

## **Lewis County Fire District #6**

### Commissioner's Meeting January 10, 2017 Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Kiley Franz
- Visitors: Kyle Eiswald

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Commissioner Lux.

The Board reviewed the agenda. It was decided to table the items under Old Business. A motion to approve the agenda as amended was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the December 27, 2016 meeting; a motion to approve the minutes as presented was made by Commissioner Johnston and seconded by Commissioner Martin.

Correspondence was then given to the Board. Commissioner Johnston will be up for re-election in November. Uncollectable ambulance transports from Systems Design were reviewed, a motion to write off the uncollectable amount of \$104.63 for #131684073 was made by Commissioner Lux, and was seconded by Commissioner Johnston.

The IT contract with Lewis County IT for MDC maintenance was reviewed. The Board gave the approval for Chief Kinder to sign the contract upon his return.

A letter of resignation from volunteer Jeanine Traylor was given to the Board. A 'Thank You' note from volunteer Jake Bower was also given to the Board.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

The Chief's report was then reviewed by the Board.

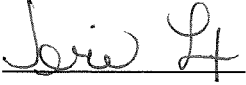
General discussion ensued.

The motion was made to adjourn the meeting at 7:06 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

Lewis County Fire District #6

January 10, 2016

Minutes

By: 

Commissioner

By: \_\_\_\_\_

Commissioner

By: 

Commissioner

Dated: January 20, 2017

## **Lewis County Fire District #6**

Commissioner's Meeting

January 24, 2017

Minutes

In attendance:

- Commissioners: Jeri Lux and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Matthew McCoy, Patrick Smith, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Lux.

The Board then reviewed the minutes from the January 10, 2017 meeting; a motion to approve the minutes as presented was made by Commissioner Martin and seconded by Commissioner Lux.

Correspondence was then given to the Board. A quote for archiving social media and the district website from PageFreezer was presented to the Board. It was decided to have Kiley Franz check with the Southwest Risk Management Group for group purchasing options. A quote for repairs to the roof at Station 1 was also given to the Board for review, the repairs were approved unanimously.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Lux.

The Chief's report was then reviewed by the Board. The Ham Radio Group was briefly discussed and James Van Ornum informed the Board of progress with the emergency system.

Chief Kinder then gave an update regarding the ambulance consortium. The contract for service with American Medical Response will be revised as the consortium sees fit.

Run cards with Districts 1, 5, and 15 are being reviewed and corrected as needed.

Lexipol chapter 5 was briefly discussed.

Chief Kinder then informed the Board of his trip to the Pierce factory in Wisconsin to

review and assess the new engine.

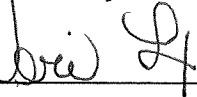
EF Recovery was then discussed. Chief Kinder informed the Board that he had contacted six departments that have used EF Recovery and all the departments had positive reviews. The Board approved Chief Kinder to move ahead with the MVC portion of billing to be switched to EF Recovery.

Annual physicals and fit testing for career and volunteer staff were discussed. The Board was in favor of the new program.

Assistant Chief Patrick Smith then gave a brief update on the Lucas system. He informed the Board that he would have a resolution soon for the purchase of the system from the American Medical Response state contract.

The newsletter and EMS levy were briefly discussed.

The motion was made to adjourn the meeting at 7:38 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By: \_\_\_\_\_

Commissioner

Dated: February 10, 2017

## **Lewis County Fire District #6**

### **Board of Fire Commissioner's Special Meeting Joint Meeting with the Chehalis City Council**

February 8, 2017  
Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Jill Anderson, Chief Ken Cardinale, Dennis Dawes, Robert Gebhart, Amy Kollar, Daryl Lund, Matthew McCoy, and Robert Spahr

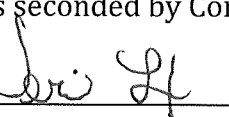
The joint meeting between the Board of Commissioners, Lewis County Fire District Number Six and the Chehalis City Council was called to order at 6:03 P.M. by Commissioner Jeri Lux.

The Board then reviewed the agenda. The motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

Chief Kinder informed the group of his meeting with the labor groups. Matthew McCoy informed the group that the labor groups would be willing to work with the district and the city to move the process along.

The group decided to have the Chiefs work together to parallel policies and operations for possible future mergers. Chief Kinder will work to create a stake holders group to help with the strategic plan for the possible merger. The Chiefs will gather information regarding the next possible steps and Kiley Franz will distribute this information to the group.

The motion was made to adjourn the meeting at 7:06 P.M. by Commissioner Martin, and was seconded by Commissioner Lux.

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

Dated: February 10, 2017

## **Lewis County Fire District #6**

Commissioner's Meeting

February 14, 2017

Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Gus Burbee, Gregory Folwell, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the January 24, 2017 and February 8, 2017 meetings; a motion to approve the minutes for January 24<sup>th</sup> as presented was made by Commissioner Martin and seconded by Commissioner Lux. A motion to approve the minutes for February 8<sup>th</sup> as presented was made by Commissioner Martin and was seconded by Commissioner Johnston.

Gus Burbee then gave an update on the Office 365 system and discussed the options for the replacement of the projector in the training room.

Correspondence was then given to the Board. The draft of the newsletter was given to the Board for review. The next Board meeting was discussed; due to the lack of availability it was decided to move the February 28<sup>th</sup> meeting to February 23<sup>rd</sup>. All in favor, none opposed.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Payroll was then presented to the Board for approval. The motion was made by Commissioner Johnston to approve payroll as presented, and was seconded by Commissioner Lux.

The Chief's report was then reviewed by the Board. Needed generator repairs were briefly discussed. Chief Kinder informed the Board that he has been looking into a program with DNR to procure brush trucks.

The strategic plan was briefly discussed. The class in June in Chelan specifically for fire department strategic plans was discussed.

Volunteer requirements were discussed. A 24-hour quarterly shift requirement for all volunteers was approved by the Board and Chief Kinder will put this into effect soon.

Resolution 17-147 for the authorization of cost recovery for the delivery of services for motor vehicle collisions by EF Recovery was then read by Commissioner Lux. All in favor, none opposed.

Executive session was then called per RCW 42.30.110(i)(f) regarding personnel matters. The session was called from 8:14 P.M. to 8:34 P.M. The executive session was informational only.

It was decided by the Board to call a special meeting on March 9, 2017 for the reviews of Chief Kinder and Kiley Franz.

The Ocean Shores conference on March 25, 2017 was briefly discussed.

Kiley Franz then presented the Board with an amended payroll. Commissioner Johnston made a motion to approve payroll as amended, and was seconded by Commissioner Lux.

General discussion ensued.

The motion was made to adjourn the meeting at 8:53 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By: \_\_\_\_\_

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: February 22, 2017

## **Lewis County Fire District #6**

Commissioner's Meeting

February 23, 2017

Minutes

In attendance:

- Commissioners: Kirk Johnston and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Matthew Foley and Matthew McCoy

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Martin.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the February 14, 2017 meeting; a motion to approve the minutes as presented was made by Commissioner Johnston and seconded by Commissioner Martin.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

The Chief's report was then reviewed by the Board. Chief Kinder informed the Board that there are currently nine applicants for the hiring list, five of which will move on to the testing and interview process.

The strategic plan was briefly discussed. The class in June in Chelan specifically for fire department strategic plans was discussed.

Volunteer requirements were briefly discussed. Chief Kinder informed the Board that the new requirements will take effect in April or May.

It was decided to move the date of the administration reviews from March 9, 2017 to March 16, 2017 pending Commissioner Lux's approval.

The motion was made to adjourn the meeting at 6:47 P.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

By: \_\_\_\_\_  
Commissioner

By:   
Commissioner

By:   
Commissioner

Dated: March 10, 2017



## **Lewis County Fire District #6**

### **Commissioner's Meeting**

**March 14, 2017**

### **Minutes**

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Matthew McCoy

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:44 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the February 23, 2017 meetings; a motion to approve the minutes as presented was made by Commissioner Johnston and seconded by Commissioner Martin.

Correspondence was then given to the Board. PageFreezer was once again discussed. Kiley Franz will contact Karen Miltenberger of Nicholson and Associates.

Year to date expenditures were given to the Board for review.

Vouchers were presented to the Board for approval. A brief discussion regarding Motorola ensued. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

The Chief's report was then reviewed by the Board. The EMS levy and candidate testing were discussed.

Chief Kinder informed the Board that run cards have been completed and the mutual aid agreement with Pacific County Fire District 3 has been signed.

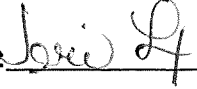
An executive session was then called per RCW 42.30.110(i)(f) regarding personnel matters. The session was called from 7:24 P.M. to 7:39 P.M. The executive session was informational only.

The motion was made to adjourn the meeting at 7:40 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.


Lewis County Fire District #6

March 14, 2017


Minutes

By: 

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: March 24, 2017

## **Lewis County Fire District #6**

### **Special Commissioner's Meeting**

**March 16, 2017**

### **Minutes**

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: None

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:00 P.M. by Commissioner Jeri Lux.

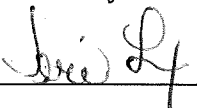
The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

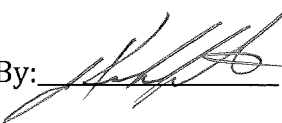
An executive session was then called per RCW 42.30.110(1)(g) to review the performance of a public employee. The session was called from 6:02 P.M. to 6:22 P.M. At 6:22 P.M. the session was extended to 6:32 P.M. At 6:32 P.M. the session was extended to 7:52 P.M. and Chief Kinder was asked to join the session for his review. The Board has decided to increase Chief Kinder's salary by 2.6% which will be paid retroactively from December 2016.

An executive session was then called per RCW 42.30.110(1)(g) to review the performance of a public employee, Kiley Franz was asked to join this session for her review. The session was called from 7:55 P.M. until 8:25 P.M. At this time the Board has decided to increase Kiley Franz's hourly wage by 2.6% to begin on May 1, 2017.

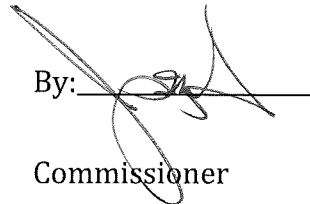
The motion was made to adjourn the meeting at 8:29 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

Dated: March 24, 2017

## **Lewis County Fire District #6**

### **Commissioner's Meeting March 28, 2017 Minutes**

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Jeff Ames, Gus Burbee, Matthew Foley, Patrick Smith, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the March 14 and March 16, 2017 meetings; a motion to approve the minutes as presented was made by Commissioner Johnston and seconded by Commissioner Martin.

Gus Burbee presented a quote from Desco regarding an update to the projector system. The quote and the project were discussed and the Board directed Gus to return with multiple quotes.

The 2016 year-end budget review was then given to the Board.

Two thank you notes from citizens were then given to the Board.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Payroll was then presented to the Board for approval. The motion was made by Commissioner Johnston to approve payroll as presented, and was seconded by Commissioner Martin.

The Chief's report was then reviewed by the Board. The stakeholder's group for the possible merger discussions with the City of Chehalis was then discussed. A motion to move forward with the stakeholder's group via MHC Associates, to split the cost evenly with the City of Chehalis, up to the amount of \$6,000.00, with the approval of legal counsel was made by Commissioner Lux, and was seconded by Commissioner Martin.

Chief Kinder then gave the Board a copy of the minutes from the ambulance consortium.

Chief Kinder informed the Board that run cards have been completed and the mutual aid agreement with Grays Harbor Fire District 1 has been signed.

Lexipol chapter 6 was then discussed. A motion to approve chapter 6 as presented was made by Commissioner Lux, and was seconded by Commissioner Johnston.

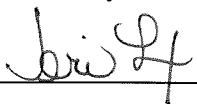
Chief Kinder reminded the Board that there would be a pancake breakfast for the department on April 2, 2017.

Resolution 17-148 to authorize the District Secretary to pay up to \$1,500.00 in necessary bills was then approved by the Board. All in favor; none opposed.

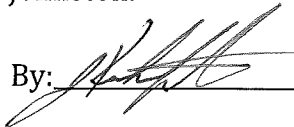
Resolution 17-149 to purchase the LUCAS 3 through the AMR contract was then reviewed and approved. All in favor; none opposed.

An executive session was then called per RCW 42.30.110(i) discussion with legal counsel. The session was called from 7:40 P.M. to 8:00 P.M. At 8:00 P.M. the session was extended until 8:15 P.M. The executive session was informational only.

The motion was made to adjourn the meeting at 8:16 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

Dated: April 7, 2017

## **Lewis County Fire District #6**

Commissioner's Meeting

April 11, 2017

Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Kyle DePriest, Kyle Eiswald, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the March 28, 2017 meetings; a motion to approve the minutes as presented was made by Commissioner Martin and seconded by Commissioner Johnston.

James Van Ornum informed the Board that a HAM Radio class would be held soon, and four members of the department are participating.

Year to date expenditures were given to the Board for review.

Vouchers were presented to the Board for approval. The first finance payment to Security State Bank for the fire engine purchase was briefly discussed. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

The Chief's report was then reviewed by the Board. The CPR for 7<sup>th</sup> graders program was briefly discussed. A motion was made by Commissioner Lux for Chief Kinder to move ahead with the sale of the Curtis Hill Road property through Century 21 realtors with a starting price of \$30,000.00. Commissioner Johnston seconded this motion, while Commissioner Martin abstained.

Requirements for the Driver/Operator position for volunteers was given to the Board for their review. These requirements will be discussed at the next meeting.

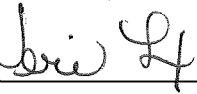
The quote from PageFreezer was then given to the Board for review. Website back-ups were discussed, Kiley Franz will research different options for possible website hosting.

Lewis County Fire District #6

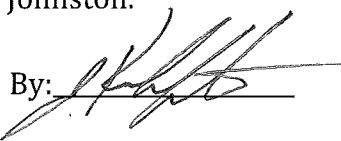
April 11, 2017

Minutes

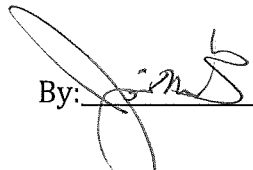
The motion was made to adjourn the meeting at 7:22 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By: 

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: April 21, 2017

## **Lewis County Fire District #6**

### Commissioner's Meeting

April 25, 2017

### Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Michael Goodwillie, Matthew McCoy, Karen Miltenberger, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the April 11, 2017 meetings; a motion to approve the minutes as presented was made by Commissioner Johnston and seconded by Commissioner Martin.

James Van Ornum then told the Board about the success of the HAM radio group.

Karen Miltenberger then spoke to the Board about insurance options. The Board approved Karen to quote flood insurance on Station 5. An upcoming class was briefly discussed.

Kiley Franz informed the Board that the driver exclusion had been lifted by the insurance.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Johnston to approve the vouchers as presented, and was seconded by Commissioner Martin.

Payroll was then presented to the Board for approval. The motion was made by Commissioner Martin to approve payroll as presented, and was seconded by Commissioner Johnston.

Volunteer payroll was then presented to the Board for approval. The motion was made by Commissioner Martin to approve volunteer payroll as presented, and was seconded by Commissioner Johnston.

The Chief's report was then reviewed by the Board. Chief Kinder explained the HGAC purchase of the fire engine briefly.



Lexipol chapter 7 was briefly discussed.

Volunteer requirements were then discussed. It was decided by the Board to have Chief Kinder review the policies with attorney Brian Snure.

The vacant paramedic position was discussed. Chief Kinder thanked everyone that had participated in the interview process as well as the ALS committee. There were no objections to the hiring of another paramedic. Chief Kinder will make a conditional offer to one of the applicants no later than May 15, 2017. Chief Kinder hopes to have the position filled by June 17, 2017 at the latest. The Board approved Chief Kinder to make a conditional offer to the applicant of his choice.

The motion was made to adjourn the meeting at 7:31 P.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

By: \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

Dated: May 5, 2017

## **Lewis County Fire District #6**

Commissioner's Meeting

May 9, 2017

Minutes

In attendance:

- Commissioners: Kirk Johnston and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Kyle DePriest, Matthew Foley, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jim Martin.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the April 25, 2017 meetings; a motion to approve the minutes as presented was made by Commissioner Johnston and seconded by Commissioner Martin.

James Van Ornum informed the Board that three members had passed the HAM Radio licensing test.

Year to date expenditures were given to the Board for review.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

The Chief's report was then reviewed by the Board. The CPR for 7<sup>th</sup> graders program was briefly discussed.

Chief Kinder informed the Board that pictures of the new engine's progress are now available for viewing on the website.

Lexipol discussions were tabled.

The motion was made to adjourn the meeting at 6:48 P.M. by Commissioner Johnston, and was seconded by Commissioner Martin.

Lewis County Fire District #6  
May 9, 2017  
Minutes

By: \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

Dated: May 22, 2017

## **Lewis County Fire District #6**

### **Commissioner's Meeting**

**May 22, 2017**

### **Minutes**

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Dave Luxenberg

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 4:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

An executive session was then called per RCW 42.30.144(a) discussion with legal counsel regarding upcoming collective bargaining agreement negotiations. The session was called from 4:31 P.M. to 5:31 P.M. The executive session was informational only.

The motion was made to adjourn the meeting at 5:32 P.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

By: Jeri Lux

Commissioner

By: Kirk Johnston

Commissioner

By: Jim Martin

Commissioner

Dated: June 9, 2017

## **Lewis County Fire District #6**

### Commissioner's Meeting

May 23, 2017

### Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Kyle DePriest, Jamie Starr, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the May 9, 2017 meetings; a motion to approve the minutes as presented was made by Commissioner Johnston and seconded by Commissioner Martin.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Payroll was then presented to the Board for approval. The motion was made by Commissioner Martin to approve payroll as presented, and was seconded by Commissioner Johnston.

The Chief's report was then reviewed by the Board. The upcoming meeting between the City of Chehalis and the district was briefly discussed. Chief Kinder informed the Board that a conditional offer had been made to Adam Strobeck to fill the vacant paramedic position.

The upcoming strategic plan class was briefly discussed.

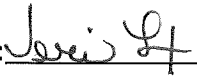
Chief Kinder informed the Board that pictures of build for the new engine had been posted on the website.

Updated volunteer requirements were given to the Board for review. They have been approved by legal counsel and await approval.

The motion was made to adjourn the meeting at 6:47 P.M. by Commissioner Martin, and

Lewis County Fire District #6  
May 23, 2017  
Minutes


was seconded by Commissioner Johnston.

By: 

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: June 9, 2017

## **Lewis County Fire District #6**

### **Commissioner's Meeting**

**June 13, 2017**

### **Minutes**

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Jeffrey Ames, Matthew Foley, Julie Johnston, Andrew Shaffron, Justin Shoemaker, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the May 22, 2017 and the May 23, 2017 meetings; a motion to approve the minutes as presented was made by Commissioner Johnston and seconded by Commissioner Martin.

Andrew Shaffron of the Washington State Firefighter's Association then presented a plaque to the Board in honor of Justin Shoemaker. Andrew explained that Justin was this year's Volunteer EMS Responder of the year.

Chief Kinder then presented an appreciation gift from Dispatch for the department. He informed them it was a thank you from EMS week and would be displayed in the entryway.

Kiley Franz then gave the Board the information for surplus of the pump for the GI that was returned to the Department of Natural Resources. Commissioner Lux made a motion to surplus the Vanguard 18 horsepower Honda pump for a target cost of \$300.00, the motion was seconded by Commissioner Johnston.

Year to date expenditures were then given to the Board for review. Vehicle repairs and maintenance were discussed.

Vouchers were presented to the Board for approval. It was decided by the Board to cancel the janitorial service for Station 1. The motion was made by Commissioner Johnston to approve the vouchers as presented, and was seconded by Commissioner Martin.

The Chief's report was then reviewed by the Board. The radio system was briefly

June 13, 2017

Minutes

discussed. Chief Kinder informed the Board that the City of Chehalis Fire Department might be approaching them with an inter-local agreement for housing while a new station is built.

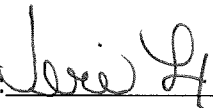
The strategic plan was then discussed. The Board instructed Chief Kinder to get in touch with strategic planning groups for consideration.

Chief Kinder informed the Board that an appreciation dessert social would be held on July 31, 2017.

Kiley Franz then informed the Board that all MVC billings for 2016 had been submitted to EF Recovery and the 2017 billings would be caught up by July.

Kiley Franz then informed the Board that she would be attending a grant writing class June 22<sup>nd</sup> and 23<sup>rd</sup>, and would be out of the office.

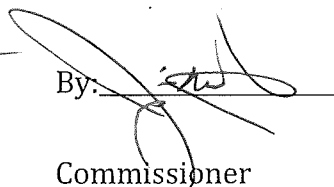
The motion was made to adjourn the meeting at 7:28 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By: 

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: June 9, 2017



## **Lewis County Fire District #6**

Special Commissioner's Meeting with the City of Chehalis

Located at: The Chehalis City Council Chambers

June 14, 2017

Minutes

In attendance:

- Commissioners: Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Jeffrey Ames, Jill Anderson, Ken Cardinale, Dennis Dawes, Matthew Foley, Natalie Johnson, Darryl Lund, Matthew McCoy, Bob Merritt, Kevin Reynolds, and Bob Spahr

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:00 P.M. by Commissioner Jeri Lux.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Lux.

Chief Kinder then introduced Bob Merritt of MHC Associates to the Board and the Council. Mr. Merritt gave a brief background on himself and his experience working with fire departments.

Mr. Merritt then gave a detailed explanation on the creation of a community task force to poll and educate the public. He informed the Board and Council that he would need them to come up with the question that they would like the task force to answer, and he gave a couple examples. He informed the Board and Council that when the research had been concluded a final report consisting of three sections would be completed and presented for review. He asked that the Board and the Council make a list of community members to be considered for the task force. Mr. Merritt informed the Board and Council that the task force would need to dedicate about six to eight weeks to the program.

Bob Merritt confirmed for the Board and the Council that this would create a platform to receive a non-bias opinion from the public. Councilor Lund expressed his fear that the public may be concerned at the current state of the fire service. Mr. Merritt reassured him that this task force would encourage the public to support the fire service.

General discussion regarding the task force, labor groups, and budget issues ensued. The Board agreed that community support was a critical step in any future merger projects.

The Board and the Council decided to have Bob Merritt work together with Chief Cardinale and Chief Kinder to create a scope of work that would be provided by MHC Associates.

Mayor Dawes asked the Board and the Council if they agreed with the following questions for the community task force to ask:

What level of service do you think you currently have from your fire department?

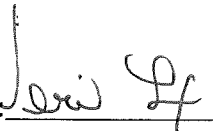
What level of service do you want to have from your fire service?

What are you willing to pay for to receive this level of service?

The Board and the Council agreed to these questions. The Board and the Council will each create a list of six members of the community to be considered for the task force, with the hopes to begin in September.

The next meeting will be planned after the scope of work is created.

The motion was made to adjourn the meeting at 7:54 P.M. by Commissioner Martin, and was seconded by Commissioner Lux.

By: 

Commissioner

By: \_\_\_\_\_

Commissioner

By: 

Commissioner

Dated: June 22, 2017

## **Lewis County Fire District #6**

### Commissioner's Meeting

June 27, 2017

### Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Kyle DePriest, Kyle Eiswald, Matthew Foley, Matthew McCoy, Justin Shoemaker, Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the June 13, 2017 and the June 14, 2017 meetings; a motion to approve the minutes as presented was made by Commissioner Martin and seconded by Commissioner Lux.

Chief Kinder then introduced Adam Strobeck to the Board as the newest Firefighter/Paramedic. Adam briefly told the Board about himself and his history with the fire service.

A possible meeting with Lewis County Fire District #1 was discussed, the Board decided to invite them to the next meeting on July 11, 2017.

The Board then discussed the possibility of Chehalis Fire Department approaching the district regarding a residency agreement. A pros and cons list created by the career staff was discussed. Chief Kinder will ask Chehalis Fire Department what their minimum requirements would be to adequately house their staff.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Payroll was then presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

The Chief's report was then reviewed by the Board.

June 27, 2017

Minutes

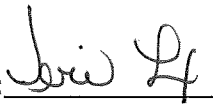
The strategic plan was then discussed. Chief Kinder informed the Board that outside agencies would be in contact with the district in September.

Chief Kinder informed the Board that an appreciation dessert social would be held on July 31, 2017. He asked the Board to consider their recommendations for awards to discuss on the July 11, 2017 meeting.

PageFreezer was then discussed. The pros and cons of the service, as well as applicable RCW and WAC codes were reviewed. The Board agreed to move forward with the service, to be reviewed every six months.

An offer from Robert Fay for the Curtis Hill Road property was presented to the Board and discussed. Commissioner Lux made a motion to approve the offer in the amount of \$30,000.00 for parcel number 018702000000. The motion was seconded by Commissioner Martin. All in favor; none opposed. The Board authorized Chief Kinder to sign the official document.

The motion was made to adjourn the meeting at 7:24 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

Dated: July 7, 2017

## **Lewis County Fire District #6**

### **Commissioner's Meeting**

**July 11, 2017**

### **Minutes**

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the June 27, 2017 meeting; a motion to approve the minutes as amended was made by Commissioner Martin and seconded by Commissioner Johnston.

Year to date expenditures were then given to the Board for review.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Johnston to approve the vouchers as presented, and was seconded by Commissioner Martin.

