



SCoop

MAY 2026



**COMMITTEE NEWS
&
UPDATES BY MEMBERS**

Management Report

Spring has sprung. I hope you are enjoying the beautiful weather. Below are a couple of reminders from the office:

- We will be performing our annual drain flush on 5/27 followed by a power wash of the garage on 5/29. You will need to have your car out of the garage for both of those days.
- We will be having our common area windows cleaned 6/8 and 6/9. Those who want their windows cleaned in their units will be able to sign up for that service. It will be at the unit owner's expense.
- Our common area carpets will be professionally cleaned on 6/23. This is also an opportunity for unit owners to have their carpets done. That will also be at unit owner's expense.
- Our annual meeting is approaching. Make sure you vote. Your vote is important!
- Organic recyclers, please make sure you are frequently disposing of your waste. The office has seen a spike in pest control visits coinciding with the introduction of the organic waste program, so it is very important that the waste gets disposed of promptly.
- When using the elevators, please use patience when pressing the buttons as frequent pushing will confuse the electronics.
- We currently have two units available for sale. Unit 210, one bedroom with a den and deck for \$80,000. Unit 318, two bedrooms with a den for \$89,000.
- Security is our number one priority. Always be mindful of people entering our building. The front door is critical. When you are entering or leaving, be aware of anyone behind you that might try to slip in. We need to know that they are here for legitimate reasons. When entering the garage, make sure your lights are on. When entering or leaving the garage, please wait for the door to close behind you. For everyone's safety, the speed is no more than 5 miles per hour.

Thanks the J Team



Quotable Quotes The only thing I know is this: I am full of wounds and still standing.
Nikos Kazantzakis
Sometimes you win, sometimes you lose. No, it's like this: Sometimes you win, sometimes you learn.
John Maxwell
The greatest glory in living lies not in never falling, but in rising every time we fall.
Nelson Mandela
Life is like riding a bicycle. To keep your balance, you must keep moving.
Albert Einstein
You'll turn out ordinary if you're not careful.
Ann Brashares In the spring, at the end of the day, you should smell like dirt.
Margaret Atwood
Gerry Lundell

Activities Committee Updates

Reminder: Activities Committee meets the first Tuesday of the month at 2 pm in the library.

Our April Wine & Dine was rescheduled to April 16. We served ham, scalloped potatoes, peas & carrots, and Caesar salad to 52 Lee Square members. Dessert was Lorna Doone dessert, another 'old family recipe'. Thanks to all committee members who pitched in to make this happen. Thanks to our substitute bar keep Mary Rye who stepped in when Dean of the West was out of town.

Dessert & Entertainment on April 30 featured the local Treble Tones, including Lee Square's own Linda Cherra. April birthdays were recognized and members enjoyed a variety of cake during the performance.

Upcoming events . . . check posters for time

- May 11 Annual Meeting
- May 16 KMC Dance
- May 25 Memorial Day bar-b-que
- June 18 Robbinsdale City Band & root beer floats
- July 4 4th of July bar-b-que
- August 4 National Night Out
- Sept 7 Labor Day bar-b-que

HELP IS NEEDED at each event . . . check in with Donna at the event for available jobs—if any. These jobs will vary depending on which Activities Committee members are available. Sometimes help is needed serving; sometimes help is needed with clean-up, etc. Any and all help is appreciated!

Activities Committee meets the first Tuesday of each month at 2:00 pm in the library. Join us to learn how we plan our events and how you can help. Help can be occasional or on a regular basis.

We are always looking for new ideas! If you have any questions or ideas, talk to any committee member.

Donna Herman, Chair dldgherman@gmail.com, text or leave a message 763-458-1955, drop a note at #348

BUILDING & GROUNDS UPDATE

May Flowers will soon be blooming. It's hard to believe that April went so fast. Looking forward to warmer weather and blooming apple trees!

A few reminders on Recycling:

Organics compost – Please drain liquids before placing in your compost bag. Try to dry out compost as much as possible. Refrigerating your compost keeps away pests. Please tie your bags. Do NOT use twist ties of any kind. Egg cartons and take out cartons/pizza boxes are compostable if paper based, not recyclable. Place in the open blue bins.

