



LEWIS COUNTY FIRE DISTRICT 6

FACILITIES USE AGREEMENT

July 1st, 2021

This policy set forth the guidelines for the public for use of the facilities at Station 61 located at 2123 Jackson Hwy, Chehalis, WA. The Main Lobby, Restrooms and Training Room main are open for use by the public with prior scheduling. Reserving the Training Room by contacting the Fire District Administrative Assistant by phone or in person. The contact number is 360-748-6019.

The public is not allowed to enter the Administrative Offices, Alarm Room, Apparatus Bay, or any other areas in the fire station. The public access is limited to the Main Lobby, Lobby Restrooms and Training Room.

The District will monitor and check the [COVID-19 infection rates](#) in areas and will determine whether it is safe to hold or have gathering for the public in Station 61. The Training Room has a permitted occupancy of 240. The district will limit the occupancy to a maximum of 50 persons to occupy the Training room at this time.

Requirements:

- Occupants must practice social distance and remain at least [6 feet apart](#).
- We encourage everyone to use [masks](#) while in the Training Room.
- We require that the surfaces be [Clean](#) frequently touched surfaces and items between use.
- When weather permits, increase [ventilation](#) by opening windows and doors. The station HVAC system will be continuous circulation when the Training Room is in use by outside visitors.
- We encourage guests to the fire station to [wash](#) hands often. The main lobby restrooms are available for guests to wash their hands. We provide [hand sanitizer](#), which is in the Main Lobby on the Training Room Island.
- We asked that background music volume or speaker volume to be low as to not to interfere with the Administration or Alarm Room offices.

- We require that occupants clean commonly touched surfaces and any shared items with disinfectant before and after use of the facility.
- Cancel your reservation if you or someone reports being sick or has been near someone who thinks they have or has COVID-19.
- Social Distance Stay at least 6 feet from other or space occupants every other chair. Guests should avoid direct contact, including handshakes and hugs, with others not from their household.

Cleaning and Disinfecting:

- The Training Room and Restrooms must be cleaned and disinfected before and after use.
- Occupants using the facilities must supply their own cleaning products containing soap or sanitizing detergent. This is to reduce germs on surfaces by removing contaminants to weaken or kill some of the virus particles. This decreases risk of infection from surfaces.
- A thorough cleaning is needed after the use of the training room and bathroom sinks is needed to remove and disinfect all surfaces. This helps to support a healthy facility so other members of the public or groups may be able to reserve the facility.

Facility User: _____

Administrative Assistant: _____

Fire Chief: _____