

**Lewis County Fire District #6**  
Special Commissioners Meeting  
January 6, 2025  
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and James Martin
- Administration: Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Mary Cole, Jim Damico, Kyle Eiswald, Matt Foley, Chief Adam Fulbright, Laura Hanson (Zoom), Matt McCoy, Colton Moorhead, Riley Richards, Adam Strobeck (Zoom), and Colten Trotter

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by the Board Chair, Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

Greg Cole noted that the Chehalis City Manager had stated that the district had taken on debt to be less attractive as a merger option and inquired if that were true. Commissioner Jim Martin informed Mr. Cole that in the early 2000's, that had been a devise used by the Board at the time. He noted that the district is currently under no debt obligations and would not be taking on any new debt to appear less attractive in a merger situation.

Jim Damico informed the Board that he had met with staff following his resignation to provide context on the departure. He thanked the Board for their support and the opportunity to work with the district. Mr. Damico further noted that he did not feel like he had been micromanaged by the Board and his departure was strictly due to restrictions of his current employment in California.

Lieutenant Matt McCoy informed the Board that a vacancy for a paramedic/firefighter position was in the recruiting phase. He inquired if the Board would be willing to offer a lateral firefighter the opportunity to start at a higher step within the approved CBA due to experience. He noted that it would assist with the recruitment of an experienced, lateral hire. The Board stated that they had no issues with the option, but asked that legal counsel be contacted to ensure compliance with the collective bargaining agreement.

Chief Adam Fulbright of Chehalis Fire provided a presentation regarding annexation of Chehalis Fire by Lewis County Fire District #6. He noted the current programs provided by each department, general district information, budgeting concerns, possible staffing options, and funding sources.

Commissioner Gregory Greene noted that he had received a written resignation from Interim Fire Chief Jim Damico. A motion to accept the resignation was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) to discuss personnel matters at 7:10 PM, not to exceed 7:40 PM. At 7:40 P.M. the executive session was extended until 8:10 P.M. At 8:10 P.M. the executive session was extended until 8:30 P.M. At 8:30 P.M. the meeting was reopened. Commissioner Jim Martin made a motion to contact the Prothman recruitment company to discuss interim fire chief opportunities. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Commissioner Jim Martin thanked Interim Fire Chief Jim Damico for his time and hopes to see him again in the future.

The motion was made to adjourn the meeting at 8:33 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

**Lewis County Fire District #6**  
Commissioners Meeting  
January 14, 2025  
Minutes

In attendance:

- Commissioners: Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas
- Visitors: Christy Cole, Greg Cole, Jerry Cole, Mary Cole, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

Greg Cole inquired abouts the new training center in Winlock; Commissioner Gregory Greene noted that not much information had been received by the district regarding the project.

Reading and approval of the minutes was tabled.

Vouchers were reviewed by the Board. Secretary Dyas noted that two batches had been presented for approval: one for the remaining 2024 vouchers and one for the capital purchase of the new ambulance. A motion to approve the vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Commissioner Gregory Greene noted that the Board had accepted Interim Fire Chief Jim Damico's resignation at the previous meeting. Since that meeting, the Prothman recruitment company had been contacted and provided a candidate for the position.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:34 P.M., not to exceed 7:04 PM. At 7:04 P.M. the executive session was extended until 7:30 P.M. At 7:30 P.M. the executive session was extended until 8:00 P.M. At 8:00 P.M. the executive session was extended until 8:20 P.M. At 8:20 P.M. the regular meeting was reopened.

Commissioner Gregory Greene noted that the Board would like to move forward with the proposed candidate, Jerry Cole for the position of Interim Fire Chief. A conditional offer of employment upon completion of the health screening and background check was offered. It was noted that the employment contract of Mr. Cole would be held through the Prothman company.

General discussion ensued.

The motion was made to adjourn the meeting at 8:42 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

Lewis County Fire District #6  
January 14, 2025  
Minutes

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

## **Lewis County Fire District #6**

### **Commissioners Meeting**

**January 28, 2025**

### **Minutes**

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Christy Cole, Kyle Eiswald, Laura Hanson, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. It was decided to add an executive session per RCW 42.30.110 (1)(g) for personnel matters. Commissioner Gregory Greene made a motion to approve the agenda as amended. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

The pledge of allegiance was led by Commissioner Gregory Greene.

Interim Fire Chief Jerry Cole informed the Board that the new ambulance was in service.

A swearing in ceremony for Interim Fire Chief Jerry Cole was held.

The Board reviewed the minutes from the special commissioner's meeting on December 17, 2024, the special commissioner's meeting of January 6, 2025, and the regular commissioner's meeting of January 14, 2025. It was noted to add Commissioner Gregory Greene's first name to the minutes of December 17<sup>th</sup> regarding the Board Chair nominations. A motion to approve the December 17, 2024 minutes as amended and the January 6, 2025 and January 14, 2025 minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll and the associated vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Interim Fire Chief Jerry Cole informed the Board that the ambulance consortium had received the bids from private ambulance companies for service in the area. He noted that the bids had been forwarded to the Board for review and requested that any questions regarding the bids be provided to him within a week. A formal recommendation will be made in February.

Interim Fire Chief Jerry Cole noted that the draft strategic plan created by Fire Chief Ken Cardinale had

many items listed that had been completed by the district. Items include apparatus replacement, staffing, and public education. He noted that the 2021 draft plan provided a great framework for future strategic planning endeavors. The Board informed Chief Cole that an implementation date of April 30, 2025 was desired. It was decided to take public input regarding the strategic plan at both regularly scheduled commissioner's meetings in February.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:57 P.M., not to exceed 7:10 PM. At 7:10 P.M. the executive session was extended until 7:30 P.M. At 7:30. the regular meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 7:31 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

## **Lewis County Fire District #6**

### **Commissioners Meeting**

**February 11, 2025**

### **Minutes**

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Kyle DePriest (Zoom), Laura Hanson (Zoom), Matthew McCoy, Devin Schlapbach (Zoom), Colten Trotter, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

The Board and Interim Fire Chief Jerry Cole requested public input for the strategic planning session. A brief SWOT analysis was conducted by the Board. Further public comment will be taken into account at the meeting on Tuesday, February 25, 2025.

The Board reviewed the minutes from the regular commissioner's meeting of January 28, 2025. A motion to approve the minutes as presented was made by Commissioner Brian Greene and was seconded by Commissioner Jim Martin. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Greg Greene and carried unanimously.

Interim Fire Chief Jerry Cole updated the Board on fire district activities including the creation of a bid spec for the bay doors at Station 61, tone board signal issues, apparatus repairs, a recent officer's meeting, water rescue training, and ongoing CPR training. Chief Cole noted that the district has five paramedic candidates that have applied to the option position. Testing and interviews for the position will be conducted soon.

Interim Fire Chief Jerry Cole informed the Board that the ambulance consortium had reviewed the bids from private ambulance companies. After review by Chief Cole and the district's MSO, Adam Strobeck, it was recommended that the district vote in favor of Medix. Commissioner Greg Greene made a motion to authorize the Chief to vote at the ambulance consortium meeting for the district in favor of Medix. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

Policies 607 through 613 were reviewed by the Board. An alteration to policy 612.2 to read 'onboarded' instead of 'hired' was made. A motion to approve policies 607 through 613 with the above reflected correction was made by Commissioner Greg Greene and was seconded by Commissioner Brian Greene. Commissioner Jim Martin abstained.

Secretary Dyas explained that Interim Fire Chief Jerry Cole needed to be added as an authorized credit card user through Security State Bank; this authorization would replace and remove previous Fire Chief Paul Patterson. The following was noted:

- Remove Fire Chief Paul Patterson with a credit limit of \$5,000
- Add Fire Chief Jerry Cole with a credit limit of \$5,000

Surplus items were reviewed by the Board. Secretary Dyas noted that a length of hose with a serial number of A6292 had been damaged and needed to be disposed of. A motion to declare the length of hose surplus and approve disposal was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Commissioner Jim Martin noted that long-time volunteer, Gary Cadwell, had passed away. The district expressed their thanks for his 30+ years of service.

