

Lewis County Fire District #6

Commissioner's Meeting

January 9, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: Kiley Franz and Chief Kinder
- Visitors: Jeffrey Ames, Matthew Foley, and Patrick Smith

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:43 P.M. by Commissioner Jeri Lux.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Martin, and was seconded by Commissioner Lux.

The Board then made general introductions. Commissioner Lux then gave a general overview of the meeting process and the District to Travis McGregor.

Travis McGregor then told those present about himself and why he had been inclined to run for the position of commissioner.

General discussion ensued.

The motion was made to adjourn the meeting at 6:27 P.M. by Commissioner Martin, and was seconded by Commissioner Lux.

By:_____

By:_____

By:_____

Commissioner

Commissioner

Commissioner

Dated: January 18, 2018

Lewis County Fire District #6

Commissioner's Meeting

January 9, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: Chief Kinder and Kiley Franz
- Visitors: Jeffrey Ames, Matthew Foley, Rick LeBoeuf, Jaimie Martin, Rebecca Martin, Matthew McCoy, Patrick Smith, and Terry Ternan

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:32 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Martin, and was seconded by Commissioner Lux.

The Board then reviewed the minutes from the December 26, 2017 meeting; a motion to approve the minutes as presented was made by Commissioner Martin, and was seconded by Commissioner Lux.

Commissioner Lux then asked to be excused from the January 23, 2018 meeting.

The Oath of Office was then led by Commissioner Lux, and sworn by Travis McGregor.

A short recess was then taken.

Vouchers were presented to the Board for approval; discussion ensued. The motion was made by Commissioner Martin to approve the 13th month vouchers as presented, and was seconded by Commissioner Lux. The motion was made by Commissioner Martin to approve the first batch of 2018 vouchers as presented, and was seconded by Commissioner Lux.

Commissioner Martin made a motion to amend the agenda to include a discussion regarding the Executive Secretary position under Old Business, section E. All in favor, none opposed.

The Chief's report was then reviewed by the Board. Chief Kinder informed the Board that applications for grants would be started soon. He also updated the Board regarding the cadet program with Adna High School.

The Strategic Planning group was briefly discussed; it was decided to have the planning group attend one of the meetings in February.

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Minutes

The position of Executive Secretary was then discussed. Concerns about the salary were expressed, and it was decided to change the announcement to 'negotiable with experience'. Posting the ad in additional outlets was also discussed.

The motion was made to adjourn the meeting at 7:26 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Dated: January 18, 2018

Lewis County Fire District #6

Commissioner's Meeting

January 23, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: Chief Kinder and Kiley Franz
- Visitors: James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner McGregor, and was seconded by Commissioner Martin.

The Board then reviewed the minutes from the January 9, 2017 meetings; a motion to approve the minutes as presented was made by Commissioner Martin, and was seconded by Commissioner Lux.

Vouchers were presented to the Board for approval; discussion ensued. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner McGregor.

Payroll was presented to the Board for approval. The motion was made by Commissioner Johnston to approve payroll as presented, and was seconded by Commissioner Martin.

Volunteer payroll was presented to the Board for approval. The motion was made by Commissioner Johnston to approve payroll as presented, and was seconded by Commissioner Martin.

The Chief's report was then reviewed by the Board. Chief Kinder informed the Board that the newsletter will be going out to the public soon. He also informed the Board that the door locks for Station 2 and Station 3 will be fixed soon.

Lexipol was then discussed; Kiley Franz informed the Board that testing has been released to the members and would officially begin in February. Chapter 10 is still up for review by the Board.

The position of Executive Secretary was then discussed. A special meeting to review applicants was scheduled for January 30, 2018 at 6:30 P.M.

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The motion was made to adjourn the meeting at 7:21 P.M. by Commissioner Martin, and was seconded by Commissioner McGregor.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Dated: February 9, 2018

Lewis County Fire District #6

Special Commissioner's Meeting

January 30, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux, Travis McGregor, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: None

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Lux.

The pledge of allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Martin, and was seconded by Commissioner Lux.

The Board then went into executive session per RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment from 6:00 P.M. to 8:30 P.M. The Board came out of executive session at 8:36 P.M. The Board has decided to interview the selected applicants on either Tuesday, February 6, 2018 or Wednesday, February 7, 2018 from 6:00 P.M. to 8:00 P.M.

Kiley Franz will contact the selected applicants to schedule interviews.

The motion was made to adjourn the meeting at 8:41 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By:_____

By:_____

By:_____

Commissioner

Commissioner

Commissioner

Dated: February 9, 2018

Lewis County Fire District #6

Special Commissioner's Meeting

February 6, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux, Travis McGregor, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Misty Chapman, McKenzie Gust, and Eben Haines

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:44 P.M. by Commissioner Lux.

It was decided to remove the pledge of allegiance due to the lack of a flag.

The Board reviewed the agenda. A motion to approve the agenda as amended was made by Commissioner Martin, and was seconded by Commissioner McGregor.

The Board then went into executive session per RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment from 6:00 P.M. to 8:00 P.M. The Board came out of executive session at 8:08 P.M. No decisions have been made at this time.

The motion was made to adjourn the meeting at 8:08 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By:_____

By:_____

By:_____

Commissioner

Commissioner

Commissioner

Dated: February 9, 2018

Lewis County Fire District #6

Special Commissioner's Meeting

February 7, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux, Travis McGregor, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Cali Kaech

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:51 P.M. by Commissioner Lux.

It was decided to remove the pledge of allegiance due to the lack of a flag.

The Board reviewed the agenda. A motion to approve the agenda as amended was made by Commissioner Martin, and was seconded by Commissioner McGregor.

The Board then went into executive session per RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment from 6:00 P.M. to 6:30 P.M. The Board came out of executive session at 6:37 P.M. No decisions have been made at this time.

The motion was made to adjourn the meeting at 6:37 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By:_____

By:_____

By:_____

Commissioner

Commissioner

Commissioner

Dated: February 9, 2018

Lewis County Fire District #6

Special Commissioner's Meeting

February 13, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux, Travis McGregor, and Jim Martin
- Administration: Chief Kinder and Kiley Franz
- Visitors: Dave Luxenberg

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:55 P.M. by Commissioner Lux.

The Board reviewed the agenda. A motion to approve the agenda as amended was made by Commissioner Martin, and was seconded by Commissioner McGregor.

The Board then went into executive session per RCW 42.30.140(4)(a) to discuss labor negotiations with legal counsel from 5:57 P.M. to 6:57 P.M. The executive session was informational only.

The motion was made to adjourn the meeting at 6:59 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By:_____

By:_____

By:_____

Commissioner

Commissioner

Commissioner

Dated: February 22, 2018

Lewis County Fire District #6

Commissioner's Meeting

February 13, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: Chief Kinder and Kiley Franz
- Visitors: Michael Goodwillie, Matthew McCoy, Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 7:02 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. A motion to approve the agenda as presented was made by Commissioner Martin, and was seconded by Commissioner Lux.

The Board then reviewed the minutes from the January 23, 2018, January 30, 2018, February 6, 2018, and February 7, 2018 meetings; a motion to approve the minutes as presented was made by Commissioner Martin, and was seconded by Commissioner McGregor.

The Lewis County Fire Commissioners' Association meeting was discussed, it was decided that all commissioners would attend.

Policy information from Nicholson and Associates was reviewed and discussed.

Kiley Franz informed the Board that two more applications for the position of Executive Secretary had been received. The Board will review these applications during executive session.

Vouchers were presented to the Board for approval; discussion ensued. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner Lux.

A payroll revision was then presented to the Board for review. A motion to approve the correction as presented was made by Commissioner Martin, and was seconded by Commissioner McGregor.

The Chief's report was then reviewed by the Board. Chief Kinder informed the Board that he will be travelling to Leavenworth in March with Chief Kytta and Chief Cardinale to discuss the county wide radio grant with a grant writer.

The Board then went into executive session per RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment from 7:34 P.M. to 8:00 P.M. The Board came out of executive session at 8:01 P.M. The decision has been made to extend an offer to one of the candidates.

The motion was made to adjourn the meeting at 8:02 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Dated: February 22, 2018

Lewis County Fire District #6

Special Commissioner's Meeting

February 19, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux, Travis McGregor, and Jim Martin
- Administration: Chief Kinder
- Visitors: None

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:59 P.M. by Commissioner Lux.

