



Back to School Night /Safety Town Hall
Today 5:00-5:25

(School Updates, Safety and Important Information)

ZOOM LINK:

<https://340bronx.org/>





Ms. Alexei Nichols (Anichol@schools.nyc.gov)

Website: <https://340bronx.org/>

718-220-1830

Principal / Directora

Ms. Ana Henriquez ahenriquez5@schools.nyc.gov
Assistant Principal for Grades Pre-K - 1 and Bilingual Classes

Office in Annex

Erika Guzman, Family Worker
EGuzman2@schools.nyc.gov

Yesenia Diaz, Payroll Secretary
YDiaz10@schools.nyc.gov

**Yanira Castro, Pupil Accounting
Secretary**
YCastro2@schools.nyc.gov

Main Building Office

**Monique Register, Pupil
Accounting Secretary**
Mregist@schools.nyc.gov

Lisette Alvarez, Payroll Secretary
Lalvarez12@schools.nyc.gov

Ms. Aundree Noriega anoriega2@schools.nyc.gov
Assistant Principal for Grades 4 - 5 and Special Education

Ms. Lynn Miller lmiller6@schools.nyc.gov
IEP/Special Education Coordinator

Courtney Heiserman cheiserman@schools.nyc.gov
STH Social Worker

Ms. Denny Matos dmatos7@schools.nyc.gov
School Counselor

Ms. Maria Acosta Macosta@schools.nyc.gov
Parent Coordinator / Coordinadora de Padres
Phone: 347-563-4954 (Text / Texto)





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Welcome to P.S. 340 Bronx, NY

ESPAÑOL/ENGLISH



340 SPIRIT WEAR ORDER LINK



PUBLIC SCHOOL 340 X
EASY ONLINE ORDERING

WWW.SMOOTHUSA.COM/PS340X



ORDERS PLACED BY AUGUST 7, 2025
PEDIDOS REALIZADOS ANTES DEL 7 DE AGOSTO DEL 2025

If you ordered Spirit Wear Clothing from Smooth USA by August 7, 2025, your order is a P.S. 340
(Please check your email receipt to confirm your order date).

PTA parents are available until September 19, 2025 for you to pick-up your order:

HOURS:

8:30 a. m. - 10:00 a. m.

12:30 p. m. - 2:00 p. m.

Si usted ordenó ropa Spirit Wear de Smooth USA antes del 7 de agosto del 2025, su pedido
esta en P.S. 340 (consulte el recibo de su correo electrónico para confirmar la fecha de su
pedido).

Los padres de la PTA están disponibles hasta el 19 de septiembre del 2025 para que usted
recoja su pedido:

HORARIO:

8:30 a. m. - 10:00 a. m.

12:30 p. m. - 2:00 p. m.



Social Media OPT OUT Form

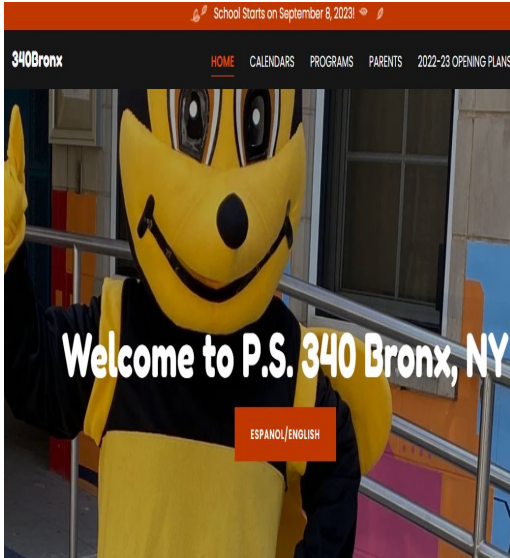
We are excited to continue to showcase the amazing things happening at PS 340 on our new Social Media Accounts. However, we understand and respect parent's privacy wishes. To do so, we have made a Social Media Opt Out form parents can complete to opt their children out of being showcased on our Instagram and Twitter

[Click Here](#)