The board recessed into Executive Session per RCW 42.30.140 (4)(a) regarding labor negotiations at 6:57 P.M., not to exceed 7:30 PM. At 7:30 P.M. the executive session was extended until 7:40 P.M. At 7:40 P.M the regular meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 7:52 P.M. by Commissioner Jim Martin and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner



## **Lewis County Fire District #6**

### **Commissioners Meeting**

**February 25, 2025**

### **Minutes**

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Jay Birley, Greg Cole, Matthew Foley, Fire Chief Adam Fulbright, Rob Gebhart, Mike Goodwillie (Zoom), Laura Hanson (Zoom), Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

The Board and Interim Fire Chief Jerry Cole requested public input for the strategic planning session. An opportunity for wildland mobilization was briefly discussed.

The Board reviewed the minutes from the regular commissioner's meeting of February 11, 2025. A correction to visitor names was noted. A motion to approve the minutes as amended was made by Commissioner Jim Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Brian Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll and the associated vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Interim Fire Chief Jerry Cole updated the Board on fire district activities including call volume, tone board repairs, boat repairs, and the implementation of the LifePak 35's. Testing for the vacant paramedic position will take place on March 14<sup>th</sup> with a Chief's interview on March 19<sup>th</sup>. Chief Cole also provided an update on legislative matters in review.

Policies 600 through 606 were reviewed by the Board. A motion to approve policies 600 through 606 as presented was made by Commissioner Greg Greene and was seconded by Commissioner Brian Greene.

Discussion regarding MOU's was tabled.

Secretary Dyas informed the Board of disrespectful behavior by some groups that utilize the meeting room. She requested that restrictions on the use of the room be discussed and determined. A facility use policy will be drafted.

Discussion regarding merger options and opportunities to work with surrounding agencies ensued. Chief Cole will reach out to Lewis County Fire District #1 and Lewis County Fire District #5 to identify areas in which the agencies can train together. The need to update mutual aid agreements was also noted.

Chief Cole requested that a letter of support from the district be provided for the proposed training facility at Lewis County Fire District #15. After a brief discussion, Commissioner Jim Martin made a motion to approve the sending of the letter of support for the training facility at Lewis County Fire District #15. Commissioner Gregory Greene seconded the motion and it carried unanimously.

Surplus items were reviewed by the Board. Secretary Dyas noted that the items were an unused exercise bike and a broken elliptical machine from Station 62. A motion to declare the exercise bike and elliptical machine surplus and approve disposal was made by Commissioner Brian Greene. Commissioner Jim Martin amended the motion to add that any funds received for the selling of the exercise bike be allocated to the fitness fund. The amended motion was seconded by Commissioner Gregory Greene and carried unanimously.

The motion was made to adjourn the meeting at 7:07 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

## **Lewis County Fire District #6**

### **Commissioners Meeting**

**March 11, 2025**

### **Minutes**

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Zach Brotherson, Greg Cole, Kyle DePriest, Daniel Holmes, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting of February 25, 2025. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Greg Greene and carried unanimously.

Interim Fire Chief Jerry Cole updated the Board on fire district activities including year to date call volume, Facebook interaction statistics, and an update on the new ambulance. He noted that interviews for the vacant firefighter/paramedic position would take place on March 14<sup>th</sup>, with a Chief's interview on March 20<sup>th</sup>. Chief Cole thanked the Board for the opportunity to attend the Northwest Leadership Conference and noted that the conference was very educational.

Policies 700 through 707 were reviewed by the Board. Discussion regarding the reimbursement of personal property ensued. It was noted that the 'which' in policy 700 should remain in the policy. It was further noted that the term 'volunteer fire station' in policy 702.2 should be changed to 'outlying station'. Policy 705.3 should have the word 'individual' removed. A motion to approve policies 700 through 707 were approved with the above noted alterations was made by Commissioner Brian Greene. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Chief Cole and Secretary Dyas noted that a policy was needed for use of the meeting room at Station 61. Secretary Dyas noted many instances where individuals or groups that utilized the training room had been discourteous to staff or left the training room in disarray. A sample policy was reviewed by the Board.

Commissioner Brian Greene noted that he would be unable to attend the next regularly scheduled Commissioner's meeting on March 25, 2025. Commissioners Gregory Greene and Jim Martin noted that his absence was excused.

The Board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 8:00 P.M., not to exceed 8:30 P.M. At 8:30 P.M. the executive session was extended until 8:45 P.M. At 8:45 P.M. the executive session was extended until 8:55 P.M. At 8:55 P.M the regular meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 8:59 P.M. by Commissioner Jim Martin and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

**Lewis County Fire District #6**  
Special Commissioners Meeting  
March 20, 2025  
Minutes

In attendance:

- Commissioners: Gregory Greene and James Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Carolyn Brock, John Faber, Brad Flexhaug, Kim Lawrence, and Tim Mills

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:00 P.M. by the Board Chair, Commissioner Gregory Greene at Lewis County Fire District #1 at 1733 State Route 508 in Onalaska, WA.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

Commissioner Gregory Greene spoke to the Commissioners of Lewis County Fire District #1 regarding agency collaboration. He noted that Lewis County Fire District #6 had been approached by Chehalis Fire regarding a potential merger; he further noted that all surrounding agencies were being contacted regarding merger feasibility, agency collaboration, and mutual aid agreements. The Boards for both agencies directed their respective fire chiefs to collaborate on a mutual aid agreement and any further operations which may increase department collaboration.

The motion was made to adjourn the meeting at 6:11 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

**Lewis County Fire District #6**  
Special Commissioners Meeting  
March 24, 2025  
Minutes

In attendance:

- Commissioners: Brian Greene (Online), Gregory Greene (Online), and James Martin (Online)
- Administration: Interim Fire Chief Jerry Cole (Online) and Executive Secretary Kiley Dyas
- Visitors: Lisa Carrell (Online) and Kiersten Mercado (Online)

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 10:00 A.M. by the Board Chair, Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

An exit interview for the 2021 through 2023 Accountability Audit conducted by the Washington State Auditor's Office was held. The auditors noted that there were no findings during the audit, but requested that a procurement policy be put in place for future capital purchases. It was also noted that the 2021 annual report had been submitted late due to staffing changes; it was noted that all other annual reports had been completed and submitted by the deadline.

The motion was made to adjourn the meeting at 10:16 A.M. by Commissioner Gregory Greene and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

## **Lewis County Fire District #6**

### **Commissioners Meeting**

**March 25, 2025**

### **Minutes**

In attendance:

- Commissioners: Gregory Greene and Jim Martin
- Absent: Brian Greene (Excused)
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Kyle DePriest (Zoom), Laura Hanson (Zoom), Matthew McCoy, Brandon Schaffer, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Gregory Greene seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting of March 11, 2025, the special commissioner's meeting of March 20, 2025, and the special commissioner's meeting of March 24, 2025. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll and the associated vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Interim Fire Chief Jerry Cole updated the Board on fire district activities including call volume, attendance at previous district secretary Lois McKee's funeral, and the arrival of the new stair chairs and power-load gurney. He noted that he planned to schedule one on one meetings with the Board members regarding the strategic plan.

Discussion regarding MOU's was tabled.

