

Lewis County Fire District #6

Commissioner's Meeting January 6, 2015 Minutes

In attendance:

- Commissioners: Jeri Lux, Kirk Johnston, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Patrick Smith

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. It was decided by the Board to include a discussion of the Interlocal Agreement for automatic aid. A motion to approve the agenda as amended was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Interlocal Agreement for automatic aid was then discussed. The Chief informed the Board that the wording would be changed from 'nearest available unit' to set AMR as the first unit toned. Chief Kinder will add a run card to the contract to specify which units will be called and in what order.

Commissioner Lux then expressed her concern for the smaller departments' ability to pay for a paramedic assist fee. Chief Kinder informed her that smaller departments usually set aside money for such fees.

Patrick Smith then informed the Board that District #6 is not the primary contact for ALS services. This fee would be a way to recoup some of the costs associated with assisting other districts. The costs would most likely fluctuate from year to year as the true cost for such assists became more apparent. The billing for such assists would occur monthly with a review of the costs at the end of each year. It was agreed that the termination policy should be shortened to sixty (60) days.

The Board then discussed the agreement between Chehalis Fire and Riverside Fire Authority versus the paramedic assist agreement with other departments. The Chief and Patrick Smith explained that the same cost would be associated with Chehalis Fire and Riverside Fire Authority as it would be with all other departments. It will be presented as even across the board for all associated departments.

Commissioner Lux then asked about the possibility of a day to recognize all volunteers. The possibility for a banquet was discussed, Kiley Franz will find the resolution to allocate

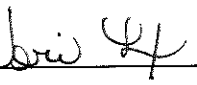
Lewis County Fire District #6
January 6, 2014
Minutes

the funds.

A general discussion regarding the Washington State Volunteer Firefighters Association ensued.

The Chief urged the Board to have any questions, concerns, or clarifications ready for the ambulance consortium meeting on January 14th.


The motion was made to adjourn the meeting at 6:50 P.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

By:  _____

Commissioner

By:  _____

Commissioner

By:  _____

Commissioner

Dated: January 12, 2014

Lewis County Fire District #6

Commissioner's Meeting January 13, 2015 Minutes

In attendance:

- Commissioners: Jeri Lux, Kirk Johnston, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Kyle DePriest and Greg Folwell

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the December 23rd and the January 6th meetings; a motion to approve the December 23rd minutes was made by Commissioner Lux and seconded by Commissioner Martin. A motion to approve the January 6th minutes was made by Commissioner Lux and seconded by Commissioner Martin.

Correspondence was then presented to the Board from Ruth Kinder. Ruth has decided to step down as administrator of the district's website. In Ruth's letter she asked the Board to consider Kiley Franz as the administrator for the website due to the access to sensitive information, she also suggested that DJ Hammer be given the task of updating and redesigning the website as he sees fit. Compensation for such services was discussed briefly and the Board decided that it was best to give Kiley Franz the administrative rights.

The Treasurer's Report was then presented to the Board for review. The ending balance for the general fund was \$1,683,353.48. The ending balance for the EMS fund was \$409,364.41.

Payroll was then presented to the Board for approval. A brief discussion regarding vacation payout ensued. The motion was made by Commissioner Johnston to approve payroll as presented, and was seconded by Commissioner Lux.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Johnston to approve the vouchers as presented, and was seconded by Commissioner Lux.

Chief Kinder then presented his report to the Board. As part of his year-end report, Chief

Lewis County Fire District #6
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Minutes

Kinder discussed the call volume for the district. Station 63 was discussed; computers have been ordered and should arrive within the next week. GIs and tenders were discussed; Brian Snure is currently looking over the verbiage for the tender conversion. Options with the GIs were discussed. Chief Kinder will get yearly maintenance costs for the GIs for the Board. The option of replacing one GI with a brush truck was discussed briefly.

Station 62 was then discussed, a tentative opening of March 14th was decided on. Chief Kinder informed the Board of the cost and delay in getting the different dedication plaques. The Board will debate the verbiage on the plaque.

The ambulance consortium contract was then discussed in depth. Chief Kinder asked for the concerns of the Board to bring to his meeting with Tony Kuzma on January 14th.

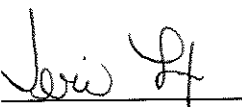
A discussion regarding the mutual aid agreement then ensued. Chief Kinder informed the Board that he had spoken to Chief Peterson regarding the run cards. Chief Kinder informed the Board that he had also spoken with Chief Kytta regarding the paramedic assist costs currently being debated. Chief Kytta had informed Chief Kinder that if District 6's paramedic responded to a call in Riverside Fire Authority's jurisdiction, then District 6 has the right to bill the patient instead. General discussion regarding AMR ensued.

Kyle DePriest was then introduced to the Board, it was his first full day on shift. Chief Kinder gave a brief update for the Board.

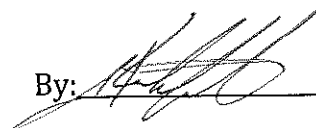
The contract for IT services through Zebra Computers was discussed. A motion to accept the yearly maintenance contract was made by Commissioner Lux, and was seconded by Commissioner Johnston.

Commissioner Johnston informed the Board that the Lexipol program was progressing slowly; it had been decided to have Kiley Franz make up binders containing the information needed.

The motion was made to adjourn the meeting at 8:02 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By: 

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: January 26, 2014

Lewis County Fire District #6

Commissioner's Meeting January 27, 2015 Minutes

In attendance:

- Commissioners: Jeri Lux, Kirk Johnston, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Kyle Eiswald, Patrick Smith, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the January 13th meeting; a motion to approve the minutes was made by Commissioner Johnston and seconded by Commissioner Martin.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Chief Kinder then presented his report to the Board. The estimate for station locks was discussed; the Chief will look into the cost to replace only a few locks this year. Chief Kinder then informed the Board that Lewis County Public Utility District has given the district permission to use their lot for upcoming training. The Chief then informed the Board that the newsletter was being worked on and would be ready for publishing soon.

Station 62 was discussed; Chief Kinder will contact Brian Snure to create a sign off sheet when the Board is ready to take possession of the building. The verbiage for the plaque was discussed briefly. James Van Ornum then informed the Board that orders for additional radio equipment have been sent in and the HAM radio equipment is to be installed soon. Lockers for the station were then discussed, it was decided by the Board that the cost of lockers was excessive. Chief Kinder will look into the cost of mobile racks instead.

Commissioner Johnston gave a brief update regarding the Lexipol program. He informed the Board that sections of the updated program would be presented for approval as the group progressed.

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The ambulance consortium contract was then discussed in depth. The Chief informed the Board that he had passed along the questions from the Board and urged them to present any further questions to him to take to the next meeting in March.

A discussion regarding the mutual aid agreement ensued. Chief Kinder informed the Board that he had received the revised draft from Brian Snure, the only thing left to be determined is the cost of paramedic assists.

Engine/Tender 65 was discussed, Chief Kinder informed the Board that the bid specs had been rewritten and would be put out to bid again soon. Chief will contact Randy at Randco to double check the estimated cost.


Chief Kinder then gave an update regarding Kyle DePriest. According to those that had worked with him, Kyle has been doing very well.

General discussion regarding the Washington Fire Commissioner's Association then ensued.

The motion was made to adjourn the meeting at 7:20 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By: 
Commissioner

By: 
Commissioner

By: 
Commissioner

Dated: February 6, 2014

Lewis County Fire District #6

Commissioner's Meeting February 10, 2015 Minutes

In attendance:

- Commissioners: Jeri Lux, Kirk Johnston, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Kevin Coulter, Matthew Foley, Douglas Hammer, Matthew McCoy, Andy Reynolds, and Patrick Smith

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:32 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. Evaluations for Chief Kinder and Kiley Franz were postponed at this time. A motion to approve the agenda as amended was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the January 27th meeting; a motion to approve the minutes was made by Commissioner Johnston and seconded by Commissioner Martin.

Chief Kinder then introduced Andrew Reynolds to the Board. Andrew told the Board about himself and his reasons for wanting to become a volunteer.

