



Meet the Principal & Admin Staff
Today 5:00-5:25

(School Updates, Safety and Important Information)

ZOOM LINK:

<https://zoom.us/j/96714016696?pwd=SDlPdjRMcGpaMU5kRUpqdlpmSlhXdz09>

Meeting ID: 967 1401 6696 Passcode: 123456

<https://340bronx.org/>





Ms. Alexei Nichols (Anichol@schools.nyc.gov)

Website: <https://340bronx.org/>

718-220-1830

Principal / Directora

Ms. Ana Henriquez ahenriquez5@schools.nyc.gov
Assistant Principal for Grades Pre-K - 1 and Bilingual Classes

Office in Annex

Erika Guzman, Family Worker
EGuzman2@schools.nyc.gov

Yesenia Diaz, Payroll Secretary
YDiaz10@schools.nyc.gov

**Yanira Castro, Pupil Accounting
Secretary**
YCastro2@schools.nyc.gov

Main Building Office

**Monique Register, Pupil
Accounting Secretary**
Mregist@schools.nyc.gov

Lisette Alvarez, Payroll Secretary
Lalvarez12@schools.nyc.gov

Ms. Aundree Noriega anoriega2@schools.nyc.gov
Assistant Principal for Grades 4 - 5 and Special Education

Ms. Lynn Miller lmiller6@schools.nyc.gov
IEP/Special Education Coordinator

Courtney Heiserman cheiserman@schools.nyc.gov
STH Social Worker

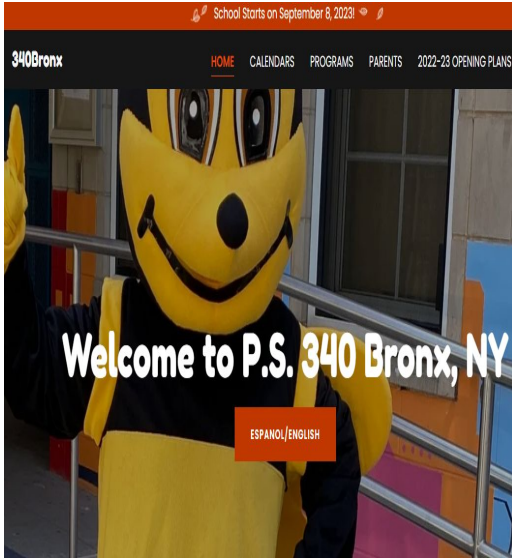
Ms. Denny Matos dmatos7@schools.nyc.gov
School Counselor

Ms. Maria Acosta Macosta@schools.nyc.gov
Parent Coordinator / Coordinadora de Padres
Phone: 347-563-4954 (Text / Texto)



Communication tools

340Bronx.org



Dojo (Teachers)



[Sign up for Remind App](#)



[Parent/Student Handbook](#) Pg 20-21 Student Behavior Contract & Parent Responsibilities Sign off sheet

SEL/ RULER Tools/ Herramientas socioemocionales

Mood Meter

Enraged	Furious	Frustrated	Shocked	M	Surprised	Upbeat	Motivated	Ecstatic
Livid	Frightened	Nervous	Restless	O	Hyper	Cheerful	Inspired	Elated
Fuming	Apprehensive	Worried	Annoyed	O	Energized	Lively	Optimistic	Thrilled
Repulsed	Troubled	Uneasy	Peeved	D	Pleasant	Joyful	Proud	Blissful
M	O	O	D	M	E	T	E	R
Disgusted	Disappointed	Grim	Ashamed	E	Blessed	At Ease	Content	Fulfilled
Monified	Alienated	Mopey	Apathetic	T	Humble	Secure	Chill	Grateful
Embarrassed	Excluded	Timid	Drained	E	Calm	Satisfied	Relaxed	Carefree
Alone	Down	Bored	Tired	R	Relieved	Restful	Tranquil	Serene

Classroom Charter



Brain Power



Safer Access Doors

We now have a LOCKED BUZZER door at the main building's main entrance and back gym door.

We are still waiting for the install at the Annex.

ALL exterior doors will NOW BE LOCKED - At ALL times

ANY person entering the building will have to be buzzed into the building - no exceptions

SSA able to see and hear the person outside

Only NYPD/FDNY will have passcode/access card to enter

How It Works

- Visitor/staff pushes the button outside the Safe Access Door
- SSA will pick it up and ask the person to identify him/herself.
- Visitors/Staff will be 'buzzed' into the building
- Visitors MUST check in with security and show proof of ID
- Note: Visitor CANNOT be denied entry into the building due to no identification.