Alterations to the facility use rules were discussed. A motion to approve the revised training room facility use rules and utilize the document to draft a training room use policy was made by Commission Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

The board recessed into Executive Session per RCW 42.30.110 (1)(g) regarding personnel matters at 6:44 P.M., not to exceed 7:05 PM. At 7:05 P.M. the executive session was extended until 7:10 P.M. At 7:10 P.M. the regular meeting was reopened. A motion to authorize Fire Chief Jerry Cole to extend a

conditional offer of employment to the top Firefighter/Paramedic candidate was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

The motion was made to adjourn the meeting at 7:11 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Jim Martin; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner



## **Lewis County Fire District #6**

### **Commissioners Meeting**

**April 8, 2025**

### **Minutes**

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Jim Damico (Zoom), Matt Foley, Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting of March 25, 2025. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Interim Fire Chief Jerry Cole updated the Board on fire district activities including year to date call volume, recent training activities, and a walk through of a local business with Lewis County Fire District #5.

Policies 800 through 802 were reviewed by the Board. Discussion regarding the exemption provided by RCW 42.56.070 for the index of records ensued; it was decided by the Board to contact legal regarding the exemption. A motion to approve policies 800 through 802 with the above noted legal review was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

The MOU's for Overtime Calculation and CBA Article 26, and the associated policy for CBA Article 26 was reviewed by the Board. Commissioner Brian Greene noted that a typo in the policy needed to be corrected from 'on' to 'no'. A motion to approve the MOU's and the associated policy as amended was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Documents for the bidding of the replacement of the bay doors at Station 61 were reviewed. Commissioner Brian Greene agreed to review the documents and provide recommendations. Documents will be updated and provided at the following commissioner's meeting.

Chief Jerry Cole provided the Board with an update regarding interagency collaboration with Lewis County Fire District #1, Lewis County Fire District #5, and Riverside Fire Authority. Commissioner Gregory

Greene provided a brief overview of his meeting with Board Chair, Sam Patrick of Lewis County Fire District #5. Both agencies are open to training together and providing services that mutually benefit each district. Chief Cole noted that a mutual aid agreement with Lewis County Fire District #1 for ALS services had been drafted. A motion to approve the mutual aid agreement as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously. Discussion regarding collaboration and the potential to merge with Chehalis Fire ensued; it was decided to send a letter regarding the Board's stance to the Chehalis City Council.

The Board recessed into Executive Session per RCW 42.30.110 (1)(g) for the review of a public employee at 9:01 P.M., not to exceed 9:30 PM. At 9:30 P.M. the executive session was extended until 9:45 P.M. At 9:45 P.M. the regular meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 9:46 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

## **Lewis County Fire District #6**

### **Commissioners Meeting**

**April 22, 2025**

### **Minutes**

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Mike Goodwillie, Laura Hanson (Zoom), and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin asked that a discussion regarding the 9-1-1 ILA be added to the meeting. Commissioner Gregory Greene made a motion to approve the agenda as amended. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

Firefighter/EMT Mike Goodwillie thanked the commissioners for approving his training request to attend the FDIC conference. He provided an overview of the classes he attended and informed the Board of his intent to train district members with his knowledge attained from those classes.

The Board reviewed the minutes from the regular commissioner's meeting of April 8, 2025. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Volunteer payroll was reviewed by the Board. A motion to approve volunteer payroll as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Interim Fire Chief Jerry Cole updated the Board on fire district activities including year to date call volume, aging tires on apparatus, and an upcoming badge pinning ceremony for two members that passed their probationary period.

Policies 900 through 904 were reviewed by the Board. A need to remove the requirement of a social security number in 903.7.2 was acknowledge. Commissioner Gregory Greene inquired if the district had a current incident exposure plan; Chief Cole will look into this. A motion to approve policies 900 through 904 with the above noted amendment and the confirmation of an incident exposure plan was made by Commissioner Gregory Greene. Commissioner Brian Greene seconded the motion; all in favor, none

opposed.

Chief Jerry Cole provided the Board with a strategic plan for review and approval. Chief Cole presented a slideshow with a breakdown of the strategic plan. The plan includes basic apparatus replacement, facility maintenance and improvements, personnel goals, and other such items. A motion to approve the strategic plan as presented was made by Commissioner Gregory Greene. Commissioner Jim Martin seconded the motion and it carried unanimously. The Board noted the need to review and update the plan on a regular basis.

Updated documents for the bidding of the replacement of the bay doors at Station 61 were reviewed. All commissioners were in favor of the documents provided and approved administration to release the bid documents once legal review was completed.

Chief Jerry Cole provided the Board with an update regarding interagency collaboration with Lewis County Fire District #1, Lewis County Fire District #5, and Riverside Fire Authority. Chief Cole noted that mutual aid response with Lewis County Fire District #5 had been added to the run cards for the Logan Hill area, which should improve the insurance rating for that area.

Commissioner Jim Martin presented the final interlocal agreement with Lewis County Dispatch for 9-1-1 dispatching services. A motion to accept the new interlocal agreement with Lewis County Dispatch for 9-1-1 dispatching services was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

The motion was made to adjourn the meeting at 8:02 P.M. by Commissioner Jim Martin and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

## **Lewis County Fire District #6**

### **Commissioners Meeting**

**May 13, 2025**

### **Minutes**

In attendance:

- Commissioners: Brian Greene (Zoom), Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Chief Adam Fulbright, Laura Hanson (Zoom), Matt McCoy, Brandon Schaffer, James Van Ornum, and Jackie Weaver

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. It was noted that review of Bay Door Bid Documents and an agreement for fire and emergency services was needed. Commissioner Jim Martin made a motion to approve the agenda as amended. Commissioner Gregory Greene seconded the motion. All in favor; none opposed.

Chief Cole introduced Jackie Weaver, the district's newest paramedic, to the Board.

The Board reviewed the minutes from the regular commissioner's meeting of April 22, 2025. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Interim Fire Chief Jerry Cole updated the Board on fire district activities including year to date call volume, brush fire preparations, and an upcoming badge pinning ceremony for two members that passed their probationary period.

Policies 905 through 906 were reviewed by the Board. Discussion regarding Policy 906 ensued, it was decided to table Policy 906. It was noted that 905.2(a)(3) wording needed to be changed from 'captain' to lieutenant or officer'. A motion to approve policies 905, and 907 through 910 with the above noted amendment was made by Commissioner Jim Martin. Commissioner Gregory Greene seconded the motion; all in favor, none opposed.

Documents for a request for proposal for a feasibility study with the City of Chehalis Fire Department were reviewed. Commissioner Gregory Greene requested to be on the interview panel for the contractors that apply. Commissioner Jim Martin volunteered to be the alternate if Commissioner Gregory Greene could not attend. Commissioner Gregory Greene made a motion to approve the presented RFP and move forward with the feasibility study with the City of Chehalis. Commissioner Brian Greene seconded the motion; all in favor, none opposed.

Secretary Dyas presented updated documents for the bidding of the replacement of the bay doors at Station 61 which had been vetted by legal counsel. A motion to approve the documents as presented was made by Commissioner Brian Greene and seconded by Commissioner Jim Martin. All in favor; none opposed.

A job description for a support volunteer position was reviewed by the Board. A motion to approve the job description as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Review of the contract for ambulance services with the Lewis County Ambulance Service Consortium. The contract notes the county's switch of private ambulance company from AMR to Medix. A motion to accept the proposed contract was made by Commissioner Gregory Greene and seconded by Commissioner Brian Greene. All in favor; none opposed.

Firefighter/EMT Trotter spoke to the Board about a potential wildland vehicle which could be provided to the district on loan from the Department of Natural Resources. Any major repairs to the apparatus would be provided through DNR, but the district would be responsible for any upfitting and general maintenance. A motion to approve moving forward with the review of the apparatus and potential upfitting was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Secretary Dyas presented a fire and emergency medical protection agreement to the Board for review. The document was provided by the district's legal counsel and addressed properties in the district which may not pay property tax, but would be within the district's response area. A motion to implement the fire and emergency protection agreement and create a corresponding policy was made by Commissioner Jim Martin. Commissioner Gregory Greene seconded the motion and it carried unanimously. Chief Cole will work with Secretary Dyas to identify addresses within the district which may need to be contacted.

