Logo, company name

Description automatically generated

Lewis County Fire District Six

Fire Commissioners Regular Meeting

Minutes

01-25-2022

Attendance: Commissioner C. Mason, G. Greene, J. Martin and Fire Chief K. Cardinale

6:34 PM Meeting Called to Order by Fire Commissioner Chair C. Mason

6:37 PM Motion to approve the agenda – Approved

6:40 PM Motion to approve the Minutes from last meeting – Approved

6:43 PM Fire Commissioner Board went into Executive Session per

RCW 42.20.110 (1)(i)

7:30 PM Board reconvened Regular Meeting

7:45 PM Vouchers and payroll reviewed with motion to approve – Approved

7:50 PM Discussion on the status of Rescue 61 and the removal of the generator.

Decision/Motion was made to surplus the apparatus as is with the generator. Motion was Approved.

8:00 PM Discussion and update on the new digital locks for Station 61, 62 and 64.

The new locks do not fit the footprint of the old locks resulting in holes in the doors being exposed. Vendor is looking into a solution. As a backup plan, Chief Cardinale is seeking bids for news doors if needed which would be costly to the district.

**Old Business**

* Discussion took place regarding the status and update of the budget and working with Mr. Cushman. Commissioner Mason spoke with Mr. Cushman who informed him he could not provide accurate budget forecasting numbers for the district until he receives the information he requested. It was determined that once the Secretary position is filled, that person will work with the Chief to develop the numbers needed and provide them to Mr. Cushman. Mr. Cushman agreed to resume meetings with district as early as May 2022 to continue and complete the process.
* Discussion on the Temporary Secretary position took place and a decision was made to keep the current Temporary Secretary until the new Secretary is hired.

**New Business**

* Commissioner Greene discussed allowing Shift Lieutenants to have a set of keys to the Secretary office in the event of an instance where the Fire Chief or Commissioners were not available. Commissioner Martin felt there needed to be more control of the keys than Commissioner Greene did. A decision was made to remain with the current system of key control.
* Commissioner Greene discussed developing a Task to do list for Commissioners. After a brief discussion it decided that Commissioner Greene could create and maintain such a list.
* Discussion took place regarding looking into a company to help develop a new strategic plan. Commissioner Greene suggested a company out of Oregon named Trident. It was decided to conduct additional research into additional companies and seek out bids for the development of a Strategic Plan.
* Commissioner Martin discussed planning for a proposed EMS Levy increase. He suggested we contact Attorney Brian Snure for assistance and language for developing the Levy proposal.

Public Comment

* None

Good of the Order

* None

Adjournment at 9:45 PM

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner, Chair Colin Mason Commissioner Jim Martin

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Greg Greene