for the child(ren)'s daycare?						
Who arranges for the child(ren) getting together with playmates?						
Who takes the child(ren) to extracurricular activities?						
Who participates in the child(ren)'s extracurricular activities? (e.g., coach, team parent, or a frequent or sometimes spectator)						
Who puts the child(ren) to bed at night?						
Who prepares the child(ren)'s meals?						
Who arranges for medical and dental care for the child(ren) and takes the child(ren) to the doctor, dentist or therapist?						
Who takes the child(ren) to school?						
Who picks the child(ren) up from school or daycare?						
Who helps the child with homework?						
Who attends/participates in "meet the teacher"?						
Who participates in parent/teacher conferences?						
Who shops for the child(ren)'s clothes?						
Who shops for the child(ren)'s food and hygiene needs?						
Who arranges the child(ren)'s birthday parties?						
Who participates in the child(ren)'s school activities? (room parent, parties)						
Is/are the child(ren) more likely to turn to you or your spouse when they are hurt or have problems?						
Do you feel the child(ren) are closer to you or the other party?						

Who cares for the child(ren) when they are on school holiday?

**Who cares for the child(ren) when they are ill?
(e.g. misses work)**

Who disciplines the child(ren)?

Who directs the child(ren) religious training?

What method of discipline is used?

Are you and the other party able to agree on the method of discipline used?

Have you ever been contacted by Child Protective Services (CPS)? Yes No

If YES, please list the most recent contact with CPS (if available, caseworker's name, contact number and the report number).

Who cares for the child(ren) when you are out? Please include names, addresses, phone numbers, and relationship to the child(ren).

Please provide reasons why you believe you should be named primary managing conservator.

If you do NOT believe the parties should be appointed Joint Managing Conservators (JMC), please state WHY and provide details.

List all property, realty and money that belong to the child(ren).

Please provide a list of all treating physicians, psychologists, psychiatrists, or social workers/therapists the children have seen in the last two (2) years, including the names or any specialists who have been consulted as well as their names, addresses and phone numbers.

Please provide the names, addresses, and phone numbers of all persons who may provide additional information about parenting skills, the other party's parenting skills, and the care of the child(ren).

Are any of the child(ren) nursing? Please list the child.

Has the division of responsibility for child care changed during the course of the child(ren) lives? If so, please specifically describe how and explain why such responsibilities have changed.

What are your working hours?

Do you have flexible working hours?

Does your work require travel? If so, please specify the time and distance involved.

Is your work schedule likely to change in the future? If so, please specify the anticipated change.

If you are awarded primary custody of the child(ren), what are your plans for child care?

What are your current housing arrangements? (including the size of the residence, number of bedrooms, etc.)

Will your current housing arrangements change at the conclusion of the litigation (or do you have plans on changing your current housing arrangements in the near future?) If so, please specify details.

Do the child(ren) have any special or unusual educational gifts or special needs? If so, please explain how such gifts or needs are being accommodated, if at all.

Has your child(ren)'s attitude or emotional state changed since the date of the entry of the last custody order? (if applicable)

Have your child(ren) voluntarily indicated to you a preference to reside with one party over the other?

Has the other party ever made unwanted negative physical contact with you or the child(ren)? (e.g., hitting, shoving, dragging during an argument)

Yes No

If YES:

I told someone about the abuse

Charges were filed

I told the authorities about the abuse

The other party was convicted or received deferred adjudication for family violence

A protective order or restraining order was issued

There is remaining evidence of the abuse (e.g. photos, still existing physical injuries/bruises, broken furniture or walls, etc.)

Have you ever made unwanted negative physical contact with the other party?

Yes No

If YES:

I told someone about the abuse

Charges were filed

I told the authorities about the abuse

The other party was convicted or received deferred adjudication for family violence

A protective order or restraining order was issued

There is remaining evidence of the abuse (e.g. photos, still existing physical injuries/bruises, broken furniture or walls, etc.

Have you or anyone in your residence ever been convicted of a Felony or Class A or B Misdemeanor?

Yes No

If YES, please provide details (including Cause Number, Court, Judge, County, Offense)

Do you have a paramour/boyfriend/girlfriend/spouse?

Yes No

If YES, provide their name, telephone number and state if he or she currently lives with you.

Has your paramour had contact with your child(ren)? If so, explain the nature or and amount of such contact.

Have you and your paramour had physical contact in the presence of your child(ren)? (For example, hand holding, kissing, fondling, etc.).

Has your paramour spent the night with you while you had possession of the child(ren)?

Yes No

If the other party has a paramour, have your child(ren) ever voluntarily mentioned him/her to you? If so, what statements have they made?

Summarize your most important concerns regarding the child(ren) of this litigation.

Final Questions

Do you believe that you and the other party will be able to successfully communicate regarding your child(ren) after the child custody case is finished?

Yes No Not Sure

How well do your children get along with your current spouse/the step-parent? (if applicable)

How well do your children get along with the other party's current spouse/step-parent? (if applicable)

Have you and the other party attempted to work out a settlement? Yes No Explain below.

Party's Signature

Date

DISCLOSURE

1. I DO NOT AUTHORIZE ANY PARENT, CHILD OR PARTY TO AUDIO/VIDEO RECORD ANY MEETING, CONVERSATION WITH THE CHILD(REN) OR HOME VISIT DURING THE PENDENCY OF THIS LITIGATION.
2. NO HOME VISIT SHALL BE CONDUCTED PRIOR TO ME MEETING WITH THE CHILD(REN) AND ALL PARTIES, UNLESS THE LITIGATION IS AN ADOPTION/TERMINATION. THE CHILD DOES NOT HAVE TO PRESENT DURING THE HOME VISIT. THERE SHALL BE TWO (2) ADULTS OVER THE AGE OF 18 PRESENT AT ALL HOME VISITS.
3. THE INITIAL AMICUS RETAINER IS \$1,500.00 PER PARTY. IF A PARTY LIVES OUTSIDE OF THE JURISDICTION OF THE FAMILY COURT, LODGING & TRAVEL EXPENSES MAYBE INCURRED. AMICUS FEES MAY EXCEED THE INITIAL RETAINER OF EACH PARTY AND REQUIRE ADDITIONAL PAYMENTS PENDING THE LITIGATION OF THE CASE.
4. PERIODIC INVOICES WILL BE SENT VIA E-MAIL TO EACH PARTY. PAYMENT IS DUE UPON RECEIPT OF THE INVOICE. AT TIMES I MAY REQUEST PARTIES TO THE SUIT, TO DEPOSIT ADDITIONAL MONIES TO PROVIDE SUFFICIENT CREDITS ON YOUR AMICUS ACCOUNT IN PREPARATION OF A MEDIATION OR TRIAL.
5. I DO NOT GIVE LEGAL ADVICE TO PARTIES IN A LITIGATION. I REPRESENT THE CHILD(REN)'S BEST INTEREST.

OFFICE HOURS

Monday - Friday

8:00 a.m. to 5:00 p.m.

*Closed for Lunch from
12 p.m. - 1 p.m. each day*

CHECK YOUR EMAIL DAILY. A MAJORITY OF COMMUNICATION WILL BE VIA EMAIL.

IT IS YOUR RESPONSIBILITY TO UPDATE THIS OFFICE WITH ANY CHANGE IN ADDRESS, TELEPHONE, OR EMAIL IMMEDIATELY.