The Board recessed into Executive Session per RCW 42.30.110 (1)(g) for the review of a public employee and personnel matters at 6:46 P.M., not to exceed 7:31 PM. At 7:31 P.M. the executive session was extended until 8:00 P.M. At 8:00 P.M. the executive session was extended until 8:20 P.M. At 8:20 P.M. the regular meeting was reopened.

Commissioner Gregory Greene noted that performance evaluations had been completed. An updated agreement for Secretary Dyas would be completed. A motion to accept the agreement for paramedic training with Max Loewenstein based on advice from legal counsel was made by Commissioner Gregory Greene. Commissioner Jim Martin seconded the motion and it carried unanimously.

The motion was made to adjourn the meeting at 8:24 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

## **Lewis County Fire District #6**

### **Commissioners Meeting**

**May 27, 2025**

### **Minutes**

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Mary Cole, Jim Damico (Zoom), Matthew Foley, Laura Hanson (Zoom), and Adam Strobeck

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Gregory Greene seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting of May 13, 2025. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Interim Fire Chief Jerry Cole updated the Board on fire district activities including year to date call volume, the brush truck from DNR, and the volunteer recruit graduation. Active shooter joint training will begin soon. Medix will be taking over for AMR in the area beginning June 1, 2025. Several items on the WSRB list have been addressed and will be reported to the WSRB. Chief Cole met with Doyle Sanford, the Lewis County Fire Marshal to discuss ways to assist each other; Chief Cole noted that the fire marshal will contact the district when questions regarding driveway accessibility arise within the district.

Policies 906 and 910 through 917 were reviewed by the Board. It was noted to add to policy 906(b) – an exclusion if only one member is aboard the vehicle. It was decided to hold policy 910 for further discussion. Policy 915, section 4.5, bullet point #5 was removed. A motion to approve policies 906 and 911 through 917 with the above noted amendments was made by Commissioner Jim Martin. Commissioner Gregory Greene seconded the motion; all in favor, none opposed.

Chief Jerry Cole provided the Board with an update regarding interagency collaboration with the City of Chehalis. Chief Cole noted that the RFP had been issued through the City of Chehalis for the feasibility study. No letter or notice of annexation has been received by the district.

Lewis County Fire District #6  
May 27, 2025  
Minutes

The motion was made to adjourn the meeting at 6:45 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner



## **Lewis County Fire District #6**

### **Commissioners Meeting**

**June 10, 2025**

### **Minutes**

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Zach Brotherson (Zoom), Greg Cole, Kyle Eiswald (Zoom), Laura Hanson (Zoom), and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting of May 27, 2025. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Chief Jerry Cole updated the Board on fire district activities including year to date call volume, brush fire preparations, and volunteer training provided. Chief Cole presented a Mobilization Cooperation agreement with the Department of Natural Resources for Board review. A motion to enter the interlocal mobilization cooperation agreement was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Policies 919, and 1000 through 1003 were reviewed by the Board. It was decided to remove the last sentence in 1003.2 and add language noting that any current collective bargaining agreement would outweigh the policy. It was decided to request legal review of policies 1000 through 1002. A motion to approve policies 919 and 1003 as noted was made by Commissioner Gregory Greene. Commissioner Jim Martin seconded the motion; all in favor, none opposed.

Chief Cole provided a brief update regarding the feasibility study RFP with the City of Chehalis. He further noted that Lewis County Fire District #1 did consider the mutual aid agreement to provide care for both BLS and ALS service.

Secretary Dyas noted that a length of hose was damaged during a fire and needed to be disposed of. Commissioner Jim Martin made a motion to approve the surplus of hose with the serial number 1111582838. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Secretary Dyas informed the Board that a few trees at Station 62 were threatening the sewer system with their roots and it had been requested that they be removed. The Board had no issue with the preventative maintenance of removing the trees.

Outstanding payments from 2016 to 2023 were reviewed by the Board. No decision was made at this time.

The Board recessed into Executive Session per RCW 42.30.110 (1)(i) for litigation/potential litigation and RCW 42.30.110(1)(b) for the acquisition of real estate at 7:25 P.M., not to exceed 8:25 PM. At 8:25 P.M. the executive session was extended until 8:55 P.M. At 8:55 P.M. the executive session was extended until 9:05 P.M. At 9:05 P.M. the regular meeting was reopened.

The motion was made to adjourn the meeting at 9:06 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

**Lewis County Fire District #6**  
**Special Commissioners Meeting**  
**June 13, 2025**  
**Minutes**

In attendance:

- Commissioners: Brian Greene, Gregory Greene (Zoom), and James Martin
- Administration: Executive Secretary Kiley Dyas (Zoom) and Fire Chief Jerry Cole
- Visitors: None

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:39 P.M. by the Board Chair, Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

The board recessed into Executive Session per RCW 42.30.110 (1)(b) to discuss the acquisition of real estate at 5:40 PM, not to exceed 6:00 PM. At 6:00 P.M. the meeting was reopened.

Commissioner Jim Martin made a motion to grant Commissioner Brian Greene the ability to pursue the acquisition of real estate contingent on a 30-day feasibility study. Commissioner Brian Greene second the motion and it carried unanimously.

The motion was made to adjourn the meeting at 6:03 P.M. by Commissioner Jim Martin and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

## **Lewis County Fire District #6**

### **Commissioners Meeting**

**June 24, 2025**

### **Minutes**

In attendance:

- Commissioners: Gregory Greene and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Mary Cole, Jim Damico (Zoom), Kyle DePriest (Zoom), Laura Hanson (Zoom), Matthew McCoy, Devin Schlapbach (Zoom), Colten Trotter, James Van Ornum, and Jackie Weaver

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:37 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Gregory Greene seconded the motion. All in favor; none opposed.

Matt McCoy inquired why the Board had decided not to run a levy lid lift for 2026. Commissioner Gregory Greene noted that part of the decision to wait to run the levy was due to anticipated voter turn out and the increase in Washington State taxes. Discussion ensued.

The Board reviewed the minutes from the regular commissioner's meeting of June 10, 2025 and the special meeting of June 13, 2025. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Interim Fire Chief Jerry Cole updated the Board on fire district activities including year to date call volume, wildland training, and that four RFP's had been received by the City of Chehalis for the merger feasibility study. Chief Cole noted that the property next to Station 63 was in a 30-day feasibility study to ensure its use to the district; Commissioner Brian Greene is scheduling an inspection and taking care of the feasibility study process.

Chief Jerry Cole presented an agreement with Brycer, which helps to track water systems within the district, compliance with annual testing, and code enforcement. Chief Cole noted that participation in the system is no cost to the district. A motion to approve the agreement as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

The Board recessed into Executive Session per RCW 42.30.110 (1)(g) for personnel matters at 6:45 P.M., not to exceed 7:15 PM. At 7:15 P.M. the executive session was extended until 7:45 P.M. At 7:45 P.M. the regular meeting was reopened. No decision was made.

Access to the bank account for Lewis County Fire District #6 through Umpqua Bank was discussed. The Board unanimously agreed to continue banking access for Arny Davis, Lewis County Treasurer; Kiley Dyas, Executive Secretary; Gregory Greene, Commissioner; James Martin, Commissioner; and Rodney Reynolds, Investment Banking Officer. It was further agreed to add Fire Chief Jerry Cole to the list of authorized signers. A motion to approve the above noted alterations was made by Commissioner Gregory Greene and seconded by Commissioner Jim Martin. All in favor; none opposed.

The Board discussed the need for a special budget meeting. It was decided to hold the special meeting on July 15, 2025 at 5:30 P.M.

The motion was made to adjourn the meeting at 7:59 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

## **Lewis County Fire District #6**

### **Commissioners Meeting**

**July 8, 2025**

### **Minutes**

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Mary Cole, Matt Foley, Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting of June 24, 2025. A motion to approve the minutes as presented was made by Commissioner Gregory Greene and was seconded by Commissioner Jim Martin. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Chief Jerry Cole updated the Board on fire district activities including year to date call volume and brush fire preparations. Chief Cole also informed the Board that he had received approval from the Department of Health to serve as a paramedic in Washington State.