The Board then went into executive session per RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment from 6:00 P.M. to 6:10 P.M. The Board of Commissioners decided to make an offer to McKenzie Gust for the position of Executive Secretary with a starting wage of \$16.50/hour.

The motion was made to adjourn the meeting at 6:11 P.M. by Commissioner Lux, and was seconded by Commissioner Martin.

By:_____

By:_____

By:_____

Commissioner

Commissioner

Commissioner

Dated: March 12, 2018

Lewis County Fire District #6

Commissioner's Meeting

February 27, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: Kiley Franz, McKenzie Gust, and Chief Kinder
- Visitors: Jeffrey Ames, Matthew Foley, and Matthew McCoy

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda and asked to add CBA as Good of the Order. The motion to approve the agenda as amended was made by Commissioner Martin, and was seconded by Commissioner Lux.

The Board then reviewed two sets of minutes from the February 13, 2018 meetings; a motion to approve the minutes as presented was made by Commissioner Martin, and was seconded by Commissioner McGregor.

The Collective Bargaining Agreement with IAFF Local 451 was then reviewed. A telephone conference with Dave Luxenburg ensued. A motion to approve the CBA as presented was made by Commissioner McGregor, and was seconded by Commissioner Martin. All in favor, none opposed.

The Chief introduced McKenzie Gust and informed the board she'd be starting March 5, 2018 as the new Executive Secretary and working Monday-Friday from 10-7 till orientation was finished.

The Interlocal Agreement with Central Dispatch was given to the Board for review.

Vouchers were presented to the Board for approval; discussion ensued. The motion was made by Commissioner Martin to approve the vouchers as presented, and was seconded by Commissioner McGregor.

Payroll was presented to the Board for approval. The motion was made by Commissioner McGregor to approve payroll as presented, and was seconded by Commissioner Martin.

The Chief's report was then reviewed by the Board. The newsletter was briefly discussed.

The motion was made to adjourn the meeting at 7:01 P.M. by Commissioner Lux, and was

Lewis County Fire District #6
February 27, 2018
Minutes

seconded by Commissioner Martin.

By:_____
Commissioner

By:_____
Commissioner

By:_____
Commissioner

Dated: March 9, 2018

Lewis County Fire District #6

Commissioner's Meeting

March 13, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: Kiley Franz, McKenzie Gust, and Chief Kinder
- Visitors: Kyle Eiswald, Charla Skaggs, and James Van-Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. The motion to approve the agenda as written was presented by Commissioner Martin and was seconded by Commissioner McGregor.

The board reviewed the meeting minutes from the February 27, 2018 meeting. The motion to approve the minutes was presented by Commissioner Martin and then seconded by Commissioner McGregor.

Charla Skaggs from Maul Foster & Alongi introduced herself and presented her power point on Strategic Planning. Conversation on the feasibility of using a strategic planning company was discussed, this brought up the topic regarding a possible merger with the Chehalis Fire Department. This will be ongoing, and no decisions have been made on the topic thus far.

The board went over possible insurance options and started discussing the possibility of dropping the Group Term Life Insurance. Conversation ensued and then Commissioner Lux made the motion to discontinue Group Term Life Insurance, Commissioner Martin seconded. All in favor, none opposed.

Vouchers were presented to the Board for approval; discussion regarding the discontinuing of Century Link at Station 5 ensued. The motion was made by Commissioner McGregor to approve the vouchers as presented and was seconded by Commissioner Martin.

The Chief's report was then reviewed by the Board. Chief Kinder announced Chief Hanson's invitation to the board on March 21st to their Open Public Meeting with intentions of formally recognizing the collaboration and cooperation their agency receives in partnership to us here at District 6. Chief states that it would be a great opportunity for our newest Commissioner, Tavis McGregor to attend and make more acquaintances. Chief also mentioned that he will be leaving for Leavenworth on March 22nd for a meeting on the 23rd regarding the grant writer and will report back to the Board with an update. The last topic on Chiefs report was the Washington Fire Commissioners conference in Ocean Shores on

April 7th.

Policies were then discussed under Old Business; Chapter 10 was thoroughly read through and all commissioners made notes and thought it would be a good idea to add these changes to procedures to fit the policies instead of changing Policies. The decision was made to discuss this further and then make a final decision next meeting.

Chief stated to the board that he is working on faxing off the Mutual Aid Agreements.

The interlocal Agreement (ILA) was then brought to the table, a discussion regarding options ensued. Commissioner Lux offered to be on the Combined User Committee and bring back as much information as she can to the Board. Our next meeting will consist of more details, so a more informed decision can be made.

The motion was made to adjourn the meeting at 8:03 P.M. by Commissioner Lux and was seconded by Commissioner Martin.

By:_____

Commissioner

By:_____

Commissioner

By:_____

Commissioner

Dated: March 14, 2018

Lewis County Fire District #6

Commissioner's Meeting

March 27, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: Kiley Franz, McKenzie Gust, and Chief Kinder
- Visitors: Michael Goodwillie, DJ Hammer, Matthew McCoy, James Van Ornum and Adam Strobeck

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. The motion to approve the agenda as written was presented by Commissioner Martin and was seconded by Commissioner McGregor.

The board reviewed the meeting minutes from the March 13th, 2018 meeting. The motion to approve the minutes was presented by Commissioner McGregor and then seconded by Commissioner Martin.

The board was presented with a report of the YTD Expenditures, so they could review where the district was sitting with the budget, with the first quarter coming to an end.

Vouchers were presented to the Board for approval; discussion was had regarding the retro pay on this month's payroll. The motion was made by Commissioner McGregor to approve the vouchers as presented and was seconded by Commissioner Martin.

The Chief's report was then reviewed by the Board. We received a thank you letter from Charla Skaggs from Maul Foster & Alongi. Chief informed her that we were still discussing all options when it comes to strategic planning. Chief also discussed that we are looking to update the Conference Room and upgrading some of the systems on the units due to the issues with the cell reception. This issue is affecting MDT's and the signal they're receiving. Lastly, Chief Kinder informed the board that he has brought DJ Hammer back on to assist Patty Marsden and Central Dispatch in verifying our Run Cards before they are published. A draft has been sent out to each shift for them to review.

The board had been doing an annual review of the policies. Commissioner Lux made a motion to approve Policy 1001, 1002, 1003, and 1004. Commissioner Martin seconded that motion. Chapter 5-10 will be further discussed at the next Commissioners Meeting.

At this point Chief asked for a decision to be made on the ILA because the first meeting was

quickly approaching. A discussion regarding the importance of the ILA ensued. At this time Commissioner Martin made a motion to sign the ILA and was seconded by Commissioner McGregor. The commissioners all signed the document during the meeting.

Chief Kinder brought information back from his meeting with the grant writer. The grant writer was very impressed with the pre planning for future grants and the unity of our team. She was convinced that we would be a strong candidate for some regional grants. Her fees were then briefly discussed. The board gave approval to move forward with the grant writer.

The motion was made to adjourn the meeting at 7:29 P.M. by Commissioner Martin and was seconded by Commissioner Lux.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Dated: March 28, 2018

Lewis County Fire District #6

Commissioner's Meeting

April 10, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: Kiley Franz, McKenzie Gust, and Chief Kinder
- Visitors: Jeff Ames, Michael Goodwillie, Kyle Eiswald, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. The motion to approve the agenda as written was presented by Commissioner Martin and was seconded by Commissioner McGregor.

The board reviewed the meeting minutes from the March 27th, 2018 meeting. The motion to approve the minutes was presented by Commissioner McGregor and then seconded by Commissioner Martin.

Earlier in the week the District received a letter in the mail from the Mittge Family; thanking the District for reporting to a call in the middle of the night to fight their house fire. We also received a complement regarding our most recent newsletter that was sent out.

Vouchers were presented to the Board for approval; a few quick questions regarding vouchers were answered and the motion was made by Commissioner McGregor to approve the vouchers as presented and was seconded by Commissioner Lux.

The Chief's Report was then reviewed by the Board. The regional grant that RFA, Chehalis Fire, and District 6 have agreed upon will start this year. We are currently scheduling time to meet Michelle Mazzola and for her to be able to tour all 3 departments.

Next on the Chief's Report was to discuss the remodeling of the Radio Room here at Station 61. Discussion regarding bids on the remodel ensued.

Next, Chief Kinder informed the board that L&I had stopped by earlier this week to do an inspection. The inspection was mainly focused on our hot water tanks; the inspector was very pleased and said they looked "very clean" and had no concerns.