Kevin Coulter from Zebra computers introduced himself to the Board and gave his contact information. He informed the Board that he would be the onsite tech for most issues and would be evaluating the district's network system soon.

Payroll was then presented to the Board for approval. The motion to approve payroll as presented was made by Commissioner Johnston and was seconded by Commissioner Martin.

Vouchers were presented to the Board for approval, discussion ensued. The motion was made by Commissioner Lux to approve the vouchers as presented, and was seconded by Commissioner Martin.

Chief Kinder then presented his report to the Board. He informed the Board that he had priced out racks for Station 2, the Board unanimously agreed to purchase the racks. Chief Kinder then told the Board about an injury to one of the district's volunteer members. The surgery went well and the member is expected to return to duty in four to six weeks. The Chief went on to tell the Board that the refrigerator from Station 2 would not work for

Lewis County Fire District #6
February 10, 2014
Minutes

Station 3 due to its height; it was decided to remove cupboards in order to make room for the refrigerator. Chief Kinder then informed the Board of a water runoff problem at Station 4, Matthew Foley explained how this problem had occurred. It was decided that a ditch needed to be dug in order to fix the problem. Chief Kinder then gave the Board an updated estimate for the station locks and re-leveling of the door at Station 3. Commissioner Martin presented his verbiage for the dedication plaque at Station 2; Chief Kinder will look into the price and feasibility of the presented verbiage.

The February 24th meeting with Lewis County Fire District #1 was briefly discussed.


The healthcare renewal form was presented to the Board for approval by Kiley Franz. No changes to the benefits have been made. It was unanimously agreed upon to sign and submit the form.

An update for Station 2 followed, Chief Kinder informed the Board that cleaning supplies had been taken to the station. The only things left to be purchased for the station are beds, gear racks, and miscellaneous office supplies.


Engine/Tender 65 was discussed, Chief Kinder informed the Board that the publication for bid would be going out on February 16, 2015 and bids would be received no later than 5:00 P.M. on March 9, 2015. On March 10, 2015 the Board will open and review the bids.

The Board then went into Executive Session from 7:10 P.M. until 7:40 P.M. per RCW 42.30.110(1)(f) to evaluate complaints or charges brought against a public officer or employee. At 7:40 P.M. the meeting was extended until 8:00 P.M. No decision was made at this time.

The motion was made to adjourn the meeting at 8:05 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By: 
Commissioner

By: 
Commissioner

By: 
Commissioner

Dated: February 23, 2014

Lewis County Fire District #6

Commissioner's Meeting February 16, 2015 Minutes

In attendance:

- Commissioners: Jeri Lux, Kirk Johnston, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Matthew Foley, Matthew McCoy, and Patrick Smith

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:00 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

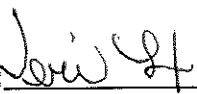
The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Lux.

A revision to payroll was then presented to the Board for approval. The motion to approve payroll as revised was made by Commissioner Johnston and was seconded by Commissioner Lux.

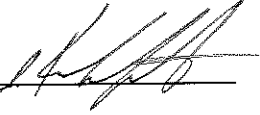
The Board then went into Executive Session from 6:10 P.M. until 6:40 P.M. per RCW 42.30.110(1)(f) to evaluate complaints or charges brought against a public officer or employee, and 42.30.110 (1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. At 6:40 P.M. the meeting was extended until 7:00 P.M. At 7:00 P.M. the meeting was extended until 7:15 P.M. No decision was made at this time.

A meeting with the City of Chehalis regarding annexation was briefly discussed.

The motion was made to adjourn the meeting at 7:16 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By: 

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: February 23, 2014

Lewis County Fire District #6

Commissioner's Meeting February 24, 2015 Minutes

In attendance:

- Commissioners: Jeri Lux, Kirk Johnston, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Linda Patraca, Bill Kessal, Lord D. Scott, Andrew Martin, George Kaech, Ted Eberle, Rich Bainbridge, and Kyle DePriest

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:32 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. It was decided to add discussions regarding a meeting with the City of Chehalis and the upcoming class on February 28th. A motion to approve the agenda as amended was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the February 10th and February 16th meetings; a motion to approve the minutes for both meetings was made by Commissioner Martin and seconded by Commissioner Johnston.

Paramedic mutual aid services were then discussed with representatives from Lewis County Fire Districts #1, 3, and 8. Lord D. Scott of Lewis County Fire District #1 shared the group's concern about the possible lack of paramedic service coverage in their respective districts. He explained that the group was trying to ensure that Lewis County Fire District #6 would be able to provide mutual aid services when possible. Commissioners Johnston and Martin informed the group that a mutual aid service contract was presently being worked on by the district and provided the group with a copy of the most current draft. The Board was then informed of and invited to a meeting that would be taking place at Lewis County Fire District #8 on February 25th, it was decided that the Board and Chief Kinder would attend the meeting. General discussion regarding the feasibility of Lewis County Fire District #6 being available to help with the situation ensued.

A short recess was then called.

A meeting with the City of Chehalis was discussed. It was decided that Chief Kinder would contact the city regarding a possible meeting on March 19, 2015.

Commissioner Johnston asked to be excused from the March 10, 2015 meeting since he

will be out of town; this was approved by the Board.

It was decided to leave Station 1 at 7:15 A.M. on Saturday, February 28th to attend the Snure Class in Olympia.

The Safety Committee meeting minutes were then presented to the Board for review. The Board briefly discussed the possibility of putting members of the department through flagger training to avoid liability issues.

Vouchers were presented to the Board for approval, discussion ensued. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Chief Kinder then presented his report to the Board. He informed the Board that Andrew Face of Martin Nelson had contacted him for an update regarding the bond refinance. The Board decided to have Mr. Face come back to speak with them. Chief Kinder then told the Board about a harassment policy that needed to be approved by the union; the Board had no issues with enacting the policy once the union had approved it.

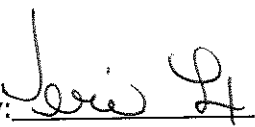
An update for Station 2 followed, the Board discussed the dates for a possible open house; it was decided to hold the open house on Sunday, March 22, 2015. General discussion regarding the progress of the station followed.

Chief Kinder informed the Board that he would be scheduling a time to have the locks at Station 1 and Station 3 replaced.

Engine/Tender 65 was discussed, Chief Kinder informed the Board that the publication for bid would be going out on February 16, 2015 and bids would be received no later than 5:00 P.M. on March 9, 2015. On March 10, 2015 the Board will open and review the bids.

General discussion ensued.

The motion was made to adjourn the meeting at 8:43 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By: 
Commissioner

By: _____
Commissioner

By: 
Commissioner

Dated: March 6, 2015

Lewis County Fire District #6

Commissioner's Meeting
March 10, 2015
Minutes

In attendance:

- Commissioners: Jeri Lux and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Jake Bowers and Kyle Eiswald

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. An introduction for Jake Bowers was added to the agenda. A motion to approve the agenda as amended was made by Commissioner Martin, and was seconded by Commissioner Lux.

The Board then reviewed the minutes from the February 24th meeting; a motion to approve the minutes was made by Commissioner Lux and seconded by Commissioner Martin.

Chief Kinder then introduced Jake Bowers to the Board. Jake told the Board about himself and his reasons for wanting to become a volunteer.

Correspondence from the Southwest Washington Fire Commissioner's Association was presented to and discussed by the Board. It was decided that Kiley Franz would contact Riverside Fire Authority to determine whether membership was worth the cost.

Payroll was then presented to the Board for approval. The motion to approve payroll as presented was made by Commissioner Martin and was seconded by Commissioner Lux.

Vouchers were presented to the Board for approval; discussion regarding 2013 and 2014 invoices from Centralia-Chehalis Pupil Transportation ensued. Kiley Franz explained the invoices and assured the Board that the costs were valid. A discussion ensued regarding moving funds to cover the anomaly; Kiley Franz will prepare a resolution. The motion was made by Commissioner Lux to approve the vouchers as presented, and was seconded by Commissioner Martin. A motion to pre-approve the printing and postage fees for the department newsletter as long as the cost was under \$3,000.00 was made by Commissioner Lux and was seconded by Commissioner Martin.