Policies 1004, 1005, 1006, 1008, 1010, and 611 were reviewed by the Board. It was noted that in policy 1004 the title of captain needed to be switched to officer. In policy 1008.3, it was noted that it should reflect 'assigned station' instead of 'Station 61'. It was decided to add a subsection to policy 1010 in regard to administrative personnel. A motion to approve policies 1004, 1005, 1006, 1008, 1010, and 611 as noted was made by Commissioner Jim Martin. Commissioner Brian Greene seconded the motion; all in favor, none opposed.

Chief Cole provided a brief update regarding the feasibility study RFP with the City of Chehalis.

Discussion regarding the purchase of the property adjacent to Station 63 ensued. Commissioner Brian Greene noted that the inspection was scheduled for July 9<sup>th</sup>. Chief Cole inquired if the fire engine could be used as collateral for the loan, all Commissioners agreed that it was appropriate. Chief Cole will look further into rate options. It was unanimously agreed that if Gesa Credit Union had comparable rates, Chief Cole could pursue the loan in an amount not to exceed \$500,000 through Gesa Credit Union.

The Board recessed into Executive Session per RCW 42.30.110 (1)(g) for personnel matters at 7:45 P.M., not to exceed 8:15 PM. At 8:15 P.M. the executive session was extended until 8:25 P.M. At 8:25 P.M. the

regular meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 8:28 P.M. by Commissioner Jim Martin and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

**Lewis County Fire District #6**  
Special Commissioners Meeting  
July 15, 2025  
Minutes

In attendance:

- Commissioners: Gregory Greene and James Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Jerry Cole
- Visitors: Greg Cole (Zoom)

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:32 P.M. by the Board Chair, Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Gregory Greene seconded the motion. All in favor; none opposed.

The Board reviewed the mid-year budget amendment; discussion ensued.

A seven-year budget forecast model was reviewed and discussed.

The motion was made to adjourn the meeting at 9:41 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner



## **Lewis County Fire District #6**

### **Commissioners Meeting**

**July 22, 2025**

### **Minutes**

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Mary Cole, Kyle Eiswald, Laura Hanson (Zoom), and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting of July 8, 2025. A motion to approve the minutes as presented was made by Commissioner Brian Greene and was seconded by Commissioner Jim Martin. All in favor; none opposed. The Board reviewed the minutes from the special commissioner's meeting of July 15, 2025. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Brian Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Volunteer payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Secretary Dyas noted that the district had been approached by West Consultants regarding the placement of a rain gage at Station 63 to help with the flood warning system in the Chehalis river basin. The Board requested that a member of the district be present when a location for the gage was finalized but had no concerns moving forward with the project.

Secretary Dyas noted that an old grill at Station 62 no longer worked and needed to be deemed surplus to the needs of the district. A motion to declare the grill surplus to the needs of the district and be properly disposed of was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Secretary Dyas informed the Board that an update to the billing rates for Nightshade Solutions, previously

EF Recovery, was needed. Nightshade Solutions had informed the district that rates had not been increased since 2019; Commissioner Gregory Greene noted that discussion had taken place since 2019 and Chief Cardinale had sent updated rates in. Secretary Dyas presented suggested rates, which were reviewed by the Board. A few alterations were noted and will be brought back to the Board for approval at a later meeting.

Commissioner Jim Martin noted that the 9-1-1 executive board meeting had taken place. The position for 9-1-1 center director is accepting applications until the position is filled. Applications have been received and are in review.

Discussion regarding the purchase of the property adjacent to Station 63 ensued. Commissioner Gregory Greene noted that Chief Cole had been authorized to begin the discussions with Gesa Credit Union regarding the loan, but had not been authorized to sign the final loan. The Board agreed that the Board Chair, Commissioner Gregory Greene, was authorized to be the final signer for the district on all loan and property purchase documents for the property at 117 Hewitt Road, Chehalis, WA 98532.

The motion was made to adjourn the meeting at 6:11 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

## **Lewis County Fire District #6**

### **Commissioners Meeting**

**August 12, 2025**

### **Minutes**

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Jon Beck, Greg Cole, Mary Cole, Stacy Denham, Matt Foley, Adam Fulbright, Tony Ketchum, Sam Patrick, Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting of July 22, 2025. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Chief Jerry Cole updated the Board on fire district activities including year to date call volume and brush fire preparations. Chief Cole also informed the Board that a member is on light duty and staffing has been altered to reduce overtime coverage.

Chief Cole provided a brief update regarding out of district responses; more information will be provided at a later date.

An agreement for the payback of paramedic schooling tuition and associated costs was presented to the Board for review. A motion to accept the agreement as presented was made by Commissioner Gregory Greene and seconded by Commissioner Jim Martin. All in favor, none opposed.

Chief Cole informed the Board that a company had requested to place a rain gage at Station 63 to help monitor flood levels. A motion to approve the agreement with West Consultants for the placement of a rain gage at Station 63 with the contract presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously. It was noted that the location by the parking lot was the preferred location. It was further moved by Commissioner Jim Martin that signing authority be delegated to Chief Cole. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Chief Cole informed the Board that the idea of sharing administrative services between Lewis County Fire

District #5 and Lewis County Fire District #6 was being entertained. Secretary Dyas noted that the proposal would provide coverage for both administrative positions.

Stacy Denham, City of Chehalis City Manager, provided an update regarding the annexation process of the city's urban growth area. Discussion regarding the annexation and the feasibility of merging fire departments ensued. Commissioner Gregory Greene made a motion to authorize Chief Cole to work with neighboring districts to create an interlocal agreement or other such plan for consideration of the Board. Commissioner Jim Martin seconded the motion; all in favor, none opposed.

Policies 1000, 1001, 1002, 1007, 1009, 1041, and 217 were reviewed by the Board. It was noted that in policy 1001.4 an addition needed to be made stating that the probationary period can be extended if necessary. A motion to approve policies 1000, 1001, 1002, 1007, 1009, 1041, and 217 as noted was made by Commissioner Gregory Greene. Commissioner Jim Martin seconded the motion; all in favor, none opposed.

Commissioner Jim Martin informed the Board that the 9-1-1 E-Board would be conducting a second round of interviews for the management position.

The motion was made to adjourn the meeting at 8:23 P.M. by Commissioner Jim Martin and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

**Lewis County Fire District #6**  
**Special Commissioners Meeting**  
**August 20, 2025**  
**Minutes**

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and James Martin
- Administration: Executive Secretary Kiley Dyas and Fire Chief Jerry Cole
- Visitors: Kip Barker, Jon Beck, Jay Birley, Greg Cole, Mary Cole, Jim Damico (Zoom), Kyle Eiswald, Mike Goodwillie, Laura Hanson, Terry Jouper, Dana McCaslin (Zoom), Brian Meyers (Zoom), Ross Nielson, Sam Patrick, Spencer Schiewsow (Zoom), Devin Schlapbach (Zoom), Jacob Smith (Zoom), Carmen Sundin, Conner Tardiff, Richard Underdahl, and Sandra White

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:00 P.M. by the Board Chair, Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

Ross Nielson, Lewis County Assessor, and Terry Jouper, Levy Specialist, provided a presentation regarding the affects of annexation on the district. They provided an overview of the levy process and the ways in which the district can offset some losses in revenue.

Chief Cole provided an update regarding interagency collaborations; more information will be provided at later meetings.