The Chief's report was then reviewed by the Board. Chief Kinder informed the Board that Engine 61 was out of service for repairs. Chief Kinder also informed the Board that the City of Chehalis would not need to pursue housing at Station 1.

Lexipol policies were briefly discussed, the idea of a policy requiring written public records requests was entertained.

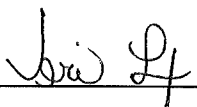
Chief Kinder informed the Board that an appreciation dessert social would be held on July 31, 2017. The Board unanimously agreed with Chief Kinder's recommendations for the 2016 awards.

Rebates from Public Utility District #1 for the replacement of the heat pump at Station 3 were discussed. It was decided unanimously to replace the existing system with a ductless system.

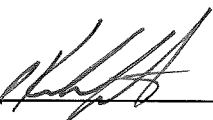
The motion was made to adjourn the meeting at 6:57 P.M. by Commissioner Lux, and was

Lewis County Fire District #6  
July 11, 2017  
Minutes

seconded by Commissioner Martin.

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

Dated: July 21, 2017

## **Lewis County Fire District #6**

### Commissioner's Meeting

July 25, 2017

### Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Kiley Franz
- Visitors: Jeff Ames, Matt Foley, Mike Goodwillie, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Commissioner Jeri Lux.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the July 11, 2017 meeting; a motion to approve the minutes as amended was made by Commissioner Martin and seconded by Commissioner Johnston.

Commissioner Martin then thanked those that attended the Dahlstrom funeral.

James Van Ornum informed the Board of the progress of the HAM radio group.

Mike Goodwillie then updated the Board regarding the Health and Welfare program. He informed the Board that over half of the volunteers had completed their physicals. Discussion regarding options for those that had not completed their physicals ensued.

A quote from Northwest Heating and Cooling for the replacement of the heat pump at Station 3 was approved. Rate increases for Central Dispatch were discussed.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as amended, and was seconded by Commissioner Johnston.

Payroll was then presented to the Board for approval. The motion was made by Commissioner Johnston to approve payroll as presented, and was seconded by Commissioner Martin.

Volunteer payroll was then presented to the Board for approval. The motion was made by Commissioner Johnston to approve volunteer payroll as presented, and was seconded by Commissioner Martin.

July 25, 2017

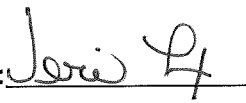
Minutes

The Chief's report was then reviewed by the Board.

Lexipol policies were briefly discussed. The motion to approve Chapter 8 was made by Commissioner Lux, and was seconded by Commissioner Martin.

Volunteer requirements were briefly discussed. A decision will be made at the next Board meeting.

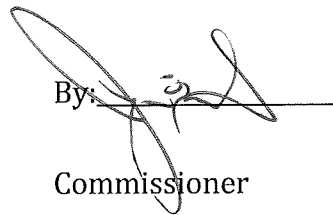
The motion was made to adjourn the meeting at 7:10 P.M. by Commissioner Martin, and was seconded by Commissioner Lux.

By: 

Commissioner

By: \_\_\_\_\_

Commissioner

By: 

Commissioner

Dated: August 4, 2017



## **Lewis County Fire District #6**

### **Commissioner's Meeting**

**August 8, 2017**

### **Minutes**

In attendance:

- Commissioners: Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Kyle DePriest, Kyle Eiswald, Jamie Martin, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. It was decided to cancel the executive session due to the absence of Commissioner Johnston. A motion to approve the agenda as amended was made by Commissioner Martin, and was seconded by Commissioner Lux.

The Board then reviewed the minutes from the July 25, 2017 meeting; a motion to approve the minutes as presented was made by Commissioner Martin and seconded by Commissioner Lux.

James Van Ornum informed the Board that landing zone drill coordinated with Riverside Fire Authority, Life Flight, and the local HAM radio groups had went well.

Commissioner Lux asked to be excused from the August 22, 2017 meeting; no objections were made.

Year to date expenditures were then given to the Board for review. A short discussion regarding the training budget for administrative personnel briefly ensued.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Lux to approve the vouchers as presented, and was seconded by Commissioner Martin.

The Chief's report was then reviewed by the Board. Chief Kinder informed the Board that the City of Chehalis had taken the annexation of the approved portion. Kiley Franz will contact the assessor's office to clarify.

Chief Kinder informed the Board that the Ambulance Consortium would likely sign an extended contract with AMR in September.

Chief Kinder updated the Board regarding the new engine. It should be delivered to the

August 8, 2017


Minutes

district by the end of the month.

Volunteer requirements were discussed. The last job description for Driver/Operators was discussed. A motion to approve the job description as presented was made by Commissioner Martin and seconded by Commissioner Lux.

Resolution #17-150 to cancel warrant #731717 issued by the Lewis County Auditor's Office was read by Commissioner Lux. All in favor, none opposed.

The motion was made to adjourn the meeting at 7:11 P.M. by Commissioner Martin, and was seconded by Commissioner Lux.

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By: \_\_\_\_\_

Commissioner

Dated: August 18, 2017

## **Lewis County Fire District #6**

### Commissioner's Meeting

August 22, 2017

### Minutes

In attendance:

- Commissioners: Kirk Johnston and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Jeff Ames, Kyle DePriest, Matthew McCoy, Patrick Smith, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jim Martin.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the August 8, 2017 meeting; due to the absence of Commissioner Jeri Lux, it was decided to save the minutes for approval at the next meeting.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Payroll was then presented to the Board for approval. The motion was made by Commissioner Johnston to approve payroll as presented, and was seconded by Commissioner Martin.

The Chief's report was then reviewed by the Board. An upcoming meeting with the City of Chehalis was briefly discussed. The draft of the newsletter was given to the Board for review.

Chief Kinder informed the Board that he was working to complete the Volunteer Support Staff job classification requirement.

The motion was made to adjourn the meeting at 6:39 P.M. by Commissioner Johnston, and was seconded by Commissioner Martin.

Lewis County Fire District #6

August 22, 2017

Minutes

By: 

Commissioner

By: 

Commissioner

By: \_\_\_\_\_

Commissioner

Dated: September 8, 2017

**Lewis County Fire District #6**

Special Commissioner's Meeting  
September 12, 2017  
Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Dave Luxenberg

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:43 P.M. by Commissioner Jeri Lux.

It was decided to remove the pledge of allegiance due to the lack of a flag.

The Board reviewed the agenda. A motion to approve the agenda as amended was made by Commissioner Lux, and was seconded by Commissioner Johnston.

The Board then went into executive session per RCW 42.30.140(4)(a) to discuss labor negotiations with legal counsel from 5:44 P.M. to 6:44 P.M. At 6:44 P.M. the session was extended until 7:45 P.M. At 7:45 P.M. it was decided to extend the session until 8:10 P.M. The executive session was informational only.

The motion was made to adjourn the meeting at 8:10 P.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

By: Jeri Lux

Commissioner

By: Kirk Johnston

Commissioner

By: Jim Martin

Commissioner

Dated: September 26, 2017

## **Lewis County Fire District #6**

Commissioner's Meeting  
September 12, 2017  
Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Jeff Ames and Matthew Foley

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 8:14 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the August 8, 2017 meeting; a motion to approve the minutes as presented was made by Commissioner Lux, and was seconded by Commissioner Martin. The Board also reviewed the minutes for the August 22, 2017 meeting; a motion to approve the minutes as presented was made by Commissioner Martin, and was seconded by Commissioner Johnston.

A rate approval and member agreement from Centralia-Chehalis Pupil Transportation was reviewed and approved by the Board.

Year to Date expenditures were then reviewed.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Johnston to approve the vouchers as presented, and was seconded by Commissioner Martin.

The Chief's report was then reviewed by the Board. Chief Kinder informed the Board that the proposed meeting with the City of Chehalis had been cancelled. The GEMT program was briefly discussed.

Chief Kinder informed the Board that the new engine should be in service by the end of October.

The Board then went into executive session per RCW 42.30.110(1)(g) to discuss personnel matters from 8:47 P.M. until 9:02 P.M. This session was informational only since the Chief had already taken action regarding the matters.

Lewis County Fire District #6  
September 12, 2017  
Minutes

The motion was made to adjourn the meeting at 9:03 P.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

By: Joan Lf

Commissioner

By: [Signature]

Commissioner

By: [Signature]

Commissioner

Dated: September 26, 2017

## **Lewis County Fire District #6**

### Commissioner's Meeting September 26, 2017 Minutes

In attendance:

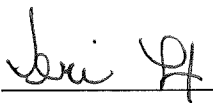
- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Dave Luxenberg

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:44 P.M. by Commissioner Jeri Lux.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then went into executive session per RCW 42.30.140(4)(a) to discuss labor negotiations with legal counsel from 5:45 P.M. to 6:30 P.M. At 6:45 P.M. the session was extended until 7:00 P.M. The executive session was informational only.

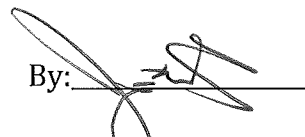
The motion was made to adjourn the meeting at 7:02 P.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

Dated: October 9, 2017



## **Lewis County Fire District #6**

### Commissioner's Meeting

September 26, 2017

### Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Kyle DePriest and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 7:06 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed both sets of minutes from the September 12, 2017 meetings; a motion to approve the minutes as presented was made by Commissioner Martin, and was seconded by Commissioner Johnston.

Commissioner Martin then informed the Board that a 'No Secrets' class would be offered in Olympia November 8<sup>th</sup> – 10<sup>th</sup> and believes it would be beneficial for the department to attend.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Johnston to approve the vouchers as presented, and was seconded by Commissioner Martin.

Payroll was presented to the Board for approval. The motion was made by Commissioner Johnston to approve payroll as presented, and was seconded by Commissioner Lux. EVIP training overtime was briefly discussed.

The Chief's report was then reviewed by the Board. Chief Kinder informed the Board that bids for repairs for Station 4 were being scheduled. A department breakfast will be held at Station 2 on Sunday, October 29<sup>th</sup> from 9:00 A.M. to 12:00 P.M.

Chief Kinder informed the Board that training for the new engine will be completed soon.

The motion was made to adjourn the meeting at 7:42 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

Lewis County Fire District #6

September 26, 2017

Minutes

By: Joni L

Commissioner

By: [Signature]

Commissioner

By: [Signature]

Commissioner

Dated: October 9, 2017

## **Lewis County Fire District #6**

### **Commissioner's Meeting**

**October 7, 2017**

### **Minutes**

In attendance:

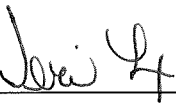
- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder
- Visitors: Dave Luxenberg

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 4:30 P.M. by Commissioner Jeri Lux.

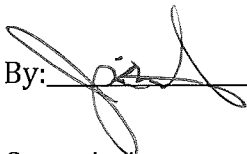
The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then went into executive session per RCW 42.30.140(4)(a) to discuss labor negotiations with legal counsel from 4:30 P.M. to 5:30 P.M. The executive session was informational only.

The motion was made to adjourn the meeting at 5:34 P.M. by Commissioner Johnston, and was seconded by Commissioner Martin.

By: 

Commissioner

By: 

Commissioner

By: \_\_\_\_\_

Commissioner

Dated: October 20, 2017

## **Lewis County Fire District #6**

### Commissioner's Meeting

October 10, 2017

### Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Michael Goodwillie, Richard LeBoeuf, Matthew McCoy, Travis McGregor, Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed both sets of minutes from the September 26, 2017 meetings; a motion to approve the minutes as presented was made by Commissioner Martin, and was seconded by Commissioner Johnston.

Michael Goodwillie informed the Board that another round of volunteer physicals would be offered through Lewis County Fire District #5 on October 16, 2017.

Uncollectibles from Systems Design Northwest were then reviewed. A motion to write off the uncollectible amount of \$208.95 (reference number 51-2017-31:1) was made by Commissioner Lux, and was seconded by Commissioner Johnston.

An email regarding a financial hardship was reviewed and tabled.

Yearly insurance information was reviewed, the Board would like to return the EPLI coverage to FPAK. All in favor, none opposed.

Year to date expenditures were reviewed.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Johnston to approve the vouchers as presented, and was seconded by Commissioner Martin.

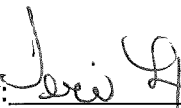
The Chief's report was then reviewed by the Board. Chief Kinder informed the Board that he was awaiting a quote for repairs on Station 4, and Jeff Ames will be taking Tender 64 to Randco for repairs soon.

Lewis County Fire District #6  
October 10, 2017  
Minutes

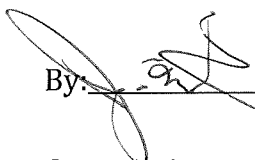
Chief Kinder informed the Board that he had been in contact with Maul and Foster for the Strategic Plan, and would be setting up a date soon.

An employee assistance program was given to the Board for review and future discussion.

The motion was made to adjourn the meeting at 7:13 P.M. by Commissioner Lux, and was seconded by Commissioner Johnston.

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By: \_\_\_\_\_

Commissioner

Dated: October 20, 2017

## **Lewis County Fire District #6**

### **Commissioner's Meeting**

**October 24, 2017**

### **Minutes**

In attendance:

- Commissioners: Jeri Lux and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Jeff Ames

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Martin, and was seconded by Commissioner Lux.

The Board then reviewed both sets of minutes from the October 7, 2017 and October 10, 2017 meetings; a motion to approve the minutes as presented was made by Commissioner Martin, and was seconded by Commissioner Lux.

A budget meeting was discussed. A meeting was scheduled for November 4, 2017 at 9:00 A.M. to be concluded by noon.

A hardship appeal was discussed. Commissioner Martin made a motion that the district write off the amount of \$270.10, and was seconded by Commissioner Lux.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as amended, and was seconded by Commissioner Lux.

Payroll was presented to the Board for approval. The motion was made by Commissioner Martin to approve payroll as presented, and was seconded by Commissioner Lux.

Volunteer payroll was presented to the Board for approval. The motion was made by Commissioner Martin to approve volunteer payroll as presented, and was seconded by Commissioner Lux.

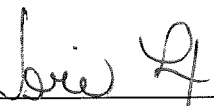
The Chief's report was then reviewed by the Board. Chief Kinder that a joint grant for local districts for radios and all necessary equipment is being researched. Recruitment and retention was briefly discussed, and a junior program is currently being put together. Chief Kinder will check the district's policies regarding required age.

Lewis County Fire District #6  
October 24, 2017  
Minutes


Chief Kinder informed the Board that training for the new engine will be completed by November 15, 2017.

The Safe Candy Stop for Station 1 and Station 2 were discussed. The Safe Candy Stops will be held on October 31, 2017 from 4:00 P.M. to 8 P.M.

The motion was made to adjourn the meeting at 7:32 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By: \_\_\_\_\_

Commissioner

Dated: November 10, 2017

## **Lewis County Fire District #6**

### **Special Commissioner's Meeting**

**November 9, 2017**

### **Minutes**

In attendance:

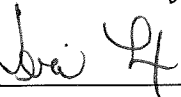
- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: None

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Martin, and was seconded by Commissioner Johnston.

Revenues were discussed. The EMS levy rate was discussed. Commissioner Lux then gave the first reading of the budget. The estimated budget for the 2018 general fund was \$1,329,424.33. The estimated budget for the 2018 EMS fund was \$286,931.19. It was decided to complete the second reading of the budget at the November 14, 2016 meeting after the review of possible refund levies.

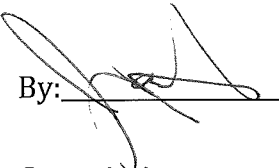
The motion was made to adjourn the meeting at 7:29 P.M. by Commissioner Martin, and was seconded by Commissioner Lux.

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

Dated: November 10, 2017



## **Lewis County Fire District #6**

### Special Commissioner's Meeting November 4, 2017 Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Kyle DePriest

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 9:07 A.M. by Commissioner Jeri Lux.

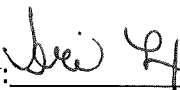
The Board reviewed the agenda. A motion to approve the agenda was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The budget expenditures were then presented by Kiley Franz. The Board reviewed the general and EMS fund expenditures, Kiley Franz will make the requested corrections.


Revenues and capital expenditures were briefly discussed.

A budget meeting for November 9, 2017 at 6:30 P.M. was scheduled.

The motion was made to adjourn the meeting at 11:47 A.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

Dated: November 10, 2017

## **Lewis County Fire District #6**

Commissioner's Meeting  
November 14, 2017  
Minutes

In attendance:

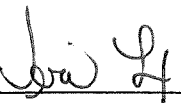
- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Kiley Franz and Chief Kinder
- Visitors: None

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:51 P.M. by Commissioner Jeri Lux.

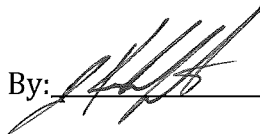
The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then went into executive session per RCW 42.30.140(4)(a) to discuss labor negotiations with legal counsel from 5:52 P.M. to 6:22 P.M. The executive session was informational only.

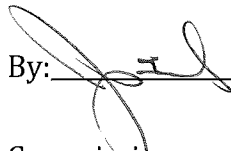
The motion was made to adjourn the meeting at 6:27 P.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

Dated: November 27, 2017

## **Lewis County Fire District #6**

### Commissioner's Meeting

November 14, 2017

### Minutes

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Michael Goodwillie, Matthew McCoy, Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. The reading of the budget was moved to old business instead of new business. A motion to approve the agenda as amended was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the October 24, 2017 meeting; a motion to approve the minutes as presented was made by Commissioner Martin, and was seconded by Commissioner Lux. The minutes for November 4, 2017 and November 9, 2017 were then reviewed. A motion to approve both sets of minutes as presented was made by Commissioner Martin and was seconded by Commissioner Johnston.

Chief Kinder reminded the Board that an open house would be held on Saturday, November 18, 2017 from 11:00 A.M. to 1:00 P.M. for the engine housing ceremony.

Year to date expenditures were reviewed.

Vouchers were presented to the Board for approval. Nicholson's Insurance was discussed. The motion was made by Commissioner Johnston to approve the vouchers as presented, and was seconded by Commissioner Martin.

The Chief's report was then reviewed by the Board. Chief Kinder informed the Board that Mr. Vanderhoff from the County Roads department had approached him regarding a study at Station 5 to straighten out a dangerous corner of the road. The Board had no issues with this study, Chief Kinder will contact Mr. Vanderhoff.

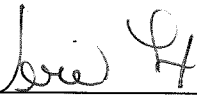
Chief Kinder informed the Board that he had met with the Thurston and Grays Harbor County groups that the department has mutual aid contracts with. He is working to firm up the agreements and planning ways to better assist each department.

Lewis County Fire District #6  
November 14, 2017  
Minutes


The budget was then discussed and reviewed. The proposed 2018 budget for the general fund is \$1,329,424.33, and the proposed 2017 budget for EMS is \$286,931.19. Resolution number 17-151 was read by Commissioner Lux. Resolution number 17-152 was also read by Commissioner Lux. The final reading of the budget will take place at the November 28, 2017 meeting.

The Christmas party was then discussed. Chief Kinder will invite neighboring districts.