Door Alarms

- Are located on exit doors.
- Have clear signage that indicates that the door is alarmed and that the door can only be used in an emergency.
- Remain activated unless there are specific signs posted indicating times of the day when the alarms are temporarily de-activated. Staff must be posted if turned off and be reminded to reactivate the alarm once the activity has ended. Examples of activities include official student entry and dismissal, or recess. **Red light means ON.**
- Operate on its own battery and key. The alarm has a low battery alert to indicate that a battery should be changed. All alarms operate with a single key. **Custodians are responsible for replacing broken alarms and batteries. Principals provide necessary staff, including SSAs, with keys as needed.**
- Must be checked regularly, technically by everyone!

**EMERGENCY EXIT ONLY
STOP
ALARM WILL SOUND**





Missing Student Protocol And Responding to Door Alarms

Be Sure to Review the Entire
Document.

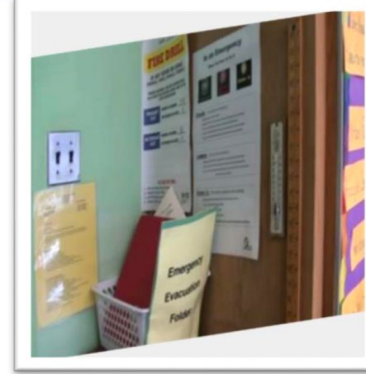
General Response Protocols



General Response Protocols (GRP)

Expectations for all staff include:

- Classroom Posters and Assembly Cards
- Use during all drills and emergencies
- Training Students (Trauma Informed)
 - Lesson Plans
 - Presentations
 - Videos (View in staff conference and in classrooms)
- Parent Letters
 - Available in all languages
 - Have been revised to include information about Trauma Informed drills.




Attendance Policy (was sent home/ Ya mandemos a la casa)

attendancel0x340@nycdoe.onmicrosoft.com (email if absent)

Attendance Policy




- PLEASE BE ON TIME!!
- BE PRESENT DAILY!!!
- If absent please email:
attendancel0x340@onmicrosoft.com
- Bring a Dr Notes when return from absences
- Not in school =absence even if you have Dr. note. With DR. note it becomes an excused absence/verified absence
- Please take vacation during school calendar vacation days

Attendance Rate Chart**2022-2023**

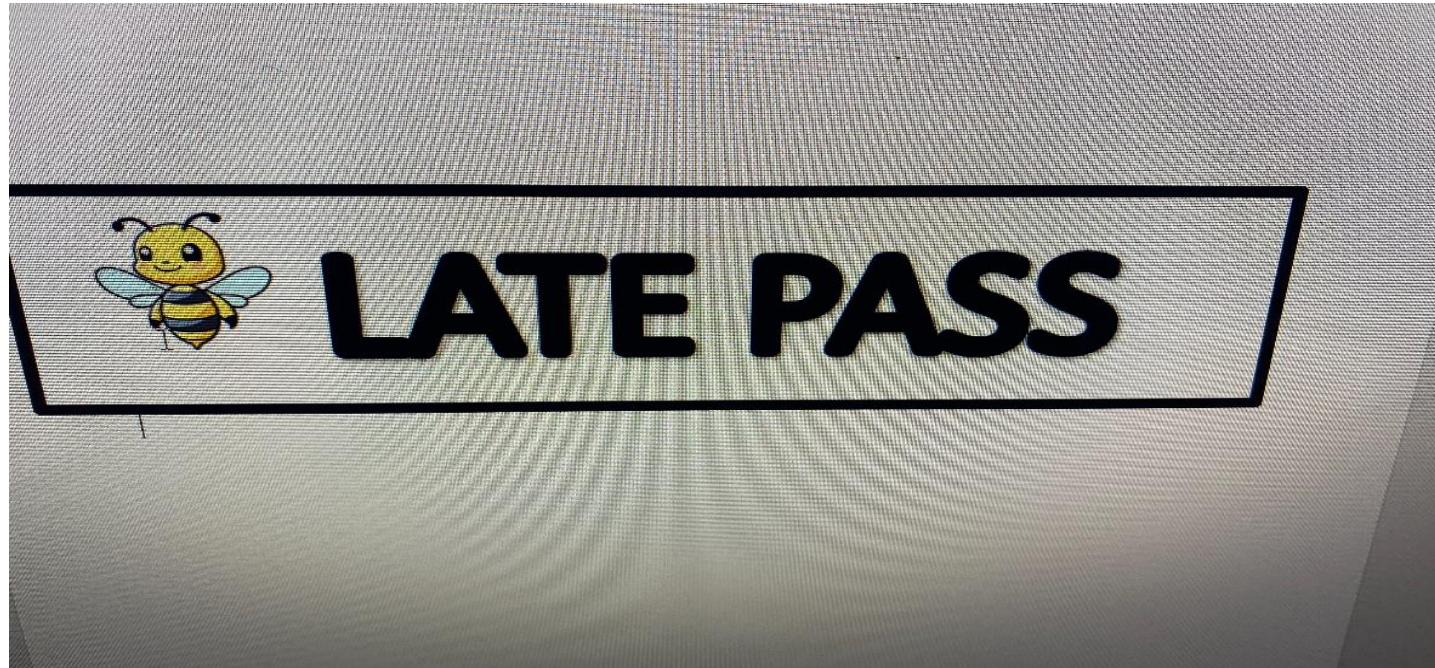
% Present	Day(s) Present	Day(s) Absent	Month(s) Absent	Effect
100% (GOAL)	180 Days of Education	0 Days Absent	0	Great! More chance of Success and Progress!!
95	171 Days of Education	9 Days Absent	½	
90	162 Days of Education	18 Days Absent	1	Worrying: Less chance of success and harder to make progress when chronically absent.
85	153 Days of Education	27 Days Absent	1 ½	
80	144 Days of Education	36 Days Absent	2	Serious Concern: Excessive absences make it extremely difficult to succeed and make progress.
75	135 Days of Education	45 Days Absent	2 ½	
70+	126 +	54+	3+	Severe Concern.