A discussion regarding the financing of the property on Hewitt Road ensued. Kip Barker informed the Board that there was a slight delay in the requested repairs. A motion to approve Commissioner Gregory Greene to sign all closing documents, addendums, and loan documents for the closing of the 117 Hewitt Road property on Thursday, August 21st with the caveat that an addendum be created to retain funds in escrow until the agreed upon repairs have been completed by the seller was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

The Board recessed into Executive Session per RCW 42.30.110 (1)(g) for personnel matters at 7:14 P.M., not to exceed 7:44 PM. At 7:44 P.M. the executive session was extended until 7:54 P.M. At 7:54 P.M. the regular meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 7:54 P.M. by Commissioner Jim Martin and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

## **Lewis County Fire District #6**

### **Commissioners Meeting**

**August 26, 2025**

### **Minutes**

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Mary Cole, Kyle Eiswald, Laura Hanson (Zoom), Adam Strobeck, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

Greg Cole informed the Board that the Lewis County Board of Commissioners passed a resolution to make an interlocal agreement with the City of Chehalis to begin the process for annexation of the urban growth area.

The Board reviewed the minutes from the regular commissioner's meeting of August 12, 2025 and the special commissioner's meeting of August 20, 2025. A motion to approve both sets of minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Brian Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Chief Jerry Cole updated the Board on fire district activities including year to date call volume and brush fire preparations. Chief Cole also informed the Board that bids for bay door repairs were due by Thursday, August 28, 2025.

Policies 1011, 1012, 1013, 1014, and 1016 were reviewed by the Board. Policy 1013 will be sent to legal for final review. Discussion ensued regarding policy 1014. A motion to approve policies 1012 and 1016 as presented was made by Commissioner Gregory Greene. Commissioner Brian Greene seconded the motion; all in favor, none opposed.

Chief Cole inquired about the process of placing easements on the Hewitt Road property. A brief discussion ensued regarding the plans for the property; it was decided that an in depth discussion regarding the property be added to a future agenda.

The Board recessed into Executive Session per RCW 42.30.110 (1)(g) for personnel matters at 6:49 P.M., not to exceed 7:09 PM. At 7:09 P.M. regular meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 7:10 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Brian Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

## **Lewis County Fire District #6**

### **Commissioners Meeting**

**September 9, 2025**

### **Minutes**

In attendance:

- Commissioners: Brian Greene (Zoom), Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Jon Beck (Zoom), Greg Cole, Mary Cole, Jim Damico (Zoom), Matthew McCoy, Colten Trotter, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Gregory Greene seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting of August 26, 2025. Commissioner Gregory Greene requested that the discussion regarding Station 63 be added to the minutes. A revised copy would be provided by the end of the meeting.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Chief Jerry Cole updated the Board on fire district activities including year to date call volume and brush fire preparations. Chief Cole also informed the Board that the open position of firefighter/paramedic will be posted soon. Training for auto extrication is being conducted; members of each shift will participate.

Policies 103, 1011, 1013, 1014, 1018, 1020, 1021, 1023, and 1024 were reviewed by the Board. Policies 1014 and 1023 were tabled for future discussion. Legal counsel requested to strike policies 1018 and 1020. A motion to approve policies 103, 1011, 1013, 1021, and 1024 as presented was made by Commissioner Jim Martin. Commissioner Gregory Greene seconded the motion; all in favor, none opposed.

Secretary Dyas noted that one bid had been received for the door bid replacement project at Station 61. The bid was reviewed by the Board; Commissioner Gregory Greene requested that an inquiry be made about radio frequency interference. A motion to accept the bid from Johnson and Johnson Overhead Doors was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

The Board recessed into Executive Session per RCW 42.30.110 (1)(g) for personnel matters at 6:32 P.M., not to exceed 7:17 PM. At 7:17 P.M. regular meeting was reopened. No decisions were made.

The Board reviewed the revised minutes from the regular commissioner's meeting of August 26, 2025. A



motion to approve the minutes as revised was made by Commissioner Gregory Greene and was seconded by Commissioner Jim Martin. All in favor; none opposed.

The motion was made to adjourn the meeting at 7:25 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Jim Martin; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

**Lewis County Fire District #6**  
Special Commissioners Meeting  
September 16, 2025  
Minutes

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and James Martin
- Administration: Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Mitchell Barton, Fire Chief Jon Beck, Greg Cole, Mary Cole (Zoom), Frank Corbit, Jim Damico (Zoom), Hannah Daily (Zoom), Stacy Denham, Kyle DePriest (Zoom), Fire Chief Adam Fulbright, Commissioner Mike Goodwillie, Mayor Tony Ketchum, Dwayne Krause, Rick LeBeouf, Dr. Peter McCahill, Matt McCoy, Colten Trotter, Carmen Underdahl (Zoom), and Commissioner Sandra White

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:00 P.M. by the Board Chair, Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Gregory Greene seconded the motion. All in favor; none opposed.

Fire Chiefs Jon Beck, Jerry Cole, and Adam Fulbright provided a presentation regarding an interlocal agreement between Lewis County Fire District #5, Lewis County Fire District #6, and the City of Chehalis to work together. They noted that this agreement was not a merger.

The Chiefs detailed the following benefits provided from the proposed interlocal agreement: Reduced WSRB ratings, decreased response times, standardized service, expanded coverage, stronger identity, unified command, more efficient staffing models, improved coverage, specialized teams, enhanced public outreach programs (i.e. community paramedicine and fall prevention), and better resources. It was explained that an interlocal agreement would expand upon the current mutual aid agreements. Dr. McCahill stated that an agreement of this nature could raise the quality of care in the area; he explained that medics with a larger pool of patients provided better upkeep and training of skills.

The Chiefs noted that the typical dealbreakers in this type of agreement include politics, power, control, money, and timing. They further acknowledged that all agencies would remain separate; all chiefs would retain authority over their respective departments and labor groups would remain their own entities.

An agreement of this kind can build a foundation for any future merger or consolidation, but it is not required to advance to that point. It was requested by the Chiefs that each agency agree to assign a representative to assist to a committee to create an interlocal agreement. The Chiefs mentioned that they would be on this committee as well as a representative from each agency's labor group. This interlocal agreement would be brought back to respective Boards for final review and approval before any further action is taken.

Commissioner Goodwillie of Lewis County Fire District #5 stated that their legal counsel had requested that no action be taken at the time of the meeting.

Greg Cole informed the Board that he was impressed with what he had seen and noted that many questions had been sufficiently answered. He fully supported the idea. Frank Corbit also voiced his support of the agreement. Mayor Pro-Tem Dwayne Krause of the City of Napavine also voiced his support for the agreement, observing that it would help to make Lewis County a safer place.

Commissioners Jim Martin and Sandra White thanked the Chiefs for their work on the project and remarked that it was very informative.

A motion to approve a cooperative Interlocal Agreement Committee and appoint Commissioner Jim Martin to represent Lewis County Fire District #6 on the said committee was made by Commissioner Brian Greene. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

The motion was made to adjourn the meeting at 7:04 P.M. by Commissioner Gregory Gerene and was seconded by Commissioner Jim Martin; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

## **Lewis County Fire District #6**

### **Commissioners Meeting**

**September 23, 2025**

### **Minutes**

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Zach Brotherson, Matt Foley, Laura Hanson (Zoom), Brandon Schaffer (Zoom), Adam Strobeck, Colten Trotter, Conner Tardiff (Zoom), and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

Laura Hanson thanked B-shift for their great work at a fire on Elloway Oaks; she noted that their efforts contained the fire which could have quickly spread throughout the neighborhood.

The Board reviewed the minutes from the regular commissioner's meeting of September 9, 2025. A motion to approve the minutes as presented was made by Commissioner Gregory Greene and was seconded by Commissioner Jim Martin. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Chief Jerry Cole updated the Board on fire district activities including year to date call volume and upcoming bay door replacement. Chief Cole also informed the Board that the City of Chehalis and Lewis County Fire District #5 had also agreed to sending representatives to the interlocal agreement committee.

