

## **Lewis County Fire District #6**

### Commissioner's Meeting January 8<sup>th</sup>, 2019 Minutes

In attendance:

- Commissioners: Jeri Lux, James Martin, and Travis McGregor
- Administration: McKenzie Gust and Chief Timothy Kinder
- Visitors: Jay Birley, Michael Goodwillie, DJ Hammer, Matthew McCoy, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by Commissioner James Martin.

The Board reviewed the agenda; The motion to approve the agenda as written was presented by Commissioner McGregor and seconded by Commissioner Lux. All in favor; none opposed.

The Board reviewed the meeting minutes from the December 26<sup>th</sup>, 2018 meeting. The motion to approve the minutes as written was presented by Commissioner McGregor and then seconded by Commissioner Lux. All in favor; none opposed.

Commissioner Jeri Lux asked to be excused from the January 22<sup>nd</sup> Commissioners meeting.

Earlier in the week the District received paperwork from *Title Guaranty Company of Lewis County*, the office handling the closing of the districts escrow transaction. Commissioner Lux made a motion to advise Chief Kinder to sign all documentation regarding Escrow No. 162012 and Commissioner McGregor seconded this motion. Chief Kinder will be signing the paperwork and mailing it off along with a copy of the minutes.

First on the Chief's report; Chief presented number of calls per stations in 2018 for Fire District 6. Station 61 had only 23 more calls than station 62 in 2018.

Next; The roll up door on bay 4 is currently not functioning correctly. *Johnson and Johnson Overhead Doors* have been notified and will be coming in as soon as they get a chance. The district has also been in contact with *Common Gutters* for pricing on new gutters for Station 63.

Recruitment and Retention; At this time, 9 members have signed up to attend the March academy. The Board was presented with a copy of the recruiting reimbursement agreement for new recruits. Brian Snure has viewed and approved the agreement.

Last on the Chiefs Report; An obvious call increase has taken place since RFA's contract has ended with AMR. A discussion regarding AMR ensued.

Vouchers were presented to the Board for approval; Commissioner McGregor made the motion to approve the vouchers as presented and the motion was seconded by Commissioner Lux. All in favor; none opposed.

Next on the agenda; City of Chehalis discussion. The board first wanted to discuss the current lease agreement that was in place and what the district should continue to charge for use of the station based off recent changes in the duration of their residency. The board agreed to present the new rate of \$3,000 to the City at the next Fire Consolidation meeting. Next, the board talked about the consolidation and all the benefits it would bring to the community as a whole, but there are still a lot of unknowns on the financial shortcomings. The idea was presented to possibly hire a third party to run a study on the financial feasibility of the consolidation. The board will bring the idea to the City of Chehalis at the next Fire Consolidation meeting.

Next on the Agenda; The district has recently purchased new AEDs for the department. Assistant Chief Patrick Smith has asked that the Board consider selling the remaining AED's, that have not been utilized since they were purchased, to a District that may not be as fortunate as us as far as being able to purchase new AED's themselves. A discussion ensued. Commissioner Martin suggested that the district surplus them.

The Board then went into Executive Session per RCW 42.30.110(1)(g) to review the performance of a public employee. The session was called at 7:25 P.M. for 20 minutes. At 7:45 P.M. the Board extended the meeting to last for another 20 minutes. At 8:05 P.M. the Board announced to extend the meeting another 15 minutes and invite the Chief in to attend the remaining executive session. At 8:20 P.M. the board announced that they would be extending the meeting one last time for 10 minutes until 8:30 P.M. The Board then returned from Executive Session at 8:30 P.M. and announced that there were multiple decisions made during the Executive Session. The following decisions were announced by Commissioner Martin;

- The Chief will do his best to be in the office from 7 A.M. to 4 P.M. to run day to day operations.
- Starting January 14<sup>th</sup>, Chief will lead a staff meeting at shift change every two weeks to discuss any new developments, concerns, and daily tasks.
- Chief will be putting an emphasis on Lexipol to get policies out every month.
- Chief will no longer be doing the weekly truck checks; These will be taken care of by personnel from now on.

The board has set a 90-day review period to come back and review these changes. At that time the board will be sitting down with each of the district members to get feedback. The Board has made the decision to have no pay increase at this time. A question emerged

regarding the minimum shift requirements for volunteers. The board has given Chief Kinder permission to give all volunteers till the end of the first quarter to meet the standards set by the district. Starting now all volunteer start over with a clean slate.

The motion was made to adjourn the meeting at 8:36 P.M. by Commissioner Lux and was seconded by Commissioner McGregor.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

Dated: January 9<sup>th</sup>, 2019