We currently have 5 new recruits and 2 lateral volunteers Firefighters that are going to be starting our orientation program this month.

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April 10, 2018

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Michael Goodwillie presented his completed safety audit to the board. Commissioner Martin had multiple questions on the audit and Michael was able to clarify all of them for him. Discussions on how to better improve the station and the safety of our department ensued.

The motion was made to adjourn the meeting at 7:20 P.M. by Commissioner Martin and was seconded by Commissioner McGregor.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Dated: April 11, 2018

Lewis County Fire District #6

Commissioner's Meeting April 24, 2018 Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: McKenzie Gust and Chief Kinder
- Visitors: Kyle Depriest, Kyle Eiswald, Kiley Franz, David Gust, Ferra Gust, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:31 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. The motion to approve the agenda as written was presented by Commissioner Martin and was seconded by Commissioner McGregor.

The board reviewed the meeting minutes from the April 10th, 2018 meeting. The motion to approve the minutes was presented by Commissioner McGregor and then seconded by Commissioner Martin.

The Oath of Office was then led by Commissioner Lux, and sworn by McKenzie Gust as Fire District 6, Executive Secretary.

Earlier in the week the District received a letter in the mail from Donna Lund; thanking us for responding to her house fire on the night of April 3rd 2018. She also thanked the firemen for saving as much as they did and said, "You are all heroes in my book". The District also received a thank you card from the whole WA CJTC Telecommunication class for lending them our facilities and training room for the week of April 16th-20th.

Vouchers were presented to the Board for approval; a few quick questions regarding vouchers were answered and the motion was made by Commissioner Martin to approve the vouchers as presented and was seconded by Commissioner McGregor.

Payroll was presented to the board for approval; a small change was made and the motion to approve Payroll as amended was made by Commissioner Martin and seconded by Commissioner McGregor.

Volunteer Payroll was presented to the board for approval; the motion to approve the Volunteer Payroll as presented was made by Commissioner McGregor and seconded by Commissioner Martin.

The Chief's Report was then reviewed by the Board. Earlier this month Commissioner Lux attended a meeting regarding the ILA Central Dispatch. They met with the finance committee and went over

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April 24, 2018
Minutes

their budget history and studies they want completed soon. Commissioner Martin will be attending the next meeting on budget history and reporting back to the board with any additional information. The meeting will be held at the Chehalis Courthouse on May 3rd from 2pm to 4pm.

Next on the Chiefs report; we are still in the process of working on the door lock repairs at station 62 and 63. Chief and McKenzie have a meeting for card programming and repairs on May 9th. We are still waiting on a bid from Travers Electric on LED lights. The Chief is reverifying the bids to have the radio room updated.

The Ambulance Service Consortium Report was next on the Chief's Report. Chief Kinder was asked to work on an EMS event being held by the consortium this year, celebrating EMS week, which is the week of May 20th-26th. Chief Kinder will also have a report regarding a meeting he attended on the 18th of April at District 13. The ALS Consortium consists of 6 different departments in the area. Those departments are Districts 16, 13, 11, 6, The City of Chehalis and Riverside Fire Authority.

The board discussed the possibilities of signing a mutual aid agreement with South Thurston 4. Then a discussion regarding the policies and what to add or take out of them ensued.

Under new business; Kyle DePriest presented more information on purchasing updated gym equipment and a discussion on moving the equipment to the bay area ensued.

At this time the board chair, Commissioner Lux called for the board to go into Executive Session per RCW 42.30.110(1) (G) at 7:51 to discuss the employment of Kiley Franz.

The board made the decision to make the Chief and the Executive Secretary in charge of credit cards from now on.

The motion was made to adjourn the meeting at 8:16 P.M. by Commissioner Lux and was seconded by Commissioner Martin.

By: _____ By: _____ By: _____
Commissioner Commissioner Commissioner

Dated: April 25, 2018

Lewis County Fire District #6

Commissioner's Meeting

May 8th, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: McKenzie Gust and Chief Kinder
- Visitors: Michael Goodwillie and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda. The motion to approve the agenda as written was presented by Commissioner Martin and seconded by Commissioner McGregor.

The board reviewed the meeting minutes from the 24th, 2018 meeting. The motion to approve the minutes was presented by Commissioner McGregor and then seconded by Commissioner Martin.

James Van Ornum was in attendance and simply wanted to state how nice the District 6 web was looking.

Tammy Bower, the personal trainer who spent time at the district with each shift, sent in a thank you card to the station to thank everyone for welcoming her and she looks forward to coming back.

Vouchers were presented to the Board for approval; a discussion regarding the sump pump service call we had last week ensued. The board shortly discussed the water and sewer meters here at station 1. The motion was made by Commissioner McGregor to approve the vouchers as presented and was seconded by Commissioner Martin.

The Chief's Report was then reviewed by the Board. Chief went on to discuss the plans and cost of repairing Station 63, but currently we are waiting on a bid from the contractor and should have an update in about a week. The conversation about station repairs brought up the door lock repairs done to the station this week and a conversation ensued.

Next on the Chiefs report; The regional grant with RFA, Chehalis Fire, and District 6 has been agreed upon and will start this year. The contract has been signed and sent out to Michelle Mazzola and she will be visiting the station Tuesday the 22nd for a tour.

Thursday, May 10th there will be a meeting between the City of Chehalis and District 6 that will be held at Station 61 at 1800hrs.

The ILA meeting that Commissioner Martin was going to was cancelled and not yet rescheduled. The LCFCA meeting will be held on May 21st, 2018 with dinner beginning at 6:30pm and being hosted by

Toledo at the Toledo Baptist Church. In attendance from District 6 will be Chief Kinder, Commissioner Lux, Commissioner Martin, and McKenzie.

Next on the Agenda; the board was informed of the safety issues involved in moving the gym equipment into the bay area. At this time no decisions have been made on the next steps to take to improve physical health within the district. A discussion on possible gym memberships ensued.

Last on the Agenda; Resolution 18-151 states the changes in Auditing Officer of the District, which allows McKenzie Gust to certify and authenticate all claims prior to payment by the fire district. This will also allow her to cancel credit cards and/or issue new credit cards to newly employed members. Commissioner Lux read aloud Resolution 18-151; all in favor, none opposed.

The motion was made to adjourn the meeting at 7:20 P.M. by Commissioner Lux and was seconded by Commissioner McGregor.

By:_____ By:_____ By:_____
Commissioner Commissioner Commissioner

Dated: May 9th, 2018

Lewis County Fire District #6

Commissioner's Meeting June 12, 2018 Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: McKenzie Gust and Chief Kinder
- Visitors: Kyle Depriest, Michael Goodwillie, Wyatt Hill, Matthew McCoy, Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda; the motion to approve the agenda as presented was made by Commissioner Martin and seconded by Commissioner McGregor.

The board reviewed the meeting minutes from the May 22nd, 2018 meeting. The motion to approve the minutes was presented by Commissioner McGregor and then seconded by Commissioner Martin.

For good of the order; It was briefly announced that Wyatt Hill has received his National Registry EMT and is now waiting for his State Certification.

Vouchers were presented to the Board for approval; The motion was made by Commissioner McGregor to approve the vouchers as presented and was seconded by Commissioner Martin.

The Chief's Report was then reviewed by the Board. First up for discussion was the paint project at station 63. Three additional bids from the small works roster were sent out and we'll hopefully hear something back on that soon; the goal is to have this done by the 1st of August this summer. Structural needs of 63 being done before painting were a concern. The board is also open to receiving more bids for the paint project. Further discussion and decision will be on topic at the next meeting. Still waiting on bids to come back from Creative Design so we can do some comparing.

Next on the Chief's Report; At this time Chief Kinder ask for all three commissions and the board secretary to sign the Mutual Aid Agreement between Lewis County Fire District 6 and Grays Harbor Fire District 1; This agreement was already approved at a previous meeting.

ALS Consortium was last on the Chief's Report; after a short discussion regarding the details surrounding the negotiation with AMR. Chief Kinder requested the MOU FEMA Assistance to Firefighters Grant be approved and signed by the Board Chair. Commissioner Lux made a motion that we accept the Memorandum of Understanding that sets forth the terms and understanding by and between the parties regarding the application for a FEMA Assistance to Firefighters Grant for the purchase of Self Contained Breathing Apparatus (SCBA). This motion was seconded by Commissioner Martin; Commissioner Lux then signed the MOU.

The board reviewed the meeting minutes from the Fire consolidation Meeting held on May 10th. Commissioner McGregor made a motion to approve the minutes as written and Commissioner Martin seconded.