Policies 1025, 1030, 1032, 1036, and 1038 were reviewed by the Board. It was noted to keep the word 'report' in 1025.2.1; policies 1030 and 1032 were tabled for review regarding the time requirement. A motion to approve policies 1025, 1036, and 1038 as presented was made by Commissioner Gregory Greene. Commissioner Brian Greene seconded the motion; all in favor, none opposed.

Secretary Dyas informed the Board that a response from Nicholson's Insurance had been received regarding an employee assistance program. It was noted that if the district switched back to Provident from VFIS, it would save the district roughly \$500/year. A motion to switch to Provident and include the employee assistance program was made by Commissioner Jim Martin and seconded by Commissioner

Brian Greene. All in favor; none opposed.

The Board then reviewed the annual Centralia-Chehalis Pupil Transportation Cooperative agreement. A motion to approve the agreement was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Chief Cole inquired about the process of placing easements on the Hewitt Road property. A brief discussion ensued regarding the plans for the property; it was requested that Secretary Dyas reach out to legal counsel regarding the district's ability to temporarily rent out the property.

The Board recessed into Executive Session per RCW 42.30.110 (1)(g) for personnel matters at 6:17 P.M., not to exceed 6:47 PM. At 6:47 P.M. the executive session was extended until 6:57 P.M. At 6:57 P.M. regular meeting was reopened. No decisions were made.

General discussion ensued.

The motion was made to adjourn the meeting at 7:14 P.M. by Commissioner Brian Greene and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

## **Lewis County Fire District #6**

### **Commissioners Meeting**

**October 14, 2025**

### **Minutes**

In attendance:

- Commissioners: Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Mary Cole, Laura Hanson (Zoom), and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Gregory Greene made a motion to approve the agenda as presented. Commissioner Jim Martin seconded the motion. All in favor; none opposed.

The Board reviewed the minutes from the regular commissioner's meeting of September 23, 2025 and the special commissioner's meeting of September 16, 2025. A motion to approve the minutes as presented was made by Commissioner Gregory Greene and was seconded by Commissioner Jim Martin. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Chief Jerry Cole updated the Board on fire district activities including year to date call volume and firefighter vacancy job posting. Chief Cole also informed the Board that annual pump and ladder testing had been conducted.

Policies 1039, 1040, 1042, 1043, and 1044 were reviewed by the Board. It was decided to table policies 1039 and 1042. A motion to approve policies 1040, 1043, and 1044 as presented was made by Commissioner Gregory Greene. Commissioner Jim Martin seconded the motion; all in favor, none opposed.

Discussion ensued regarding the potential uses of the Hewitt Road property.

The Board recessed into Executive Session per RCW 42.30.110 (1)(i) for discussions with legal counsel at 6:37 P.M., not to exceed 7:00 PM. At 7:00 P.M. the executive session was extended until 7:30 P.M. At 7:30 P.M. the executive session was extended until 7:45 P.M. At 7:45 P.M. regular meeting was reopened. A motion to allow the Fire Chief to work with district legal counsel to draft a letter to the City of Chehalis and Lewis County to provide written notice of interest to be party to the interlocal agreement pursuant to RCW 35a.14.296 and RCW 35a.14.472 was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Commissioner Jim Martin informed the Board that a candidate had been selected to move forward for

the director position at Lewis County Dispatch.

The Board then recessed into Executive Session per RCW 42.30.110(1)(g) regarding personnel matters at 7:48 P.M. not to exceed 8:03 P.M. At 8:03 P.M. the regular meeting was reopened. No decisions were made.

The motion was made to adjourn the meeting at 8:05 P.M. by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

## **Lewis County Fire District #6**

### **Commissioners Meeting**

**October 28, 2025**

### **Minutes**

In attendance:

- Commissioners: Brian Greene, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Matthew McCoy, Adam Strobeck, Colten Trotter, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Brian Greene seconded the motion. All in favor; none opposed.

A public education report from Laura Hanson was provided to the Board.

Review of the meeting minutes was tabled.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Brian Greene and carried unanimously.

Volunteer payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Chief Jerry Cole updated the Board on fire district activities including year to date call volume, firefighter vacancy job posting, and bay door replacement. An update on facility maintenance was provided; it was noted that Lieutenant McCoy and Firefighter Trotter had taken over facility maintenance and were conducting an audit of needed repairs and maintenance items.

Policies 1046, 1010, 1015, 1017, and 1019 were reviewed by the Board. A motion to approve policies 1046, 1010, 1015, 1017, and 1019 as presented was made by Commissioner Brian Greene. Commissioner Jim Martin seconded the motion; all in favor, none opposed.

Discussion ensued regarding the potential uses of the Hewitt Road property. It was decided by the Board to have Commissioner Brian Greene look into the feasibility of a boundary line adjustment. If a boundary line adjustment is not feasible, it was decided to pursue easements on the Hewitt Road property for well and sewer requirements. Commissioner Brian Greene made a motion to sell the Hewitt Road property pending either a boundary line adjustment or the necessary easements with a clause for first right of



refusal for the district. The motion was seconded by Commissioner Gregory Greene. Commissioners Jim Martin and Brian Greene voted in favor of the motion; Commissioner Gregory Greene opposed the motion.

A 3<sup>rd</sup> quarter budget amendment and a 2026 proposed operational budget were briefly reviewed. Secretary Dyas noted that a budget workshop was needed to review the budget forecast model and the operational budget. It was decided to hold a special meeting on Sunday, November 9<sup>th</sup> at 9:00 A.M.

An annual renewal of the interlocal agreement for services provided by Lewis County IT was briefly discussed. A motion to approve the ILA as presented was made by Commissioner Brian Greene. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

The Board then recessed into Executive Session per RCW 42.30.110(1)(g) regarding personnel matters at 7:45 P.M. not to exceed 8:15 P.M. At 8:15 P.M. the executive session was extended until 8:55 P.M. At 8:55 P.M. the regular meeting was reopened. No decisions were made.

Discussion regarding the next regularly scheduled Commissioner's meeting falling on Veteran's Day ensued. It was decided to cancel the regular meeting and schedule a special meeting on Wednesday, November 12<sup>th</sup> at 5:30 P.M.

The motion was made to adjourn the meeting at 9:18 P.M. by Commissioner Brian Greene and was seconded by Commissioner Gregory Greene; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

**Lewis County Fire District #6**  
**Special Commissioners Meeting**  
**November 9, 2025**  
**Minutes**

In attendance:

- Commissioners: Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Greg Cole and Devin Schlapbach

The special meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 9:00 A.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Gregory Grenee seconded the motion. All in favor; none opposed.

An in-depth budget workshop was conducted. Commissioners began the 2026 budgeting process by reviewing and analyzing the forecasting model. Apparatus replacement, facility repairs and upgrades, and miscellaneous capital equipment needs were discussed.

The Board reviewed a draft 2026 operational budget and discussed modifications.

The Board recessed into Executive Session per RCW 42.30.110 (1)(g) for personnel matters at 1:15 P.M., not to exceed 1:35 PM. At 1:35 P.M. the executive session was extended until 2:05 P.M. At 2:05 P.M. the executive session was extended until 2:20 P.M. At 2:20 P.M. regular meeting was reopened.

The Board discussed the hiring process for the fire chief position. A salary range of \$126,000 to \$140,000 depending on qualifications was agreed upon by the Board. The process for fire chief recruitment will be conducted through the Prothman company.

The motion was made to adjourn the meeting at 3:13 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Jim Martin; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

**Lewis County Fire District #6**  
Special Commissioners Meeting  
November 12, 2025  
Minutes

In attendance:

- Commissioners: Gregory Greene and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Mary Cole, Kyle Eiswald, Laura Hanson, and Jackie Weaver

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:31 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Gregory Greene seconded the motion. All in favor; none opposed.

Laura Hanson congratulated Jim Martin and Greg Cole on their elections. She noted that she had heard the following concerns from members of the public and urged the commissioners to address them: the hiring of a permanent fire chief, restarting the distribution of a newsletter, creation of a community focus group, and increased public education and informational outreach.