Chief Kinder then presented his report to the Board. He informed the Board that the costs

Lewis County Fire District #6
March 10, 2014
Minutes

for furnishings at Station 2 were approximately on budget. The awards banquet for April 20th has been cancelled in order for a mandatory sexual harassment class to be held. Chief Kinder informed the Board that this class was something that they needed to attend as well, and notified them of the estimated cost. Different options for an awards banquet were then discussed.

Station locks were briefly discussed; the estimated cost will be \$9,000.00. A motion to approve the replacement of the locks at Station 1 and the replacement of one lock and the re-leveling of the door at Station 3 was made by Commissioner Lux, and was seconded by Commissioner Martin.

An update for Station 2 followed, Chief Kinder informed the Board that repairs for some of the equipment had been scheduled through Tap-Out, if the contractor did not receive a response soon, he would contact a different agency for the repairs. The dedication plaque was then discussed; it was decided to change Commissioner Martin's name from James to Jim. After the change is made, Chief Kinder will order the plaque.


The mutual aid contract was discussed. Chief Kinder informed the Board that Lewis County Fire District #3 would like to meet with the Board at the March 24th meeting. They are hoping to discuss the costs associated with our responses.

The tender bid from Randco was then opened in accordance with RCW 52.14.120(1) competitive bidding procedures. The 2,000 gallon tender cost was proposed at \$82,650.00 without tax. Discussion ensued; it was decided by the Board to wait until Commissioner Johnston was present to make a final decision.

Chief Kinder then informed the Board of a close call with Firefighter/EMT Greg Folwell. He informed the Board that Greg had not been hurt, but that measures were being taken to prevent similar incidents.

The Board then went into Executive Session from 7:40 P.M. until 8:00 P.M. per RCW 42.30.110(1)(f) to evaluate complaints or charges brought against a public officer or employee. No decision was made at this time.

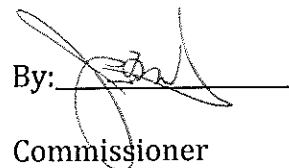
The motion was made to adjourn the meeting at 8:00 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By: 

Commissioner

By: _____

Commissioner

By: 
Commissioner

Dated: March 20, 2014

Lewis County Fire District #6

Commissioner's Meeting March 24, 2015 Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Matt Foley, Matt McCoy, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the March 10th meeting; a motion to approve the minutes was made by Commissioner Martin and seconded by Commissioner Lux.

Vouchers were presented to the Board for approval; the motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Chief Kinder then gave his report to the Board, he presented policies: #009 – Equal Employment Opportunity, #010 – Workplace Dispute Resolution, #011 – Anti-Harassment and Anti-Discrimination, and #012 – Prohibiting Workplace Violence. Commissioner Lux made a motion to approve Policy #009 as presented by the Chief, all in favor. She then made a motion to approve Policy #010 as presented, all in favor. Commissioner Lux then made a motion to approve Policy #011 as presented, all in favor. She then made a motion to approve Policy #012 as presented by the Chief, all in favor. Policies will go into effect 03/25/2015 at approx. noon.

Station locks were briefly discussed; Chief Kinder informed the Board that he has spoken with Andrew of Construct, Inc. regarding the locks. The approved cost does include the PDA reader system.

Chief Kinder informed the Board that the door to Bay 4 at Station 1 had failed, but has already been repaired.

An update for Station 2 followed, Chief Kinder informed the Board that IT would be working with the Spillman system to get it operational as soon as possible. He informed the Board that the internet speed has been increased. Chief Kinder also informed the

Board that Tap-Out would have most of the remaining problems fixed by the open house.

James Van Ornum informed the Board that the Ham radio had been mounted at Station 2 and was working well.

Chief Kinder then gave the Board a copy of the minutes from the ambulance consortium meeting. A brief discussion followed.

Surplus of the GI units was discussed. A motion to surplus the three GI units that were owned by the district was made by Commissioner Martin and was seconded by Commissioner Johnston. Commissioner Lux also voted in favor of this decision.

The replacement of the roof at the Hull residence was briefly discussed.

The tender bid from Randco was then discussed. A motion to accept the bid for the 2,000 gallon tender for the amount of \$82,650.00 was made by Commissioner Lux and seconded by Commissioner Johnston. Commissioner Martin abstained from the vote.

Chief Kinder then presented an incident report to the Board from Kevin Roy. A discussion regarding installation of buzzers on one of the tenders ensued. Chief Kinder will look into the cost of having them installed.

The Board then went into Executive Session from 7:20 P.M. until 8:00 P.M. per RCW 42.30.110(1)(f) to evaluate complaints or charges brought against a public officer or employee. The Board has come to a decision and a letter will be issued to the Chief regarding the incident.

The Board then went into Executive Session from 8:00 P.M. until 8:20 P.M. per RCW 42.30.110 (g) to review the performance of a public employee. Offers have been made, but there is no conclusion at this time.

The Board then went into Executive Session from 8:30 P.M. until 8:45 P.M. per RCW 42.30.110 (g) to review the performance of a public employee. At 8:45 P.M. the meeting was extended until 9:00 P.M. At 9:00 P.M. the meeting was extended until 9:15 P.M. Chief Kinder will be signing an agreement soon.


The motion was made to adjourn the meeting at 9:15 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By:  _____

Commissioner

By:  _____

Commissioner

By:  _____

Commissioner

Dated: April 10, 2015

Lewis County Fire District #6

Special Commissioner's Meeting April 6, 2015 Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Kiley Franz
- Visitors: None

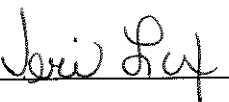
The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:55 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Commissioner Martin.

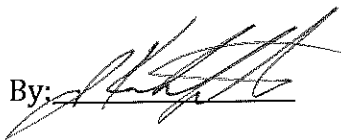
The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then went into Executive Session from 6:00 P.M. until 6:30 P.M. per RCW 42.30.110(1)(f) to evaluate complaints or charges brought against a public officer or employee. At 6:30 P.M. it was decided to extend the meeting until 6:40 P.M. At 6:40 P.M. the meeting was extended until 6:50 P.M. At 6:50 P.M. the meeting was extended until 7:00 P.M. No decision was made at this time.

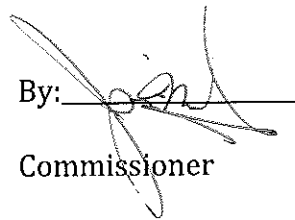
The motion was made to adjourn the meeting at 7:04 P.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

By: 

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: April 10, 2015

Lewis County Fire District #6

Commissioner's Meeting

April 14, 2015

Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Kyle DePriest and Andrew Face

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the March 24th meeting; a motion to approve the minutes as amended was made by Commissioner Martin and seconded by Commissioner Johnston. They then reviewed the minutes for the April 6th meeting; a motion to approve the minutes was made by Commissioner Martin and was seconded by Commissioner Johnston.

Chief Kinder then thanked everyone for their participation at the open house for Station 2; he believed that the open house was a great success.

Andrew Face of Martin Nelson Company then gave the Board an updated packet regarding the refinancing of the bond. A short discussion ensued regarding the refinance process. The Commissioner Martin made a motion to allow Martin Nelson Company to move forward with the refinancing of the bond in order to save the district approximately \$103,000.00. Commissioner Johnston seconded the motion.

Kiley Franz then presented previously discussed correspondence to the Board in the form of a voucher from the Lewis County Auditor's Office, and a copy of the resolution for payment to the Fire Dogs Association. A class for Chief Kinder and Kiley Franz for HR purposes was discussed and approved by the Board. Kiley Franz also gave the Board a copy of a booklet from Nicholson's Insurance, it was decided that the Board would review it later.

Payroll was then presented to the Board for approval, a short discussion ensued. A motion to approve the payroll as presented was made by Commissioner Martin and was seconded by Commissioner Johnston.

Volunteer payroll was also presented to the Board; a motion to approve volunteer payroll

as presented was made by Commissioner Martin and was seconded by Commissioner Johnston.

Vouchers were presented to the Board for approval, a short discussion ensued. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Kiley Franz then gave a quarterly report for the Board to review. A discussion regarding anomalies followed.

Chief Kinder then gave his report to the Board, discussion regarding repairs and maintenance to Station 1 ensued. Surplus items were discussed, and Chief Kinder informed the Board that the three GI units were being taken to auction at Ritchie Brothers the following week.

Station locks were briefly discussed; Chief Kinder informed the Board that the locks had been ordered and should be delivered within a week.

Chief Kinder then discussed the ambulance consortium with the Board. He informed them that an extension had been signed and they are currently waiting on new medics to be approved.

The mutual aid agreement was then discussed. Chief Kinder and Commissioner Johnston informed the Board that they were currently figuring out the average cost per call in order to set up a cost.

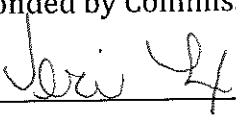
Commissioner Johnston informed the Board that a Lexipol meeting had been scheduled for the 28th of April.

Chief Kinder and Commissioner Johnston then updated the Board regarding the Medic 61 program, at this time they are gathering data.

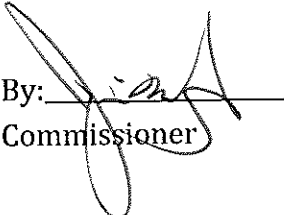
Kiley Franz then presented resolutions #15-140 and #15-141 to transfer additional funds into the vehicle repair accounts for the general and EMS funds respectively for the Board's approval. Both resolutions were passed with all Board members in favor.

A short discussion regarding Bias Software ensued.

The motion was made to adjourn the meeting at 8:24 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By: 
Commissioner
Dated: April 24, 2015

By: 
Commissioner

By: 
Commissioner

Lewis County Fire District #6

Commissioner's Meeting April 28, 2015 Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Mike Alexander, Kyle Eiswald, Greg Folwell, Julie Johnston, Amy Kollar, Matt McCoy, and Patrick Smith

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the April 14th meeting; a motion to approve the minutes was made by Commissioner Johnston and seconded by Commissioner Martin.

Chief Kinder made a formal announcement regarding Dana Styger's recent award for EMS responder of the year by the Washington State Firefighter's Association.

A letter from Frances McPherson was presented to the Board for their review. The letter was a thank you to Chief Kinder for his services.

Vouchers were presented to the Board for approval; after a short discussion the motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Chief Kinder then gave his report to the Board. He informed the Board that Construct, Inc. had ordered the new locks and they should arrive by the end of the week. Surplus items were briefly discussed, as was the roof bid for the Hull residence. Chief Kinder also informed the Board regarding the new Fire Chief, Ken Cardinale, for the Chehalis Fire Department.

Chief Kinder then told the Board that the two year extension for the ambulance consortium had been signed.

Chief Kinder also informed the Board of an upcoming meeting on April 29th regarding the mutual aid agreement.

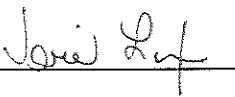
Lewis County Fire District #6
April 28, 2015
Minutes

Commissioner Johnston informed the Board that the Lexipol group had met earlier that day and had completed another section. The next Lexipol meeting has been set for May 28th.

Commissioner Johnston then discussed the feasibility behind the Medic 61 program. At this point the group is still gathering information and made it clear to the Board that they were in no way pushing the issue. Commissioner Martin expressed his concerns about the district growing too quickly. Chief Kinder asked that all questions and concerns be emailed to him before the next meeting.

The Board then finalized the 2% raise for Chief Kinder's salary and informed Kiley Franz that his salary would need to be backdated to January 2015.

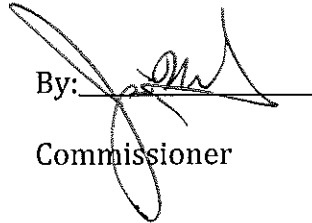
The motion was made to adjourn the meeting at 7:50 P.M. by Commissioner Martin, and was seconded by Commissioner Lux.

By: 

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: May 8, 2015

Lewis County Fire District #6

Commissioner's Meeting

May 12, 2015

Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Matt Foley and Matt McCoy

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the April 28th meeting; a motion to approve the minutes was made by Commissioner Martin and seconded by Commissioner Johnston.

The Lewis County Commissioner's dinner was then discussed, it was decided that all commissioners and Kiley Franz would attend. The Board then discussed an email from Linda Patraca of Lewis County Fire District #1 regarding the cost of ALS mutual aid services. It was decided to discuss this email as part of the mutual aid agreement section of the agenda. The last piece of correspondence was a formal resignation from Firefighter Russ Sonnenberg.

Payroll was then presented to the Board for approval, a short discussion ensued. A motion to approve the payroll as presented was made by Commissioner Martin and was seconded by Commissioner Johnston.

Vouchers were presented to the Board for approval, a short discussion ensued. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston. It was decided by the Board to set up Assistant Chief Smith with his own credit card; Kiley Franz will complete the necessary paperwork.

Chief Kinder then gave his report to the Board, a short discussion regarding the station locks ensued. Due to the delay in release of the newsletter, it was decided at this time to not release the January – June 2015 issue. At this time, Kiley Franz is still working with the post office to set up an account.

The Mutual Aid Agreement was then discussed. Chief Kinder explained that during this process the district has been trying to keep costs as accurate and low as possible to ensure a reasonable cost for everyone involved. An in depth discussion regarding possible costs,

use of the agreement, and general comprehension of the agreement ensued.

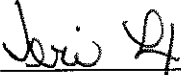
Chief Kinder and Commissioner Johnston then updated the Board regarding the Medic 61 program. Commissioner Lux posed the question of possible salary and benefit costs projected three years past the end of the current labor agreement. Chief Kinder and Kiley Franz will look into these costs.

Bias Software was then discussed. The possibility of taking over the district's voucher system as well as the payroll system was discussed.

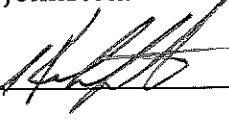
Kiley Franz then presented a revised volunteer application for the Board to approve. The Board had no changes, and unanimously agreed upon the use of the new application.

The Board then went into Executive Session from 7:50 P.M. until 8:20 P.M. per RCW 42.30.110(1)(f) to evaluate complaints or charges brought against a public officer or employee. At 8:20 P.M. it was decided to extend the meeting until 8:50 P.M. At this time a decision has been reached and the Chief will be sending out a letter to the involved parties.

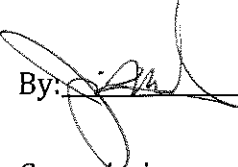
The motion was made to adjourn the meeting at 8:51 P.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

By: 

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: May 22, 2015

Lewis County Fire District #6

Commissioner's Meeting May 26, 2015 Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Kyle DePriest, Julie Johnston, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Lux.

The Board then reviewed the minutes from the May 12th meeting; a motion to approve the minutes was made by Commissioner Johnston and seconded by Commissioner Martin.

James Van Ornum then praised the new website on its clean and simple design. He went on to thank the district for letting the HAM radio group use its training room.

Vouchers were presented to the Board for approval; after a short discussion the motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Chief Kinder then gave his report to the Board. He told the Board of his experience at the recent fire chief's conference and thanked them for allowing him to attend.

Chief Kinder then told the Board that the locks for Station 1 had been installed, and the locks for Station 3 would be installed soon.

The GEMT program was briefly discussed. Chief Kinder informed the Board that an implementation date of January 1, 2017 was predicted.

Commissioner Johnston informed the Board that the Lexipol group would be meeting on Thursday the 28th.

Chief Kinder then informed the Board that Dave Luxenberg would like to set up a special meeting on June 10th, 2015 to discuss projected wages and the feasibility of a new medic. The Board approved of this meeting, Kiley Franz will post a notice.

Lewis County Fire District #6

May 26, 2015

Minutes

Bias Software was then discussed. A motion to purchase Bias Software for accounting and payroll at the cost of \$7,475.00 was then made by Commissioner Lux, and was seconded by Commissioner Martin. All in favor.

The motion was made to adjourn the meeting at 7:26 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By: 

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: June 5, 2015

Lewis County Fire District #6

Commissioner's Meeting

June 9, 2015

Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Ken Cardinale and Kyle Eiswald

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:32 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the May 26th meeting; a motion to approve the minutes was made by Commissioner Johnston and seconded by Commissioner Martin.

Chief Kinder then introduced the Board to Chehalis Fire Department's new chief, Ken Cardinale. Chief Cardinale expressed his appreciation that everyone in the area has thus far been welcoming to him. He went on to express his desire to provide the best service for the area. Chief Cardinale then told the Board that he is looking forward working with the district in the future.

Payroll was then presented to the Board for approval, a short discussion ensued. A motion to approve Chief Kinder's buyout of vacation time was made by Commissioner Lux and was seconded by Commissioner Johnston. A motion to approve the payroll as presented was made by Commissioner Martin and was seconded by Commissioner Johnston.

Vouchers were presented to the Board for approval, a short discussion ensued. It was decided to cancel the Crunch Time class in September. The motion was made by Commissioner Martin to approve the vouchers as amended, and was seconded by Commissioner Johnston.

Chief Kinder then gave his report to the Board; he informed them of his experience at the presentation in Wenatchee. He also informed the Board that an interest had been shown in the back-up diesel motor from Tender 64; he has contacted the bus garage for a cost.

Chief Kinder informed the Board that the station locks have all been installed, at this time the PDA system is still being programmed.

The Mutual Aid Agreement was then discussed. Chief Kinder will be meeting with Lewis

Lewis County Fire District #6
June 9, 2015
Minutes

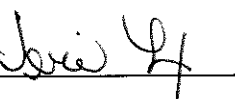
County Fire District #5 soon to go over paramedic assists, and possible dates for implementation.

Commissioner Johnston then informed the Board that the Lexipol group had completed another section, but is still going through the basic information.

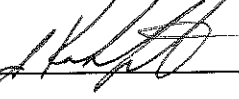
The Board then briefly discussed the meeting with Dave Luxenberg on June 10, 2015 for strategic planning.

Bias Software was then discussed. Commissioner Martin is still researching the feasibility of the district producing its own vouchers. The order form for Bias Software was then discussed and it was unanimously agreed to purchase the program.

The motion was made to adjourn the meeting at 7:19 P.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

By: 

Commissioner

By: 

Commissioner

By: _____

Commissioner

Dated: June 19, 2015

Lewis County Fire District #6

Special Commissioner's Meeting
June 10, 2015
Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Dave Luxenberg

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The meeting was then closed at 6:33 P.M.

A closed meeting was then opened per RCW 42.30.140(4)(b) to discuss strategies for collective bargaining.

The motion was made to adjourn the meeting at 7:20 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By: Jeri Lux

Commissioner

By: Kirk Johnston

Commissioner

By: _____

Commissioner

Dated: June 19, 2015

Lewis County Fire District #6

Commissioner's Meeting June 23, 2015 Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin via telephone
- Administration: Chief Kinder and Kiley Franz
- Visitors: Spencer Baumgartner, Gus Burbee, Matthew Foley, Matthew McCoy, Patrick Smith, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the June 9th meeting; a motion to approve the minutes was made by Commissioner Martin and seconded by Commissioner Johnston. The minutes for the June 10th meeting were then reviewed; a motion to approve the minutes as presented was made by Commissioner Johnston and seconded by Commissioner Martin.

Gus Burbee then spoke to the Board regarding IT support. At the Board's discretion, he will move forward with Microsoft Office 365.

Kiley Franz then informed the Board that Riverside Fire Authority had asked that Lewis County Fire District #6 contribute a day at the fair in August. It was decided that the district would cover Saturday, August 22, 2015.

Vouchers were presented to the Board for approval; after a short discussion the motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Chief Kinder then gave his report to the Board. He told the Board of the upcoming memorial service for Officer Silva. Commissioner Martin then thanked the Chief for providing new first aid kits for the outlying stations.

Station locks were then discussed. The Board will review the provided information on the ID card printer systems.

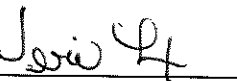
Chief Kinder then discussed the recent ambulance consortium meeting. He informed the

Board that Central Dispatch does not have current contracts with any of the fire districts.

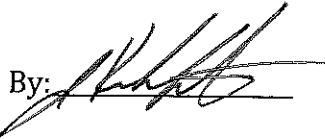
The medic program was then discussed. It was decided by the Board that after extensive research, another paramedic would be a sustainable expense. Commissioner Johnston proposed that the district move forward to ensure that all three shifts have a medic on duty while still placing 12% - 14% into savings each year. Commissioner Lux then made the motion to direct Chief Kinder to hire a full-time Paramedic/Firefighter as soon as possible. Commissioner Martin seconded the motion, all in favor.

Chief Kinder then reminded the Board to be cautious of fire season.

The motion was made to adjourn the meeting at 6:56 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By: 

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: July 10, 2015

Lewis County Fire District #6

Commissioner's Meeting

July 14, 2015

Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Kiley Franz
- Visitors: Diane Ames, Jeff Ames, Kyle Eiswald, Mike Goodwillie, Douglas Hammer, Josh Nelson, and Patrick Smith

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Commissioner Lux.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the June 23rd meeting; a motion to approve the minutes was made by Commissioner Johnston and seconded by Commissioner Martin.

Commissioner Lux then introduced Lewis County Fire District #6's newest paramedic, Jeff Ames. Mr. Ames told the Board briefly about himself and his experience with American Medical Response.

Since the Safety Committee was still in meeting, it was decided to postpone their presentation.

Payroll was then presented to the Board for approval, a short discussion ensued. A motion to approve the payroll as presented was made by Commissioner Martin and was seconded by Commissioner Johnston.

Volunteer payroll was then presented to the Board for approval. A motion to approve the volunteer payroll as presented was made by Commissioner Martin and was seconded by Commissioner Johnston.

Vouchers were presented to the Board for approval, a short discussion regarding Knott a Problem Landscaping ensued. The motion was made by Commissioner Martin to approve the vouchers as amended, and was seconded by Commissioner Johnston.

Chief Kinder's report was then presented to the Board. Kiley Franz briefly explained the midyear report and a short discussion followed.

Station locks were briefly discussed. Kiley Franz will have a selection of ID card systems


prepared for the Board at the July 28, 2015 meeting.

The Mutual Aid Agreement was then discussed. The Board discussed an acceptable cost range for the use of the sprint unit. Commissioner Lux then made a motion to set the fee at \$700.00 for a sprint assist service to be reviewed on a quarterly basis, effective immediately. Commissioner Johnston seconded this motion, all in favor.

At this time the Safety Committee gave their report. They informed the Board that overall the department was doing quite well, and all safety projects were moving along smoothly. The accident with Engine 65 was briefly discussed, the Safety Committee suggested additional education on apparatus operation. The Safety Committee also asked about the investigation into Engine 65's accident, the Board informed the committee that the wreck was being investigated both internally and externally. The Safety Committee went on to inform the Board that of the top ten L&I safety audit failures, the district already complied with seven, and the other three would be complete within a month.

Commissioner Lux then briefly discussed the safety advantages of a brush truck; it was decided to add a discussion regarding brush trucks to the next agenda.

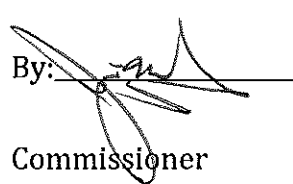
The motion was made to adjourn the meeting at 7:25 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By: 

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: July 24, 2015

Lewis County Fire District #6

Commissioner's Meeting July 28, 2015 Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Jeff Ames, Matthew Foley, Greg Folwell, Patrick Smith, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the July 14th meeting; a motion to approve the minutes was made by Commissioner Martin and seconded by Commissioner Johnston.

Correspondence from Centralia-Chehalis Pupil Transportation was given to the Board for review.

Vouchers were presented to the Board for approval; after a short discussion the motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Chief Kinder then gave his report to the Board. He told the Board of the upcoming First Responder day on Saturday, August 1, 2015. Chief Kinder then informed the Board that he had been in contact with Mr. Face of Martin Nelson Company regarding the bond refinance; at this time the \$90,000 required savings would not be met, therefore the refinance is being held. Chief Kinder also informed the Board of the upcoming blood drive being held at Station 2 on Thursday, July 30, 2015.

Chief Kinder then informed the Board that one bid for repairs to Engine 65 had been received, another bid is expected. Greg Folwell then spoke to the Board regarding the value of repairing the engine when it was scheduled to be replaced in 2016. Options regarding the repair and/or replacement of the engine were briefly discussed.

Chief Kinder then lead a discussion regarding the purchase of a brush truck for the district. He informed the Board that Kevin Curfman had approached him regarding a skid unit that


could be placed in the maintenance vehicle to create a temporary brush unit. The cost of the unit is \$5,000.00, the Board voted all in favor of this option.

The social media policy was then discussed. The Board directed the Chief to have Dave Luxenburg make the appropriate changes to the policy for review by the union.

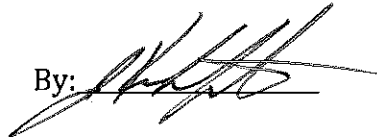
The helmet policy regarding use of personally owned helmets was then discussed. It was decided by the Board not to enact the SOG; it will remain at the Chief's discretion.

The Board was then given a list of computers to surplus, the motion to surplus the provided list of computers was made by Commissioner Lux, and was seconded by Commissioner Martin.

The motion was made to adjourn the meeting at 8:12 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By:  _____

Commissioner

By:  _____

Commissioner

By:  _____

Commissioner

Dated: August 10, 2015

Lewis County Fire District #6

Commissioner's Meeting

August 11, 2015

Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Kyle DePriest

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A discussion regarding the upcoming commissioner's dinner hosted by Lewis County Fire District #6 was added to the agenda by Commissioner Lux. A motion to approve the agenda as amended was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the July 28th meeting; a motion to approve the minutes was made by Commissioner Johnston and seconded by Commissioner Martin.

A letter asking for the termination of an easement on Station 2's property from BJ Halverson was presented to the Board. Commissioner Lux made the motion to approve the Chief to sign and notarize the letter. Commissioner Johnston seconded the motion, all in favor.

Payroll was then presented to the Board for approval, a short discussion ensued. A motion to approve the payroll as presented was made by Commissioner Martin and was seconded by Commissioner Johnston.

Volunteer payroll was then presented to the Board for approval. A motion to approve the volunteer payroll as presented was made by Commissioner Lux and was seconded by Commissioner Johnston.

Vouchers were presented to the Board for approval, a short discussion ensued. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Chief Kinder's report was then presented to the Board. A discussion regarding the current water shortage ensued.

Station locks were briefly discussed. Chief Kinder informed the Board that the locks, with the exception of Station 2, have been programmed.

Lewis County Fire District #6
August 11, 2015
Minutes

The Mutual Aid Agreement was then discussed. Chief Kinder informed the Board that he had delivered several of the mutual aid agreements to neighboring departments and had yet to receive feedback.

Chief Kinder then gave his report regarding Engine 65. At this time Freightliner will not be providing a bid. Per recommendations from Chief Kytta of Riverside Fire Authority, Chief Kinder has contacted Rowe Brothers and Hughes Fire Equipment.

Tender 64's conversion was then discussed. Chief Kinder informed the Board that Randco would like a thirty day extension on the conversion. The Board agreed to approve the extension, all in favor.

Kiley Franz then informed the Board that the Bias Software program was still being installed.

A brush truck was discussed. It was then decided by the Board to repair the transmission in the maintenance truck.

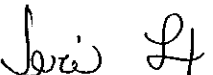
The Social Media Policy was then briefly discussed. Commissioner Martin made the motion to table the policy pending further review; the motion was seconded by Commissioner Lux.

One bid for the surplus refrigerator was then opened and read by Commissioner Lux. The bid by Angela Martin in the amount of \$75.00 was accepted by the Board.

A discussion regarding the upcoming commissioner's dinner to be hosted by Lewis County Fire District #6 then ensued. A menu was decided by the Board, and the Fire Dogs Association will be contacted for their assistance.

The Board then went into Executive Session from 7:30 P.M. until 7:45 P.M. per RCW 42.30.110(1)(f) to evaluate complaints or charges brought against a public officer or employee. A decision on how to handle future accidents will be implemented in training.


The motion was made to adjourn the meeting at 7:54 P.M. by Commissioner Martin, and was seconded by Commissioner Lux.

By: 

Commissioner

By: _____

Commissioner

By: 

Commissioner

Dated: August 21, 2015

Lewis County Fire District #6

Commissioner's Meeting August 25, 2015 Minutes

In attendance:

- Commissioners: Jeri Lux and Jim Martin
- Administration: Kiley Franz
- Visitors: James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Commissioner Lux.

The Board reviewed the agenda. It was decided to table all old business except an update on Bias software due to the absence of both Commissioner Johnston and Chief Kinder. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Lux.

The Board then reviewed the minutes from the August 11th meeting; a motion to approve the minutes was made by Commissioner Martin and seconded by Commissioner Lux.

A letter from Brian Greene of Preferred Water Systems regarding the possible purchase of the old Station 2 was presented to the Board. A short discussion regarding the old Station 2 ensued.

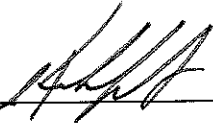
Vouchers were presented to the Board for approval; after a short discussion the motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Lux.

Kiley Franz then updated the Board on the status of the Bias program.

The motion was made to adjourn the meeting at 7:04 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By: 

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: September 4, 2015

Lewis County Fire District #6

Commissioner's Meeting

September 8, 2015

Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Matt Foley, Matt McCoy, and Karen Miltenberger

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the August 25th meeting; a motion to approve the minutes was made by Commissioner Johnston and seconded by Commissioner Martin.

The presentation by Karen Miltenberger was tabled until her arrival.

A letter from Continental Western was presented to the Board. All commissioners agreed to the value of non-emergency items listed.

Karen Miltenberger then explained different insurance packages to the Board. An in depth discussion regarding insurance for buildings, vehicles, and employment practices ensued. Karen will provide a list of premiums as soon as the information is available. No decision was made at this time.

An email from the City of Chehalis was presented to the Board. Jeri Lux will follow up with the city to schedule a meeting date.

A short discussion regarding the sale of the old Station 2 ensued. It was decided by the Board to have Chief Kinder contact a real estate agent to receive a fair market analysis.

Payroll was then presented to the Board for approval, a short discussion ensued. A motion to approve the payroll as presented was made by Commissioner Johnston and was seconded by Commissioner Lux.

Vouchers were presented to the Board for approval; a short discussion ensued regarding switching the department credit cards to Columbia Bank. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Lewis County Fire District #6
September 8, 2015
Minutes

Year to date expenditures were given to the Board for review.

Chief Kinder's report was then presented to the Board. A short discussion regarding station locks followed.

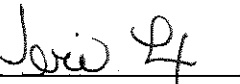
The Mutual Aid Agreement was then discussed. Chief Kinder informed the Board that a peak hour BLS aid car is in the works. Run cards based off of the Mutual Aid Agreement are also being set up.

Kiley Franz then informed the Board that she is still back logging information into the Bias Software system. A resolution to set up the bank account for payroll and vouchers will be presented at the next commissioner's meeting.

Chief Kinder then informed the Board that the maintenance truck conversion was going well. The skid for the truck will be installed the following week.

The social media policy was then discussed. It was decided to find a policy that is not as in depth.

The motion was made to adjourn the meeting at 8:13 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By: 

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: September 18, 2015

Lewis County Fire District #6

Commissioner's Meeting September 22, 2015 Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Kyle DePriest, Greg Folwell, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:32 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A discussion regarding Kiley Franz's comp and vacation time was added, as well as a discussion regarding a CPR public education event for Adna School District. A motion to approve the agenda as amended was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the September 8th meeting; a motion to approve the minutes was made by Commissioner Martin and seconded by Commissioner Johnston.

Commissioner Lux then expressed her appreciation to the Fire Dogs Association for hosting the Lewis County Commissioner's Dinner.

Nicholson's Insurance was then briefly discussed; it was decided that Kiley Franz would attend the meeting on September 24th to gather more information.

Vouchers were presented to the Board for approval; after a short discussion regarding FEMA, the motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Lux.

Chief Kinder then presented his report to the Board. He informed the Board that the keys for Station 2 had arrived and the locks would be programmed within the week.

Chief Kinder then informed the Board that Lewis County Fire District #2 would be submitting a revised mutual aid agreement soon. A short discussion ensued.

The social media policy was briefly discussed; the Board approved of the decision to send the policy to the labor group.

Chief Kinder then informed the Board that Randco had finished the tank and was currently

Lewis County Fire District #6
September 22, 2015
Minutes

waiting on valves to arrive for the tender conversion. He also let the Board know that Engine 65 had been sent to Tacoma for repairs.

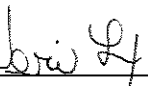
Kiley Franz then updated the Board on the status of the Bias program.

The Brush Truck conversion was then discussed. Greg Folwell is looking into the tools that will be required.

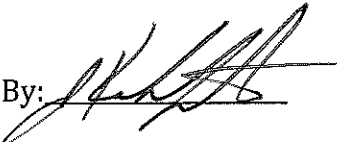
Kiley Franz's comp and vacation time were then discussed. It was decided that any comp time would expire at the end of the year, and max accrual for vacation time would be set at 240 hours.

The CPR public education project for Adna School District was then discussed. The motion to purchase 60 of the CPR kits and set up the project was made by Commissioner Martin, and was seconded by Commissioner Lux.

The motion was made to adjourn the meeting at 7:42 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By:  _____

Commissioner

By:  _____

Commissioner

By:  _____

Commissioner

Dated: October 9, 2015

Lewis County Fire District #6

Commissioner's Meeting

October 13, 2015

Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Gus Burbee, Kyle Eiswald, Julie Johnston, Merlin MacReynold, Jeanne Miller, Dennis Osborn, Andrew Schaffran, Mark Scheibmeir, Brian Snure, Dana Styger, and Dennis Styger

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the August 25th meeting; a motion to approve the minutes was made by Commissioner Martin and seconded by Commissioner Johnston.

Andrew Schaffran of the Washington State Firefighter's Association presented Dana Styger with an award for EMS responder of the year. A five minute recess for refreshments followed.

Merlin MacReynolds of the City of Chehalis then addressed the Board regarding an annexation. He gave a brief overview of the plans for annexation and explained the impact that it would have on the department. The matter was discussed in depth; no decisions have been made at this time.

Commissioner Johnston asked to be excused from the next meeting due to an upcoming vacation; there was no opposition to this request.

The Mutual Aid Agreement between the district and South County Medic One was then discussed. A revised document will be sent out by Chief Kinder, as approved by the Board.

Payroll was then presented to the Board for approval, a short discussion ensued. A motion to approve the payroll as presented was made by Commissioner Martin and was seconded by Commissioner Johnston.

Volunteer payroll was presented to the Board for approval. A motion to approve volunteer payroll as presented was made by Commissioner Martin, and seconded by Commissioner

Johnston.

Vouchers were presented to the Board for approval; a short discussion regarding dispatch services ensued. The motion was made by Commissioner Johnston to approve the vouchers as presented, and was seconded by Commissioner Martin.

Year to date expenditures were given to the Board for review.

Chief Kinder's report was then presented to the Board. Chief Kinder informed the Board that doors at Station 2 have been repaired, and the television at Station 3 has been fixed. The listing of the old Station 2 was discussed; Kiley Franz will look into the process for sale of the station. Chief Kinder then thanked Richard and Tammy Bliss, DJ Hammer, Jamie Starr, Spencer Baumgartner, and Michael Goodwillie for their help with Fire Prevention week at Adna Elementary.

The Lexipol program was then discussed. Commissioner Johnston informed the Board that sections one through three are now complete. Updated copies will be sent out to the Board and the labor group.

Chief Kinder then informed the Board that the maintenance truck conversion is in its final stages. It will be registered with dispatch as Brush 61.

A discussion regarding the insurance policies ensued. Commissioner Johnston made a motion to stay with the current policy through FirePak, all in favor. Kiley Franz will inform Nicholson and Associates of this decision.

Chief Kinder informed the Board that a fund raiser for David Young would be taking place at Adna High School. The district will be present with an engine.

Commissioner Lux then stated that a report for the Tahoe accident will be written up and presented at a later date, all in agreement.

The motion was made to adjourn the meeting at 9:05 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By:_____

By:_____

By:_____

Commissioner

Commissioner

Commissioner

Dated: October 23, 2015

Lewis County Fire District #6

Commissioner's Meeting

October 27, 2015

Minutes

In attendance:

- Commissioners: Jeri Lux and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Andrew Face, Matthew Foley, Matthew McCoy, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Martin, and was seconded by Commissioner Lux.

The Board then reviewed the minutes from the October 13th meeting; a motion to approve the minutes was made by Commissioner Martin and seconded by Commissioner Lux.

Andrew Face then gave an update regarding the district's bond refinance. Savings at this time are estimated at \$103,000. Mr. Face explained that due to a lack of interest, he had hoped that he could look into placement with a bank in the private sector. A motion to proceed with the bond refinance in the private sector was made by Commissioner Lux, and was seconded by Commissioner Martin.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Lux.

Chief Kinder then presented his report to the Board. He informed the Board that two near misses had taken place; neither had resulted in an injury or vehicle damage.

Chief Kinder then informed the Board that repairs to the muffler system on Engine had been completed.

Sections one through three of the Lexipol systems were then presented to the Board to be discussed at a later date.

Kiley Franz then updated the Board on her progress with the Bias Software system.

Chief Kinder and Jim Martin then discussed their experience at their Grant Writing class. Overall they described their experience at the conference as very informative.

Lewis County Fire District #6
October 27, 2015
Minutes

The motion was made to adjourn the meeting at 7:25 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By:_____	By:_____	By:_____
Commissioner	Commissioner	Commissioner

Dated: November 6, 2015

Lewis County Fire District #6

Commissioner's Meeting

November 10, 2015

Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Gus Burbee and Kyle DePriest

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. It was decided to change the first item under New Business to Resolutions. A motion to approve the agenda as amended was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the September 27th meeting; a motion to approve the minutes was made by Commissioner Martin and seconded by Commissioner Lux.

Chief Kinder then congratulated Commissioner Lux on her re-election.

Gus Burbee then gave an updated IT report to the Board. He is currently working on getting a quote for the 2016 budget. Web hosting and IT services were briefly discussed. It was decided not to replace the phone system at this time.

The signed Mutual Aid Agreement between the district and Fire District #13 was presented to the Board. The upcoming Lewis County Commissioner's Dinner was discussed; Chief Kinder and Commissioner Martin will not be in attendance. A letter of interest for the old Station 2 was presented to the Board for their information. Kiley Franz will inform all interested parties of any updates.

Payroll was then presented to the Board for approval, a short discussion ensued. A motion to approve the payroll as presented was made by Commissioner Martin and was seconded by Commissioner Johnston.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Year to date expenditures were given to the Board for review, a short discussion followed.

Chief Kinder's report was then presented to the Board. Chief Kinder thanked the members of the department that helped with the Safe Candy stop. The Fire Dog's Association will be holding a holiday pot luck dinner at Station 1 on December 14th. The association is also collecting donations to feed a family for the holidays. He then informed the Board that the electrical problems at Stations 3 and 5 had been fixed.

Chief Kinder then informed the Board that the ambulance consortium had released a notice that a 5% rate increase on the patient portion of billing would begin in January 2016.

The Lexipol program was then discussed. A short discussion regarding relevant policies ensued.