Recycling – Please no plastic bags of any kind in the recycling. Please empty your recycling bag so everything is loose in the bin. Place plastic bags in the plastic bag recycling box in the corner or throw them in the trash. Please no potato chip/snack bags/candy wrappers. They are not recyclable. Paper based egg cartons should be composted and can be placed in the blue bins. Styrofoam egg cartons are garbage.

Batteries – Only button batteries and rechargeable batteries should be placed in the buckets. Alkaline batteries (copper tops, energizers, etc.) should be thrown in your garbage.

Garage Drain line blowouts and Garage Floor Cleaning are scheduled for the last week of May (27th & 29th). Cars will need to be removed from the garage these two maintenance events.

CARS Sub-Committee has been disbanded for now. More information will be coming as we continue to make improvements to the common areas. Thanks for the committee's work on getting the main commons area looking great!

May Humor: What's a pilots least favorite date in May? May Day!

- Ed Ampe -



May Birthdays

2 Michael Ellison

7 Chuck Waldmyer

9 Jill Lietzau

18 Terry Taylor

22 Robert Michaelson

23 Linda Kiel

In Case of After-Hours Emergency at Lee Square

Police/Fire/Medical Call #911

Maintenance Emergency
#612-381-8600 Listen to the recording and follow directions. Emergencies are defined as Fire, Flood, Security Issues, Elevator Problems or no Heat. All other maintenance requests can be entered the following day in the office!

Office

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Board Guidelines for Committees

Lee Square is a Cooperative that is supported by the functions of standing committees made up of cooperative members. Each committee has Directives as established by the Board of Directors.

1) Activities, 2) Building & Grounds, 3) Finance, 4) Safety

Many of the procedures and duties we do, and enjoy, are performed by member committees. Therefore, our Co-op needs volunteers to assist with many tasks that would otherwise be required to be done by staff or hired consultants.

The committee should consist of about 6 to 12 volunteer members depending upon the scope of responsibilities as detailed in the Committee Directives. Committees should meet at least monthly and more often as necessary to accomplish their Committee Directives goals.

Committee Member and Chairperson Guidelines:

- A - All committees nominate a Chairperson and a Secretary. The Chairperson that is selected by the committee members requires approval by the Board of Directors. This will be done yearly after the annual meeting, and as changes occur.
- B - Meeting minutes are recorded at all monthly committee meetings indicating agenda, discussions and decisions made. Also including a list of committee members present, members absent, and visiting members.
- C - Committee meetings should generally follow guidelines of Roberts Rules of Order.
- D - All committee monthly meeting minutes are reviewed and approved by the Board of Directors at the Board of Directors monthly meetings.
- E - New committee members should be given a copy of the Committee Directives.
- F - Any Lee Square member may attend a meeting to offer suggestions, bring questions, or to inquire about interest in becoming an active committee member.
- G - Only committee members may vote during committee meetings.
- H - A Lee Square member can be on no more than two committees at one time.
- I - Lee Square Management Staff can attend a part of a committee meeting as may be necessary.
- J - The BOD will designate a board member for each committee. The BOD Designee will be a non-voting committee member. The goal is to provide a communication link between the committee and board so the board is up-to-date on any significant projects and activities planned by the committee. The BOD designee should have no, or very limited, influence on the committee's discussions and decisions.
- K - A committee Chairperson cannot be a member of another committee at the same time.
- L - A couple from one unit can be members of the same committee - only if neither one is chairperson.

All Lee Square members are encouraged to assist any committee in the many tasks and events they do.

A Sub-Committee may be selected from a committee for a particular task and time duration. Clear timelines, procedures and guidelines must be detailed in writing, approved by the committee, and presented to the Board of Directors for review, discussion and final approval.

Note: Any activity or event beyond the scope of the Committee Directives, or the Board Guidelines for Committees, requires approval from the Board of Directors.

Helps for Committee Chairs and Committee Members

Q - Should a committee chairperson give their opinion first before a decision?

While a committee chairperson has the right to participate in discussions, it is generally considered best practice for them to give their opinion last, after other members have spoken.