The Board reviewed the minutes from the regular commissioner's meeting of October 14, 2025 and the regular commissioner's meeting of October 28, 2025. A motion to approve the minutes as presented was made by Commissioner Jim Martin and was seconded by Commissioner Gregory Greene. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Jim Martin. The motion was seconded by Commissioner Gregory Greene and carried unanimously.

Chief Jerry Cole updated the Board on fire district activities including year to date call volume and firefighter vacancy job posting.

Review of policies was tabled.

The revenues and expenditures for the 2026 budget were reviewed.

The Board then recessed into a public hearing for the budget at 6:15 P.M. Secretary Dyas read Resolution 2025-1 and Resolution 2025-2. The amount levied for the general fund was \$1,763,078.47 and the amount levied for the EMS fund was \$1,130,165.28. Secretary Dyas responded to questions from the public regarding the levy process, associated Washington State laws, and the budgeting process.

The Board then reopened the regular meeting at 6:23 P.M.

A motion to approve Resolution 2025-1 and Resolution 2025-2; and to collect administrative refunds in

the amount of \$3,282.93 in the general fund and \$1,912.69 in the EMS fund was made by Commissioner Gregory Greene. The motion was seconded by Commissioner Jim Martin and carried unanimously.

The motion was made to adjourn the meeting at 6:24 P.M. by Commissioner Gregory Greene and was seconded by Commissioner Jim Martin; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

**Lewis County Fire District #6**  
Special Commissioners Meeting  
Joint Meeting with Lewis County Fire District #5  
November 18, 2025  
Minutes

In attendance:

- Commissioners: Gregory Greene and Jim Martin
- Administration: Executive Secretary Kiley Dyas
- Visitors: Greg Cole, Mike Goodwillie, Brian Snure (Zoom), Allen Unzelman (Zoom), and Sandra White

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:01 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Jim Martin made a motion to approve the agenda as presented. Commissioner Gregory Greene seconded the motion. All in favor; none opposed.

The Board recessed into Executive Session per RCW 42.30.110 (1)(i) for discussions with legal counsel at 5:32 P.M., not to exceed 5:52 PM. At 5:52 P.M. the executive session was extended until 6:13 P.M. At 6:13 P.M. the executive session was extended until 6:20 P.M. At 6:20 P.M. regular meeting was reopened.

Commissioner Gregory Greene made a motion to authorize district legal counsel to initiate to challenge the City of Chehalis annexation in the event that the City does not agree to include the district as a party to the interlocal agreement as required by RCW 35A.14.472. The motion was seconded by Commissioner Jim Martin and carried unanimously.

Commissioner Mike Goodwillie of Lewis County Fire District #5 made a motion to authorize their district legal counsel to initiate to challenge the City of Chehalis annexation in the event that the City does not agree to include the district as a party to the interlocal agreement as required by RCW 35A.14.472. The motion was seconded by Commissioner Sandra White and carried unanimously.

The motion was made to adjourn the meeting at 6:22 P.M. by Commissioner Gergory Greene and was seconded by Commissioner Jim Martin; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

## **Lewis County Fire District #6**

### **Commissioners Meeting**

**November 25, 2025**

### **Minutes**

In attendance:

- Commissioners: Gregory Cole, Gregory Greene, and Jim Martin
- Administration: Interim Fire Chief Jerry Cole and Executive Secretary Kiley Dyas
- Visitors: Mary Cole, Stacy Denham, Kyle Eiswald, Adam Fulbright, Daniel Holmes (Zoom), Max Loewenstein, Lindsey Pollock, Brian Snure (Zoom), James Van Ornum, Jackie Weaver, and Sandra White

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 5:30 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Greene made a motion to approve the agenda as presented. Commissioner Martin seconded the motion. All in favor; none opposed.

Gregory Cole was sworn in as a Commissioner.

The Board reviewed the minutes from the commissioner's meetings of November 9, 2025, November 12, 2025, and November 18, 2025. A motion to approve the minutes as presented was made by Commissioner Martin and was seconded by Commissioner Cole. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve the vouchers as presented was made by Commissioner Martin. The motion was seconded by Commissioner Cole and carried unanimously.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Greene. The motion was seconded by Commissioner Martin and carried unanimously.

Chief Jerry Cole updated the Board on fire district activities including year to date call volume, firefighter vacancy job posting, and bay door replacement. Chief Cole noted that another member of the department had completed testing to be acting lieutenant. Annual hose and ladder testing has been completed.

Secretary Dyas noted that a chainsaw no longer worked and needed to be deemed surplus to the needs of the district. A motion to declare the chainsaw (serial number 0000967-4462C-SAL) to the needs of the district and be properly disposed of was made by Commissioner Greene. The motion was seconded by Commissioner Cole and carried unanimously.

Policies 1022, 1026, and 1027 were reviewed by the Board. The Board had no issues with policy 1022 as presented. Chief Cole noted that the union had requested the addition of a quarter-zip sweatshirt as approved apparel. It was decided to add language to 1026.3 regarding the addition of an optional quarter-zip sweatshirt. It was decided to table 1027. A motion to approve policies 1022 and 1026 as noted above was made by Commissioner Martin. Commissioner Greene seconded the motion; all in favor, none

opposed.

The Board then recessed into Executive Session per RCW 42.30.110(1)(i) regarding litigation/potential litigation at 6:01 P.M. not to exceed 6:31 P.M. At 6:31 P.M. the executive session was extended until 6:41 P.M. At 6:41 P.M. the regular meeting was reopened. No decisions were made.

Resolution number 2025-3, opposition to the City of Chehalis Annexation, was read in its entirety. A motion to pass resolution 2025-3 as presented was made by Commissioner Greene. Commissioner Cole seconded the motion and it carried unanimously.

A motion was made by Commissioner Martin to table the discussion regarding the interlocal agreement for fire services with the City of Chehalis until such a time that the district's annexation issues have been resolved. The motion was seconded by Commissioner Cole and carried unanimously.

The motion was made to adjourn the meeting at 6:51 P.M. by Commissioner Greene and was seconded by Commissioner Cole; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

**Lewis County Fire District #6**  
**Special Commissioners Meeting**  
**December 6, 2025**  
**Minutes**

In attendance:

- Commissioners: Gregory Cole, Gregory Greene, and Jim Martin
- Administration: Executive Secretary Kiley Dyas
- Visitors: None

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:01 P.M. by Commissioner Gregory Greene.

The Board reviewed the agenda. Commissioner Greene made a motion to approve the agenda as presented. Commissioner Cole seconded the motion. All in favor; none opposed.

Commissioner Greene noted that he no longer felt comfortable being the Board Chair since he lived within the annexation area and asked for nominations for Board Chair. Commissioner Greene nominated Commissioner Martin for Board Chair; Commissioner Cole seconded the nomination. Commissioner Martin accepted the nomination.

The Board recessed into Executive Session per RCW 42.30.110 (1)(i) for discussion regarding litigation/potential litigation at 6:08 P.M., not to exceed 6:28 PM. At 6:28 P.M. the executive session was extended until 6:48 P.M. At 6:48 P.M. the executive session was extended until 7:13 P.M. At 7:13 P.M. regular meeting was reopened.

The Board recessed into Executive Session per RCW 42.30.110 (1)(g) for discussion regarding personnel matters at 7:14 P.M., not to exceed 7:44 PM. At 7:44 P.M. the executive session was extended until 8:44 P.M. At 8:44 P.M. the executive session was extended until 9:54 P.M. At 9:54 P.M. regular meeting was reopened.

A motion to extend a final offer of employment to the top lateral candidate was made by Commissioner Greene. Commissioner Martin seconded the motion and it carried unanimously.

General discussion ensued.

The motion was made to adjourn the meeting at 10:22 P.M. by Commissioner Martin and was seconded by Commissioner Cole; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner