



Marine Corps League

Bylaws of the Billy Stelpflug Detachment (1064)



Section 500-National Bylaws.

Under section 500 of the National Bylaws of the Marine Corps League, the following Detachment Bylaws are set forth.

Article I - Name

The name of this Corporation will be **The Billy Stelpflug Detachment (#1064)**, a Detachment of the Department of Alabama Marine Corps League, and incorporated, hereinafter called "The Detachment."

Article II - Purpose

Section 1

To preserve the traditions and to promote the interests of the United States Marine Corps; to band Active Duty Marines and those who have been honorably discharged or retired from that service in fellowship that may effectively promote the ideals of American freedom and democracy; to fit its members for the duties of citizenship and to encourage them to serve as ably as citizens as they have served the Nation under arms; to hold sacred the history and memory of the men and women who have given their lives to the Nation; to foster love for the principles which they have supported by blood and valor since the founding of the Republic; to maintain true allegiance to American institutions; to create a bond of comradeship between those in service and those who have returned to civilian life; to aid and render assistance to all Marines; as well as their widows and orphans; to perpetuate the history of the U.S. Marine Corps and by fitting acts to observe the anniversaries of historical occasions of particular interest to Marines.

Section 2

This detachment is formed not for profit, but is formed for promoting the ideals and purposes enumerated above. The net earnings shall be devoted exclusively to charitable, educational, operational and recreational purposes, as defined by state and local statutes, and also set forth in the National Bylaws of this organization.

Section 3

Net earnings are defined as monies in excess of that required in the service and discharged of any and all financial obligations.

Article III - Meetings

Section 1

Regular membership meetings will be held.

Section 2

All meetings shall be conducted with the order and precedence of the National Marine Corps League Bylaws and Roberts Revised Rules of Order.

Section 3

Regular Officer meetings will be held as directed by the Commandant.

The Board of Trustees shall meet Quarterly, with the initial meeting being held prior to the first membership meeting with the newly elected officers.

Section 4

The Detachment Commandant or a majority of the Board of Trustees will have the power to call a special meeting of the detachment at any time, with advance notice being given the membership.

Section 5

A minimum of five (5) members of the Detachment must be present, including a majority of the elected officers, to constitute a quorum at a scheduled meeting.

Section 6

The Board of Trustees shall meet at the Call of the Commandant as often as he deems necessary. The Commandant shall call a meeting of the Detachment Board of Trustees and all elected and appointed officers, upon the joint written request of three (3) or more members of said Board. Three (3) members of the Board shall constitute a quorum thereof.

Section 7

The Detachment Charter, or a copy thereof, the National and Marine Corps Colors, and an open Bible shall be displayed at all regular business meetings.

Section 8

Only active, paid up members may vote at detachment business meetings and activities.

Article IV - Officers**Section 1**

The Detachment shall be governed and managed by a Board of Trustees.

Section 2

The Board of Trustees for this Detachment shall consist of the following elected officials: Commandant; Senior Vice-Commandant; Junior Vice-Commandant, Judge Advocate and immediate Past Junior Commandant. The appointed officers may act as consultants to the Board.

Section 3

All elections of officers shall be by written ballot (except as noted below) and the candidate receiving the highest number of votes shall become elected member from the list of candidates. Any regular member in good standing nominated and unopposed for a position as an officer of the Detachment may be elected by either a show of hands or voice vote at the discretion of the Commandant, or in case the Commandant is unopposed at the discretion of the presiding officer.

Section 4

Annually, the Commandant shall appoint a Nominating Committee from the regular membership of the Detachment at the regular February meeting each year. The nomination committee shall prepare a recommended slate of officers for presentation during the March meeting each year. The election of officers shall be held during the April meeting each year. Additional nominations may be made from the floor during either the March or the April meeting prior to a vote by the membership. Newly elected or appointed Detachment Officers may be administered the oath of office at either an installation banquet subsequent to their election or appointment or at the regular June meeting of the Detachment each year or as soon thereafter if said member is unable to attend. The Detachment Adjutant shall submit the list of the newly elected and appointed officers to the National Marine Corps League annually prior to June 30th of each year or within 30 days in the case of a vacancy should any officer be replaced for any reason. No member shall be nominated for any office who has not indicated a willingness to serve in the office for which they are nominated.

Section 5 - Duties of Commandant

- a. To preside at all meetings of the Detachment and Board of Trustees, as set forth in these Bylaws.
- b. Direct the affairs of the Detachment as prescribed by the Board of Trustees.
- c. Appoint committees as deemed necessary.
- d. Serve as a member of all committees, ex-officio.
- e. May appoint a member on an interim basis to fill the position of any office, which has become vacant for any reason until an election can be scheduled.

Section 6 - Duties of the Senior Vice-Commandant

- a. In case of the absence of the Commandant, to serve as acting Commandant.
- b. To perform other duties as requested by the Commandant and/or the Board of Trustees.

Section 7 - Duties of the Junior Vice-Commandant

- a. Shall assist the Commandant in the discharge of his official duties.
- b. Shall assume the duties of the Commandant in the absence or disability of both the Commandant and the Senior Vice-Commandant.
- c. Shall be responsible for entertainment and social events of the Detachments.
- d. Shall also perform the duties delegated by the Commandant and/or the Board of Trustees.

- e. Shall serve as chairperson of the Membership Recruitment Committee.

Section 8 - Duties of the Judge Advocate

- a. The Judge Advocate shall be in charge of the administration of all legal matters of **The Billy Stelpflug Detachment (#1064)**.
- b. Shall interpret and advise on any matter or questions concerning the Bylaws of the Marine Corps League and this Detachment.
- c. Shall be available to all Detachment officers, Trustees and committees for legal opinions pertaining to their duties and responsibilities.
- d. Shall serve as Chairperson of the Bylaws Committee.