SOCIAL MEDIA OPT OUT FORM

Communication tools

340Bronx.org



Dojo (Teachers)



[Sign up for Remind App](#)



[Parent/Student Handbook](#) Pg 20-21 Student Behavior Contract & Parent Responsibilities Sign off sheet

SEL/ RULER Tools/ Herramientas socioemocionales

Mood Meter

Enraged	Furious	Frustrated	Shocked	M	Surprised	Upbeat	Motivated	Ecstatic
Livid	Frightened	Nervous	Restless	O	Hyper	Cheerful	Inspired	Elated
Fuming	Apprehensive	Worried	Annoyed	O	Energized	Lively	Optimistic	Thrilled
Repulsed	Troubled	Uneasy	Peeved	D	Pleasant	Joyful	Proud	Blissful
M	O	O	D	M	E	T	E	R
Disgusted	Disappointed	Grim	Ashamed	E	Blessed	At Ease	Content	Fulfilled
Monified	Alienated	Mopey	Apathetic	T	Humble	Secure	Chill	Grateful
Embarrassed	Excluded	Timid	Drained	E	Calm	Satisfied	Relaxed	Carefree
Alone	Down	Bored	Tired	R	Relieved	Restful	Tranquil	Serene

Classroom Charter



Brain Power



Student Device Contract

Grades K-5th

In an effort to build responsibility for their school device, all students must read and sign the Student Device Responsibility Contract.

- Use for school purposes only
- Device is for the student's use only
- Keep it in a safe place while at home
- Treat the device responsibly and take care of the device daily

Parents are asked to review the contract with their child, sign it and return it to school.



Student Device Policy

Grades K-5th

Cell Phone and Electronic Device Policy



NEW Cell Phone and
Electronic Device Policy



GOVERNOR KATHY HOCHUL

**MORE LEARNING,
LESS SCROLLING**
CREATING DISTRACTION-FREE SCHOOLS

Limit Screen Time



Technology should be limited each day!
Please monitor what they are watching and
playing.

Child's Name: _____

ATTENTION - CHILD'S USERNAME

This is your child's email, User ID and Password. Students can use this information to sign in to Teachhub, Google Classroom and Zoom.

Este es el correo electrónico, la identificación de usuario y la contraseña de su hijo. Los estudiantes pueden utilizar esta información para iniciar sesión en Teachhub, Google Classroom y Zoom.

Teachhub & Google Classroom

Child's Name: _____

Email: maureens@nycstudents.net

Username: _____

Password: _____

Attendance Rate Chart**2022-2023**

% Present	Day(s) Present	Day(s) Absent	Month(s) Absent	Effect
100% (GOAL)	180 Days of Education	0 Days Absent	0	Great! More chance of Success and Progress!!
95	171 Days of Education	9 Days Absent	½	
90	162 Days of Education	18 Days Absent	1	Worrying: Less chance of success and harder to make progress when chronically absent.
85	153 Days of Education	27 Days Absent	1 ½	
80	144 Days of Education	36 Days Absent	2	Serious Concern: Excessive absences make it extremely difficult to succeed and make progress.
75	135 Days of Education	45 Days Absent	2 ½	
70+	126 +	54+	3+	Severe Concern.

P.S. 340 reminds you that Attendance Matters!

Attendance is a Priority at our School because days off from school add up to **Lost Learning Time.**



Please Note: There are 185 NON School Days per year to spend on family time, holidays, shopping, household jobs, and all other appointments. It is very important to be in school EVERY DAY in order to be ready for college & career!

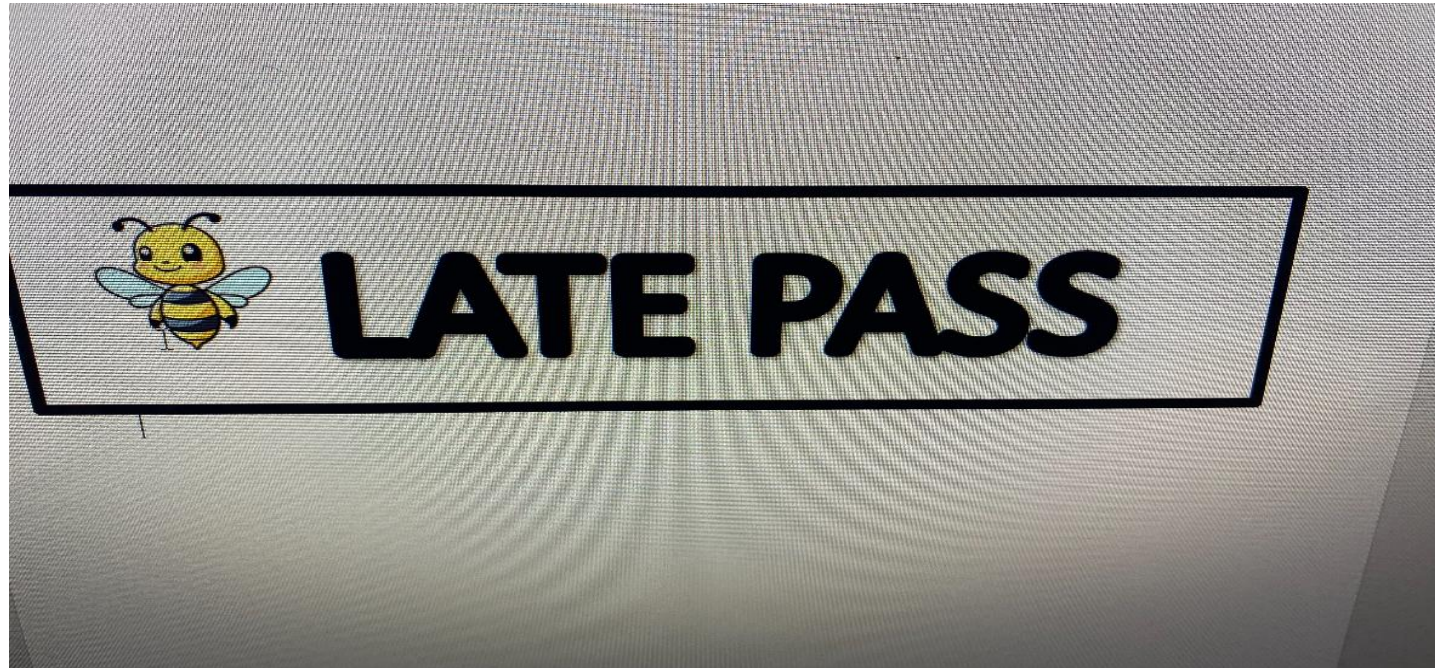
Attendance Policy (was sent home/ Ya mandemos a la casa)

attendancel0x340@nycdoe.onmicrosoft.com (email if absent)

Attendance Policy



- PLEASE BE ON TIME!!
- BE PRESENT DAILY!!!
- If absent please email:
attendancel0x340@onmicrosoft.com
- Bring a Dr Notes when return from absences
- Not in school =absence even if you have Dr. note. With DR. note it becomes an excused absence/verified absence
- Please take vacation during school calendar vacation days



Late passes after 8:20 A.M



Healthy Body, Healthy Mind

Breakfast 7:45-8:05 Main Cafe



- Breakfast and Lunch are a very important part of your child's day
- Please send in healthy snacks for lunch that are nutritional in value
- Sodas, chips, and candy should be left at home
- Water, juice, fruit, vegetables, sandwiches, crackers...are all acceptable snacks
- If your child has any allergies, please notify the main office, teacher, or nurse.
- Please NO GLASS BOTTLES

- El desayuno y el almuerzo son una parte muy importante del día de su hijo/a.
- Por favor, envíe refrigerios saludables para el almuerzo que tengan un valor nutricional.
- Los refrescos, las papas fritas y los dulces deben dejarse en casa.
- Agua, jugo, fruta, verduras, sándwiches, galletas... son refrigerios aceptables.
- Si su hijo/a tiene alguna alergia, por favor notifique a la oficina principal, al maestro/a o a la enfermera.
- Por favor, NO SE PERMITEN BOTELLAS DE VIDRIO.

General Response Protocols



Safety: Safer Access Doors

We now have a LOCKED BUZZER door at the main building's main entrance and back gym door.

We are still waiting for the install at the Annex.

ALL exterior doors will NOW BE LOCKED - At ALL times

ANY person entering the building will have to be buzzed into the building - no exceptions

SSA able to see and hear the person outside

Only NYPD/FDNY will have passcode/access card to enter

How It Works

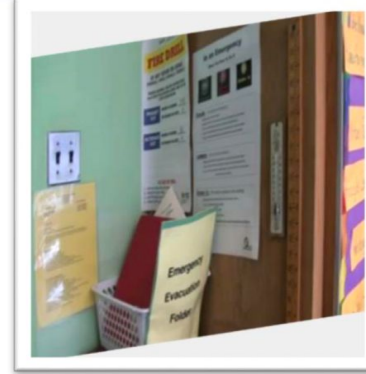
- Visitor/staff pushes the button outside the Safe Access Door
- SSA will pick it up and ask the person to identify him/herself.
- Visitors/Staff will be 'buzzed' into the building
- Visitors MUST check in with security and show proof of ID
- Note: Visitor CANNOT be denied entry into the building due to no identification.



General Response Protocols (GRP)

Expectations for all staff include:

- Classroom Posters and Assembly Cards
- Use during all drills and emergencies
- Training Students (Trauma Informed)
 - Lesson Plans
 - Presentations
 - Videos (View in staff conference and in classrooms)
- Parent Letters
 - Available in all languages
 - Have been revised to include information about Trauma Informed drills.



Door Alarms

- Are located on exit doors.
- Have clear signage that indicates that the door is alarmed and that the door can only be used in an emergency.
- Remain activated unless there are specific signs posted indicating times of the day when the alarms are temporarily de-activated. Staff must be posted if turned off and be reminded to reactivate the alarm once the activity has ended. Examples of activities include official student entry and dismissal, or recess. **Red light means ON.**
- Operate on its own battery and key. The alarm has a low battery alert to indicate that a battery should be changed. All alarms operate with a single key. **Custodians are responsible for replacing broken alarms and batteries. Principals provide necessary staff, including SSAs, with keys as needed.**
- Must be checked regularly, technically by everyone!

**EMERGENCY EXIT ONLY
STOP
ALARM WILL SOUND**





Missing Student Protocol And Responding to Door Alarms

Be Sure to Review the Entire
Document.

Student Incentives

- Attendance Awards
- Student Of The Month Awards
- P.S.340 SWAG
- School Shout Outs
- **BEE BUCKS** for 'BEE'ing a Leader (BEE COINS)



IMPORTANT MIDDLE SCHOOL DATES

FECHAS IMPORTANTES DE LA ESCUELA INTERMEDIA

Middle School

Middle School Admissions Timeline

- **Wednesday, October 15, 2025:**
Middle School Application Opens
-
- **Friday, December 12, 2025:**
Middle School Application Closes
-
- **Wednesday, April 15, 2026:**
Middle School Offer Release

Contact Ms. Matos, Ms. Acosta Ms. Heiserman with any questions.

A workshop will be hosted on Zoom soon to share additional information.

Escuela secundaria

Cronograma de admisiones a la escuela secundaria

- **Miércoles 15 de octubre de 2025 :**
Se abre la solicitud para la escuela secundaria
-
- **Viernes 12 de diciembre de 2025 :**
Cierre de solicitudes para la escuela secundaria
-
- **Miércoles 15 de abril de 2026 :**
Publicación de la oferta de la escuela secundaria

Si tiene alguna pregunta, comuníquese con la Sra. Matos, la Sra. Acosta y la Sra. Heiserman.

Próximamente se realizará un taller por Zoom para compartir información adicional.

PARENT WORKSHOPS / TALLERES PARA PARIENTES

- Brain Power Series
- NYC Reads Series & Book Club
October 26, 2025 @ 12:00pm
- Walk the Track for Breast Cancer Awareness
- Food & Music Brings Cultures Together
- Math Workshops
- Science Workshops
- Emergency Preparedness
- Social Emotional Workshops
- Come share and prepare healthy juices
& non cook recipes
- Games for logical thinking (Dominoes)
- Community Information Fair
- Resucitación Cardiopulmonar (RCP)
- Window Gardening
- Parent Trips (Wave Hill, Botanical Garden,
Van Cortlandt Park, Museums)
- KidsRise
- Set-UP your NYSCA Account

- Serie del Poder Cerebral
- Serie de Nueva York Lee y Club de Lectura
26 de octubre del 2025 a las 12:00pm
- Caminar para el Cáncer de Mama
- Comida y Música: Unen Culturas
- Talleres de Matemáticas
- Talleres de Ciencias
- Preparación para Emergencias
- Talleres Socioemocionales
- Ven a compartir y preparar jugos saludables y recetas sin cocinar
- Juegos para el pensamiento lógico (Dominós)
- Feria de Información Comunitaria
- Cardiopulmonary Resuscitation (CPR)
- Jardinería de ventanas
- Excursiones para Padres (Wave Hill, Jardín Botánico, Parque Van
Cortlandt, Museos)
- KidsRise
- Configure su cuenta NYSCA

Brain Power Workshops



Brain Power Wellness Parent Workshop Series

Everyone needs to take a break from the hustle and bustle of everyday life. There are countless health benefits when we take a mental break and help our bodies to destress. Through our partnership with Brain Power Wellness, we invite you to our **Brain Power Wellness Series**.



DAY / DÍA	DATE / FECHA	TIME / HORA (Please be on time / Por favor sea puntual)
Friday / Viernes	September 19, 2025 / 19 de septiembre del 2025	9:30am – 11:00am
Friday / Viernes	October 24, 2025 / 24 de octubre del 2025	9:30am – 11:00am
Friday / Viernes	November 14, 2025 / 14 de noviembre del 2025	9:30am – 11:00am
Friday / Viernes	December 19, 2025 / 19 de diciembre del 2025	9:30am – 11:00am
Friday / Viernes	January 16, 2025 / 16 de enero del 2025	9:30am – 11:00am

Bienestar del Poder cerebral (Brain Power) Serie de Talleres para Parientes

Todos necesitamos un respiro del diario. Hay innumerables beneficios para la salud cuando nos tomamos un respiro mental y ayudamos a nuestro cuerpo a desestresarse. Gracias a nuestra colaboración con Brain Power Wellness, te invitamos a nuestra Serie de Bienestar del Poder Cerebral.



SUBJECT TO CHANGE / SUJETO A CAMBIOS

Brain Power Wellness – Parent Series 2025 – 2026

PTA MEETING - SAVE THE DATE

REUNIÓN DE PTA - RESERVA LA FECHA

DATE: Friday, September 26, 2025

TIME: 6:30pm

PLACE: ZOOM

Additional information will be
backpacked home and sent out on
ClassDojo.

FECHA: Viernes, 26 de septiembre del
2025

HORA: 6:30pm

LUGAR: ZOOM

Se enviará información adicional en la
mochila del estudiante y por ClassDojo.

Arrival Times

PS 340 Annex

8:10am Kindergarten (340 Schoolyard playground)
1st Grade (340 Schoolyard playground)

8:15am PreK (Annex Mini Courtyard)

PS 340 Main Building

8:10am
2nd Grade (main courtyard)
3rd Grade (Breakfast Door)
4th Grade (195th Door)
5th Grade (195th Door)

Horarios de Llegada

Anexo PS 340

8:10 am Kindergarten (patio de recreo)
1er grado (patio de recreo)

8:15am PreK (340 mini patio anexo)

Edificio principal de la escuela PS 340

8:10 am
2do grado (patio del edificio principal)
3er grado (puerta de desayuno)
4to grado (puerta 195)
5to grado (puerta 195)

Dismissal Times

PS 340 Annex

2:20pm PreK (Annex Mini Courtyard)

2:25pm Kindergarten(340 Schoolyard playground)

1st Grade (340 Schoolyard playground)

PS 340 Main Building

2:30pm 2nd Grade (main courtyard)

3rd Grade (Breakfast Door)

4th Grade (195th Door)

5th Grade (195th Door)

Late pick up for PreK-2nd students is located at 340's MAIN BUILDING. 3rd-5th graders are self-escorts and will NOT be brought back into the building.