Robert's Rules Online +2

Key Speaking Rules for Committees

- **Equal Opportunity:** The foundational principle is that all members have equal rights to participate. No member should monopolize discussion or overshadow quieter members.
 - **Speaking Limits:**
 - **In Full Assemblies:** Members are generally limited to speaking twice per motion per day, for up to 10 minutes each time.
 - **In Committees/Small Boards:** Rules are often more informal. However, if the committee adopts "informal consideration," the rule that a member cannot speak a second time until all others have spoken once remains in effect.
 - **Exceptions:**
 - **Questions/Suggestions:** Asking a question or making a brief suggestion is not counted as speaking in debate.
 - **Procedural Motions:** Making a secondary motion (like a point of order) does not count toward speaking limits, provided no comment is made on the pending question.
 - **Chairperson Duties:** The chair is responsible for recognizing speakers, alternating between those for and against the motion, and enforcing the limit that everyone speaks once before anyone speaks twice.
 - **Guidelines for Expressing Opinions**
 - **Maintain Impartiality:** While active, the chair should avoid appearing to take sides prematurely, as this can shut down broader discussion.
 - **Don't Dominate:** The primary goal is to facilitate the meeting and ensure all viewpoints are heard, not to impose the chair's personal views.
 - **Delegate Controversial Topics:** If the chair feels strongly about a contentious issue and wishes to debate it freely, they should ask another member to temporarily take the chair.
 - **Time It Carefully:** Opinions should be expressed after listening to other members, rather than immediately interrupting a discussion.
- Robertrules.forumflash.com

Lee Square Patio, Balcony & Porch Policy

1. Units with balconies or porches rules to be applied.
 - A. No cooking of any kind on balconies or porches; no grill, hot plates, etc.
 - B. No hanging of clothing to dry or store.
 - C. Porches are not storage rooms, don't store things that will be visible to others.
 - D. Do not sweep or shake rugs from above other units out of courtesy.
 - E. Sunscreens are o.k. if neutral in color and approved by Bldg & Grounds.
 - F. No Bird Feeders unless liquid form, NO SEEDS.

2. Patios may be installed outside first floor units at your own expense.
 - A. Patios must be neutral colored concrete and installed by a licensed, and insured cement contractor.
 - B. Patios need to be uniform depth out from building (9 Feet) and can go Lengthwise as far as your unit only.
 - C. The door must conform to full length view and white exterior.
 - D. No pots, plants or lawn decorations can extend past or off cement slat.
 - E. Liquid Bird Feeders only, no seeds.
 - F. Only outdoor furniture can be used.
 - G. Small bench style storage bins: no upright bins or shelves. Must be Approved by Bldg & Grounds.
 - H. No fences
 - I. No liquid tiki torches. Solar or electric lights are o.k. if no one complains about the brightness.
 - J. No religious or political items or signs on patio.

3.
 - A. All patio items must be stored over winter except for patio furniture or large pots that may hold evergreens or winter décor.
 - B. All empty pots must be removed and stored for winter.
 - C. The furniture can be covered with neutral color tarps, no clear plastic.
 - D. Nothing is to be left leaning against the building.

4. Moveable grills may be kept on patio if maintained and kept clean. When being used, they must be set up away from building. Only self-starting charcoal may be used, no liquid starter fluids. Propane grill is ok, please shut off when not in use.
5. Only appropriate outdoor carpet may be used, needs approval from Bldg & Grounds.
6. You may have well managed herbs or vegetables in pots on patio surface, no pots on grass.
7. Please use common sense and discretion when decorating your patio. Limit the number of plants and decorative items so it is pleasing to members, and guests. No spray painting, or construction projects on patios.
8. An inspection team of: Management Staff along with representative(s) of the Bldg & Grounds Committee will periodically inspect the patios for policy compliance. The Office Staff will inform members, in writing, of any non-compliance issues and will be given 10 days to meet compliance, after which the team themselves will make the corrections requested.

The undersigned member(s) have received a copy of this policy, understand it, and agree to adhere to it.

Member _____ **Date** _____

Member _____ **Date** _____

Unit _____

Revised May 2026