Chief Kinder informed the board that he had reached out to Charla Skaggs with Maul Foster Alongi, so we could start moving forward with the strategic planning. A meeting to get together again with her has been set up for September. Charla will have more information for us regarding an itemized list of costs for the strategic planning for the district.

Next on the Agenda; further discussion about station 65. Chief Kinder had recently spent a lot of time with Eric Cunningham, going around to all of our stations and he believes station 65 is not affecting our ratings. He also asked to be the next guest speaker at our upcoming LCFCA meeting.

The board was given the meeting minutes from the last CUC meeting, so they could be informed on any recent updates. Discussion on the cost increases ensued. This will continue to be discussed at the next meeting.

The gym equipment discussion was once again presented by Michael Goodwillie; 3 options were presented with pros and cons to each of the following: Option A: Fire District Six pay for career staff to workout at Thorbecks Fitness Center, Option B: District moves all of the existing workout to the bay area, and Option C: District updates equipment and it stays in the workout room with intentions to expand in future remodeling. After reviewing the options, it was apparent that Option A was the less popular of the three and was dismissed as an option at this point. The board requested more financial information on the remaining options at the next meeting, to make a more informed decision.

Next; The purchasing of a new reader board for the main headquarters here at Station 1. Chief Kinder provided new information on the cost of the reader boards coming down to \$17,000 from \$25,000 for a 3x6, double faced sign, with 16mm graphics. A decision hasn't been made at this point.

D.J. Hammer has been working on the Districts Fire Flash newsletter and had asked McKenzie to present it to the board to be looked over and approved. All three members of the board had no objection to the newsletter, so DJ will move forward to get the newsletter mailed out by the end of the month.

Chief Kinder asked to be excused from July 10th Commissioner's Meeting.

Lastly, everyone was informed of Adam Strobeck's badge pinning ceremony being held on June, 26th at the next Commissioner's Meeting.

The motion was made to adjourn the meeting at 7:58 P.M. by Commissioner Martin and was seconded by Commissioner Lux.

By: _____ By: _____ By: _____
Commissioner Commissioner Commissioner

Dated: June 13th, 2018

Lewis County Fire District #6

Commissioner's Meeting June 12, 2018 Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: McKenzie Gust and Chief Kinder
- Visitors: Kyle Depriest, Michael Goodwillie, Wyatt Hill, Matthew McCoy, Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda; the motion to approve the agenda as presented was made by Commissioner Martin and seconded by Commissioner McGregor.

The board reviewed the meeting minutes from the May 22nd, 2018 meeting. The motion to approve the minutes was presented by Commissioner McGregor and then seconded by Commissioner Martin.

For good of the order; It was briefly announced that Wyatt Hill has received his National Registry EMT and is now waiting for his State Certification.

Vouchers were presented to the Board for approval; The motion was made by Commissioner McGregor to approve the vouchers as presented and was seconded by Commissioner Martin.

The Chief's Report was then reviewed by the Board. First up for discussion was the paint project at station 63. Three additional bids from the small works roster were sent out and we'll hopefully hear something back on that soon; the goal is to have this done by the 1st of August this summer. Structural needs of 63 being done before painting were a concern. The board is also open to receiving more bids for the paint project. Further discussion and decision will be on topic at the next meeting. Still waiting on bids to come back from Creative Design so we can do some comparing.

Next on the Chief's Report; At this time Chief Kinder ask for all three commissions and the board secretary to sign the Mutual Aid Agreement between Lewis County Fire District 6 and Grays Harbor Fire District 1; This agreement was already approved at a previous meeting.

ALS Consortium was last on the Chief's Report; after a short discussion regarding the details surrounding the negotiation with AMR. Chief Kinder requested the MOU FEMA Assistance to Firefighters Grant be approved and signed by the Board Chair. Commissioner Lux made a motion that we accept the Memorandum of Understanding that sets forth the terms and understanding by and between the parties regarding the application for a FEMA Assistance to Firefighters Grant for the purchase of Self Contained Breathing Apparatus (SCBA). This motion was seconded by Commissioner Martin; Commissioner Lux then signed the MOU.

The board reviewed the meeting minutes from the Fire consolidation Meeting held on May 10th. Commissioner

McGregor made a motion to approve the minutes as written and Commissioner Martin seconded.

Chief Kinder informed the board that he had reached out to Charla Skaggs with Maul Foster Alongi, so we could start moving forward with the strategic planning, A meeting to get together again with her has been set up for September. Charla will have more information for us regarding an itemized list of costs for the strategic planning for the district.

Next on the Agenda; further discussion about station 65. Chief Kinder had recently spent a lot of time with Eric Cunningham, going around to all of our stations and he believes station 65 is not affecting our ratings. He also asked to be the next guest speaker at our upcoming LCFCA meeting.

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Next; The purchasing of a new reader board for the main headquarters here at Station 1. Chief Kinder provided new information on the cost of the reader boards coming down to \$17,000 from \$25,000 for a 3x6, double faced sign, with 16mm graphics. A decision hasn't been made at this point.

D.J. Hammer has been working on the Districts Fire Flash newsletter and had asked McKenzie to present it to the board to be looked over and approved. All three members of the board had no objection to the newsletter, so DJ will move forward to get the newsletter mailed out by the end of the month.

Chief Kinder asked to be excused from July 10th Commissioner's Meeting.

Lastly, everyone was informed of Adam Strobeck's badge pinning ceremony being held on June, 26th at the next Commissioner's Meeting.

The motion was made to adjourn the meeting at 7:58 P.M. by Commissioner Martin and was seconded by Commissioner Lux.

By:_____ By:_____ By:_____
Commissioner Commissioner Commissioner

Dated: June 13th, 2018

Lewis County Fire District #6

Commissioner's Meeting

June 26, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux and Jim Martin
- Administration: McKenzie Gust and Chief Kinder
- Visitors: Jeff Ames, Bridget Bassett, Gus Burbee, Josh Chisnell, Gracie Eiswald, Courtney Eiswald, Kyle Eiswald, Matthew Foley, Michael Goodwillie, Ferra Gust, Laura Hanson, Wyatt Hill, Erica Lorenzo, Carter McCoy, Cooper McCoy, Julie McCoy, Kennedy McCoy, Matthew McCoy, James Van Ornum, John Phillips, Kevin Reynolds, Patrick Smith, and Adam Strobeck

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda; the motion to approve the agenda as presented was made by Commissioner Martin and seconded by Commissioner Lux

The board reviewed the meeting minutes from the June 12th, 2018 meeting. The motion to approve the minutes was presented by Commissioner Martin and then seconded by Commissioner Lux.

For good of the order; Commissioner Lux asked to be excused from the July 24th meeting. The board discussed possibly moving the meeting to the following day, July 25th, a decision will be made once Commissioner McGregor returns.

Commissioner Lux made the decision to move the badge pinning ceremony for Adam Strobeck up on the agenda.

The badge pinning ceremony for Adam Strobeck was held, and then a ten-minute recess followed.

Vouchers were presented to the Board for approval; The motion was made by Commissioner Martin to approve the vouchers as presented and was seconded by Commissioner Lux.

Payroll was presented to the Board for approval; The motion to approve payroll as presented was made by commissioner Martin and seconded by Commissioner Lux.

The Chief's Report was then reviewed by the Board. The first thing Chief Kinder wanted to approach the board with is that Chehalis Fire has asked to make a temporary trade and lend

them our smaller tender, so the department can contribute resources to the I5 deployment plan during this wildland season. The tender would still be accessible to District 6. The board had no issues with moving forward, so Chief Kinder will go to Brian Snure about drafting up an ILA that will need to be signed between the two departments.

Next on the Chief's Report; Bids on the radio room were reviewed by the board, Commissioner Lux made a motion to go with the Chief's recommendation and move forward with Interior Design to complete the radio room updates for the station, Commissioner Martin seconded. The Chief asked for the bids for the updates and painting to station 63 get out ASAP so we can move forward with the painting; the bid announcement will be posted later this week with a deadline of the 15th for emailed bids.

Last on Chief's Report; The Ambulance Consortium begins July 10th at Station 61.

Next on the Agenda; Commissioner Martin made a motion to approve Policies 1005-1010 and commissioner Lux seconded the motion. The Board will move on to the next 5 policies.

The Board reviewed a breakdown of station 65 annual costs. Discussion ensued, and the board decided to discuss the topic further at the next meeting.