P.S. 340 reminds you that Attendance Matters!

Attendance is a Priority at our School because days off from school add up to **Lost Learning Time.**



Please Note: There are 185 NON School Days per year to spend on family time, holidays, shopping, household jobs, and all other appointments. It is very important to be in school EVERY DAY in order to be ready for college & career!



Late passes after 8:20 A.M

Student Incentives

- Attendance Awards
- Student Of The Month Awards
- P.S.340 SWAG
- School Shout Outs



Limit Screen Time



Technology should be limited each day!
Please monitor what they are watching and
playing.



Healthy Body, Healthy Mind

Breakfast 7:45-8:05 Main Cafe



- Breakfast and Lunch are a very important part of your child's day
- Please send in healthy snacks for lunch that are nutritional in value
- Sodas, chips, and candy should be left at home
- Water, juice, fruit, vegetables, sandwiches, crackers...are all acceptable snacks
- If your child has any allergies, please notify the main office, teacher, or nurse.
- Please NO GLASS BOTTLES

MMCC Discovery Program

MMCC After School at PS 340!

After School Child Care

Children entering Kindergarten Sept 23, 2024 to June 20, 2025

Safe and Fun Care
All at a price that
can't be beat!



Program

Students can enjoy an afternoon filled with creativity through the arts; including theater, dance, music, fine arts and hand crafts, academic enrichment through STEM projects that inspire curiosity and foster a love of learning, time to do homework, as well as movement through a variety sports, fitness and dance activities.

Schedule: Monday – Friday, Time of dismissal - 6:00 PM *No program on half days, various holidays or days school is closed-* **Note-** There is a late fee assessed if participant is picked up after 6PM

ONLY

\$6.75

an hour!

Fees are broken down to a registration fee of
Credit Card - \$286 or Cash/Zelle - \$275 & 9 payments- Oct- June

They are NOT monthly fees but are due on a monthly basis-
Months with fewer days do not change the payment amounts

5 days a week- monthly- Credit Card- \$437 Cash/Zelle- \$420
4 days a week- monthly- Credit Card- \$380 Cash/Zelle- \$365
3 days a week- monthly- Credit Card- \$350 Cash/Zelle- \$335

**Scholarships
available!**

**ACS Vouchers
accepted!**

All payments are non-refundable. This includes all non program days such as holidays, school closures, days missed All changes in registration are subject to a \$75 administrative fee. This includes changes in number of days enrolled Payments are considered late after the 7th of each month. At this time, services will be suspended and a late fee of \$75 will be assessed to your account. Pick up is at 6PM. Late pick up results in a fee. Please make arrangements to be on time to pick up or have an emergency contact available. MMCC reserves the right to remove participants from program in cases where behavior endangers the participant, another participant or a staff member.

To apply for ACS Voucher go to:
<https://www.nyc.gov/site/acs/early-care/apply-child-care.page>

Register by using this QR code or go to
https://mmcc.com/management.com/jr/campers/login_m.php?request_for_info_m.php?action=enroll



Register Here



Manage
your account



Marshall Montefiore Community Center
3450 Dekalb Avenue | Bronx, New York 10467
718-882-4000 | afterschool@mmcc.org



Already have an account?

https://mmcc.com/management.com/jr/campers/login_m.php

Information /Orientation
meeting Next week
Wednesday 9/18/24 1:00PM

2:30-3:00 Snack/merienda

3:15-4:15 Homework/Tarea

4:30-5:30 Activities &
Enrichment/Actividades

5:30-5:45 Dismissal/departida

Options: 3,4 or 5 days/dias

Arrival Times

PS 340 Annex

8:10am Kindergarten (340 Schoolyard playground)
1st Grade (340 Schoolyard playground)

8:15am PreK (Annex Mini Courtyard)

PS 340 Main Building

8:10am
2nd Grade (main courtyard)
3rd Grade (Breakfast Door)
4th Grade (195th Door)
5th Grade (195th Door)

Horarios de Llegada

Anexo PS 340

8:10 am Kindergarten (patio de recreo)
1er grado (patio de recreo)

8:15am PreK (340 mini patio anexo)

Edificio principal de la escuela PS 340

8:10 am
2do grado (patio del edificio principal)
3er grado (puerta de desayuno)
4to grado (puerta 195)
5to grado (puerta 195)

Dismissal Times

PS 340 Annex

2:20pm PreK (Annex Mini Courtyard)

2:25pm Kindergarten (340 Schoolyard playground)

1st Grade (340 Schoolyard playground)

PS 340 Main Building

2:30pm 2nd Grade (main courtyard)

3rd Grade (Breakfast Door)

4th Grade (195th Door)

5th Grade (195th Door)

Late pick up for PreK-2nd students is located at 340's MAIN BUILDING. 3rd-5th graders are self-escorts and will NOT be brought back into the building.

Salida Horario

Anexo PS 340

2:20pm PreK (340 mini patio anexo)

2:25pm Kindergarten (patio de recreo)

1er grado (patio de recreo)

Edificio principal de la escuela PS 340

2:30pm 2do grado (patio del edificio principal)

3er grado (puerta de desayuno)

4to grado (puerta 195)

5to grado (puerta 195)

La recogida tardía de los estudiantes de PreK-2 do se encuentra en el EDIFICIO PRINCIPAL de 340.

Los estudiantes de 3º a 5º grado son auto-acompañantes y NO serán permitidos al edificio.

PARENT WORKSHOPS / TALLERES DE PADRES

SEPTEMBER:

- NYC Reads Series / Book Club - September 20
- Zoom Caregiver Lunch & Learn: Setting Up Your Routing - September 24th
- Coffee with the Principal & Deep Breathing - September 27

OCTOBER:

- NYSCA Workshop on Zoom
- 5th Grade Middle School Workshop Zoom
- NYC Reads / Book Club

NOVEMBER:

- Join the committee - Cultural Celebration
- Deep Breathing

Calendar is subject to change

SEPTIEMBRE:

- Serie NYC Lee / Club de lectura - 20 de septiembre
- Zoom Almuerzo y Aprende Para Padres - 24 de septiembre
- Café con la directora y Respiración profunda - 27 de septiembre

OCTUBRE:

- Taller sobre NYSCA en Zoom
- Taller de Zoom sobre Escuela Secundaria 5to Grado
- NYC Lee / Club de lectura

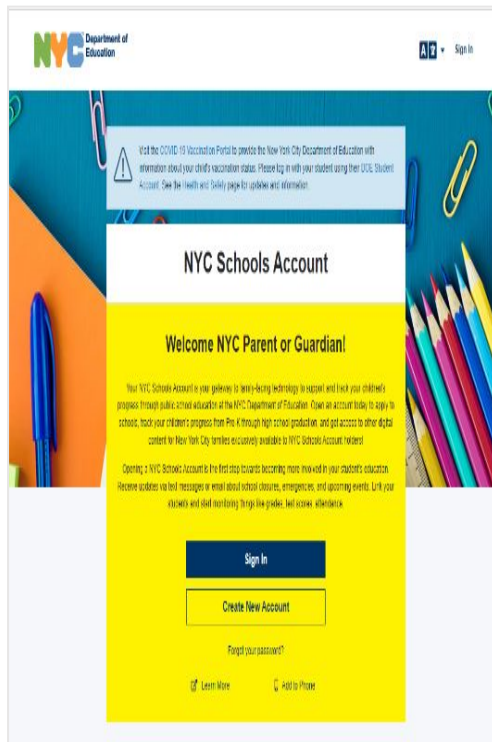
NOVIEMBRE:

- Únase al comité de - Celebración Cultural
- Respiración profunda

El calendario está sujeto a cambios

How to print a school letter on your NYCSA parent account

Cómo imprimir una carta escolar en su cuenta de padres de NYCSA

A screenshot of the NYC Schools Account sign-in page. The page has a white background with a blue header. The header includes the NYC Department of Education logo. Below the header, the heading is 'Sign In'. There are two input fields: 'Your name / Email' and 'Password'. Below these fields is a blue 'Sign In' button. At the bottom, there is a link for 'Password & Profile Management' with the text 'To reset your password and profile management'. At the very bottom, there is a copyright notice '© 2022 New York City Department of Education' and a link for 'Privacy Policy'.

STEP 1 / Primer Paso

Sign in to your NYCSA

<https://www.schoolsaccount.nyc/>

Inicie sesión en su cuenta de NYCSA

<https://www.schoolsaccount.nyc/>

