

## **Lewis County Fire District #6**

### Commissioner's Meeting January 22<sup>nd</sup>, 2019 Minutes

In attendance:

- Commissioners: James Martin, and Travis McGregor
- Administration: McKenzie Gust and Chief Timothy Kinder
- Visitors: Jeffrey Ames, Matthew Foley, Ted McCarty, Braxton Traylor, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by the Board Chair, Commissioner James Martin.

Chief Timothy Kinder lead the Pledge of Allegiance.

The Board reviewed the agenda; The motion to approve the agenda as written was presented by Commissioner McGregor and seconded by Commissioner McGregor. All in favor; none opposed.

The Board reviewed the meeting minutes from the January 8<sup>th</sup>, 2019 meeting. The motion to approve the minutes as written was presented by Commissioner McGregor and then seconded by Commissioner Martin. All in favor; none opposed.

As the districts Accountability Audit comes to a close, the Auditors Office has sent over a Management Letter to be viewed and signed by Chief Kinder and the Secretary.

First on the Chief's report; Chief Kinder has asked for a 45-day review of his performance in addition to the 90-day review originally scheduled. The purpose of the request is to ensure the expectations of the Board are being met and allows time to make corrections before the 90-days concludes. Commissioner Martin asks to make this decision when Commissioner Lux will be in attendance to have input from the entire Board.

Next on the Chiefs Report; The Ambulance Consortium. AMR has requested a 4.6% raise. The Board stated their concerns with how many calls are being dropped recently. Commissioner Martin has suggested looking into other viable options for ambulance service.

The Internal and External groups for the Strategic Planning have both had their meetings. Commissioner McGregor mentioned how nice it was to sit down and hear more about the day to day operations from labor. He also suggested getting more members involved. The district received kudos for being ahead of the game on the social media aspect but would

like to see improvements on getting the word out on getting more volunteers involved.

Chief Kinder and Chief Kytta have been discussing regionalizing the support/rehab unit, so Chief Kinder will be reaching out to the volunteers about getting them involved in that program.

A couple Volunteer Policies were next up for discussion. Chief Kinder asked the Board to review the policies, but since Commissioner Lux was not in attendance the Board decided to table the policy regarding volunteer reimbursements. Commissioner McGregor made a motion to approve the policy V001 regarding Fitness for Volunteering and Commissioner Martin seconded this motion.

Vouchers were presented to the Board for approval; Commissioner McGregor made the motion to approve the vouchers as presented and the motion was seconded by Commissioner Martin. All in favor; none opposed.

Payroll was presented to the Board for approval; Commissioner McGregor made a motion to approve payroll as presented and the motion was seconded by Commissioner Martin. All in favor; none opposed.

Volunteer payroll was presented to the Board for approval; Commissioner McGregor made a motion to approve volunteer payroll as presented and the motion was seconded by Commissioner Martin. All in favor; none opposed.

Next on the agenda; The borderless response agreement. Chief Kinder had an agreement drawn up by the attorney and will have a clean copy at the next meeting for the Board to review.

Next on the Agenda; discussions regarding increasing the costs in the lease agreement, with the City of Chehalis, ensued. No decisions were reached at this time.

The morning shift change meetings were discussed and Chief Kinder gave a brief outline of the meetings. Commissioner Martin stated that the point of these are to have Chief present and accessible for questions and to give the Commissioners a chance to hear about what goes on at the shift change meetings.

The motion was made to adjourn the meeting at 7:37 P.M. by Commissioner McGregor and was seconded by Commissioner Martin.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

Dated: January 23<sup>rd</sup>, 2019