The next ILA CUC Meeting will be on July 30th.

A gym equipment presentation by Adam Strobeck began as he stressed the importance of physical fitness in this career to reduce the risk of workplace injuries. He brought forward costs and pictures of the exact equipment the career staff was currently asking for. The board did not want to make a final decision without Commissioner McGregor present.

The Esco sign for station 61 was briefly discussed and costs have went back up since last estimate, so the board decided to plan for the sign to be put into the 2019 budget.

Lastly; Gus Burbee was in attendance to give the board a quick IT update. This lead to a topic about the computers in the engines not working properly. So that will become a priority. Gus will get estimates on replacements.

The motion was made to adjourn the meeting at 7:39 P.M. by Commissioner Lux and was seconded by Commissioner Martin.

By: _____ By: _____ By: _____
Commissioner Commissioner Commissioner

Dated: June 27th, 2018

Lewis County Fire District #6

Commissioner's Meeting

July 10th, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux and Jim Martin
- Administration: McKenzie Gust
- Visitors: Kyle Eiswald and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Board Chair, Jeri Lux.

The Board reviewed the agenda; the motion to approve the agenda as presented was made by Commissioner Martin and seconded by Commissioner Lux.

The Board reviewed the meeting minutes from the June 26th, 2018 meeting. The motion to approve the minutes was presented by Commissioner Martin and then seconded by Commissioner Lux.

The Board reviewed the updated WSRB rating we received late last week. The current Protection Classification for Lewis County Fire District 6 is PC 6. This is the same rating we currently had and has not changed from the year previous.

Next; The Board was informed of the second payment received from the City of Chehalis for the Valuation of the Industrial Annexation.

Vouchers were presented to the Board for approval; The Board asked for some clarification on the districts GoDaddy subscription for its online domain. The motion was made by Commissioner Martin to approve the vouchers as presented and was seconded by Commissioner Lux.

The Chief's Report was then reviewed by the Board. In Chief's absence the Board decided to save any possible questions for the July 24th meeting when the Chief will be in attendance.

The Board reviewed a breakdown of station 65 annual costs. Discussion ensued, and the Board decided to discuss what the future holds for Station 65 further at the next meeting.

A gym equipment discussion ensued, and the Board seen it necessary for all Commissioners to have a say in the purchasing of new equipment, so this too will be waiting for the July 24th meeting when Travis McGregor is in attendance.

The next Commissioners Meeting will be held at its normal time on July 24th, 2018 at 18:30.

Lastly; the Secretary informed the Board of notices the district has received in the mail regarding 941 tax forms. A discussion regarding the next steps needed to take to resolve the issue was had. The Board will be notified of any other notices or updates on the situation as they come about.

The motion was made to adjourn the meeting at 7:38 P.M. by Commissioner Martin and was seconded by Commissioner Lux.

By:_____ By:_____ By:_____
Commissioner Commissioner Commissioner

Dated: July 11th, 2018

Lewis County Fire District #6

Commissioner's Meeting

July 24th, 2018

Minutes

In attendance:

- Commissioners: Jim Martin and Travis McGregor
- Administration: McKenzie Gust and Chief Kinder
- Visitors: Michael Goodwillie, Matthew McCoy, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner James Martin.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda; the motion to approve the agenda as presented was made by Commissioner McGregor and seconded by Commissioner Martin.

The Board reviewed the meeting minutes from the July 10th, 2018 meeting. The motion to approve the minutes was presented by Commissioner McGregor and then seconded by Commissioner Martin.

Vouchers were presented to the Board for approval; Commissioner Martin made the motion to approve the vouchers as presented and the motion was seconded by Commissioner McGregor.

Payroll was presented to the Board for approval; The motion to approve payroll as presented was made by Commissioner McGregor and was seconded by Commissioner Martin.

Volunteer Payroll was presented to the Board for approval; The motion to approve volunteer payroll as present was made by commissioner McGregor and seconded by Commissioner Martin.

The Chief's Report was then reviewed by the Board. The ILA between District 6 and the City of Chehalis and the lending of District 6 tender has been delivered to the city to be signed. The Board made the decision to have Chief Kinder sign the ILA.

Next on Chief's Report; the district has yet to receive any bids for the remodeling and painting of Station 63. The Board suggested contacting the original bid and go from there. Also, the date for replacing the floor in the Radio Room is scheduled to start after Labor Day.

Chief Kinder then informed the Board of a door lock being replaced on the back side of the station after finding it broken off. The Board discussed looking into a security system for the station after finding another door tampered with.

Next on the Agenda the Board revisited the options with surplus or using Station 65 for storage. A discussion ensued, but the Board decided on needing more time to think it over. Further discussion will be had at the August 14, 2018 Commissioners Meeting.

Commissioner McGregor had time to look over all presentations from past meetings involving the purchasing of new gym equipment. Now that the Board is informed on all the pricing they will all three discuss how much will be approved for new gym equipment at the next meeting, where all three Commissioners will be in attendance.

The Board was give a brief update on the new Physician Advisor for Fire District 6. A discussion on credentials and cost ensued. The new Professional Service Agreement between Dr. McCahill and Fire District 6 will be looked over at the next meeting.

Lastly; the Board Secretary gave an update on the IRS notices. The Board advised her to contact an accountant to assist in finding the best route to take. Further updates will be give at the next Commissioners Meeting.

The motion was made to adjourn the meeting at 7:20 P.M. by Commissioner McGregor and was seconded by Commissioner Martin.

By:_____ By:_____ By:_____
Commissioner Commissioner Commissioner

Dated: July 25th, 2018

Lewis County Fire District #6

Commissioner's Meeting August 14th, 2018 Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: McKenzie Gust and Chief Kinder
- Visitors: Jeffery Ames, Gus Burbee, Kyle DePriest, and Matthew Foley

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda; the motion to approve the agenda as presented was made by Commissioner Martin and seconded by Commissioner McGregor.

The Board reviewed the meeting minutes from the July 24th, 2018 meeting. The motion to approve the minutes was presented by Commissioner McGregor and then seconded by Commissioner Martin.

The Board was informed of an invitation they received to attend a risk management training in September. Commissioner Martin stated he was available to attend.

The Board reviewed the annual Inter-Local Agreement between the Chehalis/Centralia Regional Pupil Transportation Maintenance Center and Lewis County Fire Department #6. After the documents was read, the Board agreed to sign due to the similarities to all past agreements with the agency.

Earlier in the year a Volunteer approached the Board asking to be allowed to obtain medical insurance coverage through the district. The Board had no issues with Volunteers being added to the plan as long as the district will not be responsible for covering any of the costs affiliated with coverage and all costs will be paid for by the Volunteer directly. If this was the case, the Board gave permission to move forward.

Vouchers were presented to the Board for approval; Commissioner McGregor made the motion to approve the vouchers as presented and the motion was seconded by Commissioner Martin.

Chief Kinder then gave the stage to Chief Cardinale of City of Chehalis Fire. Chief Cardinale expressed his thanks to the Board for welcoming Chehalis Fire into their station and stated how much he appreciated this gesture. He added that the District has been good partners to them and if District 6 ever needed anything they would be willing to do the same.

The Board reviewed the Chiefs Report. Chief Kinder then discussed plans on posting the station 63 bid ad again come early September.

The Board has been contemplating what their plans will be for Station 65. A discussion ensued and the decision to surplus the apparatuses inside the station was made. The next step is to look at the assessed value of the apparatuses and start moving forward. More discussion to be had at the next meeting on the remaining plans for Station 65.

Next on the agenda; a discussion regarding the purchasing of gym equipment was had once again. The Board reviewed the budget and agreed to allow \$2000 worth of equipment to be purchased in 2018. A motion to amend and remove \$2000 from Operations Overtime: 522.20.12.00 budget and add \$2000 to Small Tools & Minor Equipment – Workout Equipment: 522.50.35.02 was made by commissioner Martin and seconded by Commissioner McGregor.

The Board discussed the district's Professional Service Agreement with Dr. McCahill. Commissioner Lux made a motion to accept the agreement between Lewis County Fire District 6 and Dr. Peter McCahill. Commissioner Martin Seconded this motion. All in favor; none opposed.

Board Secretary McKenzie Gust gave a brief IRS update.

A six-month Employee evaluation for McKenzie Gust will be held on September 11th, 2018 in an Executive Session.

Lastly; Gus Burbee gave a brief IT update on the purchasing of a Surface Pro for Engine 61. Gus also discussed security updates to the station and will be looking into purchasing exterior cameras.