Chief Kinder told the Board that he had been notified earlier in the day regarding Engine 65. The estimate has been approved and repairs will begin soon.

Kiley Franz then updated the Board on the payroll transition and the Bias program.

Chief Kinder then informed the Board that the maintenance truck conversion is in its final stages. It is now registered with dispatch as Brush 61. Chief then expressed his hesitation to purchasing an additional brush truck for the department in 2016. Grant options were discussed.

Resolution number 15-142, to establish an imprest account for the purpose of distributing payroll and voucher payments was read aloud, approved, and signed by the Board. Resolution number 15-143, to surplus the former Station 2 for sale, was also read aloud, approved, and signed by the Board.

A discussion regarding possible budget meeting dates ensued. A date of November 30, 2015 at 5:30 was tentatively set.

The motion was made to adjourn the meeting at 8:51 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By:_____ By:_____ By:_____

Commissioner Commissioner Commissioner

Dated: November 20, 2015

Lewis County Fire District #6

Commissioner's Meeting November 24, 2015 Minutes

In attendance:

- Commissioners: Jeri Lux, Kirk Johnston, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Jeff Ames, Kyle Eiswald, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the November 10th meeting; a motion to approve the minutes was made by Commissioner Johnston and seconded by Commissioner Martin.

Mutual Aid Agreements from Lewis County Fire Districts #1 and #3 were presented to the Board and signed. Chief Kinder then informed the Board that the agreement from Lewis County Fire District #2 would arrive soon.

Physical requirements from the Board for Volunteer Firefighters were then reviewed and briefly discussed. A donation letter regarding the district's CPR program within the Adna School District was then explained by Commissioner Martin.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Chief Kinder then presented his report to the Board. Chief Kinder congratulated Kiley Franz on completing her first state audit, and informed the Board that at this time the outcome seemed positive. Chief Kinder then congratulated Commissioner Johnston on being elected president of the Lewis County Commissioner's Association, and Kiley Franz for being appointed the new secretary for the association. Chief Kinder then informed the Board that he is in the process of creating a four year strategic plan for the district. Grant writing possibilities were briefly discussed.

Chief Kinder then informed the Board that Tender 64's delivery date had been pushed back to December due to throttle issues.

Kiley Franz then updated the Board on her progress with the Bias Software system.

James Van Ornum then thanked the Board for letting the Ham Radio Class use the facility for their training.

The motion was made to adjourn the meeting at 7:03 P.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

By:_____	By:_____	By:_____
Commissioner	Commissioner	Commissioner

Dated: December 4, 2015

Lewis County Fire District #6

Special Commissioner's Meeting November 30, 2015 Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: None

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:21 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed and discussed the 2016 budget in depth. The Board decided to look into the feasibility of placing another medic in the EMS budget.

Grant options were discussed briefly.

The Board planned another budget meeting for December 7th, 2015 at 6:15 P.M.

The motion was made to adjourn the meeting at 8:11 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By:_____

Commissioner

By:_____

Commissioner

By:_____

Commissioner

Dated: December 4, 2015

Lewis County Fire District #6

Special Commissioner's Meeting December 7, 2015 Minutes

In attendance:

- Commissioners: Jeri Lux and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: None

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:26 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Lux.

The Board then reviewed and discussed the 2016 budget in depth. It was decided to switch a second medic into the EMS budget.

It was decided to have Kiley Franz contact the Assessor's Office to inform them that due to scheduling conflicts, the budget would not meet the December 15, 2015 deadline.

The motion was made to adjourn the meeting at 8:18 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By:_____

Commissioner

By:_____

Commissioner

By:_____

Commissioner

Dated: December 18, 2015

Lewis County Fire District #6

Commissioner's Meeting

December 8, 2015

Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Kyle DePriest and Matthew Foley

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the November 24th and November 30th meetings; a motion to approve the minutes was made by Commissioner Johnston and seconded by Commissioner Martin.

Chief Kinder then thanked the Bliss family, Jorden Hartley, and Josh Nelson for their assistance in the parade.

The signed Mutual Aid Agreements from Fire District #8 and South Lewis County Medic One were presented to the Board. Correspondence from Century 21 realty was then presented and shortly discussed. A letter from the Washington State Risk Management Group regarding the Lexipol program was also reviewed.

Payroll was then presented to the Board for approval. The corrections from November payroll were then explained and discussed. A motion to approve the payroll as presented was made by Commissioner Martin and was seconded by Commissioner Johnston.

Volunteer payroll was presented to the Board for approval. A motion to approve volunteer payroll as presented was made by Commissioner Martin and was seconded by Commissioner Johnston.

Vouchers were presented to the Board for approval. A discussion regarding the tender conversion ensued. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Lux.

Year to date expenditures were given to the Board for review.

Chief Kinder's report was then presented to the Board. Chief Kinder gave the Board results

from the recent interdepartmental survey for review. He then informed them that he will be presenting a four year strategic plan at the next meeting.

Chief Kinder told the Board that the insurance company had sent off a check for the repairs to Engine 65. No timeline on repairs has been given.

Kiley Franz then updated the Board on the payroll transition and the Bias program.

The potential budget for 2016 was then discussed. Since the certified values had not yet been supplied by the Assessor's Office, it was decided to increase the budget by five percent. Commissioner Lux then gave the first reading of the budget. The estimated budget for the 2016 general fund was \$1,316,918.00. The estimated budget for the 2016 EMS fund was \$276,033.00. It was decided to complete the second reading of the budget at the December 22, 2015 meeting.

The motion was made to adjourn the meeting at 7:55 P.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

By:_____ By:_____ By:_____

Commissioner Commissioner Commissioner

Dated: December 18, 2015

Lewis County Fire District #6

Special Commissioner's Meeting December 22, 2015 Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Kyle DePriest, Greg Folwell, Greg Lund, Matt McCoy, Patrick Smith, and Jamie Starr

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the December 7th meeting; a motion to approve the minutes was made by Commissioner Martin and seconded by Commissioner Lux. The Board also reviewed the minutes from the December 8th meeting; a motion to approve the minutes was made by Commissioner Martin and seconded by Commissioner Johnston.

It was decided by the Board to transfer the Lund Realty discussion to executive session. The State Auditor's report was then explained briefly.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Chief Kinder then presented his report to the Board. He began by thanking everyone that donated to the 'Feed a Family' program. Chief Kinder then explained a quote from Randco to correct issues with Tender 64. The Board saw no issues with the corrections and instructed Chief Kinder to move ahead with the repairs. Chief Kinder then presented the Board with his four year strategic plan, he asked them to review it for discussion in January.

Polices were then discussed. A motion to adopt Lexipol sections 100, 200, and 300 (Standard Operating Procedures) was made by Commissioner Johnston, and was seconded

by Commissioner Lux. A motion to adopt policy number 1043 (Member Speech, Expression, and Social Networking) was made by Commissioner Lux, and was seconded by Commissioner Johnston.

Kiley Franz then gave a brief report on the Bias Software program. The signature cards for Columbia Bank were then reviewed and signed. It was decided by the Board to place two months' worth of the budgeted expenses in the account as a buffer.

The budget was then reviewed. It was decided that corrections would be made to the budget while the Commissioners were in executive session.

The Board of Commissioners then went into executive session from 7:26 P.M. until 7:41 P.M. per RCW 42.30.110 (1)(c) to consider the sale of real estate. No decision has been made at this time.

The budget was then discussed and reviewed. The proposed 2016 budget for the general fund is \$1,318,744.00, and the proposed 2016 budget for EMS is \$301,033.00. Resolution number 15-145 was read by Commissioner Lux. Resolution number 15-146 was also read by Commissioner Lux. Both resolutions were then signed by the Board of Commissioners.

The Board then went into executive session from 7:40 P.M. until 8:00 P.M. per RCW 42.30.110(1)(f) to evaluate complaints or charges brought against a public officer or employee. No decision has been made at this time.

The motion was made to adjourn the meeting at 8:11 P.M. by Commissioner Martin, and was seconded by Commissioner Lux.

By:_____

Commissioner

By:_____

Commissioner

By:_____

Commissioner

Dated: January 8, 2016