Section 9 - Duties of the Adjutant

- a. Shall keep charge of and keep a full and correct record of all proceedings of all meetings, keeping such records as Department and National organizations may require.
- b. Render reports of membership annually or when called upon at a meeting.
- c. Keep current lists of names, addresses and telephone numbers of all current and previous members.
- d. Under direction of the Commandant, read and handle all communications and correspondence of the Detachment.
- e. Perform any additional duties assigned by the Commandant or the Board of Trustees.
- f. Shall read all communications, documents and applications for membership.
- g. Shall record and maintain for posterity, a full and complete account of all Detachment business meetings.
- h. Shall ensure that each member of the Detachment meets the minimum requirements of membership in the Detachment.

Section 10 - Duties of the Paymaster

- a. Shall have charge of all finances and see that they are safely deposited in a local bank or banks, as designated by the Board of Trustees.
- b. Shall prepare a monthly report for the Detachment body, reflecting the condition of the finances of the Detachment, with such recommendations, as he/she may deem expedient or necessary for raising funds with which to carry on the activities of the Detachment.

- c. Shall sign checks disbursing the monies of the Detachment, in conjunction with the Commandant. In the absence of either the Paymaster or the Commandant, the Senior Vice-Commandant is authorized to sign checks. Two (2) signatures are required on checks over one thousand (\$1000.00) dollars.
- d. The Commandant and Senior Vice-Commandant shall be legally qualified to sign checks.
- e. Retain and produce, upon request, all financial records, vouchers, and papers required for the proper maintenance of the Detachment account.

Section 11 - Duties of the Chaplain

- a. Is charged with the spiritual welfare of the members and will offer divine, but non-sectarian services in the event of dedications, funerals, public functions, meetings, etc.
- b. Adhere to such ceremonial rituals as are recommended by Department or National Marine Corps League officials.
- c. Perform any additional duties assigned by the Commandant or the Board of Trustees.
- d. Upon the death of a detachment member, carry out the duties set forth in Section 720 of the Administrative Procedures to the National Bylaws.

Section 12 - Duties of the Sergeant At Arms

- a. Assist the Commandant in keeping order at all meetings.
- b. Assure that only paid-up members of the Marine Corps League and authorized guests are admitted to the meeting of the Detachment.
- c. Be responsible for the proper arrangement of the meeting area, to include but not limited to the placement of the Colors and be responsible for the conduct of balloting.
- d. Perform any additional duties assigned by the Commandant or Board of Trustees.

Section 13 - Duties of the Junior Past Commandant

- a. The immediate Past Commandant shall assume this office automatically, without further election as the new Commandant is installed and takes office.
- b. Shall be the chairperson of the Nominating Committee and supervise the election of officers.
- c. Serve as the Assistant chairperson of the Membership Recruitment committee.
- d. Perform any additional duties assigned by the Commandant or Board of Trustees

Section 14 - Vacancies of Elected Offices

- a. Resignation, death, or un-excused absences of three (3) consecutive meetings by any Elected or Appointed Officer shall constitute a vacancy of said office.
- b. The Board of Trustees shall hold a special election to replace said vacancy for the remaining term of office at the next regular meeting of the membership.

Article V - Membership Dues

- a. Detachment dues shall be four (\$4.00) dollars more than the amount charged by the Department of Alabama and National Headquarters.
- b. The current amount for national dues is set forth in Enclosure (6) of the National Bylaws.
- c. For Life Membership dues, see enclosure (1) to these Bylaws.

Section 1 – Detachment Dues

Article VI - Subsidiaries and Subordinate Groups

National Bylaws, Article seven (7) shall be applied as needed by this Detachment.

Article VII - Grievance and Discipline

National Administrative Procedures, Chapter nine (9) shall be applied, as needed.

Article VIII - Amendments

Section 1

These Bylaws may be amended or altered in whole or in part at any regular or special meeting of the Detachment by a two thirds vote of the members present and voting, provided that such action has been announced a minimum of fifteen (15) days prior to the meeting.

Section 2 - Administrative Resolutions Attached to the Bylaws of the Detachment

- a. The Detachment Commandant shall have the power to expend emergency funds up to \$500.00.
- b. No member shall obligate the League for any funds without prior approval of the Commandant or his designee as provided for in the Bylaws.

- c. Any member involved in an unprovoked physical altercation (fight) at any Marine Corps league function shall immediately be suspended from the Detachment pending proceedings filed pursuant to the National Bylaws. Should said member be found to have violated those provisions of the Nation Bylaws pertaining to the incident complained of a penalty may be imposed to include expulsion from membership.

Article IX

Section 1 – Bylaws Effective Date

These Bylaws shall become effective upon approval of members of the Detachment, subject to approval of the Department Judge Advocate.

Adopted by **The Billy Stelpflug Detachment (#1064)** on: **Signed On This Date:**

Commandant _____
Earl Allen

Adjutant _____

Judge Advocate _____

Approved: _____ **Date:** _____
Department Judge Advocate
Department of Alabama

Section 2 - Detachment Approval

Submitted to the Detachment. Upon Motion Duly Made and Seconded On This _____ Day of _____, 2010) and **APPROVED** By The Members Of **The Billy Stelpflug Detachment (#1064)**

The Billy Stelpflug Detachment (#1064)

Signed Off By:

Commandant _____
Earl Allen

Senior Vice-Commandant _____

Judge Advocate _____

ENCLOSURE 1

Article V.

Current Life Membership Dues are:

Marine Corps League (2009)

Age 35 and under	\$500.00
Age 36 to 50	\$400.00
Age 51 to 60	\$300.00
Age 61 and over	\$150.00