The motion was made to adjourn the meeting at 8:15 P.M. by Commissioner Lux and was seconded by Commissioner McGregor.

By:_____ By:_____ By:_____
Commissioner Commissioner Commissioner

Dated: August 15th, 2018

Lewis County Fire District #6

Commissioner's Meeting August 28th, 2018 Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: McKenzie Gust and Chief Kinder
- Visitors: Kyle DePriest and Kyle Eiswald

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda; Commissioner Lux requested the addition of *Budget Planning* be added to the agenda. The motion to approve the agenda as amended was made by Commissioner Martin and seconded by Commissioner McGregor.

The Board reviewed the meeting minutes from the August 14th, 2018 meeting. The motion to approve the minutes was presented by Commissioner McGregor and then seconded by Commissioner Martin.

Kyle DePriest made a brief statement thanking the board for approving the purchase of gym equipment for station 61.

Next the Board was informed of two Patient Inquiry Reports the District received this week. A discussion ensued and the board all agreed to waive the bad debt on one patient and then suggested we contact Systems Design for more information on the other.

Lewis County Department of Public Works contacted the district earlier this week and presented a Road Construction Agreement to gain temporary easement of .07 acres of Station 65 property. The board review the agreement. A discussion ensued, and Commissioner Lux agreed to speak to Kelly Albert more on the topic and get back to the board.

Next; the Board approved the Board Secretary's request to attend a BARS Training provided to by WFOA. Training will take place in Kennewick Washington on September 27th.

Payroll was presented to the Board for approval; a quick change was made to the quantity of meetings attended by Commissioner Lux. The motion to approve payroll as amended was made by commissioner McGregor and seconded by Commissioner Martin.

Vouchers were presented to the Board for approval; Commissioner Martin made the motion to approve the vouchers as presented and the motion was seconded by Commissioner McGregor.

The Chief's Report was reviewed by the board. Chief Kinder passed on information to Chief Cardinale that we are willing to assist the City in any way possible for the next 6-8 weeks while their station is being cleaned. Chief Kinder is in the process of having an ILA drafted. The Commissioners were unanimous in supporting this motion.

Next; the board reviewed the changes to the EMS job description that Assistant Chief, Patrick Smith, recommended be made. The board agreed unanimously that the changes be made.

Last on the Chief's Report; Chief Kinder gave a SCBA Grant update to the board. Chief Kinder stated that they are currently working with vendors to get quotes on cost per unit.

Station 65 plans were discussed, but no further decisions have been made in regards to selling or keeping Station 65.

Bid announcements will be posted once again for the painting project of Station 63 on the 5th of September and will be up till September 25th. All bids will be reviewed at the September 25th Commissioners Meeting.

Lastly; the board agreed to hold the first budget planning meeting on October 3rd at 6pm.

The motion was made to adjourn the meeting at 7:46 P.M. by Commissioner Lux and was seconded by Commissioner Martin

By: _____ By: _____ By: _____
Commissioner Commissioner Commissioner

Dated: August 29th, 2018

Lewis County Fire District #6

Commissioner's Meeting September 11th, 2018 Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: McKenzie Gust and Chief Kinder
- Visitors: Charla Skaggs and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda; The motion to approve the agenda as written was presented by Commissioner Martin and seconded by Commissioner McGregor.

The Board reviewed the meeting minutes from the August 28th, 2018 meeting. The motion to approve the minutes as written was presented by Commissioner McGregor and then seconded by Commissioner Martin.

Charla Skaggs with Maul Foster Alongi Inc. is in attendance to be available for any questions the Board might have for her. After a discussion on the length of the workshops; Commissioner Lux made a motion to except Maul Foster to provide strategic planning services for Lewis County Fire District 6. Commissioner Martin seconded this motion.

Vouchers were presented to the Board for approval; Commissioner Martin made the motion to approve the vouchers as presented and the motion was seconded by Commissioner McGregor.

The Board discussed attending the upcoming WFCA Conference in October. The commissioners decided it would great if everyone attended this year.

After the Board was informed of the answers we received from Systems Design and what the policies are on collecting bad debt from a patient; the Board decided to keep the policy the same.

The Station Use ILA between Lewis County Fire District 6 and Chehalis Fire was signed by the City and returned to the District.

The Chief's Report was reviewed by the board. Chief Kinder informed the Board of an incident that happened last week and a discussion about Policies after incidents ensued.

Chief Kinder briefly discussed over lapping calls with the Board.

Next; Chief informed the Board that there will be 2 meetings next month to discuss next years contract with AMR. A discussion ensued.

Last on the Chief's Report; Station 65 plans continue to be on the table. Chief Kinder agreed to bring the apparatuses from Station 65 to Station 61 so the Commissioners can go over them together.

Bid announcements for Station 63 painting and construction will be posted till September 25th. At the moment no bids have been turned in, but we've received two inquiries.

A leak has been discovered at Station 63 between the grange hall and the Station, so a company has been called to come asses the problem and get it fixed.

The Board went into Executive Session per RCW 42.30.110(1)(g) to review the performance of The Executive Secretary, McKenzie Gust from 7:37p.m. to 8:30p.m.

The motion was made to adjourn the meeting at 8:31 P.M. by Commissioner Lux and was seconded by Commissioner McGregor.

By:_____ By:_____ By:_____
Commissioner Commissioner Commissioner

Dated: September 12th, 2018

Lewis County Fire District #6

Commissioner's Meeting September 25th, 2018 Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: McKenzie Gust and Chief Kinder
- Visitors: Matthew Foley and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda; The motion to approve the agenda as written was presented by Commissioner Martin and seconded by Commissioner McGregor.

The Board reviewed the meeting minutes from the September 11th, 2018 meeting. The motion to approve the minutes as written was presented by Commissioner McGregor and then seconded by Commissioner Martin.

Commissioner Martin asked to be excused from the October 23rd Commissioners Meeting.

James Van Ornum was in attendance and wanted to briefly state that a couple Chehalis Fireman came to their last technical training in Packwood and that they were great to work with and they learned a lot from it.

Chief Kinder wanted to thank Kyle Eiswald and Kyle DePriest for painting the parking lot at Station 61 and Spencer Baumgartner for the striping at station 62, 63, and 64.

A sales representative with Empire Office Equipment visited the station earlier in the week to present a proposal for a new copier machine. The Board asked a few questions regarding the effectiveness of our current copier machine. The decision to keep our current copier and not upgrade was made due to the fact that it's performing just fine and the upgrade isn't necessary at this point.

Cintas stopped by last week and installed a chemicals dispenser demo in the janitor's closet. Matthew Foley was in attendance and briefly discussed what all Cintas can offer us in regard to facilities supplies.

Vouchers were presented to the Board for approval; Commissioner Martin made the motion

to approve the vouchers as presented and the motion was seconded by Commissioner McGregor.

Payroll was presented to the Board for approval; Commissioner McGregor made the motion to approve payroll as presented and the motion was seconded by Commissioner Martin.

First on the Chief report; Chief Kinder quickly informed the Board that we are now receiving quotes for the SCBAs from vendors.

The radio room is currently undergoing updates to the flooring and countertops. The construction is scheduled to be finished by Friday.

A revised EMS job description has been sent to Brian Snure and we will soon be sent back a clean copy.

The Safe Candy Stop is now being planned and it would be helpful to get more people involved this year.

Last on the Chief's Report; The District has received the final, signed, copy of the Maul Foster Alongi, Inc. service agreement.

At this time; all Commissioners and everyone else in attendance went outside for 10 minutes to view the apparatuses from Station 65. This way, the Board will be able to make a more informed decision on what to do with them.

Bids for Station 63 were then viewed by the Board. The decision to hold the construction of Station 63 off until next spring was made due to the bid being out of the price range the Board was willing to spend at the moment. Between now and next spring, we will look into replacing the gutters and the things that shouldn't be put off till the spring.

The motion was made to adjourn the meeting at 7:32 P.M. by Commissioner Martin and was seconded by Commissioner Lux.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Dated: September 26th, 2018

Lewis County Fire District #6

Special Commissioner's Meeting

October 3rd, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux, Travis McGregor, and James Martin
- Administration: Chief Kinder and McKenzie Gust

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:00 P.M. by Commissioner Jeri Lux.

The Board reviewed the agenda. A motion to approve the agenda, as presented, was made by Commissioner Martin and was seconded by Commissioner McGregor.

The budget expenditures were then presented by McKenzie Gust. The Board reviewed the general and EMS fund expenditures from 2016 to current. McKenzie will make the requested corrections to the proposed 2019 budget and have them ready for viewing at the next budget meeting.

Revenues and capital expenditures were briefly discussed, along with the discussion on the plans to have Lieutenants for 2019 and the costs that come with that.

The Board then went on to review the budget requests from all Career Staff who submitted them. These will all be reviewed and taken into further consideration by the Board.

The next budget meeting has not yet been scheduled but will be planned for early November.

The motion was made to adjourn the meeting at 7:59 P.M. by Commissioner McGregor and was seconded by Commissioner Lux.

By:_____

By:_____

By:_____

Commissioner

Commissioner

Commissioner

Dated: October 4th, 2018

Lewis County Fire District #6

Special Commissioner's Meeting

October 3rd, 2018

Minutes

In attendance:

- Commissioners: Jeri Lux, Travis McGregor, and Jim Martin
- Administration: McKenzie Gust and Chief Kinder
- Visitors: None

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:00 P.M. by Commissioner Lux.

The Board reviewed the Agenda. Commissioner Martin made a motion to approve the Agenda as written and the motion was seconded by Commissioner McGregor.

Salaries and benefits were the main topic. The board discussed all foreseeable increases in these line items.

Miscellaneous wants and needs were turned into McKenzie weeks prior to the meeting by all career staff. The Board reviewed the list of items the Career staff was asking for in 2019. Computer updates for the radio room, gym equipment, and extraction equipment, were all discussed. At this time the board asked McKenzie to put these into account when producing a projected budget to be viewed at the next budget meeting.

The motion was made to adjourn the meeting at 7:59 P.M. by Commissioner McGregor and was seconded by Commissioner Lux.

By:_____

By:_____

By:_____

Commissioner

Commissioner

Commissioner

Dated: October 4th, 2018

Lewis County Fire District #6

Commissioner's Meeting October 9th, 2018 Minutes

In attendance:

- Commissioners: Jeri Lux, Jim Martin, and Travis McGregor
- Administration: McKenzie Gust and Chief Kinder
- Visitors: James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda; The motion to approve the agenda as written was presented by Commissioner Martin and seconded by Commissioner McGregor.

The Board reviewed the meeting minutes from the September 25th, 2018 meeting. The motion to approve the minutes as written was presented by Commissioner McGregor and then seconded by Commissioner Martin.

The Board reviewed the meeting minutes from the October 3rd, 2018 Special Commissioner meeting. The motion to approve the minutes as written was presented by Commissioner McGregor and then seconded by Commissioner Martin.

Chief Kinder wanted to thank Adam Strobeck for taking time to paint the Control Room at Station 61.

Chief Kinder informed the board of his visit to Adna School District tomorrow to give a presentation on the Junior Firefighter Program starting next Spring. The visit will be to inform the kids of the program and to see how many would be interested in joining.

Bill Van der Hoeft with Lewis County Public Works delivered paperwork to the station to be viewed by the board. The paperwork was intended to give the county temporarily easement rights on a portion of Station 65 property. The board discussed this, and all agreed to allow the county to park their vehicle in the gravel and re-align the driveway approach on the North Fork Road property.

The minutes from the recent WSRMG meeting were passed around and reviewed by the board.

Vouchers were presented to the Board for approval; Commissioner Martin made the motion to approve the vouchers as presented and the motion was seconded by Commissioner McGregor.

First on the Chief report; an ALS Consortium meeting is scheduled for October 11th at Grays Harbor Fire District #1. Meeting will begin at 1900hrs and the Board Chair, Jeri Lux, will be in attendance.

Last on Chief's Report; a revised EMS job description has been sent back from Brian Snure and will be going into effect starting November 1st, 2018.

Next on the agenda; the board discussed selling station 65. The topic on what to sell the station for was discussed thoroughly and ultimately the board was all in agreeance to list the property for \$80,000. The apparatuses currently homed within 65 will also be sold. The board decided that it would be best for the engine to go to Ritchie Bros. Auctioneers to be auctioned off and for the tender to go to open bid. The open bid for the tender will be launched by November 1st, 2018.

Lastly; the board set a date for the potluck get together on December 10th, 2018.

The motion was made to adjourn the meeting at 7:38 P.M. by Commissioner Martin and was seconded by Commissioner McGregor.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Dated: October 10th, 2018

Lewis County Fire District #6

Commissioner's Meeting October 23rd, 2018 Minutes

In attendance:

- Commissioners: Jeri Lux and Travis McGregor
- Administration: McKenzie Gust and Chief Kinder
- Visitors: Michael Goodwillie, Matthew McCoy, and Braxton Taylor

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda; The motion to approve the agenda as written was presented by Commissioner Lux and seconded by Commissioner McGregor.

The Board reviewed the meeting minutes from the October 9th, 2018 meeting. The motion to approve the minutes as written was presented by Commissioner McGregor and then seconded by Commissioner Lux.

Good of the Order; Chief Kinder wanted to thank Mike Goodwillie, Kyle DePriest, McKenzie Gust, DJ Hammer, and Salesha Hammer for all their help with Fire Safety Day out at Station 62. We had a great turn out with over 200 kids in attendance.

The Board was informed of an email from the Lewis County Assessor's office we received this week regarding the 2019 Property Tax Levy Documentation. There was a brief viewing of the email by the commissioners. The Board was then made aware of the amended designated value made to our apparatuses insured by Nicholson and Associates Insurance. The amendments caused a change in our policy costs and the District was invoiced for the adjusted amount of \$400.

Vouchers were presented to the Board for approval; Commissioner McGregor made the motion to approve the vouchers as presented and the motion was seconded by Commissioner Lux.

Payroll was presented to the Board for approval; Commissioner McGregor made the motion to approve payroll as presented and the motion was seconded by Commissioner Lux.

Volunteer payroll was presented to the Board for approval. A discussion concerning the amount of volunteer shifts being pulled per quarter was briefly discussed. Commissioner

Lux then made a motion to approve volunteer payroll as presented and the motion was seconded by Commissioner McGregor.

First on the Chief report; The SCBA grant applications have been completed and turned in.

Last on Chief's Report; Chief gave updates as to where we were sitting with the planning of the Safe Candy Stop this year. The set-up process will start on Monday, October 29th at Station 62 and then on Tuesday the 30th at Station 61. The doors will open at 4:00 P.M. at both station on October 31st.

Next on the agenda; The policies that are currently in place need to be reviewed by the Board before moving onto approving new policies.

The budget meeting dates have been discussed and the next meeting is scheduled to begin at 6:00 P.M on November 5th, 2018.

The Board went into Executive Session per RCW 42.30.110(l)(c) regarding real estate leases. The Board Secretary was asked to join the Board in the Executive Session. The session was called from 7:17 P.M. to 7:30 P.M. At 7:30 P.M. the meeting was extended until 7:45 P.M. The executive session was informational only and no decisions were made at this time.

The motion was made to adjourn the meeting at 7:46 P.M. by Commissioner McGregor and was seconded by Commissioner Lux.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Dated: October 24th, 2018

Lewis County Fire District #6

Commissioner's Meeting November 13th, 2018 Minutes

In attendance:

- Commissioners: Jeri Lux, James Martin, and Travis McGregor
- Administration: McKenzie Gust and Chief Kinder
- Visitors: Michael Goodwillie, Kyle DePriest, Kyle Eiswald, Gary Lienhard, Matthew McCoy, Derek Peterson, and Patrick Smith

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:00 P.M. by Commissioner Jeri Lux.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda; The motion to approve the agenda as written was presented by Commissioner McGregor and seconded by Commissioner Martin.

The Board reviewed the meeting minutes from the October 23rd, 2018 meeting. The motion to approve the minutes as written was presented by Commissioner McGregor and then seconded by Commissioner Lux.

James Van Ornum was in attendance and wanted to let everyone know how much he appreciated the cooperation with the HAM Radio Club using the training room last Wednesday.

Vouchers were presented to the Board for approval; Commissioner Martin made the motion to approve the vouchers as presented and the motion was seconded by Commissioner McGregor.

First on the Chief report; We have contacted DJ Plumbing and they will be back out to fix the leak at Station 63 now that the controls for the well have been located. Also, Chief Kinder mentioned that the district has received one bid thus far for the station 65 property.

Chief Kinder reminded the board of the Strategic Planning Workshop on the 17th. The board decided to start the class at 10am and go till 4pm at Station 61.

Engine 65 was next up for discussion. Chief Kinder was approached earlier in the week by PAC 3 about purchasing engine 65. Due to the age of the engine the board was all in agreeance to sell the engine to PAC 3 for \$8,500.

Last on Chief's Report; Chief Kinder asked to have a post fire consolidation discussion. Commissioner Lux expressed multiple concerns on the merger and says there is a lot to consider. The board asked to have input from labor about how they would like to see the shifts work and asked to have solid numbers by January on what that would cost the district.

The motion was made to adjourn the meeting at 6:31 P.M. by Commissioner Martin and was seconded by Commissioner McGregor.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Dated: November 14th, 2018

Lewis County Fire District #6

Commissioner's Meeting November 27th, 2018 Minutes

In attendance:

- Commissioners: James Martin, and Travis McGregor
- Administration: McKenzie Gust and Chief Kinder
- Visitors: Jill Anderson, Ken Cardinale, Michael Goodwillie, Ted McCarthy, Matthew McCoy, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner James Martin.

The Pledge of Allegiance was led by Chief Kinder.

The Board reviewed the agenda; The motion to approve the agenda as written was presented by Commissioner McGregor and seconded by Commissioner Martin.

The Board reviewed the meeting minutes from the November 13th, 2018 meeting. The motion to approve the minutes as written was presented by Commissioner McGregor and then seconded by Commissioner Martin.

Chief Cardinale was in attendance and asked for a moment to speak. Chief Cardinale stated how thankful he was for all the support Fire District 6 has given by housing all their guys for the last few months. Then, Chief Cardinale spoke of how well the crews have been working together and he asked the board what they thought on going to a borderless response. He stressed how this would improve service to our community and allow us to have two staffed units. He went on to say that this would give us an idea on identifying any issues with moving forward in the consolidation process and named many advantages to a borderless response agreement.

Vouchers were presented to the Board for approval; Commissioner McGregor made the motion to approve the vouchers as presented and the motion was seconded by Commissioner Martin.

Payroll was presented to the Board for approval; Commissioner McGregor made the motion to approve payroll as presented and the motion was seconded by Commissioner Martin.

First on the Chief report; Chief Kinder presented the proposal from Lewis County PUD on replacing all the station lights at Station 61. The board reviewed the proposal and now are waiting for more information regarding the contractors pricing.

Engine 65 was next up for discussion. Since the Board was all in agreeance at the last meeting to sell the engine to PAC 3, they will be by next week to make arrangements for pick up and payment.

Chief Kinder announced that the district is currently 24 calls ahead of last year.

Last on Chief's Report; Chief Kinder let the Board know that he had a follow up phone conference with Charla Skaggs of Maul Foster Alongi. Charla mentioned that she thought last week's Strategic Planning workshop went great and that everyone had a lot of input that will help this process out greatly.

Under Old Business, the topic being Policies; Chief Kinder informed the Board that the OIC's of each shift and him are now meeting every month to start looking at procedures to view what needs to be updated in the policies.

Commissioner Martin then gave the second reading of the budget. The estimate budget for the 2019 general fund was \$1,367,457.72. The estimated budget for the 2019 EMS fund was \$293,044.09. It was decided to do the final reading at a special meeting on November 28th, 2018.

The motion was made to adjourn the meeting at 7:06 P.M. by Commissioner McGregor and was seconded by Commissioner Martin.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Dated: November 28th, 2018

Lewis County Fire District #6

Commissioner's Meeting December 11th, 2018 Minutes

In attendance:

- Commissioners: Jeri Lux, James Martin, and Travis McGregor
- Administration: McKenzie Gust and Chief Kinder
- Visitors: Jeff Ames, Matthew Foley, Dereck Pedersen, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner Jeri Lux.

The Board reviewed the agenda; The motion to approve the agenda as written was presented by Commissioner McGregor and seconded by Commissioner Martin.

The Board reviewed the meeting minutes from the November 27th, 2018 meeting. The motion to approve the minutes as written was presented by Commissioner Martin and then seconded by Commissioner McGregor.

At this time Chief Kinder wanted to thank the Beck Family for all their help in the setting up and taking down of our Holiday Potluck.

Vouchers were presented to the Board for approval; A discussion regarding the districts landscaping ensued. Commissioner Martin made the motion to approve the vouchers as presented and the motion was seconded by Commissioner McGregor.

First on the Chief report; Chapter 3 policies are currently being reviewed at the monthly OIC meetings with the Chief.

Engine 65 has officially been sold.

Last on the Chiefs Report; The City of Chehalis has asked for their Firemen to continue to be housed at station 61 till they meet on the 9th of January to further discuss their living situation along with the Fire Consolidation.

Under Old Business; Due to the last meeting in December landing on Christmas, the Board discussed moving the meeting to the following day. The last meeting in December will be moved to December 26th, 2018 at 6PM. Chief Kinder asked to be excused from the meeting.

The new FMLA going into effect January 2019 was next up for discussion. A discussion regarding the district's financial part in the FMLA ensued. The Board decided to continue

the conversation at the next meeting.

At the December 26th meeting the board will be appointing a new Board Chair for 2019. Chief Kinder's annual review will also be held at the next meeting in an executive session.

Lastly; at this time the sealed bids for Tender 65 were opened. Commissioner Jeri Lux opened the three bids. The first bid came in at \$4,000, the second bid at \$1,450, and the third for \$500. The motion to accept the highest bid from Derrick's Tree Service at \$4,000 was made by Commissioner Martin and was seconded by Commissioner Lux.

The motion was made to adjourn the meeting at 7:06 P.M. by Commissioner Lux and was seconded by Commissioner McGregor.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Dated: December 12th, 2018

Lewis County Fire District #6

Commissioner's Meeting December 26th, 2018 Minutes

In attendance:

- Commissioners: Jeri Lux, James Martin, and Travis McGregor
- Administration: McKenzie Gust
- Visitors: James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:00 P.M. by Commissioner Jeri Lux.

The Board reviewed the agenda; The motion to approve the agenda as written was presented by Commissioner Martin and seconded by Commissioner McGregor.

The Board reviewed the meeting minutes from the December 11th, 2018 meeting. The motion to approve the minutes as written was presented by Commissioner McGregor and then seconded by Commissioner Martin.

Vouchers were presented to the Board for approval; Commissioner Martin made the motion to approve the vouchers as presented and the motion was seconded by Commissioner McGregor.

Payroll was presented to the Board for approval; Commissioner Martin made the motion to approve payroll as presented and the motion was seconded by Commissioner McGregor.

The new FMLA going into effect January 2019 was next up for discussion. A discussion regarding employee portion and employer portion ensued. Commissioner Lux made a motion to pay the employee and employer portion in full when it comes to the FMLA and Commissioner McGregor seconded the motion.

The Board then began a conversation about the City of Chehalis. A discussion regarding price per square foot ensued. The Board decided to table the conversation until the January 8th Commissioners meeting, so the conversation will be fresh in their minds for the meeting with the City on the 9th of January.

Next on the Agenda; Commissioner Jeri Lux announced that she has enjoyed being the board chair for District 6 for many years, and now wants to give the opportunity to experience being Board Chair, to another Commissioner. Commissioner Lux made the motion to unanimously nominated Commissioner James Martin as the next Board Chair starting January 2019.

The district has recently purchased new AEDs for the department. Assistant Chief Patrick Smith has asked that the Board consider selling the remaining AED's, that have not been utilized since they were purchased, to a District that may not be as fortunate as us as far as being able to purchase new AED's themselves. A discussion ensued, and the Board decided to table the conversation till the next Commissioners meeting.

Earlier in the week the District received two offers on the Station 65 property. A discussion ensued, and Commissioner McGregor made a motion to except the \$65,000 offer from McCallum Prestige Investments and Commissioner Martin seconded the motion. The Board then advised Secretary McKenzie Gust to contact Greg Lund and inform him on the Boards decision.

The Board then went into Executive Session per RCW 42.30.110(1)(g) to review the performance of a public employee. The session was called from 6:36 P.M to till 7 P.M. At 7 P.M. the Board extended the meeting to last till 7:10 P.M. The Board then returned from Executive Session and announced that no decision has been reached and that another Executive Session has been scheduled for January 8th. 2019 when Chief Kinder can be in attendance.

The motion was made to adjourn the meeting at 7:13 P.M. by Commissioner McGregor and was seconded by Commissioner Martin.

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Dated: December 27th, 2018