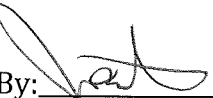
The motion was made to adjourn the meeting at 7:08 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

Dated: November 27, 2017

## **Lewis County Fire District #6**

### **Commissioner's Meeting**

November 21, 2017

### **Minutes**

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Kiley Franz and Chief Kinder
- Visitors: None

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:57 P.M. by Commissioner Jeri Lux.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then went into executive session per RCW 42.30.140(4)(a) to discuss labor negotiations with legal counsel from 5:58 P.M. to 6:28 P.M. The executive session was informational only.

The motion was made to adjourn the meeting at 6:29 P.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

By: Jeri Lux

Commissioner

By: Kirk Johnston

Commissioner

By: Jim Martin

Commissioner

Dated: November 27, 2017

## **Lewis County Fire District #6**

### **Commissioner's Meeting**

**November 28, 2017**

### **Minutes**

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Jeffrey Ames, Gus Burbee, Matthew Foley, Travis McGregor, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the November 14, 2017 and November 21, 2017 meetings; a motion to approve the minutes as presented was made by Commissioner Martin, and was seconded by Commissioner Johnston.

Gus Burbee then explained to the Board the reason ToledoTel had been selected for the new phone systems. An emergency line was discussed.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

Payroll was presented to the Board for approval. The motion was made by Commissioner Johnston to approve payroll as amended, and was seconded by Commissioner Martin.

The Chief's report was then reviewed by the Board. Chief Kinder informed the Board that a leak at Station 3 had been scheduled for repairs. Chief Kinder also expressed his desire to hold a luncheon for retired volunteer members, the luncheon will be held in January.

Chief Kinder informed the Board that the new engine is in service.

Volunteer requirements were discussed, a revision to the Volunteer Training and Attendance Policy was presented. The Board reviewed the revision; all in favor, none opposed.

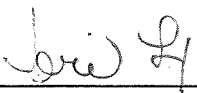
The budget was then discussed and reviewed. The proposed 2018 budget for the general

Lewis County Fire District #6  
November 28, 2017  
Minutes

fund is \$1,329,424.33, and the proposed 2017 budget for EMS is \$286,931.19. Resolution number 17-151 was read by Commissioner Lux. Resolution number 17-152 was also read by Commissioner Lux. The proposed budget for 2018 was adopted as presented; all in favor, none opposed.

The Board then went into executive session per RCW 42.30.110(1)(g) to review the performance of a public employee from 7:11 P.M. to 7:41 P.M. At 7:41 P.M., the meeting was extended until 8:00 P.M. At 8:00 P.M. the meeting was extended until 8:30 P.M. No decision has been made at this time.

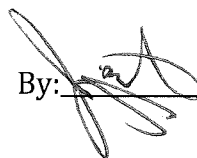
The motion was made to adjourn the meeting at 8:38 P.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

By:  \_\_\_\_\_

Commissioner

Dated: December 8, 2017

## **Lewis County Fire District #6**

### **Commissioner's Meeting**

**December 5, 2017**

### **Minutes**

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Kiley Franz and Chief Kinder
- Visitors: None

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:00 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

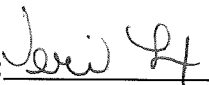
The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then went into executive session per RCW 42.30.110(1)(g) to review the performance of a public employee from 6:00 P.M. to 6:30 P.M. The Board then offered a revised contract to the Chief for review.

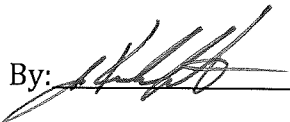
It was decided to move the date of the next meeting to December 14, 2017 to ensure the presence of a quorum.

General discussion ensued.

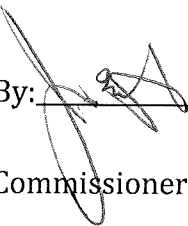
The motion was made to adjourn the meeting at 6:50 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By: 

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: December 8, 2017



## **Lewis County Fire District #6**

### **Commissioner's Meeting**

**December 14, 2017**

### **Minutes**

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Kiley Franz
- Visitors: None

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was not recited due to the lack of a flag.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Johnston, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the November 28, 2017 and December 5, 2017 meetings; a motion to approve both sets of minutes as presented was made by Commissioner Martin, and was seconded by Commissioner Johnston.

Kiley Franz informed the Board that two claims from the Board of Volunteer Firefighters had been denied. Kiley Franz will check with Provident regarding coverage, and will process as necessary.

Year to date expenditures were reviewed. The GEMT program was briefly discussed.

Vouchers were presented to the Board for approval. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Johnston.

The Chief's report was then reviewed by the Board.

It was unanimously decided by the Board to table item A through E under Old Business due to the Chief's absence.

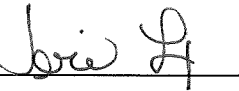
General discussion regarding PERS and LEOFF2 retirement ensued.

The motion was made to adjourn the meeting at 7:08 P.M. by Commissioner Martin, and was seconded by Commissioner Johnston.

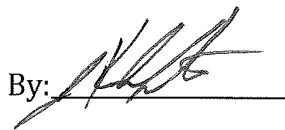
Lewis County Fire District #6

December 14, 2017

Minutes

By: 

Commissioner

By: 

Commissioner

By: 

Commissioner

Dated: December 22, 2017

## **Lewis County Fire District #6**

### **Commissioner's Meeting**

**December 26, 2017**

### **Minutes**

In attendance:

- Commissioners: Kirk Johnston, Jeri Lux, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Matthew McCoy, Travis McGregor, and Adam Strobeck

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Martin, and was seconded by Commissioner Johnston.

The Board then reviewed the minutes from the December 14, 2017 meeting; a motion to approve the minutes as presented was made by Commissioner Johnston, and was seconded by Commissioner Martin.

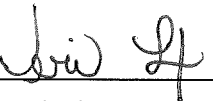
Vouchers were presented to the Board for approval. The motion was made by Commissioner Johnston to approve the vouchers as presented, and was seconded by Commissioner Martin.

Payroll was presented to the Board for approval. The motion was made by Commissioner Johnston to approve payroll as presented, and was seconded by Commissioner Martin.

The Chief's report was then reviewed by the Board. Chief Kinder thanked Commissioner Johnston for his role in the fire department during his term. Chief Kinder informed the Board that the next newsletter will be available soon.

The position of Executive Secretary was then discussed. Kiley Franz will send the job description to the attorney for review and post the position for application.

The motion was made to adjourn the meeting at 6:48 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By:   
Commissioner

By:   
Commissioner

By: \_\_\_\_\_  
Commissioner

Dated: January 5, 2018