Salida Horario

Anexo PS 340

2:20 pm PreK (340 mini patio anexo)

2:25 pm Kindergarten (patio de recreo)

1er grado (patio de recreo)

Edificio principal de la escuela PS 340

2:30pm 2do grado (patio del edificio principal)

3er grado (puerta de desayuno)

4to grado (puerta 195)

5to grado (puerta 195)

La recogida tardía de los estudiantes de PreK-2 do se encuentra en el EDIFICIO PRINCIPAL de 340.

Los estudiantes de 3º a 5º grado son auto-acompañantes y NO serán permitidos al edificio.

PARENT WORKSHOPS / TALLERES DE PADRES

SEPTEMBER:

- NYC Reads Series / Book Club - September 20
- Zoom Caregiver Lunch & Learn: Setting Up Your Routing - September 24th

- September 19th Brainpower
- Coffee with the Principal & Deep Breathing - September 27

OCTOBER:

- NYSCA Workshop on Zoom
- 5th Grade Middle School Workshop Zoom
- NYC Reads / Book Club

NOVEMBER:

- Join the committee - Cultural Celebration
- Deep Breathing

Calendar is subject to change

SEPTIEMBRE:

- Serie NYC Lee / Club de lectura - 20 de septiembre
- Zoom Almuerzo y Aprende Para Padres - 24 de septiembre
- Café con la directora y Respiración profunda - 27 de septiembre

OCTUBRE:

- Taller sobre NYSCA en Zoom
- Taller de Zoom sobre Escuela Secundaria 5to Grado
- NYC Lee / Club de lectura

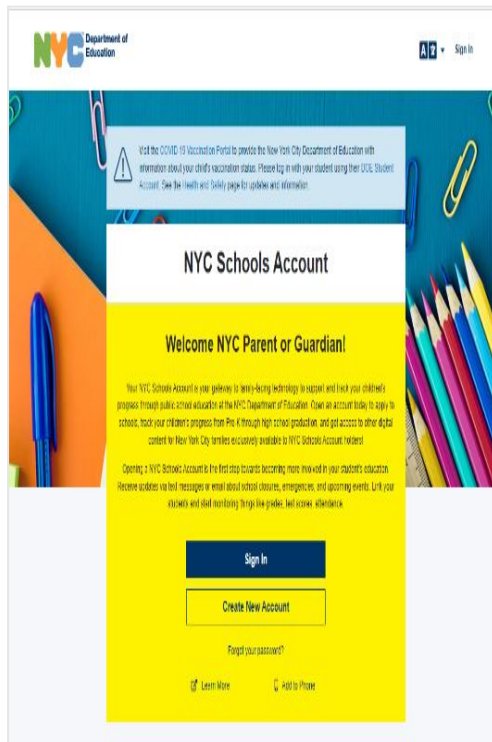
NOVIEMBRE:

- Únase al comité de - Celebración Cultural
- Respiración profunda

El calendario está sujeto a cambios

How to print a school letter on your NYCSA parent account

Cómo imprimir una carta escolar en su cuenta de padres de NYCSA

A screenshot of the NYC Schools Account sign-in page. The page has a white background with a blue header. The header includes the NYC Department of Education logo. Below the header, the heading is 'Sign In'. There are two input fields: 'Your name / Email' and 'Password'. Below the password field is a 'Sign In' button. At the bottom, there is a link for 'Password & Profile Management' and a link for 'Privacy Policy'. The footer includes the text '© 2022 New York City Department of Education'.

STEP 1 / Primer Paso

Sign in to your NYCSA

<https://www.schoolsaccount.nyc/>

Inicie sesión en su cuenta de NYCSA

<https://www.schoolsaccount.nyc/>



[Please join the Teacher Zoom Links](#)